

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Gussie Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the February 9 20 26, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Time: 6:00 pm

Action: Growth Policy (Comprehensive Plan)  
Pay Application for Reimbursement

\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**tfl3557@blackfoot.net**

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**From:** Craig Erickson <cerickson@greatwesteng.com>  
**Sent:** Thursday, February 5, 2026 11:25 AM  
**To:** Kelliann Barton (tfl3557@blackfoot.net); Gussie O'Connor (tfallsmayor@blackfoot.net)  
**Cc:** Carrie Gardner; Craig Erickson  
**Subject:** Growth Policy  
**Attachments:** CDBG RFF #1 with Supporting Materials\_Feb Update.pdf

Good morning, Kelliann,

We have updated the city's request for funds from the CDBG planning grant that it received for the Growth Policy Update project to include invoices charged to the project after the January council meeting. With the council's approval, please have the following documents signed and returned to me.

- CDBG Request for Funds #1 – PDF page 1
- CDBG Planning Grant Completion Report – PDF page 2

The invoice tracking spreadsheet is on the last page of the attached file.

Please let me know if you have any questions.

Thank you,



**Craig Erickson**  
Senior Funding Specialist

**d:** (406) 495-6189  
**c:** (406) 399-0104

**250 Helen P Clarke St.**  
**Helena, MT 59601**





## Community Development Block Grant Planning Grant Completion Report

Planning completion reports must be submitted for approval by the Montana Department of Commerce within 60 days of completion of the project.		
A. GRANTEE	City of Thompson Falls	
B. PRIMARY CONTACT	Gussie O'Connor	
C. PHONE AND EMAIL	(406) 827-3557	tfallsmayor@blackfoot.net
D. COUNTY, CITY, ZIP CODE	Sanders, Thompson Falls, 59873	
E. DOC CONTRACT NUMBER	#MT-CDBG-PL-24-03	
F. PLANNING PROJECT	Growth Policy Update	
G. NAME AND LOCATION of all primary contractors, subcontractors, and sub-recipient entities described in Section 6 SCOPE OF WORK of CONTRACT.	CONTRACTOR NAME	CITY, STATE
	Great West Engineering	Helena, MT
H. CURRENT STATUS OF PLANNING PROJECT	The growth policy update / comprehensive plan is complete.	
I. PROJECT COMPLETION DATE	December 8, 2025	
J. CUMULATIVE COSTS INCURRED OVER LIFE OF PROJECT	\$33,060.30	
K. GRANT FUNDS REMAINING (IF ANY)	\$704.77	
L. PROJECT ACCOMPLISHMENTS	The Thompson Falls Planning Board completed the project in less than one year and the city council unanimously adopted the plan on December 8, 2025.	
M. STEPS the Grantee will pursue as a result of this planning project. Please indicate whether the Grantee intends to apply for CDBG project grant funds.	The city and planning board are excited to utilize the plan to accomplish the goals and objectives highlighted on pages six to nine. Currently, the city is focused on other priorities and is not seeking CDBG project grant funds.	
N. ANY ADDITIONAL COMMENTS		
<b>To the best of my knowledge and belief, the information provided on this form is true and correct.</b>		
SIGNATURE: _____		
TITLE: _____		
DATE: _____		



2501 Belt View Drive  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number **36579**  
 Date 06/30/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Senior Planner	29.75	182.00	5,414.50
Task Order No. 9 - Update of the Growth Policy subtotal			5,414.50
		Invoice total	<b>5,414.50</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	0.00	5,414.50	5,414.50
Total	34,000.00	0.00	5,414.50	5,414.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36579	06/30/2025	5,414.50	5,414.50				
	Total	5,414.50	5,414.50	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36973  
Date 07/25/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from June 22, 2025 through July 19, 2025

Working on the community survey: marketing poster, hardcopy survey and online version, working on socio-economic data update, and working on the draft growth policy.

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	7.00	140.00	980.00
Project Coordinator	1.00	115.00	115.00
Senior Planner	5.75	182.00	1,046.50
Engineer 6	0.25	223.00	55.75
Project Administrator	0.25	152.00	38.00
Phase subtotal			2,235.25
Task Order No. 9 - Update of the Growth Policy subtotal			2,235.25
Invoice total			<b>2,235.25</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	5,414.50	7,649.75	2,235.25
Total	34,000.00	5,414.50	7,649.75	2,235.25

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36579	06/30/2025	5,414.50	5,414.50				
36973	07/25/2025	2,235.25	2,235.25				
	Total	7,649.75	7,649.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number **37522**  
Date 09/25/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from August 17, 2025 through September 20, 2025

Edits to the draft of the Growth Policy, map edits, survey creation and input of survey data.

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	33.00	140.00	4,620.00
Senior Planner	30.00	182.00	5,460.00
GIS Specialist	27.00	134.00	3,618.00
Certified Grant Writer 2	0.25	184.00	46.00
Phase subtotal			13,744.00
Task Order No. 9 - Update of the Growth Policy subtotal			13,744.00

Invoice total **13,744.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	7,649.75	21,393.75	13,744.00
Total	34,000.00	7,649.75	21,393.75	13,744.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36973	07/25/2025	2,235.25			2,235.25		
37522	09/25/2025	13,744.00	13,744.00				
	Total	15,979.25	13,744.00	0.00	2,235.25	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 37929  
Date 10/24/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from September 21, 2025 through October 18, 2025

Completed updates to the draft of the Growth Policy and attended the Planning Committee meeting in person where we identified additional final edits. Open House Materials were also created for the October 29th Open House.

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	19.25	140.00	2,695.00
Project Coordinator	1.00	115.00	115.00
GIS Specialist	3.00	134.00	402.00

Reimbursables

	Units	Rate	Billed Amount
Miles	266.00	0.85	226.10
Supplies	1.00	49.093	49.09
			148.49

Phase subtotal 3,635.68

Task Order No. 9 - Update of the Growth Policy subtotal 3,635.68

Invoice total 3,635.68

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	21,393.75	25,029.43	3,635.68
Total	34,000.00	21,393.75	25,029.43	3,635.68

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36973	07/25/2025	2,235.25				2,235.25	
37929	10/24/2025	3,635.68	3,635.68				
	Total	5,870.93	3,635.68	0.00	0.00	2,235.25	0.00

City of Thompson Falls  
Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 37929  
Date 10/24/2025

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City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38133  
 Date 11/14/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from October 19, 2025 through November 08, 2025

Continued to edit the draft growth policy based on comments from the Mayor, provided the City with marketing materials for the open house, facilitated the open house and provided a summary of the public feedback.

