

CITY OF THOMPSON FALLS



Regular City Council Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, May 12, 2025, at 6:00 P.M.

AGENDA

OPEN MEETING - Call to order

ROLL CALL OF THE COUNCIL

PLEDGE OF ALLEGIANCE

SET THE AGENDA

CONSENT AGENDA – Claims, Minutes, Financial Reports, Court Report & Water Shut-off List/Arrangements

COMMUNITY DECAY AND VIOLATIONS LIST REPORT - Attached

ENGINEER'S REPORT - Attached

STANDING COMMITTEE REPORTS

INFORMATION – Educational “Tobacco & the Parks”

ACTION ITEMS

UNFINISHED BUSINESS

1. Zoning Committee Vacancy - Zoning Committee vacancy.
2. Great West Engineering Growth Policy Task Order.
3. Fiber Optic Line Route.

NEW BUSINESS

4. Highlead Block Party
5. Sewer Project Phases 1 & 2 Pay Application for reimbursement for the Sewer Project Phases 1 & 2.
6. Sewer Project Phases 3 & 4 Pay Application for reimbursement for the Sewer Project Phases 3 & 4.
7. Water Project Pay Application for reimbursement for the Water Project.
8. Great West Engineering Contract for on-call.
9. City Attorney Contract

Cody Mosher

UNSCHEDULED PUBLIC COMMENT - The public may speak for up to 3 minutes about items not on the agenda.

MAYOR'S REPORT - Mayor Rusti Leivestad's updates.

ADJOURN

The City of Thompson Falls is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting May 12, 2025

Time: May 12, 2025, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85843558256?pwd=kUR2r0x7MEv0rx17dIEDf09M1N2aPT.1>

Meeting ID: 858 4355 8256

Passcode: 807951

Dial by your location +1 719 359 4580 US

REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL

I, KAREN MCKENZIE Phone # 406-827-6961

request the following item be placed on the agenda for
the MAY 20²⁵, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: EDUCATIONAL "TOBACCO STATE PARKS"

Time: 10 MINUTES

Action: _____

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rust Phone # _____

request the following item be placed on the agenda for
the 5-12 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Zoning Committee Member
Vacancy

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 5-12 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Great West Engineering
Task Order for Growth
Policy

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**



EXHIBIT "A"
SPECIFIC TASK ORDERS

April 29, 2025

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873
Attn: Rusti Leivestad, Mayor

Re: Task Order No. 9-Update of the Growth Policy
City of Thompson Falls Engineering On-Call
Great West Engineering Project No. 1-21204

Dear Mayor:

This letter constitutes *Task Order No. 9* to our *Agreement for Professional Services* dated June 21, 2021, for the above-referenced Project. Great West's scope of services, schedule of fees, and schedule for completion of these services ("Services") are as follows:

See Exhibit "A" – Scope of Work for Update of the Growth Policy.

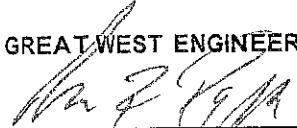
As compensation for these Services, Client shall pay Great West the estimated total amount of \$34,000 as determined by the *Consultant Agreement* for this Task Order No. 9. This amount cannot be exceeded without Client's written approval.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West at the following address:

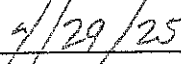
Great West Engineering, Inc.
2501 Belt View Drive
Helena, MT 59601

Acknowledgment. This *Task Order No. 9* is agreed to by the parties and is effective as of the date of this letter.

GREAT WEST ENGINEERING, INC.



Craig R. Pozega, PE
Business Unit Manager



4/29/25

CITY OF THOMPSON FALLS

Rusti Leivestad, Mayor

Date

EXHIBIT A
THOMPSON FALLS GROWTH POLICY UPDATE
Scope of Work

- **KICKOFF MEETING.** A kickoff meeting with the City Planning Board and other stakeholders to discuss the project process, roles and responsibilities, tentative schedule and potential outreach step to residents.
 - Responsibility: City and Great West Engineering (This task was completed on March 24, 2025)
- **OUTREACH PLAN AND METHODS.** The Planning Board and Great West will work together to create an outreach plan to identify the methods that will be used to collect the input of City residents for the update. This may include a combination of techniques such as an online and hardcopy survey, newspaper articles, and one (1) community open house. The City will be responsible for marketing and advertising each of the selected outreach techniques including any public notices for an open house. As determined by the outreach plan, Great West will create the applicable outreach materials such as an online/hardcopy survey, draft newspaper articles, open house posters etc. Great West will facilitate one (1) community open house as and the scheduling of the open house will be determined by the Planning Board. Outreach will be ongoing throughout the update process. Any additional outreach outside of what is identified in this scope will be at the responsibility of the City or by a contract amendment.
 - Responsibility: City and Great West Engineering
- **REVIEW OF CITY PLANNING DOCUMENTS.** The Planning Board shall review the City's existing growth policy to identify the needed updates and edits to the plan.
 - Responsibility: City
- **UPDATE OF SOCIO-ECONOMIC DATA.** Great West will update the basic socio-economic data for City in the draft growth policy.
 - Responsibility: Great West Engineering
- **GIS MAPPING.** Update the GIS maps found in the existing Growth Policy and include any new maps as identified by the Planning Board. Maps will include topics such as infrastructure, land use, City features etc.
 - Responsibility: Great West Engineering
- **CREATE A WORKING DRAFT OF THE GROWTH POLICY.** Combine the information gathered during initial public outreach efforts such as the community survey, the Planning Board's review of the City's current growth policy, the updated socio-economic data and GIS mapping to create a working draft of the updated growth policy. Hard copies of the draft will be provided to the Planning Board as well as a PDF version for public distribution.
 - Responsibility: Great West Engineering

- **FIRST WORK SESSION ON THE DRAFT GROWTH POLICY.** An in-person work session with the Planning Board, stakeholders, and others to review the draft growth policy and to identify the City's opportunities and issues for use in developing goals, objectives and an action plan. The City will be responsible for advertising the work session. PDF versions of the draft will be provided to the Planning Board as well as for public distribution. Great West will facilitate the meeting either in person or via video conference as determined by the Planning Board.
 - Responsibility: City and Great West Engineering
- **EDITING OF THE DRAFT GROWTH POLICY.** Editing of the draft growth policy based on the input of the Planning Board, stakeholders, and residents.
 - Responsibility: Great West Engineering
- **FINAL WORK SESSION ON THE SECOND DRAFT.** A final work session with the Planning Board to discuss and edit the second draft of the growth policy. The City will be responsible for advertising the work session. PDF versions of the draft will be provided to the Planning Board as well as for public distribution. Great West will facilitate the meeting either in person or via video conference as determined by the Planning Board.
 - Responsibility: City and Great West Engineering
- **THIRD ROUND OF EDITS TO THE GROWTH POLICY.** Complete the Planning Board's final edits to the draft growth policy based on the input of the Planning Board, stakeholders, and residents.
 - Responsibility: Great West Engineering
- **PLANNING BOARD HEARING.** Statutory public hearing on the draft growth policy held by the Planning Board with facilitation by Great West Engineering. The City will be responsible for advertising the hearing. Great West will facilitate the hearing either in person or via video conference as determined by the Planning Board.
 - Responsibility: City and Great West Engineering
- **CITY COUNCIL MEETING OR HEARING.** Public meeting/hearing held by the City Council to adopt the draft growth policy by resolution. Great West Engineering will participate in this hearing either in person or via video conference as determined by the City Council.
 - Responsibility: City and Great West Engineering
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 - Ten (10) hard copies of the final document will be provided to the City along with a PDF version.

