

Jerome Haggemiller called the meeting to order at 7:00 pm. Present were Jarrod Oberg, Stephanie Stueve, Tom Blank and 3 guests. All present stood and recited the Pledge of Allegiance. A motion by Jarrod and seconded by Jerome to accept the September minutes, motion carried 2-0.

**TREASURERS REPORT-** Treasurers report showed a book balance of \$ 8,535.01 and Money Market Account with \$ 313,550.86 for total funds of \$ 322,085.87. Motion by Jarrod and seconded by Jerome to accept Treasurers report, motion carried 2-0.

A motion by Jerome and seconded by Jarrod to accept the bills with the exception of Barga Inc for \$ 94,855.00, this was discussed with Barga and wouldn't be due until after the first of the year. Motion carried 2-0.

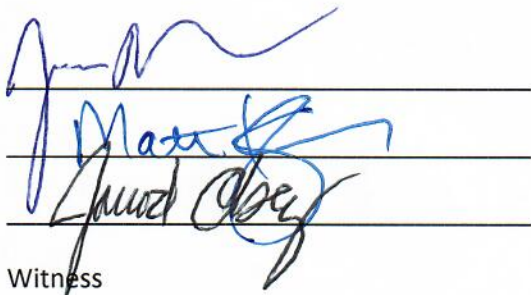
**Old Business-** Krohnfeldt Assessment Hearing was held prior to this meeting and was attended by 11 people. The Ordinance for Sanitary Sewer Connection and Charges for the SSD will be finalized for the November meeting. Resolution 2022-3 Accepting Assessment Roll was reviewed and a motion by Jerome and seconded by Jarrod to accept the resolution, motion carried 2-0.

**New Business-** Preliminary Plat for Hertwig was reviewed and no issues with it. Vacating the drainage easement with the plat had no objections from the board as well. The variance for a building within 6.5 feet of property line had no issues either as the adjacent property is DNR land.

**Floor-** Dead end sign on Krohnfeldt needs to be straightened, crushed concrete on Hidden Valley didn't work, grading the road away from the lake on Milona Bay Road. No word on additional grant money for the Vermont project.

Next Meeting will be set for Monday, 7 November 2022 at 7:00 pm at the Milona Community Center.

Motion by Jerome to adjourn, seconded by Jarrod , motion carried 3-0, 7:22 pm.

  
Witness

Signed  Clerk



Miltona Township Assessment Hearing Krohnfeldt Project Meeting 3 October, 2022

Jerome Haggemiller called the meeting to order at 6:30 pm. Present were Jarrod Oberg, Stephanie Stueve, Tom Blank and 11 guests. All present stood and recited the Pledge of Allegiance.

Jerome introduced Blaine Green from Widseth Engineering to discuss the project. Initial project assessment amount from 1 May 2021 had a projected assessment of \$35,400. Project came in at \$32, 518.11 per parcel for the 28 parcels. The assessment will be added to property tax statement beginning in May 2023 for a period of 15 years. Interest rate is set at 2.65%. Assessments can be paid in full prior to 2 November 2022 without interest. Blaine continued with question and answer portion of the meeting.

Service contract and maintenance agreement has been signed between ALASD and Krohnfeldt Sewer Extension Subordinate Service District with an Ordinance for sewer connection and charges to completed at November meeting. All properties shall be granted 3 years from the date of signed ordinance to connect to the public sanitary sewer system. Properties that certify their private septic system proving compliance and treatment efficacy through County inspection protocol shall be granted up to 5 years from the date of inspection. Certification inspection of existing septic systems is required within one year of the date of signed ordinance (maximum duration before penalty for not connecting to the public sanitary sewer system is 6 years from date of signed ordinance). System has been inspected and currently 6 are hooked up to the system. Some surface landscaping details were discussed and will be looked at. Contact Tom Blank is you would like to pay off the assessment in advance and payments will be made out to Miltona Township.