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	19.25	140.00	2,695.00
Project Coordinator	0.50	115.00	57.50
GIS Specialist	2.00	134.00	268.00
Certified Grant Writer 2	0.25	184.00	46.00

Reimbursables

	Units	Rate	Billed Amount
Miles	534.00	0.85	453.90
Supplies	1.00	73.601	73.60
Per Diem	1.00	20.90	20.90
	1.00	30.80	30.80

Phase subtotal 3,645.70

Task Order No. 9 - Update of the Growth Policy subtotal 3,645.70

Invoice total **3,645.70**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	25,029.43	28,675.13	3,645.70
Total	34,000.00	25,029.43	28,675.13	3,645.70

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36973	07/25/2025	2,235.25				2,235.25	
37929	10/24/2025	3,635.68	3,635.68				
38133	11/14/2025	3,645.70	3,645.70				
Total		9,516.63	7,281.38	0.00	0.00	2,235.25	0.00

City of Thompson Falls  
Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 38133  
Date 11/14/2025

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*Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.*

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City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 38467  
Date 12/18/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from November 9, 2025 through December 13, 2025

Corresponded with the planning committee and the public on final edits to the draft, facilitated the public hearing for the planning board, participated in the city council adoption meeting, and provided the city with final hard copies of the Growth Policy.

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	18.25	140.00	2,555.00
Project Coordinator	2.25	115.00	258.75
GIS Specialist	0.50	134.00	67.00
Clerical Support	0.75	85.00	63.75
Reimbursables			
	Units	Rate	Billed Amount
Postage			16.67
			<u>2,961.17</u>
			Phase subtotal
			<u>2,961.17</u>
			Task Order No. 9 - Update of the Growth Policy subtotal
			<u>2,961.17</u>

Invoice total **2,961.17**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	28,675.13	31,636.30	2,961.17
Total	34,000.00	28,675.13	31,636.30	2,961.17

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
38133	11/14/2025	3,645.70		3,645.70			
38467	12/18/2025	2,961.17	2,961.17				
	Total	6,606.87	2,961.17	3,645.70	0.00	0.00	0.00

City of Thompson Falls  
Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 38467  
Date 12/18/2025

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City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38728  
 Date 01/23/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 14, 2025 through January 17, 2026

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Planner I	3.00	133.00	399.00
	0.50	140.00	70.00
Certified Grant Writer 2	2.00	191.00	382.00
Phase subtotal			851.00
Task Order No. 9 - Update of the Growth Policy subtotal			851.00
		Invoice total	<b>851.00</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	31,636.30	32,487.30	851.00
Total	34,000.00	31,636.30	32,487.30	851.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
38133	11/14/2025	3,645.70			3,645.70		
38467	12/18/2025	2,961.17		2,961.17			
38728	01/23/2026	851.00	851.00				
	Total	7,457.87	851.00	2,961.17	3,645.70	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38765  
 Date 01/29/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from January 18, 2026 through January 29, 2026

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Certified Grant Writer 2	3.00	191.00	573.00
Task Order No. 9 - Update of the Growth Policy subtotal			573.00
		Invoice total	<b>573.00</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	32,487.30	33,060.30	573.00
Total	34,000.00	32,487.30	33,060.30	573.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
38133	11/14/2025	3,645.70			3,645.70		
38467	12/18/2025	2,961.17		2,961.17			
38728	01/23/2026	851.00	851.00				
38765	01/29/2026	573.00	573.00				
Total		8,030.87	1,424.00	2,961.17	3,645.70	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Gussie Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the February 9 2026, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_

Time: 6:00pm

Action: Wastewater Phase 3 & 4 Pay  
App for Reimbursement

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**From:** Craig Erickson <cerickson@greatwesteng.com>  
**Sent:** Wednesday, February 4, 2026 5:04 PM  
**To:** Kelliann Barton (tfl3557@blackfoot.net); Gussie O'Connor (tfallsmayor@blackfoot.net)  
**Cc:** Carrie Gardner; Craig Erickson  
**Subject:** Phase 3 and Phase 4 Wastewater - Requests for Funds  
**Attachments:** SRF REVBAN #1 with Supporting Materials.pdf; Phase 3 4 - Budget\_Status\_Invoice - February 2026.xlsx

Good afternoon, Kelliann,

We have sent you each of the documents associated with the first request for funds from the wastewater project's SRF Revenue Bond Anticipation Note (BAN) and the 19<sup>th</sup> request for funds from the CDBG grant. The request also includes \$32,603.91 for Construction Management services charged to the project with Great West invoice #38464. You may recall that there wasn't enough funding in the SRF Assessment BAN to cover that cost.

Vendor/Activity	Invoice No.	Invoice Date	Amount	CDBG	RD/SRF Ph3&Ph 4 Revenue Bond
Great West - Construction Management	38464	12/18/25	\$45,000.00	\$0.00	\$32,603.91
Great West - Construction Management	38725	01/23/26	\$34,500.00	\$0.00	\$34,500.00
Great West - RPR	38725	01/23/26	\$18,689.05	\$0.00	\$18,689.05
Great West - CDBG Direct Benefit Admin	38726	01/23/26	\$986.25	\$986.25	
Great West - Gen Grant Admin	38727	01/23/26	\$6,147.25	\$0.00	\$6,147.25
S&L Underground	5	01/30/26	\$941,800.58	\$0.00	\$941,800.58
MT Dept of Revenue 1% Gross Receipts	5	01/30/26	\$9,513.14	\$0.00	\$9,513.14
Total			\$1,056,636.27	\$986.25	\$1,043,253.93

Please arrange to have the following documents signed and returned to me by February 11. The loan closing is scheduled for February 25<sup>th</sup>.

- SRF Revenue BAN Loan Disbursement Report #1 – PDF page 1
- Engineering Invoice Summary #2 – PDF page #18
- S&L Application for Payment #5 – PDF page #19
- Gross Receipts #5 – PDF page #25

Give me a call if you have any questions.

Thank you,



**Craig Erickson**  
Senior Funding Specialist

**d:** (406) 495-6189  
**c:** (406) 399-0104

**250 Helen P Clarke St.**  
**Helena, MT 59601**

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## Montana State Revolving Fund ("WPCSRF") Program Loan Disbursement Report for Revenue Bonds/Recycled

For State use only (Funded from Principal Payment Recycled Account)