The project is estimated to be completed no later than the end of January of 2026.

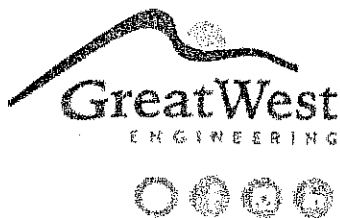
From: Carrie Gardner <cgardner@greatwesteng.com>
Sent: Wednesday, April 30, 2025 11:10 AM
To: Chelsea Peterson; Rusti Leivestad
Cc: Jerry Grebenc; Craig Erickson
Subject: FW: Message from KMC360i
Attachments: SKM_C360i25043010590.pdf

Hi Chelsea & Rusti,

Please see the attached Task Order No. 9 for the work associated with the Growth Policy for the City's review and signature.

Please let us know if you have any questions.

Thank you,



Carrie Gardner, PE
Project Manager

d: (406) 495-6176

c: (406) 495-6176

2501 Belt View Drive
Helena, MT 59601

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From: Printers <printers@greatwesteng.com>
Sent: Wednesday, April 30, 2025 11:00 AM
To: Carrie Gardner <cgardner@greatwesteng.com>
Subject: Message from KMC360i

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**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 5-12 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Fiber Optic Line Route
w/ IIG

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Cody Masler Phone # (406) 546-7203

request the following item be placed on the agenda for
the may 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: Info for Black Party (HighLead)

Time: _____

Action: _____

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**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 5-18 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Sewer Project Draw
Phases 1 & 2

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Wednesday, May 7, 2025 11:31 AM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: Thompson Falls Ph 1 & Ph 2
Attachments: Status of Funds Update - May 2025.xlsx; RD Request for Funds #36 - May 2025.pdf; Invoice Tracking - May 2025.xlsx

Good morning, Chelsea,

We have sent you the latest reimbursement request from the RD grants for the Phase 1 and Phase 2 wastewater projects.

The total draw request is \$68,777.25, which includes \$53,200 for Thompson Contracting for the Sludge Removal project and \$15,577.25 for Great West Engineering.

Please arrange to have the mayor sign the following documents and return them to me:

- RD Request for Funds #36 – Page 1
- Engineering Invoice Summary – Page 2
- Thompson Contracting – Pay App #3 – Page 7

Please let me know if you have any questions.



Craig Erickson, CGW
Senior Funding Specialist

d: (406) 495-6189
c: (406) 399-0104

2501 Belt View Drive
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

City of Thompson Falls



Mayor
Russlyn
Leivestad

City Attorney
Timothy Goen

Ward I
Larry Lack
Raoul Ribeiro

Ward II
Earlene Powell
Katherine Maudrone

Ward III
Hayley Allen-
Blakney
Shawni Vaught

May 12, 2025

USDA Rural Development
Attention: Jennifer Baldassin
3550 Mullan Road, Suite 106
Missoula, MT 59808

RE: City of Thompson Falls Request for Reimbursement

Dear Ms. Baldassin:

The Thompson Falls City Council has finished reviewing the request for reimbursement for the most recent progress payment for Phases 1 and 2 of the wastewater system projects. We concur with the amount requested by the vendors and request your approval for this month's release of funds from the Rural Development grant. Please find the invoices enclosed with our request, as shown in the table below.

Vendor Name	Invoice Number	Invoice Date	Amount Requested
Great West Eng (Construction)	35793	04/15/25	\$ 1,778.75
Great West Eng (Post-Construction)	35793	04/15/25	\$ 8,780.00
Great West Eng (O&M Manual)	35793	04/15/25	\$ 3,478.00
Great West Eng (Grant Administration)	35794	04/15/25	\$ 1,540.50
Thompson Contracting (Sludge)	3	05/06/25	\$ 52,668.00
MT Gross Receipts	3	05/06/25	\$ 532.00
Total			\$ 68,777.25

Additionally, we have attached the status of funds, invoice tracking spreadsheets, and the engineering invoice summary.

Sincerely,

Russlyn Leivestad, Mayor

ATTEST:

Chelsea Peterson, Clerk/Treasurer

EJCDC Engineering Invoice Summary

City of Thompson Falls, MT

Invoice Number: 35628-35629

Invoice Date: 3/20/2025

Due Date: 4/19/2025

Project: Wastewater Collection System Phases 1 & 2

Billing Period: 2/16/25 - 3/15/25

	Exhibit C payment Service Performed	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Study and Report Phase	\$ -	\$ -	\$ -			\$ -
	Preliminary Design Phase	\$ 440,000.00	\$ 5,000.00	\$ 445,000.00	\$ 445,000.00		\$ -
	Final Design Phase	\$ 405,000.00	\$ 7,000.00	\$ 412,000.00	\$ 412,000.00		\$ -
	Bidding Phase	\$ 75,000.00	\$ 9,500.00	\$ 84,500.00	\$ 84,500.00		\$ -
	Construction Phase	\$ 660,000.00	\$ 13,627.75	\$ 673,627.75	\$ 665,849.00	\$ 1,778.75	\$ 6,000.00
	Post Construction Phase	\$ 63,000.00		\$ 63,000.00	\$ 31,325.79	\$ 8,780.00	\$ 22,894.21
	Subtotal	\$ 1,643,000.00	\$ 35,127.75	\$ 1,678,127.75	\$ 1,638,674.79	\$ 10,558.75	\$ 28,894.21
EXHIBIT C							
RPR-2	Resident Project Representative	\$ 640,000.00	\$ 130,987.25	\$ 770,987.25	\$ 752,670.63		\$ 18,316.62
	Subtotal	\$ 640,000.00	\$ 130,987.25	\$ 770,987.25	\$ 752,670.63		\$ 18,316.62
EXHIBIT C Additional Services	Additional Services (GeoTech, ROW/Easements, O&M, RR ROW)	\$ 100,000.00	\$ 9,800.00	\$ 109,800.00	\$ 92,986.19	\$ 3,478.00	\$ 13,335.81
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Project administration	\$ 160,000.00	\$ -	\$ 160,000.00	\$ 153,796.01	\$ 1,540.50	\$ 4,663.49
	Subtotal	\$ 260,000.00	\$ 9,800.00	\$ 269,800.00	\$ 246,782.20	\$ 5,018.50	\$ 17,999.30
	Total Current Billing	\$ 2,543,000.00	\$ 175,915.00	\$ 2,718,915.00	\$ 2,638,127.62	\$ 15,577.25	\$ 65,210.13

Summary

Basic Services	\$ 1,643,000.00	\$ 35,127.75	\$ 1,678,127.75	\$ 1,638,674.79	\$ 10,558.75	\$ 28,894.21
RPR	\$ 640,000.00	\$ 130,987.25	\$ 770,987.25	\$ 752,670.63		\$ 18,316.62
Add. Services less Project admin	\$ 100,000.00	\$ 9,800.00	\$ 109,800.00	\$ 92,986.19	\$ 3,478.00	\$ 13,335.81
Subtotal	\$ 2,383,000.00	\$ 175,915.00	\$ 2,558,915.00	\$ 2,484,331.61	\$ 14,036.75	\$ 60,546.64
Project administration	\$ 160,000.00	\$ -	\$ 160,000.00	\$ 153,796.01	\$ 1,540.50	\$ 4,663.49
Total	\$ 2,543,000.00	\$ 175,915.00	\$ 2,718,915.00	\$ 2,638,127.62	\$ 15,577.25	\$ 65,210.13
Funds Difference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Is the % of RPR fees claimed in line with the total % of Construction completed?

