

# Paluxy River Fest



## Vendor Registration Form

Complete the form below and return with payment to reserve your space.  
Spaces are assigned first come, first serve.

ALL PAYMENTS MUST BE RECEIVED BY 05/24/2023

**MAKE CHECKS PAYABLE TO SOMERVELL COUNTY**

TAX ID :

Date :

Vendor Hours:

Friday 10am-8pm May 31st 2024

Saturday 10am-8pm June 1st 2024

List all product types you will be selling\*

Product 1, Product 2, Product 3...

Vendors are **REQUIRED** to remain open during scheduled business hours, but may open earlier-or stay open later at the business owner's discretion.

### Business Information

Business Name :

BOOTH TYPE :  BOOTH SIZE 10x :  10  20  30  40  20x20 corner  
\$150 \$200 \$250 \$300 \$400

Business Website :

Location :  Social Media:

Contact Name :  Contact Number :

E-Mail :

Electricity :  Yes  No Self Provided Generator :  Yes  No

CANNOT GUARANTEE. 1st come 1st serve

**You will be required to submit up to 3 photos of your setup as well as up to 5 photos of your product upon the completion of your application.**

I Understand the terms of participation agreement.

Please circle other Somervell County EVENTS you are interested in:

Good Old Days Moonshine Festival

3rd Weekend in Aug

Heritage Park Christmas Bazaar

1st Weekend in December

**SOMERVELL CO CVB**  
History, Heart & Hospitality

Signature

Official Website : [www.paluxyriverfest.com](http://www.paluxyriverfest.com) |

Contact Us: (254) 396-6803 |

## Terms of Participation Agreement

### **Registrations & Booth Fee**

Applications must be completed in full and submitted with a booth payment and photos of products offered. Print photos will not be returned. No application will be accepted without the complete application package, photos, and booth fee. Show directors reserve the right to decline applications based on the proposed items and refuse admittance to anyone whose work is deemed offensive or of questionable taste.

### **Confirmation**

Upon application review, the Somervell CO CVB will send you an email confirming your approval or denial within two weeks of completed application and receiving booth payment.

### **Cancellation & Refund Policies**

There is no rain date and no refund in case of inclement weather. If a vendor is declined, the booth fee will be returned.

#### *Refunds requested before:*

*March 1st: Fees will be refunded*

*April 1st: 50 % refund*

*NO refunds after May 1st.*

"No Shows" who do not notify the CVB by phone or email prior to opening day will not be considered for future applications and will not receive a refund. Assigned vendor space will be forfeited to a wait-list vendor.

### **Advertising**

The Somervell CO CVB will place event advertisements with media outlets servicing the region. Advertising will also be done through the CVB's website and social media pages.

### **Booths**

Booths will be pre-assigned. The Somervell CO CVB has the discretion to assign and re-assign booth spaces so that similar booths are not too close in proximity. If you want a space near another vendor, you must apply at the same time and make note of the request to ensure that you are located near each other.

Each exhibitor must provide his/her own tables, tablecloths, displays, and signage. We ask each exhibitor to take appropriate measures to make sure space and surrounds are safe.

The Somervell CO CVB reserves the right to remove any exhibitor and/or vendor from the event who does not adhere to all Rules and Regulations set forth by the CVB. Exhibitors and/or vendors in non-compliance will not be invited back to future events.

### **Grounds Security**

The Somervell CO CVB provides overnight grounds security for vendor booths on Friday and Saturday. Please keep vendor products and valuables under personal supervision before and during the market.

### **Electricity**

Electricity is limited and first come on the application process. We DO NOT charge, and cannot guarantee electricity at event.

### **Taxes**

Exhibitors are responsible for handling their sales tax transactions locally and to the State.

### **Setup**

Booth setup is to take place between 4pm and 8pm on Thursday, 7am-10am Friday. All booth vendors must check in with the CVB no later than 9am Friday; Booths must be completely set up by 10am start.

### **Hours of Booth Operation**

Marketplace vendors must have representatives present at all times during event and are expected to be in operation from 10am-8pm on Friday and 10am-8pm on Saturday. Businesses may choose to open earlier or stay open past these hours upon their own discretion.

### **Cleanup & Breakdown**

All goods, tents, and staging items must stay in place until the END of the festival. Violation of this rule will result in a vendor not being re-admitted to future events and a \$200 fine payable to the Somervell CO CVB. Vendors will pack up their tent and booth items before bringing their vehicles into the venue areas. Remove all trash, cardboard, and zip ties/plastic tie-downs. Cardboard boxes must be broken down for easy disposal. Exhibitors who fail to properly clean their area will be fined \$100 and will lose the right to participate in future festivals. Trash and vehicles must be removed from space by midnight following the event.

### **Liability**

By signing my signature on the preceding page, I (the participating exhibitor) agree to indemnify and hold harmless the Somervell CO CVB and the officers, directors, representatives, employees, and agents against any and all claims of any person whomsoever, arising from the acts of omission of the participating exhibitors, its representatives, employees, agents, patrons, or guests. Neither the Somervell CO CVB or its volunteers shall be liable for any loss or damage of exhibitor's property or person. The participating exhibitor agrees to accept as conclusive and binding, the decision of the Somervell CO CVB as to any dispute or matter not covered by the terms of this participation agreement.