<b>1. Borrower:</b> Name: <u>Thompson Falls, City of</u> Address: <u>PO Box 99, Thompson Falls, MT 59873</u> Employer ID: <u>81-6001316</u>		<b>5. Disbursement Number:</b> <u>1</u>	
<b>2. Project Name:</b> <u>Phase 2B Rev BAN</u> SRF Project Number: <u>SRF-26624 Rev BAN</u> Borrower's Project Number: _____		<b>6. Period covered by this Disbursement Report:</b> From: <u>Present</u> To: <u>2/25/26</u> <small>(Mo/Day/Yr) (Mo/Day/Yr)</small>	
<b>3. Committed Amount:</b> \$ <u>2,943,000</u> (From the Binding Commitment Agreement)		<b>7. Payment Instructions:</b> <input checked="" type="checkbox"/> <b>Wire Transfer:</b> Bank: <u>First Security Bank</u> ABA : <u>092901337</u> Account : <u>775684</u> Bank Phone Number: <u>(406) 827-7000</u> Bank Contact Person: _____	
<b>4. Total Loan Amount:</b> \$ <u>2,943,000 BAN</u>			
<b>8. Use of Funds</b>			
	<b>Classification</b>	<b>Amount This Period</b>	<b>Cumulative to Date</b>
A. Administrative Charges		\$ 6,147.00	\$ 6,147.00
B. Land and Rights of Way			
C. Architectural & Engineering		\$ 85,793.00	\$ 85,793.00
D. Equipment			
E. Construction Improvements		\$ 951,314.00	\$ 951,314.00
F. Miscellaneous			
G. Total Construction Costs (Add Lines A through F)		\$ 1,043,254.00	\$ 1,043,254.00
H. Administrative Fee - For Initial Disbursement Only (Multiply Committed Amount by .00575)		N/A	N/A
I. Origination Fee - For Initial Disbursement Only (Multiply Committed Amount by .01)		N/A	N/A
J. Sub-Total (Add Amounts on Lines G, H, and I)		\$ 1,043,254.00	\$ 1,043,254.00
K. Debt Service Reserve Deposit (Multiply the Amount on Line J by .038)		N/A	N/A
L. Total Disbursement (Add Amounts on Line J and K)		\$ 1,043,254.00	\$ 1,043,254.00
M. State Share of Disbursement (For State Use Only)		\$	\$
N. Percentage of Physical Completion		%	%
Debt Service reserve to be determined on the long-term financing.			
<b>9. Certification</b>  I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project, that the disbursements represent amounts which have not been previously requested, that an inspection has been performed and that all work is in accordance with the terms of the project as described in the Commitment Agreement.		<b>a. Borrower(s) [Note: two borrower signatures are required only when two parties (i.e. a County and a District) borrow SRF funds through an interlocal agreement.]</b>  Signature of Authorized Certifying Official Typed or Printed Name and Title Gussie O'Connor, Mayor  Signature of "Authorized Certifying Official" Typed or Printed Name and Title  Signature of "Authorized Certifying Official" Typed or Printed Name and Title Carrie Gardner, PE, Project Manager	
		Date Signed: Telephone (Area Code, Number & Extension) (406) 827-3557  Date Signed: Telephone (Area Code, Number & Extension) (406) 827-3557  Date Signed: Telephone (Area Code, Number & Extension) (406) 495-6176	
<b>10. Approval (For State Use Only)</b>		DEQ Signature _____ Date _____ DNRC Signature _____ Date _____	

## Project Progress Report

### Community Development Block Grant Program

CDBG grantee	City of Thompson Falls
Contract number	MT-CDBG-20PF-02
Request for reimbursement number	#19
Total amount requested	\$986.25
Reporting Period	December 14, 2025 - January 17, 2026

<b>Administration</b>	
Administration amount requested	\$ 986.25
<p>Include the amount and a brief description of each individual administrative/financial related expenditure/invoice that will be paid in whole or in part using CDBG funds. Attach a copy of each invoice. Include summary payroll information for all work performed by the CDBG recipient's employees. At a minimum, include the name, title, date range or date(s) that work was performed, rates charged an hour, total hours worked, activities performed and total amount earned.</p> <p>CGW #1 - Kitty Schmid, who is now a certified grant writer (CGW) scheduled and worked with city clerk on the next meeting with interested residents that will be held on February 12.</p> <p>Project Specialist - Processed a new application for assistance; phone call with resident interested in applying for assistance; and assisted resident with application for CDBG Direct Benefit assistance. Project Specialist Schmid's hourly rate is \$144.</p> <p>CGW #2 - Labor compliance; finalized CDBG request for funds; and sent request with progress report and other supporting materials to Commerce. Craig Erickson's hourly rate is \$184.</p>	

 **COMMERCE**

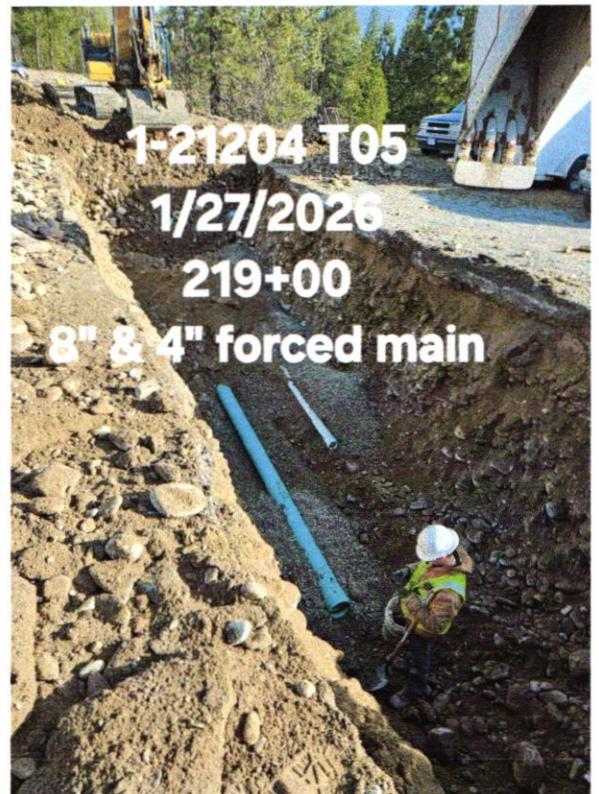
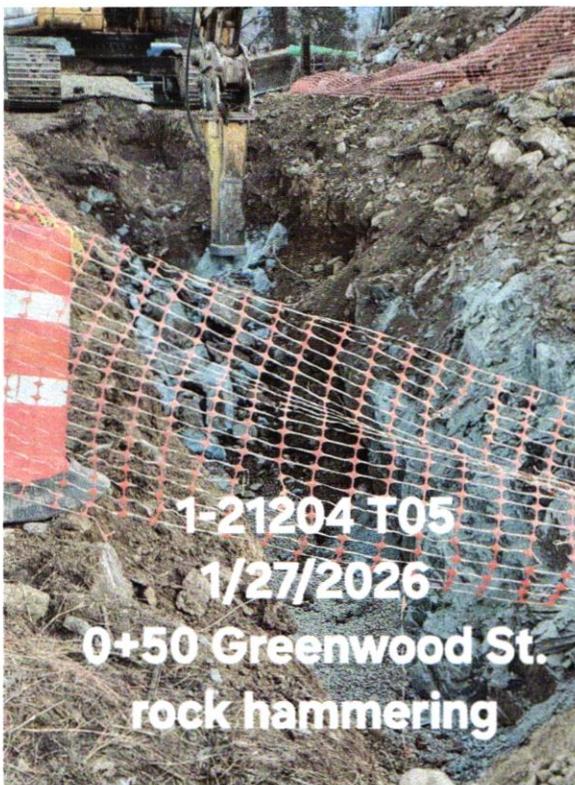
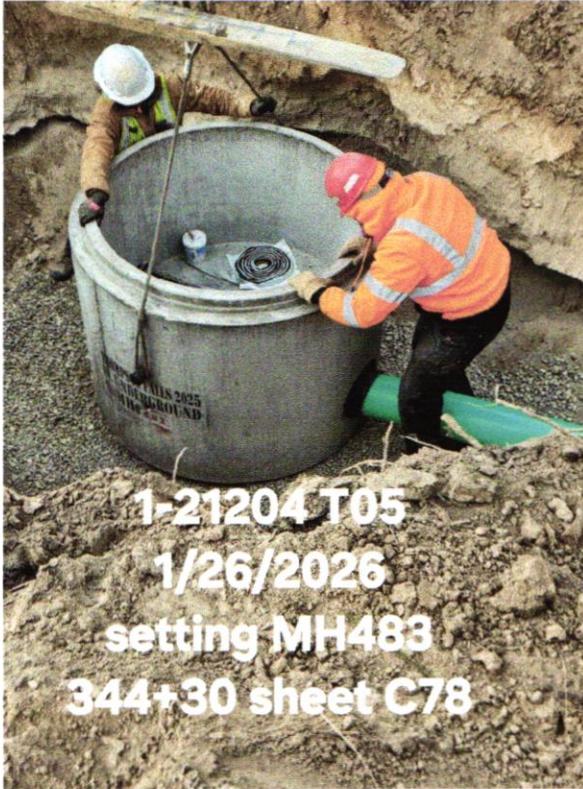
<b>Activity</b>	
Activity amount requested	\$ 0.00
Include the amount and a brief description of each individual construction related expenditure/invoice that will be paid for in whole or in part using CDBG funds. Attach a copy of each invoice. Include summary payroll information for all work performed by the CDBG recipient's employees. At a minimum, include the name, title, time period/date that work was performed, total hours worked, activities performed and total amount earned.	
Not Applicable	

