**Putnam County Solid Waste Authority**

**Meeting**

**March 10thth, 2025**

**Minutes**

The Putnam County Solid Waste Authority meeting was called to order by Jason Asbury at 4:03 p.m.

Members present: Ed Conner Connie Boggess, Amy Blevins, (On Call) Jason Asbury

Members absent: Kim Parsons

Guests: Tim Spradling, Drew Wheeler (Bidders)

Staff present: Rob Vanater

At the start of the meeting Connie Boggess made a motion to move item B (Review and evaluate sealed bids for the Hurricane location of the Putnam County Recycling drop-off. Following the discussion, we will potentially award a contract to the selected bidder.) from new business from the last items to be the first item to respect the time of our guests. Amy Blevins made a second on the motion and it carried unanimously.

We opened the bids form all three bidders, once reading over and discussing we realized there was a misunderstanding from the request about the amount of groundwork needed on site.

Per this discovery a motion to reject all the bids as presented was entertained by Ed Conner with a second from Amy Blevins which carried unanimously.

In response Connie Boggess made a motion to have a site visit with the current bidders to allow them to gain more detail on the scope of work needed to provide the most accurate bid once the city has completed site prep. Amy seconded this motion, and it carried out unanimously.

 (Meeting set for TUESDAY March 25th 3pm)

**Minutes:** Minutes of the previous meeting were reviewed by the board; A motion was made by Amy Blevins to approve the minutes as presented, a second was made by Ed Conner and the motion carried unanimously.

**Financial Report:** Rob Discussed the financial report from February no questions we raised.

A motion was made by Amy Blevins to accept the report with a second from Connie Boggess, and the motion carried unanimously.

**Directors Reports:** Rob told the board about the two site visits held with potential bidders. He informed the board that the Commercial Siting Plan is still underway and should be ready for hearing by the end of April. 23’and 24’ audits have been completed on our side and awaiting scheduling for exit interview. Rob informed the board of the success of the Red House Clean in up from the 22nd as well as updated the board on continued progress with the tire collection at the new location in Winfield.

**Old Business**: Rob informed the board on the continuing progress of the research on a potential Vista or Intern for the summer. Since the printing of the agenda, we have received word back from Cash-In on the pricing and will hold the information to be presented at the next meeting. The totals from waste disposal from the fair have come in and are right around $10,000 currently. Rob is working closely with MSW to work our pricing down some by leveraging our marketing package for the fair against the price. After meeting with Amanda Ramey and Scott Edwards at the city, we are going to utilize the city messaging system and paper water bills to do some short marketing blasts to help spread the word as we get closer to launch. We will be holding off on purchasing bins until we find out our eligibility for the SWMB grant to assist in the purchase. Since printing the agenda, site work by the city has started and should take no longer than two weeks. We will place our “Coming Soon” as soon as possible. For the discussion of employment compensation Connie Boggess made a motion to move an executive session on this item to the end of the meeting. The motion got a second from Ed Conner and carried unanimously.

**New Business:** Rob informed the board of the dates for the rest of the clean ups for the year. As listed Fraizers Bottom, April 12th/ Hometown Park, June 14th/ Scott/ Teays, August 16th/ Rock Branch, October 18th

Executive Session- at 4:47pm Jason Asbury entertained a motion to enter Executive session to discuss employment compensation which was taken up by Connie Boggess with a second by Ed Conner.

 At 4:55 pm the motion was made by Connie Boggess to come out of Executive Sessions with a second from Amy Blevins.

After the executive session discussion Ed Conner made a motion to approve the compensation increase for the Executive Director as requested effective immediately. This motion received a second by Connie Boggess and carried unanimously.

**Public Comment:**

**Next Meeting**: The next meeting will be held on Monday April 14th at 4pm at the office of PCSWA

**Adjournment:** A motion was made by Connie Boggess to adjourn the meeting at 5:15 pm with a second by Amy Blevins and the motion carried unanimously.

Respectfully submitted,

Rob Vanater, Executive Director