YES/NO

Circle One

(If NO, explain on attached sheet)


Submitting Engineer's Signature

Owner's Approval Signature



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35793
Date 04/15/2025

Project 1-16137 THOMPSON FALLS
WASTEWATER PER

Professional Services from March 16, 2025 through April 12, 2025

	Amount	
11-13 Preliminary Design		
Contract Amount	445,000.00	
Percent Complete	100.00	
Prior Billed	445,000.00	
Total Billed	445,000.00	
	Current Billed	0.00
12-13 Final Design		
Contract Amount	412,000.00	
Percent Complete	100.00	
Prior Billed	412,000.00	
Total Billed	412,000.00	
	Current Billed	0.00
13-13 Bidding & Negotiating Phase		
Contract Amount	84,500.00	
Percent Complete	100.00	
Prior Billed	84,500.00	
Total Billed	84,500.00	
	Current Billed	0.00
14-13 Construction		
Contract Amount	667,000.00	
Percent Complete	99.10	
Prior Billed	659,221.25	
Total Billed	661,000.00	
	Current Billed	1,778.75
15-13 Post-Construction		
Contract Amount	63,000.00	
Percent Complete	63.66	
Prior Billed	31,325.79	
Total Billed	40,105.79	
	Current Billed	8,780.00
	Total	<u>10,558.75</u>

Additional Services: O&M Manual

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	23.50	148.00	3,478.00
Invoice total			14,036.75

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
11-13 Preliminary Design	445,000.00	100.00	445,000.00	445,000.00	0.00	0.00	0.00
12-13 Final Design	412,000.00	100.00	412,000.00	412,000.00	0.00	0.00	0.00
13-13 Bidding & Negotiating Phase	84,500.00	100.00	84,500.00	84,500.00	0.00	0.00	0.00
14-13 Construction	667,000.00	99.10	659,221.25	661,000.00	6,000.00	0.90	1,778.75
15-13 Post-Construction	63,000.00	63.66	31,325.79	40,105.79	22,894.21	36.34	8,780.00
66-13 Resident Project Representative	687,500.00	97.34	669,183.38	669,183.38	18,316.62	2.66	0.00
67-13 Additional Services - MPDES Permitting Assistance	800.00	100.01	800.10	800.10	-0.10	-0.01	0.00
68-13 Additional Services - TSEP Grant	9,000.00	100.00	9,000.00	9,000.00	0.00	0.00	0.00
69-13 Additional Services - RRGL Grant	2,000.00	100.08	2,001.50	2,001.50	-1.50	-0.08	0.00
70-13 Additional Services - CDBG Grant	12,000.00	5.72	686.78	686.78	11,313.22	94.28	0.00
71-13 Additional Services - USDA RD Loan & Grant	4,000.00	96.71	3,868.50	3,868.50	131.50	3.29	0.00
74-13 Additional Services: Geotechnical Analysis	55,000.00	100.00	55,000.00	55,000.00	0.00	0.00	0.00
75-13 Additional Services: Right-of-Way/Easements & Permitting	30,000.00	99.96	29,987.14	29,987.14	12.86	0.04	0.00
76-13 Additional Services: O&M Manual	15,000.00	23.19	0.00	3,478.00	11,522.00	76.81	3,478.00
77-13 Additional Services: DLA Grant Application	5,000.00	100.43	5,021.71	5,021.71	-21.71	-0.43	0.00
78-13 Additional Services: Railroad Easement	9,800.00	81.62	7,999.05	7,999.05	1,800.95	18.38	0.00
Total	2,501,600.00	97.12	2,415,595.20	2,429,631.95	71,968.05	2.88	14,036.75

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35793	04/15/2025	14,036.75	14,036.75				
Total		14,036.75	14,036.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35794
Date 04/15/2025

Project 1-16137 Thompson Falls Wastewater
PER

Professional Services from March 16, 2025 through April 12, 2025

Additional Services: Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4			
Carrie A. Gardner	2.25	194.00	436.50
Reviewing RD invoice summary			
Updating final invoice information for RAZZ related pay applications and draws			
Draw package questions			
Certified Grant Writer 2			
Craig R. Erickson	6.00	184.00	1,104.00
Discussed RD funding with Carrie; responded to email from Chelsea			
Prepped for and participated in Teams conference with RD and city; email			
Responded to RFI from the Mayor; prepared report to insurance company on the status of Razz's contract			
April draw package preparation			
Discussed April draw with Carrie.			
Prepped request for reimbursement			
Responded to RFI from Chelsea			
Phase subtotal			1,540.50
Invoice total			1,540.50

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
73-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	160,000.00	153,796.01	155,336.51	1,540.50
Total	160,000.00	153,796.01	155,336.51	1,540.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35629	03/20/2025	3,012.00	3,012.00				
35794	04/15/2025	1,540.50	1,540.50				
Total		4,552.50	4,552.50	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

Contractor's Application for Payment No. 3

To (Owner):	City of Thompson Falls	From (Contractor):	Thompson Contracting, Inc.	Via (Engineer):	Great West Engineering
Project:	Thompson Falls Wastewater System Improvements - Sludge Disposal	Contract:			
Owner's Contract No.:	9259495	Contractor's Project No.:		Engineer's Project No.:	

Application For Payment

Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE \$ 8846,325.00
			2. Net change by Change Orders \$
			3. Current Contract Price (Line 1 + 2) \$ 8846,325.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates) \$ 1181,000.00
			5. RETAINAGE:
			a. 5% X \$182,000.00 Work Completed \$ 91,000.00
			b. X Stored Material \$
			c. Total Retainage (Line 5.a + Line 5.b) \$ 91,000.00
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) \$ 1179,900.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 119,700.00
			8. GROSS AMOUNT DUE THIS APPLICATION \$ 963,200.00
			9. 1% MT GROSS RECEIPTS TAX \$ 9,632.00
			10. NET AMOUNT DUE THIS APPLICATION \$ 972,832.00
			11. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above) \$ 9373,425.00
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- Contractor's Certificate**
- The undersigned Contractor certifies, to the best of his knowledge, the following:
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by this Application for Payment;
 - (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise retained in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and other claims and encumbrances (except as are covered by a bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); and
 - (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not

Payment of \$ \$52,668.00
(Line 5 or other - attach explanation of the other amount)

is recommended by: Carrie Gardner (Engineer) _____ (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

Is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Contractor Signature

By:

Date: _____

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 2 of 5
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Contractor's Application

[illegible]

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 5 of 5
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1% Contractor's Gross Receipts Gross Receipts Withholding Return