<b>Project status: administration/financial and construction</b>
<ul style="list-style-type: none"><li>• Construction continued through January and will continue as long as the weather and site-conditions allow.</li><li>• As of January 31, 2026, Great West Engineering has determined that 57 residents qualify for CDBG direct benefit assistance, including 4 residents of the Phase 1 area.</li><li>• On Tuesday, February 12, Great West Engineering's Kitty Schmid will be in Thompson Falls to assist residents who are interested in applying for CDBG Direct Benefit Assistance.</li><li>• The city will close on the Phase 3 and Phase 4 revenue bonds on February 25, 2026.</li><li>• As of January 31, 2026 the city has expended approximately 10% of the CDBG grant and 31% of the total budget.</li></ul>

Provide any other information that appears pertinent, such as anticipated changes in the contract budget, implementation schedule or scope of services. For example, if you anticipate any problems or delays that could affect the project implementation schedule or budget, these should be fully described and discussed well in advance, since a budget adjustment requires prior approval. Finally, indicate any milestones from the implementation schedule that are behind schedule and indicate when they should be completed.

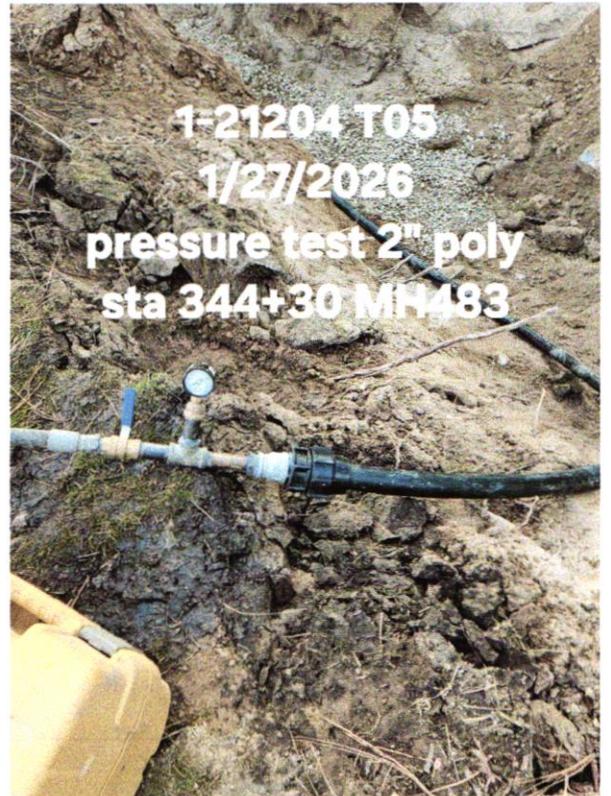
- The contractor has continued to work through Edaq` q and intends to do so as long as weather and site conditions allow.

# Project Photographs





**1-21204 T05  
1/26/2026  
setting up for pressure  
test of 2" poly  
MH483 344+30**



**1-21204 T05  
1/27/2026  
pressure test 2" poly  
sta 344+30 MH483**



**1-21204 T05  
1/28/2026  
setting MH#432  
@ sta. 220+01**



**1-21204 T05  
1/28/2026  
rock hammering  
Greenwood St.  
sta 1+00 sheet C 5**



City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38464  
 Date 12/18/2025

Project 1-21204 THOMPSON FALLS ON-CALL  
 2021

Professional Services from November 9, 2025 through December 13, 2025

	<u>Amount</u>	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>		
<b>10.1-13 Preliminary Design</b>		
Contract Amount	575,000.00	
Percent Complete	100.00	
Prior Billed	575,000.00	
Total Billed	575,000.00	
		Current Billed 0.00
<b>10.2-13 Final Design</b>		
Contract Amount	515,000.00	
Percent Complete	100.00	
Prior Billed	515,000.00	
Total Billed	515,000.00	
		Current Billed 0.00
<b>10.3-13 Bidding</b>		
Contract Amount	75,000.00	
Percent Complete	100.00	
Prior Billed	75,000.00	
Total Billed	75,000.00	
		Current Billed 0.00
<b>10.4-13 Construction Management</b>		
Contract Amount	805,000.00	
Percent Complete	15.59	
Prior Billed	80,500.00	
Total Billed	125,500.00	
		Current Billed 45,000.00
<b>10.5-13 Post Construction</b>		
Contract Amount	65,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
		Subtotal <u>45,000.00</u>
		Total <u>45,000.00</u>

**Task Order No. 5 - Phase 3 & 4 WW**

**Resident Project Representative (RPR)**

Professional Fees

	Hours	Rate	Billed Amount
Resident Project Representative 2	62.25	173.00	10,769.25
Resident Project Representative 1	116.00	159.00	18,444.00

Reimbursables

	Units	Rate	Billed Amount
Lodging	12.00	99.00	1,188.00
Miles	1,632.00	0.85	1,387.20
Per Diem	13.00	69.30	900.90
	1.00	30.80	30.80
	1.00	38.50	38.50