With no further questions the meeting was adjourned at 6:51 pm

COPY

TESTER  
WAP

Jerome Haggemiller  
Stephanie Stueve  
Tom Blank  
Witness

Signed Thomas A. Blank Clerk





**Resolution Number 2022-3**

**Resolution Accepting Assessment Roll to be Assessed for Krohnfeldt Sewer within the Krohnfeldt Sewer Extension Subordinate Service District into the Alexandria Lakes Area Sewer District (ALASD)**

WHEREAS, pursuant to proper notice duly given as required by law, the Miliona Township Board of Supervisors has met and heard and passed all objections to the proposed assessment for the improvement of the Krohnfeldt Sewer within the Krohnfeldt Sewer Extension Subordinate Service District into the Alexandria Lakes Area Sewer District (ALASD)

NOW THEREFORE BE IT RESOLVED BY THE MILTONA TOWNSHIP BOARD OF SUPERVISORS, DOUGLAS COUNTY, MINNESOTA;

1. Such proposed assessment, \$ 32,518.11, a copy of which is attached hereto and made a part of hereof, is hereby accepted and shall constitute the special assessment against the parcels named therein, and each tract of therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessments shall be payable on one of two ways: paid in full to the clerk on or before 2 November, 2022; or by installments extending over a period of 15 years, the first of the installments to be payable on the resident's property taxes beginning 15 May, 2023 and shall bear interest of 2.65 percent per annum. To each subsequent installment when due interest will be added for one year on all unpaid installments.
3. You may at any time during the 15-year time span, pay to the Township Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax list of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

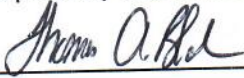
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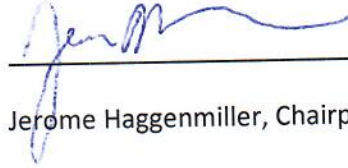
Krohnfeldt Dr NW and Krohnfeldt Ct NW, the proposed assessment would include the list of parcels as follows:

|             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|
| 42-0667-000 | 42-0688-000 | 42-0689000  | 42-0690-000 | 42-0691-000 |
| 42-0692-000 | 42-0692-750 | 42-0692-850 | 42-0692-900 | 42-0693-000 |
| 42-0694-000 | 42-0695-000 | 42-0696-000 | 42-0697-000 | 42-0699-000 |
| 42-0700-000 | 42-0700-100 | 42-0700-200 | 42-0700-300 | 42-0701-000 |
| 42-0668-000 | 42-0671-000 | 42-0669-000 | 42-0670-000 | 42-0678-700 |
| 42-0678-705 | 42-0678-710 | 42-0678-680 |             |             |

Adopted by the Miltona Township Board of Supervisors this 3rd day of October 2022.



Thomas A Blank, Clerk



Jerome Haggemiller, Chairperson





**ORDINANCE 2022-1**  
**SANITARY SEWER CONNECTION AND CHARGES**

AN ORDINANCE ESTABLISHING POLICY AND CHARGES FOR CONNECTION TO THE PUBLIC SANITARY SEWER SYSTEM WITHIN THE KROHNFELDT SEWER EXTENSION SUBORDINATE SERVICE DISTRICT (hereinafter called "SSD") and MILTONA TOWNSHIP (hereinafter called "Township")

WHEREAS, the intent and purpose of this Ordinance is to protect the health, safety, and welfare of the residents of the Township and SSD project area; and

WHEREAS, the SSD has entered into a Service Contract and Maintenance Agreement with the Alexandria Lake Area Sanitary District ("ALASD"), a public sanitary sewer system; and

WHEREAS, the Alexandria Lake Area Sanitary District ("ALASD") will perform all operation and maintenance of the public sanitary sewer system in the SSD and is assigned to ALASD; and

WHEREAS, this Ordinance shall be in full force and effect from and after its passage and publication according to law; and