MONTANA
CGR-2
Rev 01-10

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	Contract awarded by: Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. <div style="text-align: center;"> Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/> </div>		
	Federal Identification Number (FEIN) 81-6001316		
	Name City of Thompson Falls		
	Address P.O. Box 99		
	City Thompson Falls	State MT	Zip Code 59873
2.	Contract awarded to: Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. <div style="text-align: center;"> Prime Contractor <input checked="" type="checkbox"/> Subcontractor <input type="checkbox"/> </div>		
	Federal Identification Number (FEIN) 20-4155484		
	Name Thompson Contracting		
	Address 502 Spencer Road Exd		
	City Libby	State MT	Zip Code 59923
3.	Enter the Government Issued Purchase Order Number here.....		3. Not Applicable
4.	Enter the contract award date here.....		4. 09 / 19 / 20 24
5.	Enter the month and year this payment was earned.....		5. 04 / 20 25
6.	Enter the gross dollar amount due to the prime contractor or subcontractor here.....		6. \$ 53,200.00
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. This is your 1% Contractor's Gross Receipts.		7. \$ 532.00
8.	Subtract line 7 from line 6 and enter the result here. This is the net amount paid to the prime contractor or subcontractor.		8. \$ 52,668.00
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor.....9. ____ / ____ / 20 ____ 9(a) <input type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account. 9(b) <input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.		
10.	Enter a description of the work performed under this contract. Removal and disposal of sludge from treatment lagoon number 3		
11.	Enter the location in Montana where this work is performed. Be specific with your description. City of Thompson Falls, Sanders County, Montana		

Withholding return submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. <div style="text-align: center;"> Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> </div>		
Preparer's Signature		
Preparer's Title City Clerk/Treasurer	Date	
Telephone Number 406.827.3557	Fax Number	

Please mail this registration to:
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835
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UNIFORM STATUS OF FUNDS SPREADSHEET FOR:

Thompson Falls Wastewater PER (Phase 1 & Phase 2)

	Funding Source: SRF BAN #1				Funding Source: SRF BAN #2				Funding Source: RD Grant (3 Grants Combined)			
	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining
ADMINISTRATIVE/ FINANCIAL COSTS:												
Office Costs												
Professional Services/Grant Admin	\$ 41,294.70	\$ 41,294.70			\$ 18,766.70	\$ 18,766.70			\$ 63,359.30	\$ 57,195.31	\$ 1,540.50	
Legal Costs									\$ 62,465.59	\$ 62,465.59		
Interest Fees-Predevelopment finance												
Travel & Training												
Debt Service Reserve												
Audit Fees									\$ 48,400.00	\$ 48,400.00		
Interim Interest												
Bond Counsel & Related costs	\$ 15,000.00	\$ 15,000.00			\$ 58,923.13	\$ 58,923.13			\$ 60,000.00	\$ 60,000.00		
Total Administrative Costs	\$ 56,294.70	\$ 56,294.70			\$ 77,689.83	\$ 77,689.83		\$ 0.00	\$ 234,224.89	\$ 228,020.90	\$ 1,540.50	
ACTIVITY COSTS:												
Leukin's Family Easement Acquisition												
SCADA & Control System Integration									\$ 44,820.00	\$ 44,820.00		
Engineering - Additional Services (Permitting, ROW/Easements, Geo Tech. & Surveying, RR Easement)	\$ 84,788.89	\$ 84,788.89		\$ 0.00	\$ 6,062.30	\$ 6,062.30			\$ 18,948.81	\$ 2,135.00	\$ 3,478.00	
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)	\$ 888,815.30	\$ 888,815.30			\$ 226,120.00	\$ 226,120.00			\$ 473,127.75	\$ 433,674.79	\$ 10,958.75	
Engineering - Resident Project Rep	\$ 99.00	\$ 99.00			\$ 325,109.17	\$ 325,109.17			\$ 445,779.08	\$ 427,482.46		
Construction Phase 1 Distribution					\$ 1,079,995.99	\$ 1,079,995.99			\$ 3,166,646.31	\$ 3,166,646.31		
Construction Phase 2 Distribution & Treatment					\$ 2,087,023.31	\$ 2,087,023.31			\$ 4,539,563.89	\$ 4,539,563.89		
Construction - Sludge Removal									\$ 546,325.00	\$ 119,700.00	\$ 53,200.00	
Contingency									\$ 29,192.02			
Rounding Adjustment	\$ 2.11	\$ 2.11										
Total Activity Costs	\$ 973,705.30	\$ 973,705.30			\$ 3,724,310.17	\$ 3,724,310.17			\$ 9,264,402.86	\$ 8,734,002.45	\$ 67,236.75	
TOTAL PROJECT COSTS	\$ 1,030,000.00	\$ 1,030,000.00		\$ 1,030,000.00	\$ 3,802,000.00	\$ 3,802,000.00		\$ 3,802,000.00	\$ 9,492,000.00	\$ 8,962,023.35	\$ 68,777.25	

Note 1: The sum of BAN #1 and BAN #2 is equal to the four RD loans' total amount. We will combine the BAN budgets since the City has expended BAN #1 in February.

Note 2: Moved \$20,000 from Audit to Legal. Increased Legal from \$20,000 to \$22,000 to cover the \$21,620 the City has spent on project related legal expenses from January.

Note 3: With RD's authorization \$20,000 was moved from Engineering to Legal Services in the City's portion of the budget and \$20,000 was moved from Contingency to

Note 4: Moved \$19,000 from Construction Phase Distribution to Interest Fees - Predevelopment finance under SRF BAN #2.

And since SRF doesn't have contingency we moved \$18,000 from Contingency on RD Grant to Construction

Note 5: The amount requested for reimbursement for construction expenses charged to the project with Razzy Application for Payment #9 (October 2021 Draw Package) is \$10,004 less than the gross

UNIFORM STATUS OF FUNDS SPRE

	Funding Source: TSEP (MT-TSEP-03-21-175)				Funding Source: DNRC (RRG-18-1679)				Funding Source: DNRC (RRG-20-1738)			
	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw
ADMINISTRATIVE/ FINANCIAL COSTS:												
Office Costs	\$				\$				\$			
Professional Services/Grant Admin	\$ 4,663.49	\$ 14,009.50	\$ 14,009.50		\$				\$	22,569.80	\$ 22,569.80	
Legal Costs	\$	\$ 2,000.00	\$ 2,000.00		\$				\$			
Interest Fees-Predevelopment finance	\$				\$				\$			
Travel & Training	\$				\$				\$			
Debt Service Reserve	\$				\$				\$			
Audit Fees	\$				\$				\$			
Interim Interest	\$				\$				\$			
Bond Counsel & Related costs	\$				\$				\$			
Total Administrative Costs	\$ 4,663.49	\$ 16,009.50	\$ 16,009.50		\$				\$	22,569.80	\$ 22,569.80	
ACTIVITY COSTS:												
Leukitt's Family Easement Acquisition	\$				\$				\$			
SCADA & Control System Integration	\$				\$				\$			
Engineering - Additional Services (Permitting, ROW/Easements, GeoTech, & Surveying, RR Easement)	\$ 13,335.31				\$				\$			
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)	\$ 28,894.21				\$				\$			
Engineering - Resident Project Rep	\$ 18,316.62				\$				\$			
Construction Phase 1 Distribution	\$ (0.00)	\$ 733,990.50	\$ 733,990.50		\$				\$			
Construction Phase 2 Distribution & Treatment	\$				\$				\$			
Construction - Sludge Removal	\$ 373,425.00				\$				\$			
Contingency	\$ 29,192.02				\$				\$			
Rounding Adjustment	\$				\$				\$			
Total Activity Costs	\$ 463,163.66	\$ 733,990.50	\$ 733,990.50		\$				\$	102,430.20	\$ 102,430.20	
TOTAL PROJECT COSTS	\$ 467,827.15	\$ 750,000.00	\$ 750,000.00		\$ 750,000.00	\$ 63,684.70	\$ 63,684.70		\$ 63,684.70	\$ 125,000.00	\$ 125,000.00	
	\$ 9,030,800.60											

