

# Knox Church Council Meeting

November 17, 2020

Chair: Sharon Christmas

Secretary: Sharon McIntosh

Present: Rev. Craig Miller, Sharon Christmas, Debby Dandy, Shelley Tataryn, Coleen Wall, Diane Shepherd, Roger Bright, David Barrows, Leanne Sprung, Laura Crookshanks, Wayne Digby, Alan Moulin, Doug Crookshanks, Ken Wojnarski

Regrets: Wayne Clayton

**Call to Order.** 6:30 pm

**Opening Worship:** On behalf of Christian Education, Leanne Sprung spoke on "Reflection on Grief" and made a word cloud to show how the framing of words can make them feel different.

**Adoption of Agenda and Adoption of Minutes of the October 20, 2020 meeting:**

**Motion:** Laura Crookshanks/Al Moulin

Carried

**Business Arising from the Minutes/Old Business:**

a. COVID 19 Response

The building remains closed except for nursery school and BU after school day care program. In addition, we have been advised Al Anon, SMART Recovery, Crystal Meth Anon can continue to meet as they are mental health/social service groups. Our health inspector will advise regarding Recovery in Motion as their program has a physical activity/sport aspect.

Discussion:

-We should not let people into the foyer to do business. They can be met at the door, but not come into the building.

We will not be holding live services in the near future, and not likely for Christmas.

b. Livestream Equipment Proposal

Craig Miller advised he discussed the proposal with Graeme Leachman who looked at the quotes and made some suggestions. In his opinion, the hardware being recommended is good, the quote is a fair price, and the installation can be done adequately. There is not another Brandon (local) option who could quote.

Graeme also offered to build 2 computers for us (sanctuary and office) that he feels would meet our needs over the 10 years at an estimated cost of \$2,500 each (monitor, tower, mouse). He can also set up software so services can be immediately uploaded to Access 12 for viewing by those who do not have a computer.

Discussion:

- Council felt going on Access 12 is a good way to reach more of the community. There is no cost to use Access 12.
- It was asked if a deposit is required to hold the quote if we do not order right away. There does not appear to be reason to wait if Council is ready to make a decision.
- Even if ordered now, there may be several months before delivery.
- We should confirm with the health inspector that it is in order to have the work done now (with the COVID situation).

**Motion:** Ken Wojnarski/Roger Bright Carried  
**That we take this (the Livestream Equipment Proposal) to the Annual General Meeting and make a recommendation that we apply to use money from the planned giving fund.**

The task force did not apply for the seniors grant as they felt this project did not meet the criteria, and there was not adequate time to canvas our seniors to see if there was a need to purchase tablets.

On behalf of the Planned Giving Committee, Doug Crookshanks advised the fund is now about \$120,000 and up to 25% could be made available for this project.

The task force will speak to the matter (with costs) at the AGM. The ballpark figure at this point could be up to \$25,000. They will give the known costs, plus an amount for contingency.

Roger Bright and Ken Wojnarski should be able to run the internet cable from the office to the sanctuary.

- c. Procedural Manual  
Coleen Wall and Laura Crookshanks made changes according to last meeting, but are still waiting for some information to come in. This item is table till next Council meeting.

***Correspondence/Rental Requests:***

Nov. 6/20     Rock Lake United Church Camp  
                  Subject: General Update for Information  
                  Referred to: File

Nov. 13/20 United Church of Canada (R. Cambourne, Finance Administrator)  
Subject: 2021 Assessment  
Referred to: Sharon McIntosh for response

**Motion:** Diane Shepherd/Shelley Tataryn Carried  
**That we pay the United Church annual assessment fee of \$9,288 for 2021.**

Discussion:  
After discussion, the consensus is to pay the assessment quarterly.

**Financial Report:** presented by Shelley Tataryn

- Shelley advised the fall luncheon proceeds were more than twice last year's, and thanked Sharon Christmas for her efforts.
- Our total income is slightly behind last year at this time, but expenses are quite a bit lower. The operating deficit is \$21,819.24 compared to last year at \$29,031.10.
- Mission & Service givings are higher than at the same time last year.
- We received the second payment from the Eggleton Estate in the amount of \$60,331.09. From this amount, \$60,000.00 was placed in a one-year GIC. The one-year term gave the best rate, and we have other funds available.

