

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Leivestad Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the 6-10 2024, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: \_\_\_\_\_

Action: Sewer Project Reimbursements  
Phases 1 & 2

\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

City of Thompson Falls



Mayor  
Russlyn  
Leivestad

City Attorney  
Timothy Goen

Ward I  
Larry Lack  
Raoul Ribeiro

Ward II  
Earlene Powell  
Katherine Maudrone

Ward III  
Hayley Allen-  
Blakney  
Shawni Vaught

June 10, 2024

USDA Rural Development  
Attention: Jennifer Baldassin  
3550 Mullan Road, Suite 106  
Missoula, MT 59808

RE: City of Thompson Falls Request for Reimbursement

Dear Ms. Baldassin:

The City Council of Thompson Falls has completed its review of the request for reimbursement for the latest progress payment charged to Phases 1 and 2 of the wastewater system project. We agree with the amount requested by the contractor and kindly ask for your approval of this month's disbursement of funds from the Rural Development grant funding. Please find the enclosed invoices included with our request, as shown in the table below:

Vendor Name	Invoice Number	Invoice Date	Amount Requested	Amount Requested from RD
Great West Engineering	32365	04/29/24	\$ 2,964.99	\$ 2,964.99
Great West Engineering	32367	04/29/24	\$ 4,120.50	\$ 4,120.50
Great West Engineering	32535	05/22/24	\$ 1,418.75	\$ 1,418.75
Great West Engineering	32536	05/22/24	\$ 10,009.50	\$ 10,009.50
<b>Total</b>			\$ 18,513.74	\$ 18,513.74

We have attached copies of the fund status and invoice tracking spreadsheets to support this reimbursement request.


Sincerely,

\_\_\_\_\_  
Russlyn Leivestad, Mayor

ATTEST:

\_\_\_\_\_  
Chelsea Peterson, Clerk/Treasurer

### EJCDC Engineering Invoice Summary

City of Thompson Falls, MT						Invoice Number:	32365, 32367, 32535, 32536
						Invoice Date:	4/29/24 & 5/22/24
						Due Date:	5/29/24 & 6/21/24
Project: Wastewater Collection System Phases 1 & 2						Billing Period:	3/17/24-5/18/24
	<b>Exhibit C payment Service Performed</b>	<b>Original Contract Amount</b>	<b>Amendments</b>	<b>Revised Contract Amount</b>	<b>Paid To Date</b>	<b>Due This Invoice</b>	<b>Balance Remaining</b>
<b>Exhibit C Basic Services</b>	Study and Report Phase	\$ -	\$ -	\$ -			\$ -
	Preliminary Design Phase	\$ 440,000.00		\$ 440,000.00	\$ 440,000.00		\$ -
	Final Design Phase	\$ 405,000.00		\$ 405,000.00	\$ 405,000.00		\$ -
	Bidding Phase	\$ 75,000.00		\$ 75,000.00	\$ 75,000.00		\$ -
	Construction Phase	\$ 660,000.00	\$ -	\$ 660,000.00	\$ 654,000.00		\$ 8,000.00
	Post Construction Phase	\$ 63,000.00		\$ 63,000.00	\$ 6,300.00	\$ 7,903.74	\$ 48,796.26
	<b>Subtotal</b>	<b>\$ 1,643,000.00</b>	<b>\$ -</b>	<b>\$ 1,643,000.00</b>	<b>\$ 1,580,300.00</b>	<b>\$ 7,903.74</b>	<b>\$ 54,796.26</b>
<b>Exhibit C</b>							
RPR-2	Resident Project Representative	\$ 640,000.00	\$ 47,500.00	\$ 687,500.00	\$ 638,540.93	\$ 5,070.75	\$ 43,888.32
	<b>Subtotal</b>	<b>\$ 640,000.00</b>	<b>\$ 47,500.00</b>	<b>\$ 687,500.00</b>	<b>\$ 638,540.93</b>	<b>\$ 5,070.75</b>	<b>\$ 43,888.32</b>
<b>EXHIBIT C Additional Services</b>	Additional Services (GeoTech, ROW/Easements, O&M, RR ROW)	\$ 100,000.00	\$ 9,800.00	\$ 109,800.00	\$ 92,986.19		\$ 16,813.81
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Project administration	\$ 160,000.00	\$ -	\$ 160,000.00	\$ 129,477.76	\$ 5,539.25	\$ 24,982.99
	<b>Subtotal</b>	<b>\$ 260,000.00</b>	<b>\$ 9,800.00</b>	<b>\$ 269,800.00</b>	<b>\$ 222,463.95</b>	<b>\$ 5,539.25</b>	<b>\$ 41,796.80</b>
<b>Total Current Billing:</b>		<b>\$ 2,543,000.00</b>	<b>\$ 57,300.00</b>	<b>\$ 2,600,300.00</b>	<b>\$ 2,441,304.88</b>	<b>\$ 18,513.74</b>	<b>\$ 140,481.38</b>
<b>Summary</b>							
	<b>Basic Services</b>	<b>\$ 1,643,000.00</b>	<b>\$ -</b>	<b>\$ 1,643,000.00</b>	<b>\$ 1,580,300.00</b>	<b>\$ 7,903.74</b>	<b>\$ 54,796.26</b>
	<b>RPR</b>	<b>\$ 640,000.00</b>	<b>\$ 47,500.00</b>	<b>\$ 687,500.00</b>	<b>\$ 638,540.93</b>	<b>\$ 5,070.75</b>	<b>\$ 43,888.32</b>
	<b>Add. Services less Project admin</b>	<b>\$ 100,000.00</b>	<b>\$ 9,800.00</b>	<b>\$ 109,800.00</b>	<b>\$ 92,986.19</b>	<b>\$ -</b>	<b>\$ 16,813.81</b>
	<b>Subtotal</b>	<b>\$ 2,383,000.00</b>	<b>\$ 57,300.00</b>	<b>\$ 2,440,300.00</b>	<b>\$ 2,311,827.12</b>	<b>\$ 12,974.49</b>	<b>\$ 115,498.39</b>
	<b>Project administration</b>	<b>\$ 160,000.00</b>	<b>\$ -</b>	<b>\$ 160,000.00</b>	<b>\$ 129,477.76</b>	<b>\$ 5,539.25</b>	<b>\$ 24,982.99</b>
	<b>Total</b>	<b>\$ 2,543,000.00</b>	<b>\$ 57,300.00</b>	<b>\$ 2,600,300.00</b>	<b>\$ 2,441,304.88</b>	<b>\$ 18,513.74</b>	<b>\$ 140,481.38</b>
	Funds Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?					YES/NO <i>Circle One</i>	(If NO, explain on attached sheet)	
 Submitting Engineer's Signature					Owner's Approval Signature		

THOMPSON FALLS WASTEWATER – PHASES 1 & 2  
PROGRESS REPORT

GENERAL PROJECT INFORMATION

<b>Project Sponsor</b>	City of Thompson Falls
<b>Project Title</b>	Wastewater System Improvements
<b>Grant Agreement Number(s)</b>	RRG-20-1738
<b>Reporting Period</b> <i>Identify the beginning and end of the reporting period. Example: January 1, 2022 – March 30, 2022.</i>	April 29, 2024 – May 22, 2024
<b>Project Contact: Full Name</b>	Craig Erickson
<b>Project Contact: Email</b>	<a href="mailto:cerickson@greatwesteng.com">cerickson@greatwesteng.com</a>
<b>Project Contact: Phone Number</b>	406-399-0104

What type of report is this? (choose one)

Quarterly Progress Report *with* a reimbursement request (*for the pay period 8/25/23 thru 9/28/23*)

Quarterly Progress Report *without* a reimbursement request

**Final Report (Grant Closeout)** – please note final reports must meet the requirements in [Section 8. Reports and Attachment C](#) of the DNRC Grant Agreement including signed Final Report, Certificate of Compliance, AND signed Statement of Completion.