Phase subtotal 33,773.20

Task Order No. 5 - Phase 3 & 4 WW subtotal 33,773.20

Invoice total 78,773.20

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	100.00	515,000.00	515,000.00	0.00	0.00	0.00
10.3-13 Bidding	75,000.00	100.00	75,000.00	75,000.00	0.00	0.00	0.00
10.4-13 Construction Management	805,000.00	15.59	80,500.00	125,500.00	679,500.00	84.41	45,000.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	12.20	73,559.63	107,332.83	772,667.17	87.80	33,773.20
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	98.89	29,666.28	29,666.28	333.72	1.11	0.00
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	49.29	1,413,725.91	1,492,499.11	1,535,500.89	50.71	78,773.20
Total	3,028,000.00	49.29	1,413,725.91	1,492,499.11	1,535,500.89	50.71	78,773.20

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37902	10/24/2025	72,320.70		72,320.70			
38073	11/13/2025	72,927.93		72,927.93			
38464	12/18/2025	78,773.20	78,773.20				
Total		224,021.83	78,773.20	145,248.63	0.00	0.00	0.00

*Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.*

*Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>*





REMIT PAYMENT TO:  
 250 Helen P Clarke St.  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38725  
 Date 01/23/2026

Project 1-21204 THOMPSON FALLS ON-CALL  
 2021

Professional Services from December 14, 2025 through January 17, 2026

		Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>			
<b>10.1-13 Preliminary Design</b>			
	Contract Amount	575,000.00	
	Percent Complete	100.00	
	Prior Billed	575,000.00	
	Total Billed	575,000.00	
			Current Billed 0.00
<b>10.2-13 Final Design</b>			
	Contract Amount	515,000.00	
	Percent Complete	100.00	
	Prior Billed	515,000.00	
	Total Billed	515,000.00	
			Current Billed 0.00
<b>10.3-13 Bidding</b>			
	Contract Amount	75,000.00	
	Percent Complete	100.00	
	Prior Billed	75,000.00	
	Total Billed	75,000.00	
			Current Billed 0.00
<b>10.4-13 Construction Management</b>			
	Contract Amount	805,000.00	
	Percent Complete	19.88	
	Prior Billed	125,500.00	
	Total Billed	160,000.00	
			Current Billed 34,500.00
<b>10.5-13 Post Construction</b>			
	Contract Amount	65,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
			Current Billed 0.00
			Subtotal 34,500.00
			Total 34,500.00

**Task Order No. 5 - Phase 3 & 4 WW**

**Resident Project Representative (RPR)**

Professional Fees

	Hours	Rate	Billed Amount
Resident Project Representative 1	37.00	159.00	5,883.00
	76.00	165.00	12,540.00

Reimbursables

	Units	Rate	Billed Amount
Miles	313.00	0.85	266.05

Phase subtotal

18,689.05

Task Order No. 5 - Phase 3 & 4 WW subtotal

18,689.05

Invoice total **53,189.05**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	100.00	515,000.00	515,000.00	0.00	0.00	0.00
10.3-13 Bidding	75,000.00	100.00	75,000.00	75,000.00	0.00	0.00	0.00
10.4-13 Construction Management	805,000.00	19.88	125,500.00	160,000.00	645,000.00	80.12	34,500.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	14.32	107,332.83	126,021.88	753,978.12	85.68	18,689.05
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	98.89	29,666.28	29,666.28	333.72	1.11	0.00
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	51.05	1,492,499.11	1,545,688.16	1,482,311.84	48.95	53,189.05
Total	3,028,000.00	51.05	1,492,499.11	1,545,688.16	1,482,311.84	48.95	53,189.05

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37902	10/24/2025	72,320.70				72,320.70	
38073	11/13/2025	72,927.93			72,927.93		
38464	12/18/2025	78,773.20		78,773.20			
38725	01/23/2026	53,189.05	53,189.05				
Total		277,210.88	53,189.05	78,773.20	72,927.93	72,320.70	0.00

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*Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>*



REMIT PAYMENT TO:  
 250 Helen P Clarke St.  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38726  
 Date 01/23/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 14, 2025 through January 17, 2026

**Task Order No. 5 - Phase 3 & 4 WW**  
**CDBG Direct Benefit Administration**  
 Professional Fees

	Hours	Rate	Billed Amount
Project Specialist	3.75	144.00	540.00
<i>New application, update all spreadsheets</i>			
<i>Phone call with potential applicant</i>			
<i>Application intake</i>			
Certified Grant Writer 1	1.00	165.00	165.00
<i>Mail, qtr report with Craig, set up next outreach</i>			
Certified Grant Writer 2	0.75	184.00	138.00
<i>Labor compliance; finalized draw package and sent it to Commerce</i>			
	0.75	191.00	143.25
<i>Prepared CDBG quarterly report and sent it to Erin Lee.</i>			
Phase subtotal			986.25
Task Order No. 5 - Phase 3 & 4 WW subtotal			986.25
Invoice total			<b>986.25</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW				
64.8-13 CDBG DIRECT BENEFIT ADMINISTRATION	60,000.00	41,621.48	42,607.73	986.25
Total	60,000.00	41,621.48	42,607.73	986.25

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37880	10/23/2025	666.00				666.00	
38103	11/14/2025	2,108.00			2,108.00		
38465	12/18/2025	2,011.00		2,011.00			
38726	01/23/2026	986.25	986.25				
	Total	5,771.25	986.25	2,011.00	2,108.00	666.00	0.00



REMIT PAYMENT TO:  
250 Helen P Clarke St.  
Helena, MT 59601  
Phone: (406) 449-8627

City of Thompson Falls  
Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 38726  
Date 01/23/2026

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City of Thompson Falls  
 P.O. Box 99  
 Thompson Falls, MT 59873

Invoice number 38727  
 Date 01/23/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 14, 2025 through January 17, 2026

