



● **5.3 INSPECT BLOCK HEATER**

PASS

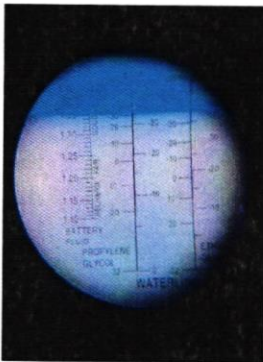
Comments: 2700 watt 240 volt heater
No shutoff valves for hoses
Coolant temp maintaining 107 degrees



● **5.4 CHECK COOLING SYSTEM FREEZE POINT**

PASS

Comments: -30



● **5.5 CHECK COOLING SYSTEM CONDITIONER LEVEL**

PASS

● **5.6 TYPE OF COOLANT IN SYSTEM? STANDARD OR EXTENDED LIFE COOLANT (ELC). ENTER RESULTS IN COMMENT**

PASS

Comments: Elc

● 5.7 CHECK FOR COOLANT SYSTEM CONTAMINANTS PASS

● 5.8 INSPECT COOLING SYSTEM HOSES, CLAMPS AND WATER PUMP FOR CONDITION AND LEAKS PASS

Comments: All hoses good condition no leaks

● 5.9 VISUALLY INSPECT ENGINE RADIATOR PASS

● 5.10 CHECK FOR EXTERNALLY PLUGGED RADIATOR PASS

● 5.11 IS THE COOLING SYSTEM OVERDUE FOR FLUSH AND REPLACEMENT PASS

Comments: Coolant new when unit was new

FUEL SYSTEM

● 6.1 FUEL SYSTEM TYPE / TANK LEVEL / CAPACITY PASS

Comments: Diesel
71 percent fuel level
964 gallon tank



● 6.2 VISUALLY CHECK FUEL SYSTEM FOR LEAKS FAIL

Comments: Hand primer pump leaks.



- 6.3 CHECK ALL FUEL SYSTEM HOSE FOR CONDITION AND SECURITY PASS

Comments: Hoses good condition and secure

- 6.4 CHECK OPERATION OF THE DAY TANK IF INSTALLED N/A

- 6.5 PRIMARY AND SECONDARY FUEL FILTERS CONDITION / PART NUMBERS PASS



LUBE SYSTEM

- 7.1 CHECK LUBE OIL LEVEL PASS

Comments: Full level

- 7.2 CHECK FOR ENGINE OIL LEAKS PASS

- 7.3 CHECK CONDITION OF EXTERIOR OIL LINES AND HOSES PASS

- 7.4 PULL ENGINE OIL SAMPLE YES

AUTOMATIC TRANSFER SWITCH

8.1 CHECK OPERATION OF ENGINE STARTING SYSTEM

PASS

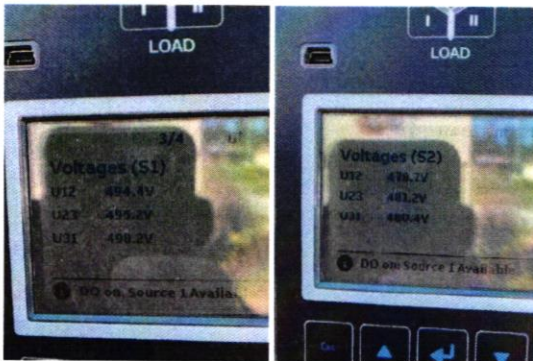
Comments: Good start time



8.2 RECORD ATS VOLTAGE ON LINE AND EMERGENCY SOURCES

PASS

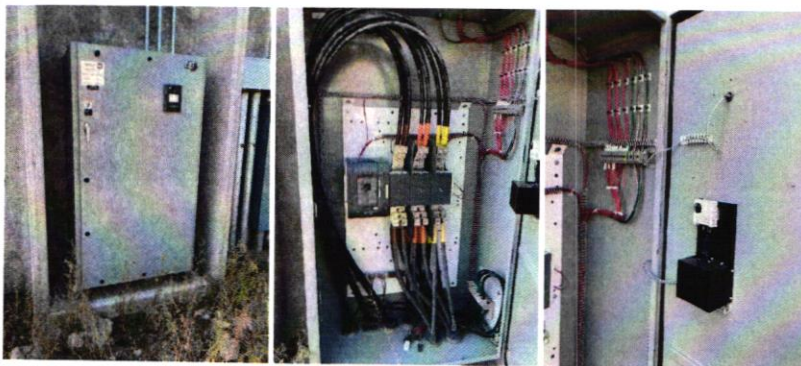
Comments: 495 vac 60 hertz utility
480 vac 60.1 hertz emergency

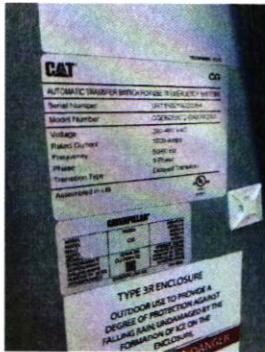


8.3 VISUALLY INSPECT ALL CONNECTIONS

PASS

Comments: All connections ambient air temp





● **8.4 CHECK OPERATION OF TRANSFER SWITCH**

N/A

Comments: No load transfer performed

● **8.5 CHECK EXERCISER OPERATION**

PASS

Comments: Weekly no load exercise for 25 minutes Thursday's 10 am



● **8.6 CHECK AND/OR REPLACE BACKUP BATTERY**

PASS

Comments: N/a

GENERATOR SET RUNNING CHECKS

● **9.1 CHECK OPERATION OF ENGINE STARTING SYSTEM**

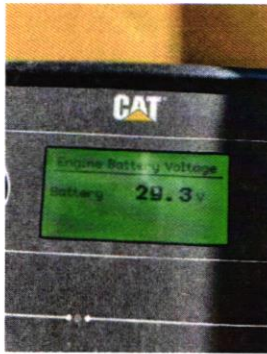
PASS

Comments: Good start time

● **9.2 CHECK OPERATION OF ENGINE CHARGING ALTERNATOR**

PASS

Comments: 29,3 vdc



9.3 CHECK OPERATION OF ALL METERS AND GAUGES

PASS

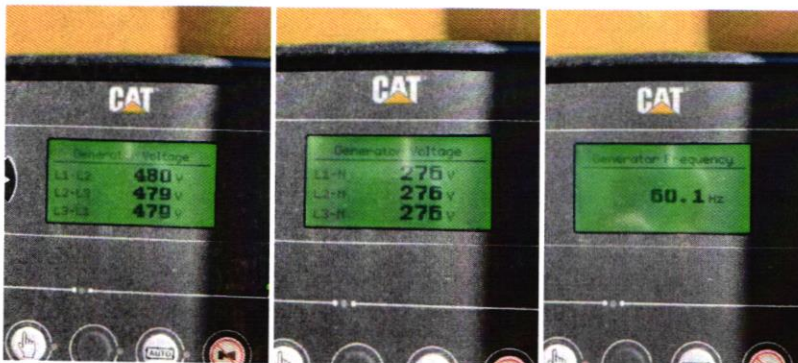
Comments: All gauges operational



9.4 RECORD GENERATOR A/C VOLTAGE AND FREQUENCY

PASS

Comments: 479 vac line to line
277 vac line to neutral
60.1 hertz



9.5 CHECK FOR EXCESSIVE ENGINE / GENERATOR NOISE

PASS

9.6 CHECK OPERATION OF SAFETY SHUTDOWNS

PASS

- 9.7 CHECK OPERATION OF REMOTE ANNUNCIATORS N/A
- 9.8 CHECK PROPER OPERATION OF LOUVERS N/A

POST INSPECTION

- 10.1 CHECK THAT ALL BREAKERS ARE IN THE CLOSED POSITION PASS



- 10.2 RETURN GENERATOR CONTROL SWITCH TO THE AUTO POSITION PASS



ITEMS FOUND DURING CURRENT INSPECTION

- 11.1 LIST ANY ITEMS FOUND DURING THIS INSPECTION THAT REQUIRE ADDITIONAL ACTION FAIL

Comments: Hand primer pump leaks fuel.