PROJECT SCHEDULE

<b>Project Type (choose one)</b>	(X)
Planning/Administrative (no construction)	
Construction (may include planning and administration)	x
<b>Overall Project Status (choose one)</b>	(X)
Not Started	
Less than 50% completed	
50% completed or more	
Completed	X

Please attach an updated [Project Schedule Form](#)

OR

<b>Enter the PROJECTED or ACTUAL dates of each milestone below:</b>	
<b>Project Start Date:</b>	September 27, 2018
<b>Engineering Completion Date:</b>	October 2, 2020
<b>Construction Bid Date: (required)</b>	November 17, 2020
<b>Construction Start Date: (required)</b>	January 25, 2021
<b>Initiation of Operations Date: (required)</b>	October 18, 2023
<b>Project Completion Date:</b>	TBD

## BUDGET INFORMATION

Please attach an updated [Uniform Budget Tracking](#) spreadsheet that shows current and previous expenditures on the grant(s) OR Complete the following table:

	<b>Competitive Grant</b> (Write N/A if not a part of this project)	<b>Minimum Allocation Grant</b> (Write N/A if not a part of this project)
<b>Previous Period Expenditure Total on Grant(s):</b>	<b><u>See Uniform Budget Tracking Spreadsheet</u></b>	
<b>Current Period Expenditure Total on Grant(s):</b>		
<b>Cumulative Expenditure on Grant(s):</b>		
<b>Balance Remaining on Grant(s):</b>		

## PROJECT ACTIVITY

### Activity Summary/Project Status Description

List project tasks outlined in the grant agreement. Summarize activities that occurred under each task, including tasks with no activity DURING THE REPORTING PERIOD. Provide an overview of progress on the overall project. Indicate tasks completed.

<p>The following scope of work is from Attachment A of the grant agreement between the city and the DNRC:</p> <p>Deliverable: Construct new sewer mains to connect public schools and 180 households to the city's treatment plant. Update: 100% complete</p> <p>Deliverable: Improvements to the existing wastewater system. Update: 100% complete</p> <p>Deliverable: Construction of a lift station to pump sewage to the treatment plant. Update: 100% complete</p> <p>The city and its consulting engineer met with the contractor for a final walk-through of the project on Thursday, May 2<sup>nd</sup>. The city has asked the contractor to sign the project's certificate of substantial completion.</p>
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**Problems or Concerns**

*Discuss any problems or concerns that have arisen (Example: problems with the schedule, subcontractors, or budget items).*

The construction was delayed due to the contractor's inability to meet scheduling milestones.

**Next Quarter's Activities**

*Outline anticipated activities that will take place in the next month.*

Great West Engineering will complete the record drawings and the operation and maintenance manual.

The city remains optimistic that the contractor will sign the certificate of substantial completion and submit its final request for reimbursement. The city will then closeout the grant agreements for the DNRC Renewable Resource and Montana Department of Commerce Treasure State Endowment Program grants.

**Amendment Request**

**Additional Attachments**

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

The photos on the following pages show each component of the project:

- Treatment Facilities (Headworks, Aeration Piping & Blower Building, Polishing Reactor, and Liners)
- Lift Stations – Main, Ferry Street, Lift Stations 1 and 2
- Collection System including Grinder Pumps

**Deliverables**

Attach any reports or deliverables that were completed during this period.



*Figure 0-1 - Main Lift with New Generator & Electrical Upgrades*



*Figure 0-2 - New Liner & Aeration System*



*Figure 0-3 - New Aeration System Piping*



*Figure 0-4 - Cell #2 Facing Rehabilitated Blower Building*





*Figure 0-5 - Cell #2 with New Headworks Building on the Left*



*Figure 0-6 - New Headworks Building*



*Figure 0-7 - New Lift Station #2*



*Figure 0-8 - New Lift Station #1*



Figure 0-9 - New UV Disinfection System



Figure 0-10 - UV Channel - Location of UV Bulbs (Source of Disinfection)



*Figure 0-11 - Polishing Reactor on Left – Metering Vault (to measure flows from Reactor)*



*Figure 0-12 - New Grinder Pump – 1 of 36 installed*



*Figure 0-13 - New Ferry Street Lift Station with Clark Fork River in the background.*



*Figure 0-14 - Interior of New Headworks Building – First Step in Treatment Process*



*Figure 0-15 - New Sewer Main*



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32365  
Date 04/29/2024

Project 1-16137 THOMPSON FALLS  
WASTEWATER PER

Professional Services from March 17, 2024 through April 20, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

	Amount	
<b>11-13 Preliminary Design</b>		
Contract Amount	445,000.00	
Percent Complete	98.88	
Prior Billed	440,000.00	
Total Billed	440,000.00	
		Current Billed 0.00
<b>12-13 Final Design</b>		
Contract Amount	412,000.00	
Percent Complete	98.30	
Prior Billed	405,000.00	
Total Billed	405,000.00	
		Current Billed 0.00
<b>13-13 Bidding &amp; Negotiating Phase</b>		
Contract Amount	84,500.00	
Percent Complete	88.76	
Prior Billed	75,000.00	
Total Billed	75,000.00	
		Current Billed 0.00
<b>14-13 Construction</b>		
Contract Amount	667,000.00	
Percent Complete	98.05	
Prior Billed	654,000.00	
Total Billed	654,000.00	
		Current Billed 0.00
<b>15-13 Post-Construction</b>		
Contract Amount	63,000.00	
Percent Complete	14.71	
Prior Billed	6,300.00	
Total Billed	9,264.99	
		Current Billed 2,964.99
		Total <u>2,964.99</u>

Invoice total **2,964.99**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>11-13 Preliminary Design</b>	445,000.00	98.88	440,000.00	440,000.00	5,000.00	1.12	0.00
<b>12-13 Final Design</b>	412,000.00	98.30	405,000.00	405,000.00	7,000.00	1.70	0.00
<b>13-13 Bidding &amp; Negotiating Phase</b>	84,500.00	88.76	75,000.00	75,000.00	9,500.00	11.24	0.00
<b>14-13 Construction</b>	667,000.00	98.05	654,000.00	654,000.00	13,000.00	1.95	0.00
<b>15-13 Post-Construction</b>	63,000.00	14.71	6,300.00	9,264.99	53,735.01	85.29	2,964.99
<b>66-13 Resident Project Representative</b>	687,500.00	92.88	638,540.93	638,540.93	48,959.07	7.12	0.00
<b>67-13 Additional Services - MPDES Permitting Assistance</b>	800.00	100.01	800.10	800.10	-0.10	-0.01	0.00
<b>68-13 Additional Services - TSEP Grant</b>	9,000.00	100.00	9,000.00	9,000.00	0.00	0.00	0.00
<b>69-13 Additional Services - RRGL Grant</b>	2,000.00	100.08	2,001.50	2,001.50	-1.50	-0.08	0.00
<b>70-13 Additional Services - CDBG Grant</b>	12,000.00	5.72	686.78	686.78	11,313.22	94.28	0.00
<b>71-13 Additional Services - USDA RD Loan &amp; Grant</b>	4,000.00	96.71	3,868.50	3,868.50	131.50	3.29	0.00
<b>74-13 Additional Services: Geotechnical Analysis</b>	55,000.00	100.00	55,000.00	55,000.00	0.00	0.00	0.00
<b>75-13 Additional Services: Right-of-Way/Easements &amp; Permitting</b>	30,000.00	99.96	29,987.14	29,987.14	12.86	0.04	0.00
<b>76-13 Additional Services: O&amp;M Manual</b>	15,000.00	0.00	0.00	0.00	15,000.00	100.00	0.00
<b>77-13 Additional Services: DLA Grant Application</b>	5,000.00	100.43	5,021.71	5,021.71	-21.71	-0.43	0.00
<b>78-13 Additional Services: Railroad Easement</b>	9,800.00	81.62	7,999.05	7,999.05	1,800.95	18.38	0.00
<b>Total</b>	<b>2,501,600.00</b>	<b>93.39</b>	<b>2,333,205.71</b>	<b>2,336,170.70</b>	<b>165,429.30</b>	<b>6.61</b>	<b>2,964.99</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32365	04/29/2024	2,964.99	2,964.99				
	<b>Total</b>	<b>2,964.99</b>	<b>2,964.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Payments are due within 30 days of the invoice date. Thank you.