Note 1: The sum of BAN #1 and BAN #2 is equal to the four RD !
Note 2: Moved \$20,000 from Audit to Legal. Increased Legal fr
Note 3: With RD's authorization \$20,000 was moved from Engr
Note 4: Moved \$18,000 from Construction Phase Distribution to
And since SRF doesn't have contingency was moved \$18,000 for
Note 5: The amount requested for reimbursement for construct

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 5-12 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Sewer Project Draw
Phases 3 & 4

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Wednesday, May 7, 2025 6:49 PM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: Thompson Falls Phase 3 and Phase 4
Attachments: Phase 3 4 - Budget_Status_Invoice - May 2025.xlsx; ARPA #31 RRG #6 with Invoices - May 2025.pdf

Chelsea,

We have sent you each of the documents associated with the latest requests for funds from the Phase 3 and Phase 4 wastewater project's Renewable Resources and ARPA grants. Please arrange to have the mayor sign the following documents and return them to me.

- ARPA Vendor Invoice #31 – Page 1
- Renewable Resource Vendor Invoice #6 – Page 2
- Engineering Invoice Summary – Page 8

I will be out of the office until Monday. I will respond as soon as possible if you have any questions.

Thank you,



Craig Erickson, CGW
Senior Funding Specialist

d: (406) 495-6189
c: (406) 399-0104

2501 Belt View Drive
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601			
Grant Agreement #	AC-22-0064	Project Name		Wastewater Improvement Project - Phase 3	
DNRC Grant Manager	Melissa Downing	Claim Number		6	
QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED				AMOUNT
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Engineering	35961	3/16/25 - 4/12/25	ROW/Easement/Permitting	\$ 9,110.72
1	Great West Engineering	35962	3/16/25 - 4/12/25	General Grant Administration	\$ 1,662.00
GRAND TOTAL					\$ 10,772.72

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authorized Person)	Russlyn Leivestad
DNRC Authorized		Date Processed	
Date		Vendor's Signature	
		Title	Mayor



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of
Project Title: Thompson Falls Wastewater Improvements Project, Phase 3
Grant Agreement Number(s): AC-22-0064
Grant Term End Date(s): December 30, 2025

Form Preparer Name: Craig Erickson
Form Preparer Phone: (406) 399-0104
Form Preparer Email: cerickson@greatwesteng.com
Reporting Period: March 16, 2025 – April 12, 2025
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

☒ Progress Report **with** Reimbursement Request.
☐ Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation is 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Engineering Preliminary Design, Final Design, Bidding, Construction Management, and Post Construction Services.

Update: Preliminary & Final Design is 100% complete.

DEQ has authorized the City to solicit bids for the construction contract.

Update: Bidding, Construction Management, and Post Construction is 0% complete.

- Deliverable: Installation of approximately 11,800 ft. of 8-inch polyvinyl chloride (PVC) sewer pipe.

Update: Installation is 0% complete.

- Deliverable: Installation of approximately 40 manholes.

Update: Installation is 0% complete.

- Deliverable: Construction of lift station #3.

Update: Construction is 0% complete.

- Deliverable: Installation of approximately 2,700 ft. of force main.

Update: Installation is 0% complete.

- Deliverable: Installation of 26 grinder stations.

Update: Installation is 0% complete.

- Deliverable: Installation of 19 curb stops/check valves.

Update: Installation is 0% complete.

- Deliverable: Abandonment of 181 septic tanks, removal, replacement, or restoration of sidewalk and asphalt streets.

Update: Abandonment of septic tanks is 0% complete.

- Deliverable: Construction of 181 service connections to the new main.

Update: Construction is 0% complete.

Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

The City continues to work with Great West to secure the permit to work in the BNSF right-of-way. BNSF has indicated that will soon issue the permit. As of May 7th, the City had not yet received the permit.

2. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

City Attorney Tim Goen will issue the site title opinion.

Rural Development will authorize the City to solicit bids for the construction contract.

The City will advertise for bids for at least four weeks.

The City will open bids in June and, if necessary, hold a special meeting to award the construction contract.

Construction is now expected to begin in July.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – The budget in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Chelsea Peterson

Subrecipient Contact Title: Clerk/Treasurer, City of Thompson Falls

Subrecipient Contact Email: Tf13557@blackfoot.net

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program
Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

Applicant/Subrecipient Entity Name: City of Thompson Falls

Project Title: Wastewater Improvements, Phase 3

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
ENGINEERING PROCUREMENT*				
Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				
PLANNING & DESIGN*				
Preliminary design document completed (PER or Tech Memo).	Yes		May 9 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes		March 25, 2025	This is the City's response to comments issued by DEQ
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	April 2025		
Permit and/or other Agency Review: SUBMITTED for review.	Yes		March 25, 2025	USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes	April 2025		
Water Rights finalized.	No			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	April 2025		Waiting for BNSF Occupancy Permit
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				
PROJECT BIDDING				
Bid document advertised.	Yes	May 2025		
Bid complete and construction contract executed.	Yes	June 2025		
Other:				
PROJECT CONSTRUCTION				
Construction start.	Yes	July 2025		
Construction complete.	Yes	November 2026		
Project closeout.	Yes	December 2026		
Other:				

*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.

**DEQ Plans and Specifications Review Fee Is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.

EJCDC Engineering Invoice Summary

City of Thompson Falls, MT							Invoice Number:	35961;35962
							Invoice Date:	4/17/2025
							Due Date:	5/17/2025
Project: Wastewater Collection System Phase 3 & 4							Billing Period:	3/16/25-4/12/25

	Exhibit C payment Performed	Service	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Preliminary Design Phase		\$ 575,000.00	\$ -	\$ 575,000.00	\$ 575,000.00		\$ -
	Final Design Phase		\$ 515,000.00		\$ 515,000.00	\$ 485,000.00	\$ 10,000.00	\$ 20,000.00
	Bidding Phase		\$ 75,000.00		\$ 75,000.00			\$ 75,000.00
	Construction Phase		\$ 805,000.00		\$ 805,000.00			\$ 805,000.00
	Post Construction Phase		\$ 65,000.00	\$ -	\$ 65,000.00			\$ 65,000.00
					\$ -			\$ -
	Subtotal		\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 1,060,000.00	\$ 10,000.00	\$ 965,000.00
Exhibit C								
RPR-2	Resident Project Representative (\$ 880,000.00		\$ 880,000.00	\$ -		\$ 880,000.00
	Subtotal		\$ 880,000.00	\$ -	\$ 880,000.00	\$ -	\$ -	\$ 880,000.00
EXHIBIT C Additional Services	Additional Services - GeoTech		\$ 65,000.00		\$ 65,000.00	\$ 65,000.00		\$ -
	CDBG Direct Benefit Admin		\$ 60,000.00		\$ 60,000.00	\$ 24,203.91		\$ 35,796.09
	Additional Services - ROW & Easement		\$ 30,000.00		\$ 30,000.00	\$ 14,572.90	\$ 9,110.72	\$ 6,316.38
	Additional Services - O&M Manual		\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
	General Grant Admin		\$ 150,000.00	\$ -	\$ 150,000.00	\$ 40,850.23	\$ 1,662.00	\$ 107,487.77
	Subtotal		\$ 323,000.00	\$ -	\$ 323,000.00	\$ 144,627.04	\$ 10,772.72	\$ 167,600.24
	Total Current Billing:		\$ 3,238,000.00	\$ -	\$ 3,238,000.00	\$ 1,204,627.04	\$ 20,772.72	\$ 2,012,600.24