From: tfpworks@blackfoot.net
Sent: Monday, August 31, 2026 7:28 AM
To: 'Mayor'
Cc: tfl3557@blackfoot.net
Subject: Generator Contract

CITY OF THOMPSON FALLS

GENERATOR PREVENTIVE MAINTENANCE AND SERVICE CONTRACT

1. Purpose and Scope

The City of Thompson Falls is seeking a qualified contractor to provide preventive maintenance, inspection, testing, and repair services for City-owned diesel-powered emergency generators.

The intent of this contract is to ensure that all covered generators are maintained in reliable operating condition and are ready for service when needed.

The contract shall be for a period of **three (3) years**.

The contract will initially include **six (6) generators**. An additional **four (4) generators** will be added following expiration of the one-year complimentary maintenance period provided with those new generators. Coverage for the additional generators shall terminate at the same time as the original three-year contract.

2. Contractor Qualifications

The contractor shall:

- Have a minimum of **seven (7) years of diesel engine service and repair experience**.
- Be qualified and experienced in the maintenance, troubleshooting, and repair of diesel-powered generators.
- Have specific diesel generator experience; preference may be given to contractors demonstrating substantial generator-specific experience.
- Have access to a properly equipped **service/shop truck** and the tools and diagnostic equipment necessary to perform the required work.
- Provide qualified technicians capable of performing the services specified in this contract.
- Maintain all applicable licenses, insurance, workers' compensation coverage, and other requirements necessary to perform the work.

The City may request documentation demonstrating the contractor's experience and qualifications.

3. Annual Preventive Maintenance

Each generator covered by this contract shall receive preventive maintenance **at least once per year**.

Annual service shall include, at a minimum:

- Change engine oil.
- Replace engine oil filter.
- Replace air filter as required.
- Replace all applicable fuel filters.
- Check coolant level and condition.
- Inspect belts and hoses.
- Inspect for oil, fuel, and coolant leaks.
- Inspect battery condition and battery terminals.
- Check battery charger operation.
- Inspect starting and charging systems.
- Inspect electrical wiring and connections.
- Inspect generator controls, gauges, warning lights, and alarms.
- Inspect exhaust system.
- Inspect block heater operation, where equipped.
- Inspect the generator and engine for visible damage, deterioration, or other deficiencies.
- Check and document generator operating hours.
- Start and operate the generator to verify proper operation.
- Record applicable operating readings, including voltage, frequency, oil pressure, coolant temperature, and other relevant readings.
- Inspect and function-test the automatic transfer switch (ATS), where applicable and where safe to do so.
- Perform any additional routine inspection recommended by the generator or engine manufacturer.

All oils, filters, fluids, and replacement components shall meet or exceed the applicable manufacturer's specifications.

4. Annual Oil Sampling and Analysis

An engine oil sample shall be obtained from each applicable generator **once per year** and submitted to a qualified laboratory for analysis.

Oil sampling may be performed at the same time as the annual oil and filter service.

The contractor shall:

- Properly obtain and identify each oil sample.
 - Submit the sample for laboratory analysis.
 - Provide the City with a copy of the complete laboratory report.
 - Review the results for indications of abnormal engine wear, fuel dilution, coolant contamination, or other potentially harmful conditions.
 - Promptly notify the City of any abnormal findings and recommend appropriate corrective action.
-

5. Load Testing

Each generator shall receive a load test approximately **once every thirty (30) months**, where applicable.

Before contract award, the bidder shall identify:

- Whether the contractor has the equipment necessary to perform load-bank testing.
- Whether load-bank testing is included in the regular contract price or billed separately.
- The proposed load-bank testing procedure.
- Any limitations preventing a particular generator from being load tested.

When load-bank testing is performed, the contractor shall document the test duration, load applied, operating readings, and any deficiencies identified during testing.

Any specific load percentage and test duration shall be mutually agreed upon by the City and contractor based on generator size, manufacturer recommendations, and equipment capabilities.

6. Automatic Transfer Switches

Where a generator is connected to an **Automatic Transfer Switch (ATS)**, the contractor shall inspect the ATS as part of the scheduled generator maintenance.

Inspection shall include, where applicable:

- Visual inspection.
- Inspection for loose or damaged connections.
- Verification of control operation.
- Verification of transfer and retransfer operation when testing can be safely performed.
- Identification of abnormal wear, overheating, damage, or other deficiencies.

Any repair to an ATS beyond routine inspection shall require City authorization unless immediate action is necessary to prevent equipment damage or a safety hazard.

7. Repairs and Additional Work

Routine preventive maintenance shall be performed as specified in this contract.

Repairs beyond the normal scope of preventive maintenance shall **not be performed without authorization from the City**, except when immediate action is reasonably necessary to prevent further equipment damage or address an immediate safety concern.

When additional repairs are recommended, the contractor shall provide the City with:

- A description of the problem.
- Recommended corrective action.
- Estimated labor hours.
- Estimated parts and materials.
- Estimated total repair cost.

The City shall approve additional repairs before work begins.

8. Emergency and After-Hours Service

The bidder shall state whether emergency and after-hours generator service is available.

The bid shall identify:

- Normal business-hour labor rate.
- After-hours labor rate.
- Weekend and holiday rate, if applicable.
- Emergency service rate.
- Travel or mileage charges.
- Minimum service-call charges, if any.
- Expected response time for emergency calls.

Priority may be given to contractors capable of providing timely emergency response for generators serving critical City facilities.

9. Parts and Materials

Replacement parts, filters, oils, coolants, and other materials shall meet or exceed the specifications recommended by the generator, engine, or component manufacturer.

The bidder shall disclose any markup applied to parts and materials.

The City reserves the right to request documentation of parts costs for repairs billed separately from scheduled maintenance.

10. Waste Disposal

The **City of Thompson Falls** shall be responsible for the final transportation, recycling, and/or disposal of maintenance-related waste generated during services performed under this contract.

The contractor shall:

- Properly collect and contain used engine oil, coolant, filters, contaminated materials, and other maintenance-related waste.
- Place all waste in containers or designated collection areas provided or approved by the City.
- Take reasonable precautions to prevent spills, leaks, or contamination while performing maintenance.
- Notify the City of any waste materials requiring special handling.