2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32367  
Date 04/29/2024

Project **1-16137 Thompson Falls Wastewater  
PER**

Professional Services from March 17, 2024 through April 20, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

**Additional Services: Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4			
Carrie A. Gardner	5.00	185.00	925.00
<i>Draw request paperwork, status update Status update and schedule review for Grants fiscal year. Closeout review and discussion w/ Craig Closeout review and discussion w/ Craig Substantial Completion request AIS certificaion documentation for sub. completion Sub. Completion documentation review</i>			
Certified Grant Writer 2			
Craig R. Erickson	5.25	167.00	876.75
<i>Phone call with Chelsea; reconciled revenue and expenses; sent October draw package to Jen Baldassin. Sent October draw package to Jennifer Baldassin Discussed Razz Pay App #30 with Carrie. Responded to RFI from DNRC's Lindsay Volpe regarding the soon to expire term of RRG contract; phone call with Mayor Leivestad regarding the contract term and helped with her request for an extension; read several messages between Contractor, the City and Great West Assisted clerk with Coal Severance Tax Loan annual report to DNRC. Prepared the initial draft of the City's latest request for funds from the RD grant funds allocated to the Phase 1 and Phase 2 project. Finalized draw package and sent it to Chelsea. Responded to RFI from Chelsea. Finalized and sent to RD the City's Request for Funds.</i>			
	13.25	175.00	2,318.75
<i>Sent RD #24 to Jennifer Baldassin at USDA Rural Development Discussed the project with Paul Discussed project status with Carrie. RD request for reimbursement Prepped and delivered request for funds; responded to RFI from Chelsea Discussed project status and closeout; TSEP quarterly report and RRG quarterly report Completed quarterly reports and sent them to Commerce and DNRC. DNRC and MCEP quarterly reports completed and sent to agencies; amended draw package. DNRC Quarterly Report Email from Carrie to Razz regarding the status of the project.</i>			
Phase subtotal			4,120.50
		Invoice total	4,120.50



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
Project 1-16137 Thompson Falls Wastewater PER

Invoice number 32367  
Date 04/29/2024

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
73-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	160,000.00	129,477.76	133,598.26	4,120.50
Total	160,000.00	129,477.76	133,598.26	4,120.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32367	04/29/2024	4,120.50	4,120.50				
	Total	4,120.50	4,120.50	0.00	0.00	0.00	0.00

*Payments are due within 30 days of the invoice date. Thank you.*



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32535  
Date 05/22/2024

Project **1-16137 Thompson Falls Wastewater  
PER**

Professional Services from April 21, 2024 through May 18, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

**Additional Services: Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4			
Carrie A. Gardner	6.25	185.00	1,156.25
<i>Questions on draws + coordination of substantial completion Closeout reviews Substantial completion Substantial completion discussions with SRF Walkthrough SRF PM PM Draw Request review Sub. completion emails</i>			
Certified Grant Writer 2			
Craig R. Erickson	1.50	175.00	262.50
<i>RD Draw package prepped and sent to city</i>			
Phase subtotal			1,418.75
Invoice total			<b>1,418.75</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
73-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	160,000.00	133,598.26	135,017.01	1,418.75
Total	160,000.00	133,598.26	135,017.01	1,418.75

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32367	04/29/2024	4,120.50	4,120.50				
32535	05/22/2024	1,418.75	1,418.75				
Total		5,539.25	5,539.25	0.00	0.00	0.00	0.00



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
Project 1-16137 Thompson Falls Wastewater PER

Invoice number 32535  
Date 05/22/2024

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*Payments are due within 30 days of the invoice date. Thank you.*



2501 Belt View Drive  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 32536  
 Date 05/22/2024

Project 1-16137 THOMPSON FALLS  
 WASTEWATER PER

Professional Services from April 21, 2024 through May 18, 2024

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 Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

	Amount	
<b>11-13 Preliminary Design</b>		
Contract Amount	445,000.00	
Percent Complete	98.88	
Prior Billed	440,000.00	
Total Billed	440,000.00	
		Current Billed 0.00
<b>12-13 Final Design</b>		
Contract Amount	412,000.00	
Percent Complete	98.30	
Prior Billed	405,000.00	
Total Billed	405,000.00	
		Current Billed 0.00
<b>13-13 Bidding &amp; Negotiating Phase</b>		
Contract Amount	84,500.00	
Percent Complete	88.76	
Prior Billed	75,000.00	
Total Billed	75,000.00	
		Current Billed 0.00
<b>14-13 Construction</b>		
Contract Amount	667,000.00	
Percent Complete	98.05	
Prior Billed	654,000.00	
Total Billed	654,000.00	
		Current Billed 0.00
<b>15-13 Post-Construction</b>		
Contract Amount	63,000.00	
Percent Complete	22.55	
Prior Billed	9,264.99	
Total Billed	14,203.74	
		Current Billed 0.00
		Total <u>4,938.75</u>
		<u>4,938.75</u>

**Resident Project Representative**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	28.00	141.00	3,948.00
	4.00	148.00	592.00

Reimbursables

	Units	Rate	Billed Amount
Miles	605.00	0.85	514.25
Per Diem	1.00	16.50	16.50

Phase subtotal 5,070.75

Invoice total **10,009.50**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>11-13 Preliminary Design</b>	445,000.00	98.88	440,000.00	440,000.00	5,000.00	1.12	0.00
<b>12-13 Final Design</b>	412,000.00	98.30	405,000.00	405,000.00	7,000.00	1.70	0.00
<b>13-13 Bidding &amp; Negotiating Phase</b>	84,500.00	88.76	75,000.00	75,000.00	9,500.00	11.24	0.00
<b>14-13 Construction</b>	667,000.00	98.05	654,000.00	654,000.00	13,000.00	1.95	0.00
<b>15-13 Post-Construction</b>	63,000.00	22.55	9,264.99	14,203.74	48,796.26	77.45	4,938.75
<b>66-13 Resident Project Representative</b>	687,500.00	93.62	638,540.93	643,611.68	43,888.32	6.38	5,070.75
<b>67-13 Additional Services - MPDES Permitting Assistance</b>	800.00	100.01	800.10	800.10	-0.10	-0.01	0.00
<b>68-13 Additional Services - TSEP Grant</b>	9,000.00	100.00	9,000.00	9,000.00	0.00	0.00	0.00
<b>69-13 Additional Services - RRGL Grant</b>	2,000.00	100.08	2,001.50	2,001.50	-1.50	-0.08	0.00
<b>70-13 Additional Services - CDBG Grant</b>	12,000.00	5.72	686.78	686.78	11,313.22	94.28	0.00
<b>71-13 Additional Services - USDA RD Loan &amp; Grant</b>	4,000.00	96.71	3,868.50	3,868.50	131.50	3.29	0.00
<b>74-13 Additional Services: Geotechnical Analysis</b>	55,000.00	100.00	55,000.00	55,000.00	0.00	0.00	0.00
<b>75-13 Additional Services: Right-of-Way/Easements &amp; Permitting</b>	30,000.00	99.96	29,987.14	29,987.14	12.86	0.04	0.00
<b>76-13 Additional Services: O&amp;M Manual</b>	15,000.00	0.00	0.00	0.00	15,000.00	100.00	0.00
<b>77-13 Additional Services: DLA Grant Application</b>	5,000.00	100.43	5,021.71	5,021.71	-21.71	-0.43	0.00
<b>78-13 Additional Services: Railroad Easement</b>	9,800.00	81.62	7,999.05	7,999.05	1,800.95	18.38	0.00
<b>Total</b>	<b>2,501,600.00</b>	<b>93.79</b>	<b>2,336,170.70</b>	<b>2,346,180.20</b>	<b>155,419.80</b>	<b>6.21</b>	<b>10,009.50</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32365	04/29/2024	2,964.99	2,964.99				
32536	05/22/2024	10,009.50	10,009.50				
	Total	12,974.49	12,974.49	0.00	0.00	0.00	0.00

*Payments are due within 30 days of the invoice date. Thank you.*

UNIFORM STATUS OF FUNDS SPREADSHEET FOR:

Thompson Falls Wastewater PER (Phase 1 & Phase 2)