Discussion:

- The expense from memorial fund was for greenery from The Green Spot.

**Motion:** Shelley Tataryn/Leanne Sprung Carried  
**That the November 2019 Financial Report be accepted as presented.**

**Committee Reports:**

- 1) *Ministry & Personnel (M&P):* report by Coleen Wall
  - The committee met via Zoom.
  - Marg Whetter has resigned from the committee. The Nominating Committee is aware of this resignation. In the meantime, Coleen Wall will assume the extra liaison duties.
  - M&P suggest we give a one-time honorarium to Mindy Campbell for the amount of work she has been doing.

**Motion:** Coleen Wall/Roger Bright Carried  
**That we give Mindy Campbell a one-time honorarium of \$500 with a thank you card to acknowledge the amount of work she has been doing in the livestream/prerecorded worship services.**

- M&P will be starting annual staff reviews.

- 2) *Property Attached*

- 3) *Ministers Report:* report by Craig Miller
- Craig has completed the first session of Part 3 Racial Justice Training with the UCC. There is a follow up session.
  - There have been two successful baptisms performed in livestream worship.
  - Laura Crookshanks, Diane Shepherd and Debby Dandy have joined the Worship Team on different Sundays. The current guidelines do allow for more than 5 people to deliver service, but we are trying to keep it to 5.
  - Bernie Whetter is looking at some special music for advent.
  - Masking on Sundays (for the Worship Team) is not necessary, however the organist does mask and sanitizes the keys after use.
  - With regard to a voting system for the congregational zoom meeting, it may need to be done by voice vote which may be difficult.
  - The zoom link (for the congregational meeting) will be sent to those requesting it. A reminder will be sent to the congregation in a separate e-mail that they need to register with the office to get the link.
- Discussion:
- It is necessary for council members to register with the office for the congregational meeting.
  - No committee reports are required for this meeting.
  - With regard to phone-in instructions, Craig uses only Canadian numbers in the invitation.
  - If voice vote results are difficult to determine, the chair may ask for a count.
- 4) *Worship:* report by Diane Shepherd
- The Committee has not met, but will decorate the sanctuary for Advent.
- Discussion: It was asked who is responsible for changing the church sign. Craig Miller determines the wording; the caretaker physically changes the sign. Committee chairs should advise Craig if they want something included in the sign wordings.
- 5) *Congregational Care & Membership:* No Report
- Discussion:
- In response to a question regarding ministers' visiting privileges at the health centre and care homes under Code Red, Craig Miller advised the Health Centre has not been open to ministers since March unless it is for an end of life situation. Care homes were limited basically to only designated family, however, under Code Red there are no visits. Joe Ball has visiting privileges at the Health Centre because he is staff.

- 6) *Vice Chair:* No report.
- 7) *Christian Education:* report by Leanne Sprung  
-They are continuing with packages at home for SKC, and the youth were meeting in person until Code Red came into effect.
- 8) *Trustees:* No report
- 9) *Stewardship:* Attached  
-As Vern Gilbertson is moving to Winnipeg in January, they will need a replacement. Council Chair advised Stewardship to notify the Nominating Committee.
- 10) *Outreach:* Attached
- 11) *Green Team:* Attached  
Ken Wojnarski advised the correct time for the webinar on November 18<sup>th</sup> is 10:00 am.
- 12) *Affirm Committee:* report by Laura Crookshanks  
-The committee has not met, but they have been communicating.  
-It is disappointing there will be no Trans Day of Remembrance service, but the vigil will be on line. Participants must remember to register beforehand (through SERC).  
-Laura Crookshanks has been attending an Interfaith zoom group which is very interesting and informative.
- 13) *Chair:* No report

**Motion:** Ken Wojnarski/Wayne Digby  
**The adoption of all Committee Reports**

Carried

***New Business:*** None

Next Council Meeting: December 15, 2020  
Opening Worship: Trustees

Closing prayer was offered by Craig Miller.

Motion to Adjourn: Coleen Wall, 8:13 pm