The **City of Thompson Falls** shall be responsible for the transportation, recycling, and/or final disposal of used oil, oil and fuel filters, coolant, contaminated materials, and other maintenance-related waste after the waste has been properly collected and contained by the contractor.

All handling and disposal shall comply with applicable **federal, state, and local requirements**.

11. Service Records and Documentation

The contractor shall maintain complete service records for **every generator covered under this contract**.

A service report shall be completed following each service visit and shall include, at a minimum:

- Generator location or City equipment identification number.
- Manufacturer and model, where applicable.
- Date of service.
- Generator operating hours.
- Name of technician performing the work.
- Maintenance performed.
- Parts and filters replaced.
- Oil and fluids used.
- Operating readings and test results.
- Battery condition.
- Oil analysis information, when applicable.
- Load-test results, when applicable.
- Deficiencies or problems identified.
- Recommended repairs or corrective actions.

A copy of all service records, inspection reports, oil-analysis reports, and testing documentation shall be provided to the City of Thompson Falls.

12. Generator Inventory

The City shall provide or develop an equipment schedule identifying each generator covered by the contract.

The schedule should include, where available:

- Generator location.
- Manufacturer.
- Model.
- Serial number.
- Engine manufacturer/model.
- Fuel type.
- Generator kW rating.
- Current operating hours.
- Automatic transfer switch information.
- Applicable warranty information.

The equipment schedule may be updated when the additional four generators are added to the contract.

13. Warranty Considerations

Maintenance and repairs shall be performed in accordance with applicable manufacturer recommendations.

For equipment that remains under manufacturer warranty, the contractor shall use appropriate parts, fluids, procedures, and documentation so that maintenance performed under this contract does not unnecessarily jeopardize applicable warranty coverage.

14. Scheduling

Routine annual maintenance shall be coordinated with an authorized representative of the City of Thompson Falls.

The contractor shall provide reasonable advance notice before performing scheduled maintenance.

Generators serving critical facilities shall not be intentionally taken out of service without coordination and authorization from the City.

15. Bid Pricing

To allow the City to fairly compare bids, each bidder shall provide pricing for the following, as applicable:

- Annual preventive maintenance cost per generator.
- Oil sampling and laboratory analysis cost per generator, if not included in annual service.
- Load-bank testing cost per generator.
- Normal hourly labor rate.
- Emergency/after-hours hourly labor rate.
- Weekend/holiday rate, if applicable.
- Travel or mileage charges.
- Service-call or minimum charges.
- Parts/material markup percentage.
- Automatic transfer switch service charges, if not included.
- Any other anticipated charges.

The bidder shall clearly identify **what is included and what is excluded** from the annual maintenance price.

16. Addition of New Generators

Four additional generators are anticipated to be added to this contract following expiration of the one-year complimentary maintenance provided with those units.

The bidder shall provide pricing or a method for determining pricing for these additional generators as part of the original bid.

The addition of these generators shall **not extend the overall termination date of the original three-year contract**.

17. Contractor Performance

The contractor shall perform all work in a professional and workmanlike manner and shall promptly notify the City of any condition that could affect the reliability or safe operation of a generator.

Repeated failure to perform required maintenance, provide documentation, respond to service requests, or otherwise comply with the contract requirements may constitute grounds for termination, subject to the terms of the final agreement.

18. Contract Award

The contract will **not necessarily be awarded solely on the basis of the lowest bid.**

The City of Thompson Falls may consider factors including:

- Contractor experience.
- Diesel generator experience.
- Technician qualifications.
- Ability to meet the required scope of work.
- Emergency response capabilities.
- Available equipment and service capabilities.
- References and past performance.
- Completeness of the submitted bid.
- Overall cost and value to the City.

The contractor's **experience, qualifications, capabilities, and bid price** will be considered in determining the successful bidder.

19. City Authorization

The City shall designate one or more representatives authorized to approve additional repairs or expenditures under this contract.

The contractor shall obtain authorization from an approved City representative before performing work outside the contracted scope, except for immediate actions necessary to address a safety hazard or prevent significant equipment damage.

20. Contract Termination

The final agreement shall establish provisions allowing the City to terminate the contract for reasons including failure to perform required services, repeated inadequate performance, failure to maintain required insurance or qualifications, or other material breach of the agreement.

Specific notice, cure periods, termination rights, indemnification, insurance requirements, and other applicable legal provisions shall be established in the City's final contract documents.

EXHIBIT A — GENERATOR EQUIPMENT SCHEDULE

The City may attach an equipment schedule identifying all generators included in the contract, including their locations, manufacturers, models, serial numbers, kW ratings, operating hours, and applicable automatic transfer switches.

EXHIBIT B — BID PRICE SCHEDULE

A standardized bid-price schedule may be provided to all bidders so that annual maintenance, oil analysis, load-bank testing, repair labor, emergency service, travel, parts markup, and other charges can be compared on an equal basis.

Jonathan Haun
Public works director
Thompson Falls MT
406 827 3557
tfpworks@blackfoot.net

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the September 14 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00pm

Action: Fleet Management Policy

Update

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

CITY OF THOMPSON FALLS FLEET VEHICLE GPS TRACKING POLICY

Purpose

The purpose of this policy is to promote the safe, efficient, and accountable use of City owned vehicles; improve fleet management; protect City assets; enhance employee safety; and ensure that City owned vehicles are used only for authorized governmental purposes.

Policy

The City of Thompson Falls may install and operate Global Positioning System (GPS) devices and related telematics equipment in any City owned or leased vehicle, including public works, utility, parks, and law enforcement vehicles. The Mayor may exempt specific vehicles when necessary for operational, investigative, or public safety purposes

Employees operating or assigned City owned vehicles shall have no expectation of privacy regarding the location, movement, or operation of City owned vehicles while those vehicles are being used for City business.

Authorized Uses

GPS information may be used for legitimate governmental purposes, including but not limited to:

- Locating City vehicles during emergencies.
- Assisting with dispatching and coordinating personnel.
- Verifying vehicle locations, routes, mileage, and response times.
- Monitoring vehicle maintenance needs and scheduling preventative maintenance.
- Improving operational efficiency and resource allocation.
- Investigating accidents, citizen complaints, misuse of City property, or violations of City policy.
- Recovering stolen or missing vehicles.
- Monitoring fuel consumption, idle time, and vehicle utilization.
- Protecting City assets and reducing unnecessary operating costs.

Access to GPS Data

GPS data is the property of the City of Thompson Falls and shall be considered an official City record.

Access to GPS information shall be limited to individuals with a legitimate business need, including:

- Mayor
- Clerk/Treasurer
- Department Supervisors
- Police Chief
- City Attorney when necessary
- Other individuals specifically authorized by the mayor

GPS information shall be released only as permitted or required by law.

Law Enforcement Vehicles

GPS technology may be utilized in City police vehicles to improve fleet management, officer safety, emergency response, vehicle accountability, and asset protection.