ADMINISTRATIVE/ FINANCIAL COSTS:	Funding Source: SRF BAN #1			Funding Source: SRF BAN #2			Funding Source: RD Grant (3 Grants Combined)					
	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining
Office Costs				\$ -				\$ -				\$ -
Professional Services/Grant Admin	\$ 41,294.70	\$ 41,294.70		\$ -	\$ 18,766.70	\$ 18,766.70		\$ -	\$ 49,938.60	\$ 33,887.06	\$ 5,539.25	\$ 10,512.29
Legal Costs				\$ -				\$ -				\$ -
Interest Fees-Predevelopment finance				\$ -				\$ -	\$ 18,000.00			\$ 18,000.00
Travel & Training				\$ -				\$ -				\$ -
Debt Service Reserve				\$ -				\$ -				\$ -
Audit Fees				\$ -				\$ -				\$ -
Interim Interest				\$ -	\$ 58,923.13	\$ 58,923.13		\$ -	\$ 74,866.87			\$ 74,866.87
Bond Counsel & Related costs	\$ 15,000.00	\$ 15,000.00		\$ -				\$ -	\$ 60,000.00	\$ 60,000.00		\$ -
Total Administrative Costs	\$ 56,294.70	\$ 56,294.70	\$ -	\$ -	\$ 77,689.83	\$ 77,689.83		\$ 0.00	\$ 202,805.47	\$ 93,887.06	\$ 5,539.25	\$ 103,379.16
ACTIVITY COSTS:												
Leufkin's Family Easement Acquisition				\$ -				\$ -				\$ -
SCADA & Control System Integration				\$ -				\$ -	\$ 49,800.00	\$ 37,350.00		\$ 12,450.00
Engineering - Additional Services (Permitting, ROW/Easements, GeoTech, & Surveying, RR Easement)	\$ 84,788.89	\$ 84,788.89		\$ 0.00	\$ 6,062.30	\$ 6,062.30		\$ -	\$ 18,948.81	\$ 2,135.00		\$ 16,813.81
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)	\$ 888,817.41	\$ 888,817.41		\$ -	\$ 226,120.00	\$ 226,120.00		\$ -	\$ 437,997.89	\$ 375,300.00	\$ 7,903.74	\$ 54,794.15
Engineering - Resident Project Rep	\$ 99.00	\$ 99.00		\$ -	\$ 325,109.17	\$ 325,109.17		\$ -	\$ 314,791.83	\$ 313,332.76	\$ 5,070.75	\$ (3,611.68)
Construction Phase 1 Distribution				\$ -	\$ 1,079,995.39	\$ 1,079,998.41		\$ -	\$ 3,166,643.31	\$ 3,104,590.65		\$ 62,062.66
Construction Phase 2 Distribution & Treatment				\$ -	\$ 2,087,023.31	\$ 2,087,023.31		\$ -	\$ 4,571,427.99	\$ 3,905,091.62		\$ 666,336.37
Contingency				\$ -				\$ -	\$ 729,584.70			\$ 729,584.70
Rounding Adjustment				\$ -				\$ -				\$ -
Total Activity Costs	\$ 973,705.30	\$ 973,705.30	\$ -	\$ -	\$ 3,724,310.17	\$ 3,724,310.17		\$ -	\$ 9,289,194.53	\$ 7,737,790.03	\$ 12,974.49	\$ 1,538,430.01
TOTAL PROJECT COSTS	\$ 1,030,000.00	\$ 1,030,000.00	\$ -	\$ 1,030,000.00	\$ 3,802,000.00	\$ 3,802,000.00		\$ -	\$ 9,492,000.00	\$ 7,831,677.09	\$ 18,513.74	\$ 1,641,809.17
				\$ 3,802,000.00	\$ 3,802,000.00			\$ 3,802,000.00	\$ 9,492,000.00			\$ 7,850,190.83

Note 1: The sum of BAN #1 and BAN #2 is equal to the four RD loans' total amount. We will combine the BAN budgets once the City has expended BAN #1 in February.

Note 2: Moved \$20,000 from Audit to Legal. Increased Legal from \$20,000 to \$22,000 to cover the \$21,620 the City has spent on project related legal expenses from January 2012 thru November 2020.

Note 3: With RD's authorization \$20,000 was moved from Engineering to Legal Services in the City's portion of the budget and \$20,000 was moved from Contingency to Engineering Basic Services under BAN #2.

Note 4: Moved \$18,000 from Construction Phase Distribution to Interest Fees - Predevelopment finance under SRF BAN #2

Note 5: The amount requested for reimbursement for construction expenses charged to the project with Reaz Application for Payment #9 (October 2021 Draw Package) is \$10,004 less than the gross amount identified on line #8 of the Application for Payment. The \$10,004 is for paving streets impacted by the City's water project. The City will include the \$10,004 with its next request for reimbursement from the water project's SRF loan.



UNIFORM STATUS OF FUNDS	Funding Source: TSEP (MT-TSEP-06-21-175)				Funding Source: DNRC (RRG-18-1679)				Funding Source: DNRC (RRG-20-1738)				Funding Source: Local Contribution	
	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended
<b>ADMINISTRATIVE/ FINANCIAL COSTS:</b>														
Office Costs				\$ -				\$ -				\$ -		
Professional Services/Grant Admin	\$ 25,000.00	\$ 14,009.50		\$ 10,990.50				\$ -				\$ 3,480.20		
Legal Costs	\$ 2,000.00	\$ 2,000.00		\$ -				\$ -				\$ -	\$ 19,620.00	\$ 19,620.00
Interest Fees-Predevelopment finance				\$ -				\$ -				\$ -		
Travel & Training	\$ 1,000.00			\$ 1,000.00				\$ -				\$ -		
Debt Service Reserve				\$ -				\$ -				\$ -		
Audit Fees				\$ -				\$ -				\$ -		
Interim Interest				\$ -				\$ -				\$ -		
Bond Counsel & Related costs				\$ -				\$ -				\$ -		
<b>Total Administrative Costs</b>	<b>\$ 28,000.00</b>	<b>\$ 16,009.50</b>	<b>\$ -</b>	<b>\$ 11,990.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000.00</b>	<b>\$ 21,519.80</b>	<b>\$ -</b>	<b>\$ 3,480.20</b>	<b>\$ 43,653.34</b>	<b>\$ 43,653.34</b>
<b>ACTIVITY COSTS:</b>														
Leufkin's Family Easement Acquisition				\$ -				\$ -	\$ 20,460.00	\$ 20,460.00		\$ -		
SCADA & Control System Integration				\$ -				\$ -				\$ -		
Engineering - Additional Services (Permitting, ROW/Easements, Geotech, & Surveying, RR Easement)				\$ -				\$ -				\$ -		
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)				\$ -	\$ 63,684.70			\$ -				\$ -	\$ 26,380.00	\$ 26,380.00
Engineering - Resident Project Rep				\$ -				\$ -				\$ -		
Construction Phase 1 Distribution	\$ 722,000.00	\$ 707,000.00		\$ 15,000.00				\$ -	\$ 79,540.00	\$ 67,040.00		\$ 12,500.00	\$ 27,593.57	\$ 27,593.57
Construction Phase 2 Distribution & Treatment				\$ -				\$ -				\$ -	\$ 153,859.50	\$ 153,859.50
Contingency				\$ -				\$ -				\$ -		
Rounding Adjustment				\$ -				\$ -				\$ -		
<b>Total Activity Costs</b>	<b>\$ 722,000.00</b>	<b>\$ 707,000.00</b>	<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ 63,684.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 87,500.00</b>	<b>\$ -</b>	<b>\$ 12,500.00</b>	<b>\$ 207,833.07</b>	<b>\$ 207,833.07</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$ 750,000.00</b>	<b>\$ 723,009.50</b>	<b>\$ -</b>	<b>\$ 26,990.50</b>	<b>\$ 63,684.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,684.70</b>	<b>\$ 125,000.00</b>	<b>\$ 109,019.80</b>	<b>\$ -</b>	<b>\$ 15,980.20</b>	<b>\$ 251,486.41</b>	<b>\$ 251,486.41</b>
				\$ 723,009.50				\$ 63,684.70				\$ 109,019.80		

