

# Fiskerton-cum-Morton Parish Council

Dear Councillor,

You are hereby summoned to the Annual Meeting of Fiskerton-cum-Morton Parish Council to be held on Monday 20/5/24 at Arthur Radford Hall commencing at 7.00 p.m. If you are unable to attend, please submit apologies to the Clerk.

*Brian Powell, Clerk 14/5/24*

## AGENDA

1. **Election of Chairman and Declaration of Acceptance.** The Parish Council shall elect a Chairman for 2024/2025 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be counter-signed by the Parish Clerk.
2. **Apologies – to receive any apologies**
3. **Election of Vice-Chairman** The Parish Council shall elect a Vice-Chairman for 2024/25 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be counter-signed by the Parish Clerk
4. **Confirmation of Internal Auditor for 2024/25.**  
The Parish Council shall appoint its Internal Auditor for 2024/2025 upon completion of the 2023/2024 audit.
5. **Parish Council's Standing Orders and Financial Regulations.** The Parish Council shall confirm revised Standing Orders and Financial Regulations and that these are published on the Parish Council's website.
6. **Confirmation of Signatories on Parish Council Cheques/online banking**  
The Parish Council shall confirm the following signatories: - Cllrs A Price, H Boffy, H Gibbons.
7. **Insurance and Risk Management**  
The Parish Council shall confirm the Insurance Schedule (due for renewal as at 1 June 2024)
8. **Members' Code of Conduct**  
The Parish Council shall confirm the Code of Conduct and that this is published on the Parish Council's website.
9. **Plans policies and statements**  
The Parish Council shall confirm its policies and statements and next review at the latest in May 2025 or before if legislation dictates and that these are published on the Parish Council's website.
10. **Freedom of Information and Data Protection (Core Classes F.O.I. Act)**  
The Parish Council shall confirm its procedures for handling requests made under the Freedom of Information Act 2000, Data Protection Act 1998 and subsequent General Data Protection Regulations and Model Publication Scheme at a future meeting and that these are published on the council's website.
11. **Contracts, Statements of Particulars of Employment and Appraisals.**  
The Parish Council shall confirm contract of employment in respect of The Parish Clerk/Responsible Financial Officer together with completion of annual appraisal (when completed).

**12. General Power of Competence and Section 137**

The Parish Council shall confirm its eligibility to adopt the General Power of Competence (subject to resolution) and to review its grant awarding policy under S137 Local Government Act 1972, for the year 2024/2025.

**13. Audited Annual Accounts from Parish Groups**

The Parish Council is obliged to receive audited accounts from parish groups if requested. These would be presented for information only.

**14. Calendar of Meetings for 2024/2025**

The Parish Council shall receive a calendar of meetings for the year 2023/2024 and confirm that this is published on the Parish Council's website.

**ANNUAL PARISH MEETING\* 2024** Monday 20<sup>th</sup> May 2024 6.30pm

**ANNUAL COUNCIL MEETING\*\*** Monday 20<sup>th</sup> May 2024

PARISH COUNCIL MEETING Monday 20<sup>th</sup> May 2024

PARISH COUNCIL MEETING Monday 17<sup>th</sup> June 2024

PARISH COUNCIL MEETING Monday 15<sup>th</sup> July 2024

PARISH COUNCIL MEETING Monday 16<sup>th</sup> September 2024

PARISH COUNCIL MEETING Monday 21<sup>st</sup> October 2024

PARISH COUNCIL MEETING Monday 18<sup>th</sup> November 2024

PARISH COUNCIL MEETING Monday 20<sup>th</sup> January 2025

PARISH COUNCIL MEETING Monday 17<sup>th</sup> February 2025

PARISH COUNCIL MEETING Monday 17<sup>th</sup> March 2025

**ANNUAL PARISH MEETING\* 2025** Monday 21<sup>st</sup> April 2025 6.30pm

PARISH COUNCIL MEETING Monday 21<sup>st</sup> April 2025