Access to real-time or historical location data involving law enforcement vehicles may be restricted when necessary to protect officer safety, confidential investigations, tactical operations, or other sensitive law enforcement activities.

The Police Chief may recommend exemptions for undercover or specialized vehicles when operational needs require confidentiality. The Mayor may exempt specific vehicles when necessary.

Employee Notification

Employees assigned or operating City-owned vehicles shall be notified that GPS technology is installed or may be installed in City vehicles.

Disciplinary Action

Information obtained through GPS tracking may be used in administrative investigations and disciplinary proceedings involving misuse of City vehicles, violations of City policy, timekeeping concerns, unauthorized vehicle use, or other employment related matters.

GPS Device Tampering and Discipline

Employees shall not intentionally disconnect, disable, remove, obstruct, block the GPS signal, alter, tamper with, or otherwise interfere with the operation of any GPS or telematics device installed in a City owned vehicle unless specifically authorized by the City for maintenance, repair, or another legitimate operational purpose.

Any employee who discovers that a GPS device has become disconnected, damaged, or is not functioning properly shall promptly report the issue to their supervisor or the City Clerk/Treasurer.

Intentional or unauthorized disconnection, disabling, removal, blocking, or tampering with a GPS device is a violation of City policy. An employee who violates the policy may be subjected to discipline up to and including termination of employment.

The City shall investigate the circumstances surrounding any reported or detected disconnection or interruption before determining that a violation occurred. Equipment malfunction, authorized maintenance or repair, accidental disconnection, or circumstances outside the employee's control shall not constitute a violation of this policy.

Nothing in this section prevents the City from imposing more serious discipline when the conduct involves additional misconduct or when otherwise permitted by the City's Personnel Policy or applicable law.

Data Retention

GPS data shall be retained in accordance with the City's records retention schedule, applicable Montana law, and the data retention capabilities of the City's GPS service provider.

Administration

The Mayor and City Clerk/Treasurer are authorized to administer this policy and the City's GPS fleet management program. The City Clerk/Treasurer shall be authorized to access the GPS management system and its records and to perform routine administration of the program, including maintaining user access, reviewing system and device status, coordinating installation, maintenance and replacement of GPS equipment, maintaining appropriate records, and generating reports for legitimate City business purposes.

Department heads may be granted access to GPS information for vehicles assigned to their respective departments as authorized by the Mayor or City Clerk/Treasurer and consistent with this policy.

Access to law enforcement GPS information may be appropriately restricted when necessary to protect confidential investigations, tactical operations, undercover activities, or officer safety.

The Mayor may designate additional City personnel to assist in administering the program as necessary.

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the September 14 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00 pm

Action: Water leak - Kim Rock

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

21 Aug 2026

Letter to appropriate authorities regarding financial assistance for previous and existing water leak at Rimrock Lodge.

On or about 15 July 2026, a major leak was detected coming down the road to the RV park at the Rimrock Lodge. Justin with SNL discovered the source which was a broken elbow in a vault that supplies water to our RV campground. It was the unanimous consensus that the failure resulted from water hammer (a sudden spike in water pressure). This was caused by the daily closing and opening of the water hydrant that the city approved for use by Hamilton construction company that is resurfacing the Clark Fork bridge near the Rimrock.

It was estimated that the leak existed for 9 days prior to its detection and in any case resulted in the loss of 1.202 million gallons of water. The leak was fixed by Pardees after the vault was allowed to drain but resulted in a water bill of over 2000 dollars. Our normal usage is no more than 1/9th of the amount reported due to the leak, but because the billing for water usage is non-linear the 2000 dollar bill is not 9 times more but more like 140% more.

We are having an inspection cam installed on our water meter so that it maybe accessed remotely and far more frequently than requiring in-person inspection in an effort to detect leaks earlier.

I also had a talk with Hamilton about not allowing anyone to turn off the hydrant except one responsible person and to not leave the main hydrant valve wrench where workers can turn it off and on quickly to prevent the water-hammer and they have subsequently taken action to assist in decreasing the probability of water hammer, but officially, this falls under the authority of the city.

As a result of the policy of the city allowing the hydrant to be turned off and on daily and used indefinitely, we have a bill that we are formally requesting a reduction by 50%.

Another issue of concern to the Rimrock Lodge is another leak that is not going through our meter. This leak has been persistent despite the hot weather; has never existed in this quantity especially when it is hot; and has been investigated by

the city about 3 weeks ago. The entire Rimrock water supply was shut off and it did not affect the pressure at the hydrant so it was concluded that the leak could not be coming from the line that supplies the hydrant. It was therefore assumed that this leak is a natural source of water from the fall snow-pack OR a natural aquifer. Given the nature of the leak, specifically its newness, location, and quantity, it is difficult to ascribe it to a natural source. The Rimrock Lodge is formally requesting that the city investigate to determine the source of this leak given that the City is trying to recoup its financial losses by raising the water bill rates and thereby passing the cost of the leak to its citizens.

Thankyou for your attention to this matter and any financial assistance the City can render.

Russell Lawrence,

A handwritten signature in dark ink, appearing to read "Russ C. Lawrence", with a long, sweeping horizontal stroke extending to the right.

Customer Name: RIMROCK LLC

Account: 700080-00

Route - Meter: 07-00080

Service Address: 6 RIMROCK LANE

Mtr Id - Type - Size: 7449210 B

From 9-2025 to 9-2026

3.0"

Meter Serial #: 7449210

(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
09-2026	14558000	09/01/2026	128000	2641000	HANDHELD
08-2026	14430000	08/03/2026	1202000	2513000	HANDHELD
07-2026	13228000	07/01/2026	94000	1311000	HANDHELD
06-2026	13134000	06/01/2026	92000	1217000	HANDHELD
05-2026	13042000	04/30/2026	62000	1125000	HANDHELD
04-2026	12980000	04/01/2026	267000	1063000	HANDHELD
03-2026	12713000	03/02/2026	266000	796000	HANDHELD
02-2026	12447000	02/03/2026	308000	530000	HANDHELD
01-2026	12139000	01/02/2026	222000	222000	HANDHELD
12-2025	11917000	12/01/2025	165000	1416000	HANDHELD
11-2025	11752000	11/03/2025	192000	1251000	HANDHELD
10-2025	11560000	10/01/2025	162000	1059000	HANDHELD
09-2025	11398000	09/02/2025	166000	897000	HANDHELD

Normal bill
\$1,599.00
leak bill
\$2,891.75

Rates and Future Changes. The new rates will go into effect October, 2021 billing. Any subsequent adjustments to the rates will be made by resolution of the Council duly adopted after a public hearing with notice thereof given as provided by law.

Section. 2. Modification of Rate Schedule - The foregoing rate schedule may be amended from time to time by resolution of the City Council in accordance with the municipal code of Thompson Falls and the laws of the State of Montana. Any such resolution modifying the rate schedule shall also provide for amendment of these regulations to reflect the new rate schedule.

WATER USE RESTRICTIONS

Section 1. Authority to Regulate- The mayor and city Public Works Director shall have the authority to regulate the use of water for domestic and irrigation purposes by persons connected to the city water system.