Note 1: The sum of BAN #1 and BAN #2 is equal to February.  
Note 2: Moved \$20,000 from Audit to Legal. Incr from January 2012 thru November 2020.  
Note 3: With RD's authorization \$20,000 was moved from Contingency to Engineering Basic Services under B  
Note 4: Moved \$18,000 from Construction Phase I  
And since SRF doesn't have contingency we moved  
Note 5: The amount requested for reimbursement from the gross amount identified on line #8 of the with its next request for reimbursement from the w

UNIFORM STATUS OF FUNDS	6/5/2024				
	Amount of Draw	Balance Remaining	Budgeted	Total Budget Expended	Balance
<b>ADMINISTRATIVE/ FINANCIAL COSTS:</b>					
Office Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services/Grant Admin	\$ -	\$ -	\$ 160,000.00	\$ 135,017.01	\$ 24,982.99
Legal Costs	\$ -	\$ -	\$ 21,620.00	\$ 21,620.00	\$ -
Interest Fees-Predevelopment finance	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00
Travel & Training	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Debt Service Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Fees	\$ -	\$ -	\$ 24,033.34	\$ 24,033.34	\$ -
Interim Interest	\$ -	\$ -	\$ 133,790.00	\$ 58,923.13	\$ 74,866.87
Bond Counsel & Related costs	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Administrative Costs</b>	\$ -	\$ -	\$ 433,443.34	\$ 314,593.48	\$ 118,849.86
<b>ACTIVITY COSTS:</b>					
Leufkin's Family Easement Acquisition	\$ -	\$ -	\$ 20,460.00	\$ 20,460.00	\$ -
SCADA & Control System Integration	\$ -	\$ -	\$ 49,800.00	\$ 37,350.00	\$ 12,450.00
Engineering - Additional Services (Permitting, ROW/Easements, GeoTech, & Surveying, RR Easement)	\$ -	\$ -	\$ 109,800.00	\$ 92,986.19	\$ 16,813.81
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)	\$ -	\$ -	\$ 1,643,000.00	\$ 1,588,205.85	\$ 54,794.15
Engineering - Resident Project Rep	\$ -	\$ -	\$ 640,000.00	\$ 643,611.68	\$ (3,611.68)
Construction Phase 1 Distribution	\$ -	\$ 0.00	\$ 5,075,772.27	\$ 4,986,212.63	\$ 89,559.64
Construction Phase 2 Distribution & Treatment	\$ -	\$ -	\$ 6,812,310.80	\$ 6,145,974.43	\$ 666,336.37
Contingency	\$ -	\$ -	\$ 729,584.70	\$ -	\$ 729,584.70
Rounding Adjustment	\$ -	\$ -	\$ -	\$ (3.02)	\$ 3.02
<b>Total Activity Costs</b>	\$ -	\$ -	\$ 15,080,727.77	\$ 13,514,797.76	\$ 1,565,930.01
<b>TOTAL PROJECT COSTS</b>	\$ -	\$ 251,486.41	\$ 15,514,171.11	\$ 13,829,391.24	\$ 1,684,779.87
				89.1%	
Note 1: The sum of BAN #1 and BAN #2 is equal February.					
Note 2: Moved \$20,000 from Audit to Legal. Incr from January 2012 thru November 2020.					
Note 3: With RD's authorization \$20,000 was moved Contingency to Engineering Basic Services under B					
Note 4: Moved \$18,000 from Construction Phase I And since SRF doesn't have contingency we moved					
Note 5: The amount requested for reimbursement than the gross amount identified on line #8 of the with its next request for reimbursement from the w					

Table with columns: Vendor's Name, Invoice of Pay Estimate Number, Invoice Date or Time Period Covered, Total Amount of Invoice, Warrant Number, Date Paid, Funding Source (SRF BAN #1, SRF BAN #2, RD Grant, DNRC RRG-18-1679, DNRC RRG-20-1738, Funding Source: TSEP, Funding Source: Local), and Total Amount Paid This Invoice. The table lists numerous invoices from various vendors including Great West Eng, Jackson, Murdo & Grant, Leufkins Family, LLC, Razz Construction, and Anderson ZurMuehlen, covering dates from 05/08/19 to 10/13/21 and amounts ranging from \$0 to \$49,407.61.



**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Leivestad Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the 6-10 2024, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: \_\_\_\_\_

Action: Sewer Project Reimbursements  
Phases 3 & 4

\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

# VENDOR INVOICE

- VENDOR RETURNS SIGNED ORIGINAL
- FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.

VENDOR'S NAME AND ADDRESS	BILLED TO
City of Thompson Falls P.O. Box 99 Thompson Falls, MT 59873	DNRC-CARDD PO Box 201601 Helena, MT 59620-1601  Attn Grant Manager: Katherine Certalic

**PROJECT INFORMATION:**

Grant Agreement Number:	AC-22-0064	Project Name	Phase 3 Wastewater Project
Period of Performance:	03/17/2024 - 05/18/2024	Reimbursement Request Number:	20


**DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:**

Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	32370	29-Apr-24	— Preliminary-Design --	\$ 10,000.00
Great West Engineering	32370	29-Apr-24	Final Design	\$ 10,000.00
Great West Engineering	32602	24-May-24	Final Design	\$ 50,000.00

**GRAND TOTAL** \$ 70,000.00

STATE USE ONLY APPROVED FOR PAYMENT	<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>		
	Authorized Recipient Name	Russlyn Leivestad	
	Date Processed		
Authorized Signature	Authorized Recipient Signature		
Date	Title	Mayor	

## EJCDC Engineering Invoice Summary

City of Thompson Falls, MT					Invoice Number: 32370, 32371, 32602, 32603		
					Invoice Date: 4/29/24 & 5/23/24		
					Due Date: 5/29/24 & 6/22/24		
Project: Wastewater Collection System Phase 3 & 4					Billing Period: 3/17/24-5/18/24		
Exhibit C payment Service Performed		Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Preliminary Design Phase	\$ 575,000.00	\$ -	\$ 575,000.00	\$ 565,000.00	\$ 10,000.00	\$ -
	Final Design Phase	\$ 515,000.00		\$ 515,000.00		\$ 60,000.00	\$ 455,000.00
	Bidding Phase	\$ 75,000.00		\$ 75,000.00			\$ 75,000.00
	Construction Phase	\$ 805,000.00		\$ 805,000.00			\$ 805,000.00
	Post Construction Phase	\$ 65,000.00	\$ -	\$ 65,000.00			\$ 65,000.00
		<b>Subtotal</b>	<b>\$ 2,035,000.00</b>	<b>\$ -</b>	<b>\$ 2,035,000.00</b>	<b>\$ 565,000.00</b>	<b>\$ 70,000.00</b>
<b>Exhibit C</b>							
<b>RPR-2 Resident Project Representative</b>		<b>\$ 880,000.00</b>		<b>\$ 880,000.00</b>	<b>\$ -</b>		<b>\$ 880,000.00</b>
		<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 880,000.00</b>
EXHIBIT C Additional Services	Additional Services - GeoTech	\$ 65,000.00		\$ 65,000.00	\$ -		\$ 65,000.00
	CDBG Direct Benefit Admin	\$ 60,000.00		\$ 60,000.00	\$ 21,272.16		\$ 38,727.84
	Additional Services - ROW & Easement	\$ 30,000.00		\$ 30,000.00	\$ 2,691.00		\$ 27,309.00
	Additional Services - O&M Manual	\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
	General Grant Admin	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 27,220.48	\$ 2,345.75	\$ 120,433.77
		<b>Subtotal</b>	<b>\$ 323,000.00</b>	<b>\$ -</b>	<b>\$ 323,000.00</b>	<b>\$ 51,183.64</b>	<b>\$ 2,345.75</b>
<b>Total Current Billing:</b>		<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 616,183.64</b>	<b>\$ 72,345.75</b>	<b>\$ 2,549,470.61</b>
<b>Summary</b>							
Basic Services		\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 565,000.00	\$ 70,000.00	\$ 1,400,000.00
RPR		\$ 880,000.00	\$ -	\$ 880,000.00	\$ -	\$ -	\$ 880,000.00
Add. Services less Project admin		\$ 173,000.00	\$ -	\$ 173,000.00	\$ 23,963.16	\$ -	\$ 149,036.84
<b>Subtotal</b>		<b>\$ 3,088,000.00</b>	<b>\$ -</b>	<b>\$ 3,088,000.00</b>	<b>\$ 588,963.16</b>	<b>\$ 70,000.00</b>	<b>\$ 2,429,036.84</b>
Project administration		\$ 150,000.00	\$ -	\$ 150,000.00	\$ 27,220.48	\$ 2,345.75	\$ 120,433.77
<b>Total</b>		<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 616,183.64</b>	<b>\$ 72,345.75</b>	<b>\$ 2,549,470.61</b>
Funds Difference		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?					YES/NO	(If NO, explain on attached sheet)	
					Circle One		
 Submitting Engineer's Signature				_____ Owner's Approval Signature			



