

## **Board Meeting Agenda**

*Green Mountain Support Services*

*May 23, 2024*

*6-7:30pm*

*In person at GMSS: 93 James Rd, Morrisville, VT*

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### ***Mission Moment***

#### ***Approve meeting minutes***

- April 2024

#### ***Staff Member Presentation***

- Member of the team will present their work, successes, and answer questions from the board (might be moved to June)

#### ***Recruitment of New Members***

- Invite any potential members to introduce themselves and welcome them to the board

#### ***Finance Committee Update***

- Treasurer to provide an overview of the most recent financial reports and GMSS financial status
- Treasurer will provide a short training for board

#### ***ED Position Description Review and Approval***

- Discuss & Finalize ED evaluation process based on new/ old Position Description
  - One example of Partner survey: <https://www.surveymonkey.com/r/GL99C6Z>
  - One example (same org) of Staff Survey: <https://www.surveymonkey.com/r/GLT3R5P>
  - Will receive additional ideas during meeting

#### ***ED Update***

- Board will ask any follow up questions to the ED based on the materials and updates she provided the board
- Discussion on ED new job description (*included in packet*)

#### ***Next Meeting***

- June 26, 2024 - discuss availability of board for in-person meeting

#### ***Public Comment – non-binding***

- Public please sign in
- Public will be allowed 2 minutes each for comment, question, complaints, to which the board can respond, if time and available information permits. Public may be allowed two comments, time permitting.

#### ***Executive Session will needed***