Section 2. Filing, Publication and Posting of Regulations- Any restrictions imposed by the mayor and/or city Public Works Director shall become effective immediately and shall be in written form filed in the office of the city clerk-treasurer immediately thereafter. The restrictions shall be published in the next issue of the Sanders County Ledger. The clerk-treasurer shall also post the restrictions at the official posting places. (City Hall, Sanders County Court House, Valley Bank, City Library & First Security Bank)

DISCRETIONARY ACTION BY THE COUNCIL

Section 1. Meter Reading Unavailable - Whenever meter readings for any billing period are unavailable, whether due to meter malfunction, weather conditions, or other cause, water bills shall be calculated on the basis of an average monthly seasonal consumption rate for the premises. If such average rate is unavailable or is not reasonably applicable, the billing shall be estimated from a comparison with similar households or businesses in the community. At such time as, normal monthly readings can be obtained the actual metered rate will be reinstated.

Section 2. Excessive Water Use from Mechanical Malfunction - If the City Council shall determine after consultation with the water Public Works Director, that during any billing period there was extraordinary water consumption on any premises by reason of broken pipes, faulty toilet seals, or other similar cause and that he excessive water use was unknown to the consumer and was promptly corrected upon discover, the City Council shall have the authority to adjust the water bill for said billing period by deducting the portion of the bill estimated to result from mechanical failure or leakage. **Only one such adjustment may be made to a property and its current owner.**

SEWER SYSTEM AND PRIVATE WASTEWATER DISPOSAL REGULATIONS THOMPSON FALLS, MONTANA GENERAL PROVISIONS

Section 1: Authority - The following regulations governing the sewer system and private wastewater disposal in the City of Thompson Falls have been adopted by resolution by the City Council of Thompson Falls pursuant to the authority granted by Section 69-7-210, M.C.A. These regulations are set apart from the existing City Code pertaining to sewer and septic systems. This separation is:

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the September 14 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00 pm

Action: Date Change October Council
Meeting

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the _____ 20____, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00 pm

Action: Encroachment Permit

514 Halcy Avenue E

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

Return to:
Josh and Joanna Peachey
1622 Maiden Lane
Thompson Falls, MT 59873

PERMIT FOR ENCROACHMENT

This permit, given this 14th day of September, 2026 by and between the City of Thompson Falls, a Montana municipal corporation, hereinafter referred to as City, and Josh S. and Joanna L. Peachey as owners of Lot 1-A, COS 4065AL, Sanders County, Montana, hereinafter referred to as Permittee.

The City hereby gives and conveys to Permittee permission for the encroachment onto the City property described as: the existing garage/dwelling on said Lot 1-A, encroaching 2', more or less, onto Adams Street, as shown on attached Exhibit. This Permit shall include the right of access as necessary for maintenance and repair.

Permittee furthermore agrees to save, indemnify and hold harmless the City, its agents and representatives for any personal or property damage sustained by the City or any third person as a result of the placement or maintenance of the encroachment, including attorney fees and all defense costs.

The Permit hereby given shall remain in effect, and be binding on the successors, heirs and assigns of all parties, for so long as the garage/dwelling encroaches upon City property. Upon the destruction, demolition, structural failure or removal of said structure from the site the Permit is hereby granted shall expire and be of no further force and effect. Permittee shall have no rights to build or rebuild any structure which results in encroachment.

Dated this 14th day of September, 2026

City of Thompson Falls

By Gussie O'Connor, Mayor

Attested by: _____
Kelliann Barton, Clerk/Treasurer

AGREED AND ACCEPTED

Josh S Peachey

Joanna L Peachey

STATE OF MONTANA)) ss.
County of Sanders)

This instrument was acknowledged before me this 14th day of September, 2026 by
Gussie O'Connor

Notary Public for the State of Montana

STATE OF MONTANA)) ss.
County of Sanders)

This instrument was acknowledged before me this 14th day of September, 2026 by Joshua Peachey

Notary Public for the State of Montana

AMENDED PLAT

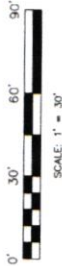
AMENDING LOTS 1 & 2 OF BLOCK 90 OF THE SECOND SURVEY TO THOMPSON FALLS
AND ALSO AMENDING LOT 3 AMENDED OF COS 1419

LOCATED IN A PORTION OF THE NE 1/4 OF SECTION 8, T. 21 N., R. 29 W.,
CITY OF THOMPSON FALLS, P.M.M., SANDERS COUNTY, MONTANA

SUBMITTED AT THE REQUEST OF JOSH PEACHEY IN FEBRUARY, 2026
OWNERS OF RECORD: JOSHUA S. & JOANNA L. PEACHEY



BEARINGS BASED ON COS 510



LEGEND

- INDICATES A FOUND 5/8" REBAR WITH A 1-1/4" YELLOW PLASTIC CAP STAMPED "M. CASTONS 5840 LS"
- INDICATES A FOUND 1/2" REBAR (NO CAP)
- INDICATES A SET 5/8" X 24" REBAR WITH A 1-1/4" YELLOW PLASTIC CAP STAMPED "SMITH 18036 LS"
- (R) INDICATES A RECORD DIMENSION PER COS 1419
- (R1) INDICATES A RECORD DIMENSION PER COS 2071
- (R2) INDICATES A RECORD DIMENSION PER COS 510
- (R3) SECOND SURVEY TO THOMPSON FALLS
- (M) INDICATES MEASURED
- (H) INDICATES HELED
- P.O.B. INDICATES POINT OF BEGINNING
- T.P.O.B. INDICATES TRUE POINT OF BEGINNING
- RM INDICATES REFERENCE MONUMENT
- ↑ INDICATES OWNERSHIP TIE

CERTIFICATE OF EXAMINING SURVEYOR:

DATED THIS 7th DAY OF August, 2026
MONTANA EXAMINING LAND SURVEYOR
LICENSE NO. 15059LS

CERTIFICATE OF COUNTY TREASURER:

I, HENRY GILBERT, COUNTY CLERK OF SANDERS COUNTY, MONTANA, DO HEREBY CERTIFY THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LANDS DESCRIBED HEREON HAVE BEEN PAID.

DATED THIS 7th DAY OF August, 2026
TREASURER, SANDERS COUNTY, MONTANA

SURVEYORS CERTIFICATE:

I, TIMOTHY F. SMITH, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF MONTANA, DO HEREBY CERTIFY THAT THE ATTACHED AMENDED PLAT THAT SUCH SURVEY WAS MADE IN APRIL, 2026 AND THAT SAID SURVEY IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 6th DAY OF AUGUST, 2026
TIMOTHY F. SMITH 18036 LS

OWNERS CERTIFICATE & PURPOSE OF SURVEY:

WE, THE UNDERSIGNED PROPERTY OWNERS, DO HEREBY CERTIFY THAT THE PURPOSE OF THIS SURVEY IS PURSUANT TO 78-3-207(1)(V) M.C.A.