**Task Order No. 5 - Phase 3 & 4 WW Grant Administration**

**General Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	1.00	166.00	166.00
<i>Phase 4 EDU and User connection questions for RD reviewing App</i>			
Project Administrator	4.75	152.00	722.00
<i>Labor Compliance - Reviewed CP (x1)</i>			
<i>Labor Compliance - Reviewed CP (x2)</i>			
<i>Labor Compliance - Reviewed CP (x1)</i>			
<i>Project Review</i>			
<i>Labor Compliance - Reviewed CPs (x2).</i>			
<i>Labor Compliance - Reviewed CP.</i>			
<i>Labor Compliance - Reviewed CP.</i>			
<i>Labor Compliance - Reviewed Revised CPs (x2)</i>			
	3.75	158.00	592.50
<i>Project Review</i>			
<i>Labor Compliance - Review CP and reviewed revised CP</i>			
<i>Labor Compliance - Review CP</i>			
<i>Labor Compliance - Review CP and revised CP</i>			
<i>Labor Compliance - Reviewed revised CPs.</i>			
<i>Labor Compliance - Review CPs.</i>			
Certified Grant Writer 2	1.00	158.00	158.00
<i>Calls with RD and City</i>			
	10.75	184.00	1,978.00
<i>Final processing of draws.</i>			
<i>Finalized DNRC, MCEP and SRF draws and sent them to agencies</i>			
<i>Phone calls with Erin McKeon; Sent MCEP, CDBG, and SRF draws to funding agencies</i>			
<i>Finalized RD draw and sent it to SRF and RD staff</i>			
<i>Amended CDBG request for funds and sent it to Commerce; project email. Labor compliance, sent RFI to S&amp;L's payroll manager</i>			
<i>Sent ARPA draw to DNRC and RD.</i>			
<i>Responded to two RFI's from Erin Lee</i>			
	13.25	191.00	2,530.75
<i>Started prep of January draw package</i>			
<i>Calls with bond counsel; meeting with Carrie;</i>			
<i>Draw package prep</i>			
<i>Amend final ARPA report; Teams conference with RD, SRF, and bond counsel.</i>			
<i>Update budget, status of funds, and invoice tracking; amended Assessment BAN #4</i>			
<i>CDBG quarterly report; responded to RFI from Heather Reeves; MCEP Quarterly Report</i>			
<i>Phone call with Kelliann; amended ARPA final report;MCEP and CDBG Quarterly Reports</i>			
Phase subtotal			6,147.25



REMIT PAYMENT TO:  
 250 Helen P Clarke St.  
 Helena, MT 59601  
 Phone: (406) 449-8627

City of Thompson Falls  
 Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 38727  
 Date 01/23/2026

Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal 6,147.25

Invoice total **6,147.25**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
<b>TASK ORDER NO. 5 - PHASE 3 &amp; 4 WW GRANT ADMINISTRATION</b>				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	71,343.23	77,490.48	6,147.25
<b>Total</b>	<b>150,000.00</b>	<b>71,343.23</b>	<b>77,490.48</b>	<b>6,147.25</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37903	10/24/2025	4,230.00				4,230.00	
38104	11/14/2025	5,138.00			5,138.00		
38466	12/18/2025	3,186.00		3,186.00			
38727	01/23/2026	6,147.25	6,147.25				
	<b>Total</b>	<b>18,701.25</b>	<b>6,147.25</b>	<b>3,186.00</b>	<b>5,138.00</b>	<b>4,230.00</b>	<b>0.00</b>

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Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>

## EJCDC Engineering Invoice Summary

City of Thompson Falls, MT

Invoice Number: 38725-38726-38727  
 Invoice Date: 1/23/2026  
 Due Date: 2/22/2026  
 Billing Period: 12/14/25-01/23/26

Project: Wastewater Collection System Phase 3 & 4

Exhibit C payment Service Performed		Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
<b>Exhibit C Basic Services</b>	Preliminary Design Phase	\$ 575,000.00	\$ -	\$ 575,000.00	\$ 575,000.00		\$ -
	Final Design Phase	\$ 515,000.00		\$ 515,000.00	\$ 515,000.00		\$ -
	Bidding Phase	\$ 75,000.00		\$ 75,000.00	\$ 75,000.00		\$ -
	Construction Phase	\$ 805,000.00		\$ 805,000.00	\$ 125,500.00	\$ 34,500.00	\$ 645,000.00
	Post Construction Phase	\$ 65,000.00	\$ -	\$ 65,000.00			\$ 65,000.00
	<b>Subtotal</b>	<b>\$ 2,035,000.00</b>	<b>\$ -</b>	<b>\$ 2,035,000.00</b>	<b>\$ 1,290,500.00</b>	<b>\$ 34,500.00</b>	<b>\$ 710,000.00</b>
<b>Exhibit C RPR-2</b>							
	Resident Project Representative	\$ 880,000.00		\$ 880,000.00	\$ 107,332.83	\$ 18,689.05	\$ 753,978.12
	<b>Subtotal</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 880,000.00</b>	<b>\$ 107,332.83</b>	<b>\$ 18,689.05</b>	<b>\$ 753,978.12</b>
<b>EXHIBIT C Additional Services</b>	Additional Services - GeoTech	\$ 65,000.00		\$ 65,000.00	\$ 65,000.00		\$ -
	CDBG Direct Benefit Admin	\$ 60,000.00		\$ 60,000.00	\$ 41,621.48	\$ 986.25	\$ 17,392.27
	Additional Services - ROW & Easement	\$ 30,000.00		\$ 30,000.00	\$ 29,666.28		\$ 333.72
	Additional Services - O&M Manual	\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
	General Grant Admin	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 71,343.23	\$ 6,147.25	\$ 72,509.52
	<b>Subtotal</b>	<b>\$ 323,000.00</b>	<b>\$ -</b>	<b>\$ 323,000.00</b>	<b>\$ 207,630.99</b>	<b>\$ 7,133.50</b>	<b>\$ 108,235.51</b>
<b>Total Current Billing:</b>		<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 1,605,463.82</b>	<b>\$ 60,322.55</b>	<b>\$ 1,572,213.63</b>

Summary							
Basic Services	\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 1,290,500.00	\$ 34,500.00	\$ 710,000.00	
RPR	\$ 880,000.00	\$ -	\$ 880,000.00	\$ 107,332.83	\$ 18,689.05	\$ 753,978.12	
Add. Services less Project admin	\$ 173,000.00	\$ -	\$ 173,000.00	\$ 136,287.76	\$ 986.25	\$ 35,725.99	
<b>Subtotal</b>	<b>\$ 3,088,000.00</b>	<b>\$ -</b>	<b>\$ 3,088,000.00</b>	<b>\$ 1,534,120.59</b>	<b>\$ 54,175.30</b>	<b>\$ 1,499,704.11</b>	
Project administration	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 71,343.23	\$ 6,147.25	\$ 72,509.52	
<b>Total</b>	<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 1,605,463.82</b>	<b>\$ 60,322.55</b>	<b>\$ 1,572,213.63</b>	
<b>Funds Difference</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Is the % of RPR fees claimed in line with the total % of Construction completed?