Summary	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Basic Services	\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 1,060,000.00	\$ 10,000.00	\$ 965,000.00
RPR	\$ 880,000.00	\$ -	\$ 880,000.00	\$ -	\$ -	\$ 880,000.00
Add. Services less Project admin	\$ 173,000.00	\$ -	\$ 173,000.00	\$ 103,776.81	\$ 9,110.72	\$ 60,112.47
Subtotal	\$ 3,088,000.00	\$ -	\$ 3,088,000.00	\$ 1,163,776.81	\$ 19,110.72	\$ 1,905,112.47
Project administration	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 40,850.23	\$ 1,662.00	\$ 107,487.77
Total	\$ 3,238,000.00	\$ -	\$ 3,238,000.00	\$ 1,204,627.04	\$ 20,772.72	\$ 2,012,600.24
Funds Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Is the % of RPR fees claimed in line with the total % of Construction completed?	YES/NO <i>Circle One</i>	(If NO, explain on attached sheet)

Submitting Engineer's Signature	Owner's Approval Signature



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35961
Date 04/17/2025

Project 1-21204 THOMPSON FALLS ON-CALL
2021

Professional Services from March 16, 2025 through April 12, 2025

	Amount	
64-13 Task Order No. 5 - Phase 3 & 4 WW		
10.1-13 Preliminary Design		
Contract Amount	575,000.00	
Percent Complete	100.00	
Prior Billed	575,000.00	
Total Billed	575,000.00	
	Current Billed	0.00
10.2-13 Final Design		
Contract Amount	515,000.00	
Percent Complete	96.12	
Prior Billed	485,000.00	
Total Billed	495,000.00	
	Current Billed	10,000.00
10.3-13 Bidding		
Contract Amount	75,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
10.4-13 Construction Management		
Contract Amount	805,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
10.5-13 Post Construction		
Contract Amount	65,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
	Subtotal	10,000.00
	Total	10,000.00

Task Order No. 5 - Phase 3 & 4 WW**Right-of-Way/Easement & Permitting****Professional Fees**

	Hours	Rate	Billed Amount
Engineer 2	21.50	160.00	3,440.00
Engineer 4	27.50	194.00	5,335.00
Reimbursables			

	Units	Rate	Billed Amount
Miles	436.00	0.77	335.72
Phase subtotal			9,110.72
Task Order No. 5 - Phase 3 & 4 WW subtotal			9,110.72

Invoice total **19,110.72****Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
64-13 Task Order No. 5 - Phase 3 & 4 WW							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	96.12	485,000.00	495,000.00	20,000.00	3.88	10,000.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	78.95	14,572.90	23,683.62	6,316.38	21.05	9,110.72
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	38.27	1,139,572.90	1,158,683.62	1,869,316.38	61.73	19,110.72
Total	3,028,000.00	38.27	1,139,572.90	1,158,683.62	1,869,316.38	61.73	19,110.72

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35633	03/20/2025	13,053.15	13,053.15				
35961	04/17/2025	19,110.72	19,110.72				
Total		32,163.87	32,163.87	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35962
Date 04/17/2025

Project 1-21204 Thompson Falls On-Call 2021

Professional Services from March 16, 2025 through April 12, 2025

Task Order No. 5 - Phase 3 & 4 WW Grant Administration

General Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	1.25	152.00	190.00
Match and contract end date review.			
QAQC			
Create Loop			
Certified Grant Writer 2	8.00	184.00	1,472.00
Responded to RFI from Chelsea			
Responded to email from Chelsea; discussed schedule and budget with Carrie; sent RFI to Chelsea			
Discussed the engineer's opinion of probable cost and the project budget with Carrie; discussed potential sources of additional funding with DNRC staff; responded to RFIs from Clerk Peterson. Discussed ARPA funding with Ki-Ai			
ARPA budget review			
Discussed budget, schedule and spending ARPA funding with Carrie			
Started prep of April draw package			
Completed project progress report and sent draws to funding agencies			
Sent draw package to Chelsea			
Discussed conference call with Carrie			
Prepared the RRG and ARPA requests for reimbursement			
Responded to RFI from Chelsea			
Phase subtotal			1,662.00
Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal			1,662.00

Invoice total **1,662.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW GRANT ADMINISTRATION				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	40,850.23	42,512.23	1,662.00
Total	150,000.00	40,850.23	42,512.23	1,662.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35634	03/20/2025	1,210.00	1,210.00				
35962	04/17/2025	1,662.00	1,662.00				
Total		2,872.00	2,872.00	0.00	0.00	0.00	0.00



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls

Project 1-21204 Thompson Falls On-Call 2021

Invoice number 35962

Date 04/17/2025

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

SUBRECIPIENT: City of Thompson Falls
PROJECT TITLE: Phase 3 & 4 Wastewater Project

ADMINISTRATION	CDBG	MCEP/ARPA	DNR/RRGL	ARPA Competitive Grant (Rd. 1)	RD Loans - Phase 3	RD Grant - Phase 3	RD Loans - Phase 4	RD Grant - Phase 4	City	TOTAL
Professional Services		\$ 30,000.00	\$ 15,000.00			\$ 35,000.00	\$ 10,000.00	\$ 20,000.00	\$ 40,000.00	\$ 150,000.00
CDBG - LMI Direct Benefit Admin	\$ 60,000.00									\$ 60,000.00
Legal Costs		\$ 8,000.00					\$ 5,000.00			\$ 13,000.00
Travel & Training		\$ 2,000.00								\$ 2,000.00
Audit Fees									\$ 40,000.00	\$ 40,000.00
Pre-Development Financing Fee					\$ 5,400.00					\$ 5,400.00
Interim Interest					\$ 95,000.00		\$ 28,000.00			\$ 122,000.00
Bond Counsel & Related costs					\$ 40,000.00		\$ 40,000.00			\$ 80,000.00
TOTAL ADMINISTRATION	\$ 60,000.00	\$ 40,000.00	\$ 15,000.00	\$ -	\$ 141,400.00	\$ 35,000.00	\$ 81,000.00	\$ 20,000.00	\$ 80,000.00	\$ 472,400.00
CONSTRUCTION RELATED ACTIVITIES										
Easement Acquisition				\$ 47,200.00						\$ 47,200.00
Engineering Additional Services (SID Formation, Surveying, GeoTech)			\$ 90,000.00				\$ 10,000.00		\$ 35,000.00	\$ 135,000.00
Engineering Basic Services - Design-Bidding, Construction Mngmnt, Post Construction				\$ 1,850,711.00					\$ 60,000.00	\$ 1,910,711.00
RFR										
Construction - Phase 3		\$ 710,000.00	\$ 20,000.00	\$ 102,089.00	\$ 150,000.00	\$ 148,248.00	\$ 448,041.00			\$ 744,289.00
Construction - Phase 4					\$ 1,451,600.00	\$ 2,559,111.00		\$ 47,200.00		\$ 4,890,000.00
CDBGs LMI Assessment Payments	\$ 390,000.00						\$ 2,512,959.00	\$ 4,387,041.00		\$ 6,900,000.00
Contingency (10% plus + 3% Inflation)										\$ 390,000.00
TOTAL ACTIVITY	\$ 390,000.00	\$ 710,000.00	\$ 170,000.00	\$ 1,952,800.00	\$ 1,607,600.00	\$ 4,387,000.00	\$ 2,969,000.00	\$ 2,040,759.00	\$ 95,000.00	\$ 18,700,400.00
TOTAL PROJECT BUDGET	\$ 450,000.00	\$ 750,000.00	\$ 125,000.00	\$ 1,952,800.00	\$ 1,743,000.00	\$ 4,432,000.00	\$ 3,050,000.00	\$ 6,495,000.00	\$ 175,000.00	\$ 19,172,800.00