ARPA Water & Sewer Infrastructure Grant Program  
**2024 Progress Report Form**

**General Information**

**Subrecipient Entity:** Thompson Falls, City of

**Project Title:** Thompson Falls Wastewater Improvements Project, Phase 3

**Grant Agreement Number(s):** AC-22-0064

**Grant Term End Date(s):** December 30, 2024

**Form Preparer Name:** Craig Erickson

**Form Preparer Phone:** (406) 399-0104

**Form Preparer Email:** cerickson@greatwesteng.com

**Reporting Period:** April 29, 2024 – May 23, 2024  
*Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.*

**Quarterly Report Type**

- Progress Report **with** Reimbursement Request.
- Progress Report **without** Reimbursement Request.

**Final Reports** – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

**Required Report Attachments**

Check to indicate the required attachments are included with this report.

- Updated [Schedule Form](#) is included with this report (REQUIRED).  
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).  
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

**Sam.Gov Expiration: 10/25/2024**



## Progress Reporting

### 1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

*Example*

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation in 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Installation of approximately 11,800 ft. of 8-inch polyvinyl chloride (PVC) sewer pipe.  
***Update: Installation is 0% complete.***
- Deliverable: Installation of approximately 40 manholes.  
***Update: Installation is 0% complete.***
- Deliverable: Construction of lift station #3.  
***Update: Construction is 0% complete.***
- Deliverable: Installation of approximately 2,700 ft. of force main.  
***Update: Installation is 0% complete.***
- Deliverable: Installation of 26 grinder stations.  
***Update: Installation is 0% complete.***
- Deliverable: Installation of 19 curb stops/check valves.  
***Update: Installation is 0% complete.***
- Deliverable: Abandonment of 181 septic tanks, removal, replacement, or restoration of sidewalk and asphalt streets.  
***Update: Abandonment of septic tanks is 0% complete.***
- Deliverable: Construction of 181 service connections to the new main.  
***Update: Construction is 0% complete.***

**Problems or Concerns (REQUIRED)**

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

With the project going to bid in July, the award and execution of a construction contract would likely only occur in September or October. The city will allow the contractor to begin construction this fall or wait until Spring 2025. If the contractor decides to wait until 2025, construction will be completed after December 31, 2025, the deadline for expending ARPA funding. Therefore, the city would request agency approval to amend the budget by transferring \$870,000 from Engineering Basic Services to Construction in the APRA budget and then transfer the same amount from Construction to Engineering Basic Services in the RD grant budget. The amendment would allow the city to draw the entire ARPA allocation and close the contract well before the deadline.

**2. Next Reporting Period's Grant Activities (REQUIRED)**

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

Great West Engineering has finished the preliminary design and is currently finalizing the design report and project specifications. The plans and specifications are expected to be prepared for submission to DEQ and Rural Development for review by the end of June.

Normally, the agency review process takes around four to six weeks. As a result, the city is expected to receive authorization to advertise bids for the construction contract in August 2024.

## Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. **Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?

**YES** – Term End Date in the grant agreement is appropriate for the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

2. **Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

**YES** – Scope of Work in the grant agreement accurately reflects the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

3. **Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

**YES** – The budget in the grant agreement accurately reflects the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

## Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

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## Verification of Subrecipient Concurrence

**REQUIRED only if Form Preparer is not from Subrecipient Entity**

**Subrecipient Contact Full Name:** Chelsea Peterson

**Subrecipient Contact Title:** Clerk/Treasurer, City of Thompson Falls

**Subrecipient Contact Email:** [Tf13557@blackfoot.net](mailto:Tf13557@blackfoot.net)

The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program  
Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

**Applicant/Subrecipient Entity Name:** City of Thompson Falls

**Project Title:** Wastewater Improvements, Phase 3

	<b>Applicable to Project? (Yes/No)</b>	<b>ESTIMATED Completion Date</b>	<b>ACTUAL Completion Date</b>	<b>Comments</b>
<b>ENGINEERING PROCUREMENT*</b>				
Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				
<b>PLANNING &amp; DESIGN*</b>				
Preliminary design document completed (PER or Tech Memo).	Yes		May 9 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes	May 2024		
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	June 2024		
Permit and/or other Agency Review: SUBMITTED for review.	Yes	May 2024		USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes	June 2024		
Water Rights finalized.	No			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	June 2024		
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				
<b>PROJECT BIDDING</b>				
Bid document advertised.	Yes	August 2024		
Bid complete and construction contract executed.	Yes	September 2024		
Other:				
<b>PROJECT CONSTRUCTION</b>				
Construction start.	Yes	Sept/Oct 2024		See notes in Progress Report regarding schedule.
Construction complete.	Yes	December 2025		
Project closeout.	Yes	January 2026		
Other:				

*\*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.*

*\*\*DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.*



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32370  
Date 04/29/2024

Project 1-21204 THOMPSON FALLS ON-CALL  
2021

Professional Services from March 17, 2024 through April 20, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

	Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>		
<b>10.1-13 Preliminary Design</b>		
Contract Amount	575,000.00	
Percent Complete	100.00	
Prior Billed	565,000.00	
Total Billed	575,000.00	
		Current Billed 10,000.00
<b>10.2-13 Final Design</b>		
Contract Amount	515,000.00	
Percent Complete	1.94	
Prior Billed	0.00	
Total Billed	10,000.00	
		Current Billed 10,000.00
<b>10.3-13 Bidding</b>		
Contract Amount	75,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>10.4-13 Construction Management</b>		
Contract Amount	805,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>10.5-13 Post Construction</b>		
Contract Amount	65,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
		Subtotal 20,000.00
		Total 20,000.00

Invoice total **20,000.00**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	565,000.00	575,000.00	0.00	0.00	10,000.00
10.2-13 Final Design	515,000.00	1.94	0.00	10,000.00	505,000.00	98.06	10,000.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	8.97	2,691.00	2,691.00	27,309.00	91.03	0.00
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	19.41	567,691.00	587,691.00	2,440,309.00	80.59	20,000.00
Total	3,028,000.00	19.41	567,691.00	587,691.00	2,440,309.00	80.59	20,000.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32370	04/29/2024	20,000.00	20,000.00				
	Total	20,000.00	20,000.00	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32371  
Date 04/29/2024

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from March 17, 2024 through April 20, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

**Task Order No. 5 - Phase 3 & 4 WW Grant Administration**

**General Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	0.75	145.00	108.75
<i>Discussion on quarter 1 2024 progress report</i>			
<i>QAQC</i>			
<i>Project review for progress reports.</i>			
Project Specialist	1.00	137.00	137.00
<i>MCEP Startup docs to Erin</i>			
Certified Grant Writer 2	9.75	175.00	1,706.25
<i>Responded to RFI from Chelsea</i>			
<i>Discussed project status with Tucker.</i>			
<i>Updated quarterly report and project schedule; send CDBG and ARPA to Commerce and DNRC, respectively;</i>			
<i>meeting with Carrie</i>			
<i>Draw package prep and quarterly report for DNRC ARPA</i>			
<i>Completed ARPA request for funds and sent to the city</i>			
<i>Draw package</i>			
<i>Dealing with issues with Submittable; quarterly progress reports and request for reimbursement</i>			
<i>Responded to RFI from Carrie; discussed responded to RFI from Katherine Certalic;</i>			
<i>MCEP, CDBG and DNRC Quarterly Reports with updated project schedule. Sent ARPA request for funds #19 to</i>			
<i>DNRC/ARPA staff.</i>			
Phase subtotal			1,952.00
Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal			1,952.00