LOT 1-A AND LOT 1-B ARE EXCLUDED FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY PURSUANT TO 78-3-207(1)(V) M.C.A. AND ARE THEREFORE EXCLUDED FROM THE REVIEW OF THE ADOPTED GROWTH POLICIES PURSUANT TO TITLE 78, CHAPTER 1, M.C.A. OR IS WITHIN A FIRST-CLASS OR SECOND CLASS MANIPULATES FOR WHICH THE GOVERNING BODY CERTIFIES, PURSUANT TO 78-4-127 M.C.A. THAT ADEQUATE STORM WATER DRAINAGE AND ADEQUATE MUNICIPAL FACILITIES WILL BE PROVIDED.

JOSHUA S. PEACHEY
OWNER

Joshua S. Peachey
OWNER SIGNATURE

JOANNA L. PEACHEY
OWNER

Joanna L. Peachey
OWNER SIGNATURE

STATE OF MONTANA }
COUNTY OF SANDERS }

THIS INSTRUMENT WAS SUBSCRIBED BEFORE ME ON THIS 7 DAY OF August, 2026

BY Joshua S. Peachey & Joanna L. Peachey



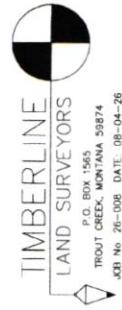
NOTARY PUBLIC FOR THE STATE OF MONTANA

Quinn Pearce
MAYOR, THOMPSON FALLS
DATE 8/5/26

CERTIFICATE OF SURVEY NO. 4065AL

CERTIFICATE OF CLERK & RECORDER:

341028 AGGREGATION OF LOTS SURVEY COS: 4065
STATE OF MONTANA SANDERS COUNTY
RECORDED: 8/7/2026 10:02 AM
Nicoa McDonald Clerk
FEE: \$26.00 BY *Nicoa McDonald*
PLAT NO. 4254 & JOURNAL REC'D



**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the September 14 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00 pm

Action: Resolution 875 Adopting

Stormwater PER

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF THOMPSON FALLS
ADOPTING THE 2026 STORMWATER IMPROVEMENTS
PRELIMINARY ENGINEERING REPORT**

WHEREAS, the City of Thompson Falls, Montana, owns, operates, and maintains municipal stormwater infrastructure within the City, including collection piping, inlets, manholes, dry wells, culverts, drainage facilities, and related improvements; and

WHEREAS, the City retained Great West Engineering, Inc. to prepare the City of Thompson Falls Stormwater Improvements 2026 Preliminary Engineering Report, referred to in this Resolution as the “2026 Stormwater PER,” to document existing conditions, identify deficiencies and public safety concerns, evaluate feasible alternatives, recommend improvements, and establish a preliminary implementation and funding approach; and

WHEREAS, the 2026 Stormwater PER evaluates the City’s stormwater facilities and drainage conditions, including erosion and sediment transport from runoff, roadway and shoulder deterioration, localized ponding, maintenance needs, and traffic safety concerns; and

WHEREAS, the City has authority to plan, finance, construct, operate, and maintain municipal stormwater facilities and to take actions necessary to protect public infrastructure and the health, safety, and welfare of the community; and

WHEREAS, the City Council has reviewed the 2026 Stormwater PER and the comments and revisions submitted through the City’s review process; and

WHEREAS, the City provided opportunities for agency coordination and public involvement concerning the proposed stormwater improvements, and the applicable comments were considered in preparing the final 2026 Stormwater PER; and

WHEREAS, the City Council finds that the 2026 Stormwater PER provides an appropriate basis for stormwater capital improvement planning and for pursuing state, federal, and other financial assistance; and

WHEREAS, adoption of the 2026 Stormwater PER does not, by itself, authorize construction, obligate the City to incur debt, or commit the City to expend funds, and any final project scope, financing, design, procurement, and construction will remain subject to separate City Council approval and compliance with applicable law and funding requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THOMPSON FALLS, MONTANA, AS FOLLOWS:

Section 1. Adoption of Preliminary Engineering Report. The City Council hereby adopts and accepts the City of Thompson Falls Stormwater Improvements 2026 Preliminary Engineering Report, dated August 2026, prepared by Great West Engineering, Inc., as the City’s preliminary engineering report for stormwater planning and project development purposes.

Section 2. Acceptance of Findings and Recommendations. The City Council accepts the findings, conclusions, recommended improvements, and preliminary implementation approach presented in the 2026 Stormwater PER, subject to any revisions, conditions, or limitations documented in the City Council meeting record.

Section 3. Authorization. The Mayor, City Clerk, and other appropriate City officials are authorized to execute and attest documents necessary to evidence the City’s adoption of the 2026

Stormwater PER and to submit the report and related documents to appropriate state, federal, and other funding or regulatory agencies.

Section 4. Future Project Approvals. The City may refine, phase, or modify the recommended improvements based on available funding, final engineering, permitting, environmental review, property considerations, public input, and other relevant factors. Approval of final design, financing, procurement, and construction shall occur through subsequent actions of the City Council as required.

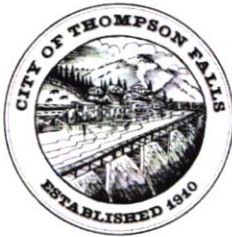
Section 5. Effective Date. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND ADOPTED by the City Council of the City of Thompson Falls, Montana, at its regular monthly meeting held on September 14, 2026.

Gussie O'Connor, Mayor

Attest:

Kelliann Barton, City Clerk



**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the September 14 2021, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: 6:00 pm

Action: Stormwater PER Pay
App for Reimbursement

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

Kelliann Barton

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Thursday, September 10, 2026 1:56 PM
To: Kelliann Barton (tfl3557@blackfoot.net)
Cc: Gussie O'Connor (tfallsmayor@blackfoot.net); Carrie Gardner; Paul Karcher
Subject: Stormwater PER - Requests for Funds
Attachments: TFalls Stormwater PER_Uniform_Budget_and_StatusofFunds_Tracker-1 (8).xlsx; TFalls_Stormwater PER_RFF_#1_September 2026.pdf

Kelliann,

We have provided all the files related to the initial funding requests from the Montana Coal Endowment Program and the Renewable Resource Planning Grants awarded to Thompson Falls for its Stormwater PER project. The total amount requested is \$36,124.00, divided equally between the two grants. Please have the Council review and act on these requests, and ensure that each of the following documents is completed and returned to me:

1. MCEP Request for Funds #1 – PDF page 1
2. RRGL Vendor Invoice #1 – PDF page 2
3. MCEP Signature Certification Form – PDG page 3
4. Exhibit 2-D Designation of Depository – PDF page 4
5. RRG Signature Authorization Form – PDF page 5

Feel free to contact me if you have any questions.