WHEREAS, for purposes of this Ordinance, "sanitary sewer" means infrastructure which carries wastewater/sewage and to which storm, surface, and groundwater are not intentionally discharged; and

WHEREAS, for purposes of this Ordinance "sewer system" includes pipelines or conduits, pumping stations, force mains, and all other devices and appliances appurtenant thereto, used for collecting or conveying wastewater, industrial wastes, or other wastes to a point of ultimate treatment and/or disposal; and

WHEREAS, the SSD/Township determines it is necessary to establish connection and sewer availability charges to pay debt service; pay the ALASD debt service allocation to the Local Government Unit (LGU); provide equity and fairness to those properties specially assessed for the same sanitary sewer; and pay for future sanitary sewer projects;

NOW, THEREFORE, BE IT ORDAINED by the Miltona Township Board of Supervisors as follows:

SECTION I: Connection Application, Permit and Charges. In addition to all other charges for connecting to the public sanitary sewer system (including, but not limited to, inspection and connection, street opening fees, or permit fees established by ALASD or other authorities), no sanitary sewer connection nor any service line shall be installed or connection made, with or into the public sanitary sewer system within the Township or SSD boundaries, either directly or



indirectly, from any lot, tract, or parcel of land unless a connection permit application has been filed with ALASD, and any charges as provided herein have been paid in full to the SSD/Township.

As set forth in the Service Contract and Maintenance Agreement with ALASD regarding the public sanitary sewer system, each connection shall be approved by ALASD. Each sewer service lateral from the gravity or force main to the building structure shall be owned by the property owner.

SECTION II: Connection Charge. A connection charge shall be paid by properties connecting to public sanitary sewer system installed by the SSD/Township, and not previously assessed for the public sanitary sewer. The connection charge shall be determined as follows:

1. Residential Connection Charge: The assessment charge for the 2021 Krohnfeldt Drive Sanitary Sewer Extension project was \$32,518.11 per residential parcel. The residential connection charge shall be calculated as if the parcel was part of the original assessment, or \$32,518.11 per residential parcel.
2. Commercial or Industrial Connection Charge: Commercial or industrial facilities shall pay a connection charge equal to the Residential Connection Charge for projected flow into the public sanitary sewer system up to 10,000 gallons per month. The Commercial or Industrial Connection Charge for projected flow equal to or exceeding 10,000 gallons per month shall be based on the number of Equivalent Dwelling Units (EDU, 1 EDU = 5,000 gallons per month) multiplied by the Residential Connection Charge amount as determined by SSD and approved by ALASD.
3. If a service line to the property does not exist, the connection charge shall be reduced by the total engineering and construction cost of connecting to and installing the service line from the public sanitary sewer main (gravity or force main) to the right-of-way line. Only the cost for the service line between the public sanitary sewer main and right-of-way line is eligible for connection charge reduction. Unrelated costs (i.e. surface improvements, service line on private property, etc.) are not eligible. The appropriate supporting documentation of this cost shall meet the approval of the SSD/Township.
4. All existing parcels that paid the original assessment charge for the 2021 Krohnfeldt Drive Sanitary Sewer Extension project shall be exempt from the connection charges defined herein. Fees charged by ALASD (i.e. ALASD Wastewater Treatment Expansion Fee) for connecting to the public sanitary system are not exempt.
5. If the use of an existing lot, tract, or parcel of land being served by sanitary sewer changes to a higher use (i.e. from residential to commercial), then the appropriate connection charge shall be paid upon commencement of the higher use.
6. All connection charges are subject to review and adjustment by the SSD/Township.