Invoice total **1,952.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW GRANT ADMINISTRATION				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	27,220.48	29,172.48	1,952.00
Total	150,000.00	27,220.48	29,172.48	1,952.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32371	04/29/2024	1,952.00	1,952.00				



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls

Project 1-21204 Thompson Falls On-Call 2021

Invoice number 32371

Date 04/29/2024

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Total	1,952.00	1,952.00	0.00	0.00	0.00	0.00
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*Payments are due within 30 days of the invoice date. Thank you.*





2501 Belt View Drive  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 32602  
 Date 05/23/2024  
 Project 1-21204 THOMPSON FALLS ON-CALL  
 2021

Professional Services from April 21, 2024 through May 18, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
 Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

	Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>		
<b>10.1-13 Preliminary Design</b>		
Contract Amount	575,000.00	
Percent Complete	100.00	
Prior Billed	575,000.00	
Total Billed	575,000.00	
		Current Billed 0.00
<b>10.2-13 Final Design</b>		
Contract Amount	515,000.00	
Percent Complete	11.65	
Prior Billed	10,000.00	
Total Billed	60,000.00	
		Current Billed 50,000.00
<b>10.3-13 Bidding</b>		
Contract Amount	75,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>10.4-13 Construction Management</b>		
Contract Amount	805,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>10.5-13 Post Construction</b>		
Contract Amount	65,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
		Subtotal 50,000.00
		Total 50,000.00

Invoice total **50,000.00**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	11.65	10,000.00	60,000.00	455,000.00	88.35	50,000.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	8.97	2,691.00	2,691.00	27,309.00	91.03	0.00
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	21.06	587,691.00	637,691.00	2,390,309.00	78.94	50,000.00
Total	3,028,000.00	21.06	587,691.00	637,691.00	2,390,309.00	78.94	50,000.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32370	04/29/2024	20,000.00	20,000.00				
32602	05/23/2024	50,000.00	50,000.00				
	Total	70,000.00	70,000.00	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 32603  
Date 05/23/2024

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from April 21, 2024 through May 18, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.  
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

**Task Order No. 5 - Phase 3 & 4 WW Grant Administration**

**General Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Certified Grant Writer 2	2.25	175.00	393.75
<i>Responded to RFI from Katherine Certalic. ARPA #20 prep; phone call with Kathrine Certalic</i>			
Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal			393.75
		Invoice total	<b>393.75</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
<b>TASK ORDER NO. 5 - PHASE 3 &amp; 4 WW GRANT ADMINISTRATION</b>				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	29,172.48	29,566.23	393.75
Total	150,000.00	29,172.48	29,566.23	393.75

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
32371	04/29/2024	1,952.00	1,952.00				
32603	05/23/2024	393.75	393.75				
	Total	2,345.75	2,345.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls  
 PROJECT TITLE: Phase 3 & 4 Wastewater Project

ADMINISTRATION	CDBG	MCEP	DNRC/RRGL	ARPA Competitive Grant (Rd. 1)	RD Loans - Phase 3	RD Grant - Phase 3	RD Loans - Phase 4	RD Grant - Phase 4	City	TOTAL
Professional Services		\$ 30,000.00	\$ 15,000.00			\$ 35,000.00	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 150,000.00
CDBG - (Limit Direct Benefit) Admin	\$ 60,000.00									\$ 60,000.00
Legal Costs		\$ 8,000.00					\$ 5,000.00			\$ 13,000.00
Travel & Training		\$ 2,000.00								\$ 2,000.00
Audit Fees					\$ 5,400.00				\$ 40,000.00	\$ 40,000.00
Predevelopment Financing Fee					\$ 96,000.00					\$ 96,000.00
Interim Interest					\$ 40,000.00					\$ 40,000.00
Bond Counsel & Related costs					\$ 141,400.00					\$ 141,400.00
<b>TOTAL ADMINISTRATION</b>	<b>\$ 60,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ 141,400.00</b>	<b>\$ 35,000.00</b>	<b>\$ 91,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 70,000.00</b>	<b>\$ 472,400.00</b>
<b>CONSTRUCTION RELATED ACTIVITIES</b>										
Engineering Additional Services (SID Formation, Surveying, Geotech)			\$ 90,000.00						\$ 45,000.00	\$ 135,000.00
Engineering Basic Services - Design-Bidding, Construction Mngmt, Post Construction RFR				\$ 1,850,711.00					\$ 60,000.00	\$ 1,910,711.00
Construction - Phase 3		\$ 710,000.00	\$ 20,000.00	\$ 149,289.00	\$ 150,000.00	\$ 148,248.00	\$ 446,041.00			\$ 744,289.00
Construction - Phase 4				\$ 149,289.00	\$ 1,451,600.00	\$ 2,359,111.00				\$ 4,890,000.00
CDBG - (Limit Assessment Payments)	\$ 390,000.00						\$ 2,512,859.00	\$ 4,387,041.00		\$ 6,900,000.00
Contingency (1.0% plus + 3% Inflation)	\$ 390,000.00	\$ 710,000.00	\$ 110,000.00	\$ 2,000,000.00	\$ 1,607,600.00	\$ 1,689,641.00	\$ 2,959,000.00	\$ 2,087,959.00	\$ 105,000.00	\$ 8,777,600.00
<b>TOTAL ACTIVITY</b>	<b>\$ 450,000.00</b>	<b>\$ 750,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 1,743,000.00</b>	<b>\$ 4,432,000.00</b>	<b>\$ 3,050,000.00</b>	<b>\$ 6,485,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 19,220,000.00</b>



UNIFORM STATUS OF FUNDS SPREADSHEET FOR:

City of Thompson Falls

Phase 3 & 4 Wastewater

DATE:

ADMINISTRATIVE/ FINANCIAL COSTS:	CDBG			MCEP			
	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw
Professional Services	\$ -			\$ -	\$ 30,000.00		
CDBG - LMI Direct Benefit Admin	\$ 60,000.00	\$ 21,272.16		\$ 38,727.84	\$ -		
Legal Costs	\$ -			\$ -	\$ 8,000.00		
Travel & Training	\$ -			\$ -	\$ 2,000.00		
Audit Fees	\$ -			\$ -	\$ -		
PreDevelopment Financing Fee	\$ -			\$ -	\$ -		
Interim Interest	\$ -			\$ -	\$ -		
Bond Counsel & Related costs	\$ -			\$ -	\$ -		
<b>Total Administrative Costs</b>	\$ 60,000.00	\$ 21,272.16	\$ -	\$ 38,727.84	\$ 40,000.00	\$ -	\$ -
<b>ACTIVITY COSTS:</b>							
Engineering Additional Services (SID Formation, Surveying, GeoTech)	\$ -			\$ -	\$ -		
Engineering Basic Services - D&B, CM, PC	\$ -			\$ -	\$ -		
RPR	\$ -			\$ -	\$ -		
Construction - Phase 3	\$ -			\$ -	\$ 710,000.00		
Construction - Phase 4	\$ -			\$ -	\$ -		
CDBG - LMI Assessment Payments	\$ 390,000.00			\$ 390,000.00	\$ -		
Contingency (10% plus + 3% Inflation)	\$ -			\$ -	\$ -		
<b>Total Activity Costs</b>	\$ 390,000.00	\$ -	\$ -	\$ 390,000.00	\$ 710,000.00	\$ -	\$ -
<b>TOTAL PROJECT COSTS</b>	\$ 450,000.00	\$ 21,272.16	\$ -	\$ 428,727.84	\$ 750,000.00	\$ -	\$ -

Copy and submit to the applicable funding agency with each drawdown request.