Thank you,



Craig Erickson, CGW

Senior Funding Specialist

d: (406) 495-6189

c: (406) 399-0104

250 Helen P Clarke Street
Helena, MT 59601

This message is being sent to you as official business of Great West Engineering. This email and any attachments may be confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

Treasure State Endowment Program
REQUEST FOR REIMBURSEMENT FORM

Section I: MCEP recipient information				
MCEP contract number MT-ARPA-PL-25-041	Request number 1	Total amount \$18,062.00		
Name and address of MCEP recipient City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		Make deposit payable to: First Security Bank PO Box 3500 Thompson Falls, MT 59873 Acct No 775684 / ABA No. 092901337		
Section II: Financial				
	A Amount budgeted	B Amount expended prior to this request	C Amount requested	D Balance remaining after this request
1. Total administration budget	\$0.00	\$0.00		\$0.00
2. Percent	Percent of total grant 0	Percent of column A #DIV/0!		
3. Total activity budget	\$40,000.00	\$0.00	\$18,062.00	\$21,938.00
4. Percent	Percent of total grant 1	Percent of column A 0.00		
5. Total MCEP grant budget	\$40,000.00	\$0.00	\$18,062.00	\$21,938.00
			Total amount requested	\$18,062.00
Remarks:				
Section III: Local approval				
Please submit request for reimbursements and all supporting documentation and reports to: Montana Department of Commerce, Community MT Division, P.O. Box 200523, Helena, MT 59620-0523				
Date:	Signature:		Title:	
Date:	Countersignature:		Title:	
Section IV: Commerce approval				
Expenditures are reasonable and appropriate Signatures are correct Consistent with preceeding requests and SABHRS Administration does not exceed 10% Budget amendment approved, if applicable		Approved by: Title: Date:		

Montana Department of Commerce

Montana Coal Endowment Program

STATE OF MONTANA		Instructions to Vendor (Grant/Contract Recipient): Return this invoice signed by the authorized representative. Attach backup documentation and business invoices listed below. Submit to your grant manager or DNRC Liaison.
VENDOR INVOICE		
VENDOR'S NAME AND ADDRESS		BILLED TO
City of Thompson Falls PO Box 99 Thompson Falls, Montana 59763		DNRC-CARDD PO BOX 201601 Helena, MT 59620-1601 Attn Grant Manager: Katherine Certalic

PROJECT INFORMATION:				
Grant Agreement Number:	RPG-24-0798	Project Title:	Stormwater Preliminary Engineering Report (PER)	
Period of Performance:	November 11, 2024 - July 24,	Reimbursement Request Number:	One	
DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:				
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	34828	14-Dec-24	Professional/Technical - Stormwater PER	\$ 276.50
Great West Engineering	35105	27-Jan-25	Professional/Technical - Stormwater PER	\$ 1,848.00
Great West Engineering	36184	20-May-25	Professional/Technical - Stormwater PER	\$ 2,739.00
Great West Engineering	36562	27-Jun-25	Professional/Technical - Stormwater PER	\$ 4,780.00
Great West Engineering	36962	24-Jul-25	Professional/Technical - Stormwater PER	\$ 2,720.00
Great West Engineering	37274	23-Aug-25	Professional/Technical - Stormwater PER	\$ 1,360.00
Great West Engineering	37489	28-Sep-25	Professional/Technical - Stormwater PER	\$ 1,212.00
Great West Engineering	39183	24-Mar-26	Professional/Technical - Stormwater PER	\$ 273.25
Great West Engineering	39862	26-May-26	Professional/Technical - Stormwater PER	\$ 1,292.75
Great West Engineering	40361	24-Jul-26	Professional/Technical - Stormwater PER	\$ 1,560.50
GRAND TOTAL				\$ 18,062.00

In signing below, I certify that this invoice is correct in all respects and that payment has not been received.			
Recipient Authorized Official Name	Gussie O'Connor	Title	Mayor
Recipient Authorized Official Signature		Date Processed	

STATE USE ONLY			
APPROVED FOR PAYMENT			
Authorized Signature		Date Signed	

**City of Thompson Falls
Signature Certification Form**

Montana Department of Commerce
Community MT – Montana Coal Endowment Program
301 S. Park Avenue
PO Box 200523
Helena, Montana 59620-0523

This is to certify that the following officials¹ are authorized to sign requests for reimbursements for the Montana Coal Endowment Program (MCEP) funds for the City of Thompson Falls, 2025 Biennium MCEP grant:

- | | | |
|----|---|-------------------------|
| 1. | _____
Signature
Gussie O'Connor
Printed Name | _____
Mayor
Title |
| 2. | _____
Signature
Kelliann Barton
Printed Name | _____
Clerk
Title |
| 3. | _____
Signature

Printed Name | _____
Title |

It is understood that any two of the above signatories must sign each request for reimbursement submitted.

²I hereby certify that I have witnessed the signing of the above-named signatures.

Signature of Witness

Date: _____

Typed Name and Title of Witness

SUBSCRIBED AND SWORN TO, before me, a Notary Public for the State of Montana, on the _____ day of _____, 20__.

(Notary Seal) _____
My Commission expires _____

Notary Public for the State of Montana (type or print name)
Residing at _____

¹Suggested signatories include the chief elected official (Mayor, Chairperson of County Commission, Tribal Chairperson and/or Tribal Council Members), city or county clerk or treasurer, or other local officials. Consultants under contract may not be a signatory.

Exhibit 2-D
Designation of Depository for Direct Deposit of MCEP Funds

SECTION I (To be completed by MCEP recipient)

The First Security Bank
Name, Address and ZIP Code of MCEP Recipient's Bank
has been designated as the depository for all funds to be received from the Montana Department
of Commerce resulting from MCEP Contract No.
MT-ARPA-PL-25-041 for deposit to: ☒ checking or ☐ savings

City of Thompson Falls 775684 092901337
Account Name / Account # / American Bankers Association # (ABA -Routing/Transit)

City of Thompson Falls PO Box 99, Thompson Falls, MT 59873
Name of Grant Recipient *Address*

Signature of Chief Elected Official Date Mayor
or Executive Officer *Title of Chief Elected Official*
or Executive Officer

tfl3557@blackfoot.net
Email address for notification of payments made to grantee from MCEP

Section II (To be completed by the bank)

The account identified in Section I has been established with this bank. All necessary documentation,
including a power of attorney where necessary, which will legally enable this depository to receive state
warrants from the State Auditor's Office for deposit to:

City of Thompson Falls Account Number: 775684
Account Name and/or Number

First Security Bank PO Box 3500, Thompson Falls, MT 59873
Name of Bank *Address*

Signature of Authorized Bank Officer Title of Authorized Bank Officer

Date



CONSERVATION AND RESOURCE DEVELOPMENT DIVISION

Renewable Resource Grant Program - RRG

Reclamation Development Grant Program - RDG

SIGNATURE AUTHORIZATION FORM

Please review the executed grant agreement prior to submitting this request. Authorized officials may designate additional representatives from the local government to sign reimbursement requests on behalf of the grant recipient. Please complete this form and return to DNRC. The grant recipient may attach a signed resolution as additional documentation to accompany this request.

GRANT RECIPIENT (LOCAL GOVERNMENT)	TITLE OF PROJECT	GRANT AGREEMENT NUMBER(S)
City of Thompson Falls	Stormwater PER	RPG-24-0798

AUTHORIZED REPRESENTATIVE(S) TO SIGN REQUEST FOR REIMBURSEMENT¹

PRINTED NAME	TITLE	SIGNATURE
Gussie O'Connor	Mayor	

As the AUTHORIZED OFFICIAL², I designate the additional representative(s) to sign reimbursement requests for the above referenced grant(s).