SUMMARY OF MATCHING FUNDS

FUNDING SOURCE	AMOUNT
CDBG	\$ 450,000.00
MCEP/ARPA	\$ 750,000.00
DNR/RRGL	\$ 125,000.00
ARPA Competitive Grant (Rd. 1)	\$ 1,952,800.00
RD Loans - Phase 3	\$ 1,743,000.00
RD Grant - Phase 3	\$ 4,432,000.00
RD Loans - Phase 4	\$ 3,050,000.00
RD Grant - Phase 4	\$ 6,495,000.00
City	\$ 175,000.00
TOTAL	\$ 19,172,800.00

Phase 3	\$ 5,914.00	Assessment	28	\$ 15,025,278.00	\$ 12,252,000.00	63.9%	1%
Phase 4	\$ 4,687.50			\$ 9,601,607.80	\$ 10,927,000.00	27,500.00	
					57.0%	0.6%	
					15-Jun-25		
					900		
					28-Oct-26		

ARPA	\$ 2,000,000
CDBG	\$ 450,000
MCEP	\$ 1,500,000
RRGL	\$ 213,685
RD Grants	\$ 20,419,000
RD Loans	\$ 9,625,000

REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL

I, Rust Phone # _____

request the following item be placed on the agenda for
the 5-12 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Water Project Draw

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

tfl3557@blackfoot.net

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Thursday, May 8, 2025 8:00 AM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Collette T. Anderson; Carrie Gardner; Craig Erickson
Subject: Thompson Falls Water
Attachments: ARPA Vendor Inv #9 with Invoices.pdf; TFall Water - Status of Funds & Invoice Tracking - May 2025.xlsx

Chelsea,

We have sent you each of the documents associated with the city's latest request for funds from the water project's ARPA grant. Please arrange to have the mayor sign the following documents and return them to me.

- ARPA Vendor Invoice #9 – Page 1
- Engineering Invoice Summary – Page 6

Please let me know if you have any questions.



Craig Erickson, CGW

Senior Funding Specialist

d: (406) 495-6189

c: (406) 399-0104

2501 Belt View Drive
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601			
Grant Agreement #	AMC-23-0068	Project Name Thompson Falls Water Supply, Storage, and Distribution System Imp.			
DNRC Grant Manager	Heather Reeves	Claim Number Nine (9)			
QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED				AMOUNT
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Eng	35963	3/16/25-4/12/25	Preliminary Design	\$ 7,253.50
1	Great West Eng	35963	3/16/25-4/12/25	Final Design	\$ 1,560.73
1	Great West Eng	35963	3/16/25-4/12/25	Construction	\$ 485.00
GRAND TOTAL					\$ 9,299.23

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authorized Person)	Russlyn Leivestad
DNRC Authorized Signature		Date Processed	
Date		Vendor's Signature	
		Title	Mayor

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601			
Grant Agreement #	AMC-23-0068	Project Name Thompson Falls Water Supply, Storage, and Distribution System Imp.			
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GRAND TOTAL					\$ 9,299.23

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authorized Person)	Russlyn Leivestad
DNRC Authorized		Date Processed	
Date		Vendor's Signature	
		Title	Mayor



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of
Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements
Grant Agreement Number(s): AMC-23-0068
Grant Term End Date(s): November 30, 2025

Form Preparer Name: Craig Erickson
Form Preparer Phone: (406) 399-0104
Form Preparer Email: cerickson@greatwesteng.com
Reporting Period: March 16, 2025 – April 12, 2025
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

- ☐ Progress Report **with** Reimbursement Request.
☒ Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation is 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Drill a new source well to provide an additional 500 gallons per minute capacity.
Update: Construction is 0% complete
Great West is conducting a hydrogeological assessment of the aquifer to identify the new well's optimal location and expected output.
- Deliverable: Construct a new 400,000-gallon prestressed concrete tank adjacent to the Jefferson Tank site.
Update: Construction is 0% complete.
Great West Engineering has completed the design of the water tank.
- Deliverable: Replace 12 blocks of undersized and leaking water main with approximately 8,200 lineal feet of new eight (8) inch PVC water main.
Update: Construction is 10% complete.
 - *Construction of the Church Street Main Replacement is 100% complete. It accounts for approximately 10% of this deliverable.*
- Deliverable: Replace 3,200 linear feet of eight (8) inch water main loop on Golf Street.
Update: Construction is 0% complete.
- Deliverable: Replace 2,500 linear feet of eight (8) inch transmission main from the well site to Ashley Tank.
Update: Construction is 0% complete.
- Deliverable: Install associated valves, fittings, five (5) air release/blowoffs, and six (6) new fire hydrants,
Update: Installation is 0% complete.
- Deliverable: Replace 26 new service lines.
Update: Replacement is 0% complete.
- Deliverable: Replace 570 lineal feet of one-inch service line.
Update: Replacement is 0% complete
- Deliverable: Replace 26-meter pits.
Update: Replacement is 0% complete.

Summary of tasks since the last report: Great West Engineering has completed the project design and is preparing the plans and specifications for submittal to DEQ in April.

Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None

2. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

- The City has requested minor changes to the plans and specifications. Once these changes are completed, Great West will submit the plans to DEQ and Rural Development for review.
- In June or possibly July, the City will seek bids and award construction contracts for Phase 1 and Phase 2 of the project. Phase 1 involves the construction of distribution system improvements, while Phase 2 pertains to the tank project.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – The budget in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Chelsea Peterson