SECTION III: Sewer Availability Charge (SAC). A SAC shall be paid by properties connecting to public sanitary sewer not installed by the SSD/Township (i.e. private or developer installed public sanitary sewer) and shall be determined as follows:

1. The SAC for each parcel served is \$10,000.
2. When the total engineering and construction costs of the public sanitary sewer extension exceeds \$32,518.11 for each parcel served, the SAC shall be reduced by the amount over \$32,518.11 per parcel served. Only the public sanitary sewer related costs are eligible for SAC reduction. Unrelated costs (i.e. streets, storm sewer, service lines on private property, etc.) are not eligible. The appropriate supporting documentation of this cost shall meet the approval of the SSD/Township. Examples of SAC calculations follow.
  - a. Example A: A developer extends public sanitary sewer from the SSD installed public sewer into a new 10 lot subdivision. The total engineering and construction cost of the developer installed public sanitary sewer is \$400,000, or \$40,000 per parcel. The gross SAC is \$10,000 per parcel X 10 parcels = \$100,000. However, since the total cost of the developer installed public sanitary sewer exceeds \$32,518.11 per parcel served by \$7,481.89 per parcel, the SAC shall be reduced by \$7,481.89 per parcel X 10 parcels = \$74,818.90.
  - b. Example B: A property owner is building a new home on a property that is 100 feet away from the nearest public sewer. The private property owner extends public sanitary sewer from the existing public sewer to their property line. The total engineering and construction cost of the privately installed public sanitary sewer is \$30,000. The SAC would not be eligible for SAC reduction because the total public sanitary sewer extension does not exceed \$32,518.11.
3. The SAC is subject to review and adjustment by the SSD/Township.
4. Connection charges do not apply if a SAC is applied.

SECTION IV: Sinking Funds. Any sums received by the SSD/Township shall be deposited or paid into the appropriate sinking fund that exists for debt retirement of the respective bond or loan for the sewer facilities connected thereto. If no such sinking fund exists, then the connection charges shall be deposited in a capital improvement fund for future sanitary sewer system capital improvement costs or for the payment of ALASD debt service allocation to the SSD/Township.

SECTION V: Determination of Connection Charges and SAC. The Miliona Township Board may revise the Connection Charges and SAC on or before January 1 of each year and post the same at the Town Hall.

SECTION VI: Mandatory Connection Policy. All parcels that abut the public sanitary sewer system are required to connect under the conditions of the ALASD Mandatory Connection



Ordinance. All service lines from the gravity or force main to the building structure shall be owned by the property owner.

All properties shall be granted 3 years from the date of signed ordinance to connect to the public sanitary sewer system. Properties that certify their private septic system proving compliance and treatment efficacy through County inspection protocol shall be granted up to 5 years from the date of inspection. Certification inspection of existing septic systems is required within one year of the date of signed ordinance (maximum duration before penalty for not connecting to the public sanitary sewer system is 6 years from date of signed ordinance).

SECTION VII: Assessment of Charges Without Permit to Connect. It shall be unlawful for any person to connect to the public sanitary sewer system without first obtaining a permit from ALASD and paying all charges as provided herein. If a property owner fails to connect to the public sanitary sewer system as required or connects without obtaining a permit and paying the applicable fees provided herein, the SSD/Township may undertake to have connection made and assess the cost thereof together with the connection charge or SAC (if applicable) against the benefited property. Such assessment, when levied, shall bear interest at the legal rate for local improvements, be certified to the Auditor of the County of Douglas, Minnesota and be collected and remitted to the SSD/Township in the same manner as assessments for local improvements. Violation of this ordinance shall be a penal offense. The rights of the SSD/Township shall be in addition to any penalty provisions for violation of this ordinance.

SECTION VIII: Severability. Should any section, paragraph, sentence, clause, or work of this Ordinance be held to be unconstitutional, inoperative, or void, such holding shall not affect the validity of the remainder of this Ordinance.

SECTION IX: Effective Date. The provisions of the Ordinance shall become effective upon passage.

ADOPTED by the Miltona Township Board of Supervisors this 7th day of November, 2022 by the following vote:

YES: *Haggemiller* *Martin* *Janet Obey*

NO:

ATTEST:

*Thomas A. Bal*  
\_\_\_\_\_  
CLERK

*Jim M*  
\_\_\_\_\_  
CHAIRMAN