PRINTED NAME	TITLE	SIGNATURE	DATE SIGNED

I hereby certify that I have witnessed the signing of the above-named signatures.

PRINTED NAME OF WITNESS ³	SIGNATURE	DATE SIGNED

¹ Enter the names and titles of other representatives from the local government authorized to request reimbursement on behalf of the grant recipient. **Consultants, Conservation District Administrators, Grant Managers or staff reimbursed by the grant agreement MAY NOT be signatories.**

² **AUTHORIZED OFFICIAL:** Individual with the authority to enter into a legal agreement with DNRC. DNRC REQUIRES that the grant agreements and reimbursement forms be signed by an authorized official of the local government entity.

³ Suggested witness is an elected official or local government official other than the above signatories.

DNRC REVIEW AND APPROVAL

I have reviewed the request to designate the additional authorized signers to submit grant reimbursement requests to DNRC.

- ✓ The authorized official above matches the executed grant agreement.
- ✓ The additional signatories have the authority to represent the grant recipient and are not being reimbursed by grant funds.

DNRC REMARKS:		
DNRC Grant Manager	Signature	Date
DNRC Program Manager	Signature	Date



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 34828
Date 12/21/2024

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from November 10, 2024 through December 14, 2024

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	1.50	148.00	222.00
Engineer 6	0.50	212.00	106.00
Project Administrator	1.25	145.00	181.25
Certified Grant Writer 2	0.25	175.00	43.75
Phase subtotal			553.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			553.00

Invoice total **553.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	0.00	553.00	553.00
Total	80,000.00	0.00	553.00	553.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34828	12/21/2024	553.00	553.00				
	Total	553.00	553.00	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35105
Date 01/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 15, 2024 through January 18, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	12.00	148.00	1,776.00
	12.00	160.00	1,920.00
Phase subtotal			3,696.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			3,696.00

Invoice total **3,696.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	553.00	4,249.00	3,696.00
Total	80,000.00	553.00	4,249.00	3,696.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35105	01/27/2025	3,696.00	3,696.00				
	Total	3,696.00	3,696.00	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 36184
Date 05/20/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from April 13, 2025 through May 17, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	34.00	160.00	5,440.00
Project Administrator	0.25	152.00	38.00
Phase subtotal			5,478.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			5,478.00

Invoice total **5,478.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	4,249.00	9,727.00	5,478.00
Total	80,000.00	4,249.00	9,727.00	5,478.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35105	01/27/2025	3,696.00				3,696.00	
36184	05/20/2025	5,478.00	5,478.00				
Total		9,174.00	5,478.00	0.00	0.00	3,696.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 36962
Date 07/24/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from June 22, 2025 through July 19, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	34.00	160.00	5,440.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			5,440.00

Invoice total **5,440.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	19,287.00	24,727.00	5,440.00
Total	80,000.00	19,287.00	24,727.00	5,440.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35105	01/27/2025	3,696.00					3,696.00
36184	05/20/2025	5,478.00			5,478.00		
36562	06/27/2025	9,560.00	9,560.00				
36962	07/24/2025	5,440.00	5,440.00				
Total		24,174.00	15,000.00	0.00	5,478.00	0.00	3,696.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 36562
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Assistant Project Manager	1.50	144.00	216.00
Engineer 2	52.50	160.00	8,400.00
Engineer 4	4.00	194.00	776.00
Project Administrator	0.50	152.00	76.00
Certified Grant Writer 2	0.50	184.00	92.00
Phase subtotal			9,560.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			9,560.00

Invoice total **9,560.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	9,727.00	19,287.00	9,560.00
Total	80,000.00	9,727.00	19,287.00	9,560.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35105	01/27/2025	3,696.00					3,696.00
36184	05/20/2025	5,478.00		5,478.00			
36562	06/27/2025	9,560.00	9,560.00				
Total		18,734.00	9,560.00	5,478.00	0.00	0.00	3,696.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 37274
Date 08/23/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from July 20, 2025 through August 16, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	17.00	160.00	2,720.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			2,720.00

Invoice total **2,720.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	24,727.00	27,447.00	2,720.00
Total	80,000.00	24,727.00	27,447.00	2,720.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36962	07/24/2025	5,440.00		5,440.00			
37274	08/23/2025	2,720.00	2,720.00				
Total		8,160.00	2,720.00	5,440.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 37489
Date 09/25/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from August 17, 2025 through September 20, 2025

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	14.00	160.00	2,240.00
Certified Grant Writer 2	1.00	184.00	184.00
Phase subtotal			2,424.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			2,424.00

Invoice total **2,424.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	27,447.00	29,871.00	2,424.00
Total	80,000.00	27,447.00	29,871.00	2,424.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36962	07/24/2025	5,440.00			5,440.00		
37274	08/23/2025	2,720.00		2,720.00			
37489	09/25/2025	2,424.00	2,424.00				
Total		10,584.00	2,424.00	2,720.00	5,440.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>



City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 39183
Date 03/24/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from February 22, 2026 through March 21, 2026

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	2.50	166.00	415.00
Project Administrator	0.25	158.00	39.50
Certified Grant Writer 2	0.50	184.00	92.00
Phase subtotal			546.50
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			546.50

Invoice total **546.50**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	29,871.00	30,417.50	546.50
Total	80,000.00	29,871.00	30,417.50	546.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37274	08/23/2025	2,720.00					2,720.00
39183	03/24/2026	546.50	546.50				
Total		3,266.50	546.50	0.00	0.00	0.00	2,720.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>



City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 39862
Date 05/26/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from April 19, 2026 through May 16, 2026

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	15.00	166.00	2,490.00
Certified Grant Writer 2	0.50	191.00	95.50
Phase subtotal			2,585.50
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			2,585.50

Invoice total **2,585.50**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	30,417.50	33,003.00	2,585.50
Total	80,000.00	30,417.50	33,003.00	2,585.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37274	08/23/2025	2,720.00					2,720.00
39183	03/24/2026	546.50			546.50		
39862	05/26/2026	2,585.50	2,585.50				
Total		5,852.00	2,585.50	0.00	546.50	0.00	2,720.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>



REMIT PAYMENT TO:
250 Helen P Clarke St.
Helena, MT 59601
Phone: (406) 449-8627



Secure online payment processing for this invoice via ACH or credit card is available at
<https://www.billandpay.com/go/greatwesteng>

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 40361
Date 07/24/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from July 1, 2026 through July 24, 2026

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	13.00	166.00	2,158.00
Engineer 5	4.50	214.00	963.00
Phase subtotal			3,121.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			3,121.00

Invoice total **3,121.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	33,003.00	36,124.00	3,121.00
Total	80,000.00	33,003.00	36,124.00	3,121.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37274	08/23/2025	2,720.00					2,720.00
39183	03/24/2026	546.50					546.50
39862	05/26/2026	2,585.50		2,585.50			
40361	07/24/2026	3,121.00	3,121.00				
Total		8,973.00	3,121.00	2,585.50	0.00	0.00	3,266.50

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.