Subrecipient Contact Title: Clerk/Treasurer, City of Thompson Falls

Subrecipient Contact Email: Tfi3557@blackfoot.net

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

EJCDC Engineering Invoice Summary

City of Thompson Falls, MT							
					Invoice Number:	35963	
					Invoice Date:	4/17/2025	
					Due Date:	5/17/2025	
Project:	Thompson Falls Water System Improvements - CRDA #10.760				Billing Period:	3/16/25-4/15/25	
Exhibit C payment Performed		Service	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice
Exhibit C Basic Services	Preliminary Design Phase	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 186,506.47	\$ 7,253.50	\$ 56,240.03
	Final Design Phase	\$ 235,000.00		\$ 235,000.00	\$ 17,211.98	\$ 1,560.73	\$ 216,227.29
	Bidding Phase	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 5,900.12		\$ 2,099.88
	Construction Phase	\$ -	\$ 23,000.00	\$ 23,000.00	\$ 16,061.75	\$ 485.00	\$ 6,453.25
	Post Construction Phase	\$ -	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00
	Subtotal	\$ 485,000.00	\$ 35,000.00	\$ 520,000.00	\$ 225,680.32	\$ 9,299.23	\$ 285,020.45
Exhibit C							
RPR-2	Resident Project Representative	\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99		\$ 3,419.01
	Subtotal	\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99	\$ -	\$ 3,419.01
EXHIBIT C Additional Services	Additional Services - GeoTech	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
	Additional Services - Hydrogeo Analysis	\$ 20,000.00		\$ 20,000.00	\$ 17,780.40	\$ -	\$ 2,219.60
	Additional Services - ROW & Easement	\$ 20,000.00		\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
		\$ -		\$ -		\$ -	\$ -
	General Grant Admin	\$ 76,000.00	\$ -	\$ 76,000.00	\$ 19,165.25	\$ 2,052.00	\$ 54,782.75
	Subtotal	\$ 141,000.00	\$ -	\$ 141,000.00	\$ 61,945.65	\$ 2,052.00	\$ 77,002.35
Total Current Billing:		\$ 626,000.00	\$ 97,000.00	\$ 723,000.00	\$ 346,206.96	\$ 11,351.23	\$ 365,441.81
Summary							
Basic Services		\$ 485,000.00	\$ 35,000.00	\$ 520,000.00	\$ 225,680.32	\$ 9,299.23	\$ 285,020.45
RPR		\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99	\$ -	\$ 3,419.01
Add. Services less Project admin		\$ 65,000.00	\$ -	\$ 65,000.00	\$ 42,780.40	\$ -	\$ 22,219.60
Subtotal		\$ 550,000.00	\$ 97,000.00	\$ 647,000.00	\$ 327,041.71	\$ 9,299.23	\$ 310,659.06
Project administration		\$ 76,000.00	\$ -	\$ 76,000.00	\$ 19,165.25	\$ 2,052.00	\$ 54,782.75
Total		\$ 626,000.00	\$ 97,000.00	\$ 723,000.00	\$ 346,206.96	\$ 11,351.23	\$ 365,441.81
Funds Difference		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?							
					YES/NO Circle One	(If NO, explain on attached sheet)	
Submitting Engineer's Signature				Owner's Approval Signature			



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35963
Date 04/17/2025

Project 1-21204 Thompson Falls On-Call 2021

Professional Services from March 16, 2025 through April 12, 2025

Task Order No. 4 - Water System PER Update

Preliminary Design

Professional Fees

	Hours	Rate	Billed Amount
Project Coordinator	1.50	115.00	172.50
Engineer 4	36.50	194.00	7,081.00
Phase subtotal			7,253.50

Final Design

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	2.00	148.00	296.00
Engineer 2	2.00	160.00	320.00
Engineer 5	4.00	217.00	868.00
Clerical Support	0.75	85.00	63.75

Reimbursables

	Units	Rate	Billed Amount
Postage			12.98
Phase subtotal			1,560.73

Construction

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	2.50	194.00	485.00

Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	2.00	152.00	304.00
Certified Grant Writer 2	9.50	184.00	1,748.00
Phase subtotal			2,052.00

Task Order No. 4 - Water System PER Update subtotal

11,351.23

Invoice total **11,351.23**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
63-13 TASK ORDER NO. 4 - WATER SYSTEM PER UPDATE				
63.1-13 STUDY & REPORT PHASE	30,000.00	29,998.99	29,998.99	0.00
63.2-13 PRELIMINARY DESIGN	250,000.00	186,506.47	193,759.97	7,253.50
63.3-13 FINAL DESIGN	235,000.00	17,211.98	18,772.71	1,560.73
63.4-13 BIDDING	8,000.00	5,900.12	5,900.12	0.00
63.5-13 CONSTRUCTION	23,000.00	16,061.75	16,546.75	485.00
63.6-13 RESIDENT PROJECT REPRESENTATIVE	62,000.00	58,580.99	58,580.99	0.00
63.7-13 POST-CONSTRUCTION	4,000.00	0.00	0.00	0.00
63.8-13 GRANT WRITING - MCEP APPLICATION	12,500.00	12,497.75	12,497.75	0.00
63.9-13 GRANT WRITING - DNRC APPLICATION	4,500.00	4,494.00	4,494.00	0.00
63.10-13 RD FUNDING APPLICATION	5,000.00	4,978.25	4,978.25	0.00
63.11-13 RD ENVIRONMENTAL REPORT	5,000.00	4,976.50	4,976.50	0.00
63.12-13 GRANT ADMINISTRATION	76,000.00	19,165.25	21,217.25	2,052.00
63.13-13 GEOTECHNICAL ANALYSIS	25,000.00	25,000.00	25,000.00	0.00
63.14-13 RIGHT-OF-WAY EASEMENTS/PERMITS	20,000.00	0.00	0.00	0.00
63.15-13 HYDROGEOLOGIC ASSESSMENT	20,000.00	17,780.40	17,780.40	0.00
Subtotal	780,000.00	403,152.45	414,503.68	11,351.23
Total	780,000.00	403,152.45	414,503.68	11,351.23

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35635	03/20/2025	11,408.50	11,408.50				
35963	04/17/2025	11,351.23	11,351.23				
Total		22,759.73	22,759.73	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls

PROJECT TITLE: Thompson Falls Water Supply, Storage, and Distribution System Improvements

ADMINISTRATION	MCEP	DNRC/RRGL	ARPA Grant (IMAG & Competitive)	ARPA - SLFRF	RD LOAN	RD GRANT	LOCAL FUNDS	TOTAL
Project Administration					\$ 16,000	\$ 15,000	\$ 45,000	\$ 76,000
Legal Costs	\$ 10,000							\$ 10,000
Audit Fees							\$ 20,000	\$ 20,000
Travel & Training	\$ 1,000							\$ 1,000
Interim Interest					\$ 16,000			\$ 16,000
Bond Costs					\$ 25,000			\$ 25,000
TOTAL ADMINISTRATION	\$ 11,000	\$ -	\$ -	\$ -	\$ 57,000	\$ 15,000	\$ 65,000	\$ 148,000
CONSTRUCTION RELATED ACTIVITIES								
Hydrogeological Investigation & Test Wells							\$ 25,000	\$ 25,000
Land Acquisition							\$ 20,000	\$ 20,000
Geotechnical Analysis							\$ 65,000	\$ 65,000
Basic Engineering Services (PreDesign, Design, Bidding, CN Mngmt, Post CN)		\$ 125,000	\$ 714,945				\$ 25,000	\$ 864,945
Construction RPR Services			\$ 162,000		\$ 96,800	\$ 80,255		\$ 339,055
Construction	\$ 739,000		\$ 1,063,677	\$ 364,512	\$ 1,779,200	\$ 739,561		\$ 4,685,950
Contingency						\$ 996,184		\$ 996,184
TOTAL ACTIVITY	\$ 739,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,876,000	\$ 1,816,000	\$ 135,000	\$ 6,996,134
TOTAL PROJECT BUDGET	\$ 750,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,933,000	\$ 1,831,000	\$ 200,000	\$ 7,144,134

21%

\$ 15,000.00

\$ 3,764,000.00
51%

\$ 5,211,134
73%

SUMMARY OF MATCHING FUNDS

FUNDING SOURCE	AMOUNT
Montana Coal Endowment Program	\$ 750,000
Renewable Resource Grant	\$ 125,000
ARPA - SLFRF	\$ 364,512
USDA Rural Development Loan	\$ 1,933,000
USDA Rural Development Grant	\$ 1,831,000
Local Funds	\$ 200,000
TOTAL	\$ 5,203,512

15-Jun-25
500
28-Oct-26