uniblank2.xls

4.7% \$ 21,272.16 0.0%

Project	ARNPA Competitive Grant (Rd. 1)										RD Loan			
	Balance Remaining	DNRC/RRGL			ARPA Competitive Grant (Rd. 1)			Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended
		Budgeted	Previously Expended	Amount of Draw	Budgeted	Previously Expended	Amount of Draw							
\$ 30,000.00	\$ 15,000.00			\$ 15,000.00	\$ -			\$ -			\$ -	\$ -		
\$ 8,000.00	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ 2,000.00	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ 5,400.00		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ 96,000.00		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ 40,000.00		
\$ 40,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,400.00	\$ -	\$ -
\$ -	\$ 90,000.00			\$ 90,000.00				\$ -			\$ -	\$ -		
\$ -	\$ -			\$ -				\$ 1,850,711.00	\$ 505,000.00	\$ 70,000.00	\$ 1,275,711.00	\$ -		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ 150,000.00		
\$ 710,000.00	\$ 20,000.00			\$ 20,000.00				\$ 149,289.00			\$ 149,289.00	\$ 1,451,600.00		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ -	\$ -			\$ -				\$ -			\$ -	\$ -		
\$ 710,000.00	\$ 110,000.00	\$ -	\$ -	\$ 110,000.00	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 505,000.00	\$ 70,000.00	\$ 1,425,000.00	\$ 1,601,600.00	\$ -	\$ -
\$ 750,000.00	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 505,000.00	\$ 70,000.00	\$ 1,425,000.00	\$ 1,743,000.00	\$ -	\$ -
					0.0%					28.8%	\$ 575,000.00			

0

RD Grant - Phase 3		RD Loans - Phase 4				
Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted
	\$ -	\$ 35,000.00			\$ 20,000.00	\$ 20,000.00
		\$ -			\$ -	\$ -
	\$ -	\$ -			\$ 5,000.00	\$ -
	\$ -	\$ -			\$ -	\$ -
	\$ -	\$ -			\$ -	\$ -
	\$ 5,400.00	\$ -			\$ -	\$ -
	\$ 96,000.00	\$ -			\$ 26,000.00	\$ -
	\$ 40,000.00	\$ -			\$ 40,000.00	\$ -
\$ -	\$ 141,400.00	\$ 35,000.00	\$ -	\$ -	\$ 91,000.00	\$ 20,000.00
		\$ -			\$ -	\$ -
	\$ -	\$ -			\$ -	\$ -
	\$ -	\$ -			\$ -	\$ -
	\$ 150,000.00	\$ 148,248.00			\$ 446,041.00	\$ -
	\$ 1,451,600.00	\$ 2,559,111.00			\$ -	\$ -
	\$ -	\$ -			\$ 2,512,959.00	\$ 4,387,041.00
	\$ -	\$ -			\$ -	\$ -
	\$ -	\$ 1,689,641.00			\$ -	\$ 2,087,959.00
\$ -	\$ 1,601,600.00	\$ 4,397,000.00	\$ -	\$ -	\$ 2,959,000.00	\$ 6,475,000.00
\$ -	\$ 1,743,000.00	\$ 4,432,000.00	\$ -	\$ -	\$ 3,050,000.00	\$ 6,495,000.00

0.0%

0.0%

0.0%



RD Grant - Phase 4												
RD Grant - Phase 4				City				Total Budget				
Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Expended	Balance	Budgeted	Expended	Balance
		\$ 20,000.00	\$ 30,000.00	\$ 27,220.48	\$ 2,345.75	\$ 433.77	\$ 150,000.00	\$ 29,566.23	\$ 120,433.77			
			\$ -				\$ 60,000.00	\$ 21,272.16	\$ 38,727.84			
		\$ -	\$ -				\$ 13,000.00	\$ -	\$ 13,000.00			
		\$ -	\$ -				\$ 2,000.00	\$ -	\$ 2,000.00			
		\$ -	\$ 40,000.00			\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00			
		\$ -	\$ -				\$ 5,400.00	\$ -	\$ 5,400.00			
		\$ -	\$ -				\$ 122,000.00	\$ -	\$ 122,000.00			
		\$ -	\$ -				\$ 80,000.00	\$ -	\$ 80,000.00			
\$ -	\$ -	\$ 20,000.00	\$ 70,000.00	\$ 27,220.48	\$ 2,345.75	\$ 40,433.77	\$ 472,400.00	\$ 50,838.39	\$ 421,561.61			
			\$ 45,000.00	\$ 2,691.00		\$ 42,309.00	\$ 135,000.00	\$ 2,691.00	\$ 132,309.00			
		\$ -	\$ 60,000.00	\$ 60,000.00			\$ 1,910,711.00	\$ 635,000.00	\$ 1,275,711.00			
		\$ -	\$ -				\$ 744,289.00	\$ -	\$ 744,289.00			
		\$ -	\$ -				\$ 4,890,000.00	\$ -	\$ 4,890,000.00			
		\$ 4,387,041.00	\$ -				\$ 6,900,000.00	\$ -	\$ 6,900,000.00			
		\$ -	\$ -				\$ 390,000.00	\$ -	\$ 390,000.00			
			\$ -				\$ 3,777,600.00	\$ -	\$ 3,777,600.00			
\$ -	\$ -	\$ 6,475,000.00	\$ 105,000.00	\$ 62,691.00	\$ -	\$ 42,309.00	\$ 18,747,600.00	\$ 637,691.00	\$ 18,109,909.00			
\$ -	\$ -	\$ 6,495,000.00	\$ 175,000.00	\$ 89,911.48	\$ 2,345.75	\$ 82,742.77	\$ 19,220,000.00	\$ 688,529.39	\$ 18,531,470.61			
					52.7%	\$ 92,257.23				3.6%		
						82047.98						
						\$ (10,209.25)						
							\$ 4,805,000.00					

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the 6/10 2024, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: Tax lien letters to  
be sent out for past  
due water bills 60+ days.

Time: \_\_\_\_\_

Action: approve letters to be sent  
out.

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**



# *City of Thompson Falls*

<u>Mayor</u>	<u>Ward I</u>	<u>Ward II</u>	<u>Ward III</u>
Rusti Leivestad	Larry Lack Raoul Ribeiro	Katherine Maudrone Earlene Powell	Hayley Allen-Blakney Shawni Vaught

June 10, 2024

XXX  
XXX  
XXX

Re: Thompson Falls, MT

## NOTICE OF PENDING TAX LIEN:

Be advised the water/sewer account balance on the above referenced property is delinquent in the amount of \$XXX, which includes late fees and penalties. This balance will be levied as a tax against this property unless it is paid in full within 30 days from the date of this letter as per Montana Code Annotated 7-13-4309.

The City of Thompson Falls may by suit collect all past-due assessments, interest and penalties as a debt owing the City in any court of competent jurisdiction, including City Court.

Chelsea Peterson  
City Clerk/Treasurer

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Leivestad Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the 6-10 2024, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: None so far -

Time: \_\_\_\_\_

Action: Police Commission  
Committee vacancy

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Leivestad Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the 6-10 2024, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: None so far -

\_\_\_\_\_  
\_\_\_\_\_

Time: \_\_\_\_\_

Action: Zoning, Subdivision,  
Board of Adjustment  
Committee vacancies

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

CITY OF THOMPSON FALLS

Zoning COMMITTEE MEETING MINUTES

Month: May, Day: 20, 2024

Council Members Present:

Shawni Vaught Tobo Leivestad  
Katherine Maudsone Hayley Blakley  
MARK Sheets  
Earlene Powell

City Officials Present:

Chelsea Peterson, Erica Franck  
Tim Boen

Meeting opened at 4:30 p.m.

Others Present:

Rusti Leivestad - as attached

Action/Motion made:

Passing motions so can put on June agenda  
Discussed charges on 358

( \_\_\_\_\_ )

Meeting adjourned at \_\_\_\_\_ .m.

Sign: [Signature]

Print: Shawni Vaught Zoning Committee Chair

ATTEST: [Signature]  
Chelsea Peterson, City Clerk/Treasurer



City of Thompson Falls



City of Thompson Falls  
Zoning Committee Meeting

Monday, May 20, 2024, at 4:30 p.m., in the City Hall,  
108 Fulton Street, Thompson Falls, MT 59873

Agenda: Zoning Ordinance

Sign in Sheet

<b>NAME</b> <b>(Please Print)</b>	<b>WOULD YOU LIKE TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT PERIOD AND IF YES WHAT AGENDA ITEM NUMBER?</b> ✓ = yes	<b>Street Address</b>
<b>Please Print</b>		<b>Please Print ~ thank you</b>
Jason Petersen		
Lynn Bierwagen		
Jama Shan	✓	709 Mandler Lane
Ruth Cheney		1806 PTH, TF
Gunner & Betsy Jurg		407 E. 4th Ave.
Kristen Why		1214 Helen