**Putnam County Solid Waste Authority**

**Meeting**

**August 12thth, 2024**

**Minutes**

The Putnam County Solid Waste Authority meeting was called to order by Chairperson, Kim Parsons at 4.04 p.m.

Members present: Kim Parsons, Jason Asbury, Amy Blevins (Call-In Connie Boggess) (Quorum)

Staff present: Rob Vanater

Guests present: Kathy Rittenhouse CPA

Member Absent:

**Minutes:** Minutes of the previous meeting were reviewed by the board; A motion was made by Connie Boggess to approve the minutes as presented, a second was made by Jason Asbury the motion carried unanimously.

**Financial Report:** Rob Discussed Financial report from June and July, Kathy explained the new layout to the board and how the reports will look for the future. Jason asked if July was normally a loss in NET, but Kathy explained that it was from fact that we paid Putnam County Sheriff full $15,000 for Micha’s services for the year.

A motion was made by Jason Asbury to accept the report with a second from Amy Blevins, and the motion was carried unanimously.

**Directors Reports:** Rob updated the board about ongoing recycling programs and the conversation with the county commission about placing our bins back on the county lot adjacent to the new sheriff’s office., Reported the success of the Fraizer’s bottom clean up from July, as well as the clean-up efforts from Poca River Fest. Over 100lbs of trash was collected from the last three miles of the Poca river. Rob informed the board that he plans to submit the Recycling Partnership Grant around August 22nd.

 **Old Business**: Rob updated informed the board that our open credit card was finally closed. The 24-25 budget has been placed into quickbooks online and ready to track our year! As stated in the financial review, the Litter Control cost for the 2025’ year is paid in full.

**New Business:** Rob raised the question of purchasing a vehicle for the office for the use of running our recycling programs and assisting in community clean-ups. Ideas were exchanged and Rob will investigate all the options mentioned such as leasing, temporary/ as needed rentals, and gather quotes for the next meeting. Rob informed the board that Conference 24’ registration will be sent out ASAP. Rob presented the date of September 21st from 9-1 for our next clean-up for the rock branch area. Locations TBD.

**Public Comment:**

**Next Meeting**: The next meeting will be held on Monday September 8th at 4pm at the office of PCSWA.

**Adjournment:** A motion was made by Jason Asbury to adjourn the meeting at 4:50pm with a second by Amy Blevins and the motion was carried unanimously.

Respectfully submitted,

Rob Vanater, Executive Director