YES/NO  
Circle One

(If NO, explain on attached sheet)

*Lauri Grohn*

Submitting Engineer's Signature

Owner's Approval Signature

**Contractor's Application for Payment**

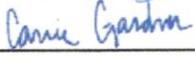
<b>Owner:</b>	<u>City of Thompson Falls</u>	<b>Owner's Project No.:</b>	<u>1-21204-T05</u>
<b>Engineer:</b>	<u>Great West Engineering</u>	<b>Engineer's Project No.:</b>	<u>1-21204-T05</u>
<b>Contractor:</b>	<u>S &amp; L Underground</u>	<b>Contractor's Project No.:</b>	<u></u>
<b>Project:</b>	<u>Thompson Falls Wastewater Improvements - Ph. 3 &amp; 4</u>		
<b>Contract:</b>	<u>Thompson Falls Wastewater Improvements - Ph. 3 &amp; 4</u>		
<b>Application No.:</b>	<u>5</u>	<b>Application Date:</b>	<u>1/30/2026</u>
<b>Application Period:</b>	<b>From</b> <u>12/27/2025</u>	<b>to</b>	<u>1/30/2026</u>

1. Original Contract Price	\$ 12,970,403.00
2. Net change by Change Orders	\$ 64,515.00
3. Current Contract Price (Line 1 + Line 2)	\$ 13,034,918.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 4,447,674.19
5. Retainage	
a. 5% X \$ 4,447,674.19 Work Completed	\$ 222,383.71
b. 5% X \$ 961,597.69 Stored Materials	\$ 48,079.88
c. Total Retainage (Line 5.a + Line 5.b)	\$ 270,463.59
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,177,210.60
7. Less previous payments (Line 6 from prior application)	\$ 3,225,896.88
8. Gross Amount due this application	\$ 951,313.72
9. 1% MT Gross Receipts Tax (1% x Line 8)	\$ 9,513.14
10. Unscheduled Employment of the Engineer	\$ -
11. Current Payment Due (less MT GRT)	\$ 941,800.58
12. Balance to finish (Line 3 - Line 4)	\$ 8,587,243.81

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Shem Johnson - S&L Underground

**Signature:**  **Date:** 2/3/26

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> <u>Mayor</u>
<b>Date:</b> <u>2.3.26</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Thompson Falls  
 Engineer: Great West Engineering  
 Contractor: S & L Underground  
 Project: Thompson Falls Wastewater Improvements - Ph. 3 & 4  
 Contract: Thompson Falls Wastewater Improvements - Ph. 3 & 4

Owner's Project No.: 1-21204-T05  
 Engineer's Project No.: 1-21204-T05  
 Contractor's Project No.:

Application No.: 5 Application Period: From 12/27/25 to 01/30/26 Application Date: 01/30/26

A Bid Item No.	B Description	C Contract Information				G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		D Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)				
<b>Original Contract</b>											
<b>Base Bid</b>											
101	Mobilization	1	LS	1,200,000.00	1,200,000.00	0.70	840,000.00	-	840,000.00	70%	360,000.00
102	Traffic Control	1	LS	250,000.00	250,000.00	0.70	175,000.00	-	175,000.00	70%	75,000.00
103	Exploratory Excavation	110	HR	350.00	38,500.00	49.75	17,412.50	-	17,412.50	45%	21,087.50
104	Imported Backfill	1,500	CY	22.00	33,000.00	-	-	-	-	0%	33,000.00
105	12 Inch PVC Gravity Sewer Mains	2,300	LF	80.00	184,000.00	2,300.00	184,000.00	-	184,000.00	100%	-
106	8 Inch PVC Gravity Sewer Mains	29,800	LF	65.00	1,937,000.00	7,225.00	469,625.00	178,393.39	648,018.39	33%	1,288,981.61
107	Standard Manholes	163	EA	5,000.00	815,000.00	49.00	245,000.00	35,356.00	280,356.00	34%	534,644.00
108	4 Inch PVC Sewer Service Connection at Main	244	EA	700.00	170,800.00	21.00	14,700.00	-	14,700.00	9%	156,100.00
109	4 Inch PVC Sewer Service Lines	26,700	LF	48.00	1,281,600.00	1,953.00	93,744.00	136,304.14	230,048.14	18%	1,051,551.86
110	4 Inch PVC Sewer Service Connection to Existing	212	EA	1,400.00	296,800.00	4.00	5,600.00	7,159.68	12,759.68	4%	284,040.32
111	PVC Sewer Service Cleanout	398	EA	600.00	238,800.00	10.00	6,000.00	13,864.59	19,864.59	8%	218,935.41
112	6 Inch PVC Sewer Service Connection at Main	12	EA	1,200.00	14,400.00	2.00	2,400.00	-	2,400.00	17%	12,000.00
113	6 Inch PVC Sewer Service Lines	2,375	LF	65.00	154,375.00	250.00	16,250.00	14,414.50	30,664.50	20%	123,710.50
114	6 Inch Sewer Service Connection to Existing	12	EA	1,350.00	16,200.00	2.00	2,700.00	-	2,700.00	17%	13,500.00
115	Abandon Existing Septic Tanks	304	EA	1,400.00	425,600.00	17.00	-23,800.00	-	23,800.00	6%	401,800.00
116	Grinder Pump Service Connection to Existing	74	EA	1,100.00	81,400.00	8.00	8,800.00	-	8,800.00	11%	72,600.00
117	Simplex Grinder Pump Unit	66	EA	13,000.00	858,000.00	4.00	52,000.00	438,523.16	490,523.16	57%	367,476.84
118	Duplex Grinder Pump Unit	4	EA	23,500.00	94,000.00	-	-	60,786.72	60,786.72	65%	33,213.28
119	Duplex WH472 Grinder Pump Unit	4	EA	25,000.00	100,000.00	4.00	100,000.00	-	100,000.00	100%	-
120	Pressure Service Connection at Main	78	EA	1,800.00	140,400.00	10.00	18,000.00	-	18,000.00	13%	122,400.00
121	1.5 Inch HDPE Pressure Sewer Service Line	13,650	LF	45.00	614,250.00	1,537.00	69,165.00	1,598.72	70,763.72	12%	543,486.28
122	1.5 Inch HDPE Low Pressure Forcemain	3,700	LF	45.00	166,500.00	381.00	17,145.00	3,355.00	20,500.00	12%	146,000.00
123	2 Inch HDPE Low Pressure Forcemain	2,150	LF	50.00	107,500.00	2,138.00	106,900.00	266.30	107,166.30	100%	333.70
124	Pressure Sewer Line Cleanout	15	EA	2,200.00	33,000.00	6.00	13,200.00	3,474.89	16,674.89	51%	16,325.11
125	Service Stub Out to Vacant Lot	36	EA	1,600.00	57,600.00	4.00	6,400.00	-	6,400.00	11%	51,200.00
126	Service Line Surface Restoration	40,300	LF	5.00	201,500.00	773.00	3,865.00	-	3,865.00	2%	197,635.00
127	Lift Station #3	1	EA	325,000.00	325,000.00	0.50	162,500.00	3,105.36	165,605.36	51%	159,394.64
128	Lift Station #4	1	EA	310,000.00	310,000.00	0.50	155,000.00	1,816.65	156,816.65	51%	153,183.35
129	Lift Station #5	1	EA	185,000.00	185,000.00	0.25	46,250.00	36,008.52	82,258.52	44%	102,741.48
130	Lift Station #3 Emergency Backup Generator	1	EA	35,000.00	35,000.00	-	-	-	-	0%	35,000.00
131	Lift Station #4 Emergency Backup Generator	1	EA	35,000.00	35,000.00	-	-	-	-	0%	35,000.00
132	Lift Station #5 Emergency Backup Generator	1	EA	25,000.00	25,000.00	-	-	-	-	0%	25,000.00
133	Connect to Existing Lift Station #2	1	EA	25,000.00	25,000.00	-	-	-	-	0%	25,000.00
134	6 Inch Forcemain	1,230	LF	95.00	116,850.00	100.00	9,500.00	8,804.20	18,304.20	16%	98,545.80
135	6 Inch Forcemain Fittings	6	EA	600.00	3,600.00	-	-	736.51	736.51	20%	2,863.49
136	4 Inch Forcemain	2,225	LF	65.00	144,625.00	900.00	58,500.00	3,668.00	62,168.00	43%	82,457.00
137	4 Inch Forcemain Fittings	5	EA	450.00	2,250.00	-	-	1,730.43	1,730.43	77%	519.57
138	Forcemain Air Release Valve and Vault	2	EA	8,500.00	17,000.00	-	-	-	-	0%	17,000.00
139	Low Pressure Air Release Valve and Vault	3	EA	6,500.00	19,500.00	3.00	19,500.00	-	19,500.00	100%	-

