

# Fiskerton-cum-Morton Parish Council

Dear Councillor,

You are hereby summoned to the Annual Meeting of Fiskerton-cum-Morton Parish Council to be held on Monday 19/5/25 at the Fiskerton Revival Centre commencing at 7.00 p.m. If you are unable to attend, please submit apologies to the Clerk.

*Brian Powell, Clerk 10/5/25*

## **AGENDA**

1. **Election of Chairman and Declaration of Acceptance.** The Parish Council shall elect a Chairman for 2025/2026 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be counter-signed by the Parish Clerk.
2. **Apologies – to receive any apologies**
3. **Election of Vice-Chairman** The Parish Council shall elect a Vice-Chairman for 2025/26 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be counter-signed by the Parish Clerk
4. **Confirmation of Internal Auditor for 2024/25.**  
The Parish Council shall confirm the appointment of its Internal Auditor for 2024/2025 as Andrew Tristram of ATEECA.
5. **Parish Council's Standing Orders and Financial Regulations.** The Parish Council shall reconfirm its Standing Orders and Financial Regulations and that these are published on the Parish Council's website.
6. **Confirmation of Signatories on Parish Council Cheques/online banking**  
The Parish Council shall reconfirm the following signatories: - Cllrs A Price, H Boffy, H Gibbons.
7. **Insurance and Risk Management**  
The Parish Council shall confirm the Insurance Schedule (and its renewal with Zurich as at 1<sup>st</sup> June 2025)
8. **Members' Code of Conduct**  
The Parish Council shall reconfirm the Code of Conduct and that this is published on the Parish Council's website.
9. **Plans policies and statements**  
The Parish Council shall reconfirm its policies and statements and next review at the latest in May 2026 or before if legislation dictates and that these are published on the Parish Council's website.
10. **Freedom of Information and Data Protection (Core Classes F.O.I. Act)**  
The Parish Council shall reconfirm its procedures for handling requests made under the Freedom of Information Act 2000, Data Protection Act 1998 and subsequent General Data Protection Regulations and Model Publication Scheme and that these are published on the council's website.
11. **Contracts, Statements of Particulars of Employment and Appraisals.**  
The Parish Council shall reconfirm contract of employment in respect of The Parish Clerk/Responsible Financial Officer together with completion of annual appraisal (when completed).

**12. General Power of Competence and Section 137**

The Parish Council shall review its grant awarding policy under S137 Local Government Act 1972, for the year 2025/2026.

**13. Audited Annual Accounts from Parish Groups**

The Parish Council is obliged to receive audited accounts from parish groups if requested. These would be presented for information only.

**14. Calendar of Meetings for 2025/2026**

The Parish Council shall receive and approve a calendar of meetings for the year 2025/2026 and confirm that this is published on the Parish Council's website.

Unless otherwise stated, all meetings shall be held at Fiskerton Revival Centre, Gravelly Lane, Fiskerton NG25 0UW starting at 7.00pm.

<b>ANNUAL COUNCIL MEETING**</b>	Monday 19 <sup>th</sup> May 2025
PARISH COUNCIL MEETING	Monday 19 <sup>th</sup> May 2025 (7.30 pm)
PARISH COUNCIL MEETING	Monday 16 <sup>th</sup> June 2025
PARISH COUNCIL MEETING	Monday 21 <sup>st</sup> July 2025
PARISH COUNCIL MEETING	Monday 15 <sup>th</sup> September 2025
PARISH COUNCIL MEETING	Monday 20 <sup>th</sup> October 2025
PARISH COUNCIL MEETING	Monday 17 <sup>th</sup> November 2025
PARISH COUNCIL MEETING	Monday 19 <sup>th</sup> January 2026
PARISH COUNCIL MEETING	Monday 16 <sup>th</sup> February 2026
PARISH COUNCIL MEETING	Monday 16 <sup>th</sup> March 2026
<b>ANNUAL PARISH MEETING* 2026</b>	Monday 20 <sup>th</sup> April 2026 (6.30pm)
PARISH COUNCIL MEETING	Monday 20 <sup>th</sup> April 2026

\*Annual Parish Meeting – Not a Parish Council Meeting but a meeting called by the Chairman of the Parish Council. Must be held between 1 March and 1 June (Local Government Act 1972 Sch.12 para.14). Any registered local government elector is entitled to speak and vote. Other members of the public (and press) may be present but cannot participate in the meeting.

\*\*Annual Council Meeting – Must be held in May except in an election year when it is held between the fourth and fourteenth day after the election (Local Government Act 1972 Sch.12 para.7).