**Progress Estimate - Unit Price Work**

Owner: City of Thompson Falls  
 Engineer: Great West Engineering  
 Contractor: S & L Underground  
 Project: Thompson Falls Wastewater Improvements - Ph. 3 & 4  
 Contract: Thompson Falls Wastewater Improvements - Ph. 3 & 4  
 Application No.: 5 From 12/27/25 to 01/30/26 Application Period: 01/30/26 Application Date: 01/30/26

**Contractor's Application for Payment**

Owner's Project No.: 1-21204-TO5  
 Engineer's Project No.: 1-21204-TO5  
 Contractor's Project No.:

A Bid Item No.	B Description	C		D Contract Information		E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / F) (%)	L Balance to Finish (F - I) (\$)	
		Item Quantity	Units	Estimated Quantity Incorporated in the Work	Value of Work Completed										
140	Rock Hammer	1,000	HR			175.00	175,000.00	185.00	32,375.00	32,375.00	-	32,375.00	19%	142,625.00	
141	Concrete Remove and Replacement for Retaining Walls	7	EA			8,000.00	56,000.00	-	-	-	-	-	0%	56,000.00	
142	Landscaping Wall Replacement	33	EA			4,500.00	148,500.00	-	-	-	-	-	0%	148,500.00	
143	Sidewalk Removal and Replacement	1,150	SF			30.00	34,500.00	-	-	-	-	-	0%	34,500.00	
144	Type A Surface Restoration (AC)	29,600	LF			23.00	680,800.00	2,260.00	-	51,980.00	-	51,980.00	8%	628,820.00	
145	Type B Surface Restoration (Agg)	4,150	LF			14.00	58,100.00	-	-	-	-	-	0%	58,100.00	
146	Type C Surface Restoration (Open)	8,050	LF			8.00	64,400.00	-	-	-	-	-	0%	64,400.00	
147	Connect to Existing Manhole	1	EA			6,500.00	6,500.00	1.00	-	6,500.00	-	6,500.00	100%	-	
148	Water Main Crossing	36	EA			4,500.00	162,000.00	11.00	-	49,500.00	12,230.93	61,730.93	38%	100,269.07	
149	4 inch HDPE Casing Pipe	94	LF			125.00	11,750.00	94.00	-	11,750.00	-	11,750.00	100%	-	
150	2 inch Plug Valve (FL x FL)	4	EA			4,500.00	18,000.00	2.00	-	9,000.00	-	9,000.00	50%	9,000.00	
151	Grinder Pump Spare Corps	10	EA			4,500.00	45,000.00	10.00	-	45,000.00	-	45,000.00	100%	-	
<b>Additive Alternate #1 - Maiden Lane Gravity Sewer Replacement</b>															
201	Mobilization	1	LS			8,000.00	8,000.00	0.50	-	4,000.00	-	4,000.00	50%	4,000.00	
202	Traffic Control	1	LS			17,500.00	17,500.00	-	-	-	-	-	0%	17,500.00	
203	Exploratory Excavation	5	HR			375.00	1,875.00	-	-	-	-	-	0%	1,875.00	
204	8 Inch PVC Gravity Sewer Mains	183	LF			155.00	28,365.00	-	-	-	-	-	0%	28,365.00	
205	Standard Manholes	2	EA			7,500.00	15,000.00	-	-	-	-	-	0%	15,000.00	
206	Type B Surface Restoration (Agg)	183	LF			16.00	2,928.00	-	-	-	-	-	0%	2,928.00	
207	Connect to Existing Sewer Main	2	EA			7,500.00	15,000.00	-	-	-	-	-	0%	15,000.00	
208	Cut, Plug, and Abandon	2	EA			5,000.00	10,000.00	-	-	-	-	-	0%	10,000.00	
<b>Additive Alternate #2 - Main Lift Station Improvements</b>															
301	Mobilization	1	LS			60,000.00	60,000.00	0.50	-	30,000.00	-	30,000.00	50%	30,000.00	
302	Traffic Control	1	LS			25,000.00	25,000.00	-	-	-	-	-	0%	25,000.00	
303	Exploratory Excavation	5	HR			375.00	1,875.00	-	-	-	-	-	0%	1,875.00	
304	Imported Backfill	40	LF			26.00	1,040.00	-	-	-	-	-	0%	1,040.00	
305	6 Inch Foremain	40	LF			110.00	4,400.00	-	-	-	-	-	0%	4,400.00	
306	6 Inch Foremain Fittings	1	EA			600.00	600.00	-	-	-	-	-	0%	600.00	
307	Connect to Existing 6" Foremain	1	EA			4,500.00	4,500.00	-	-	-	-	-	0%	4,500.00	
308	Bypass Pumping	1	LS			17,500.00	17,500.00	-	-	-	-	-	0%	17,500.00	
309	Abandon Existing Lift Station Dry Well	1	LS			12,500.00	12,500.00	-	-	-	-	-	0%	12,500.00	
310	Chemical Grout Existing Wet Well	1	LS			35,000.00	35,000.00	-	-	-	-	-	0%	35,000.00	
311	Prepare and CIP Rehabilitate Existing Wet Well	1	LS			30,000.00	30,000.00	0.20	-	6,000.00	-	6,000.00	20%	24,000.00	
312	Furnish and Install New Submersible Pump Packaged Lift Station	1	LS			465,000.00	465,000.00	0.50	-	232,500.00	-	232,500.00	50%	232,500.00	
313	Type B Surface Restoration (Agg)	30	LF			14.00	420.00	-	-	-	-	-	0%	420.00	
314	Type C Surface Restoration (Open)	10	LF			8.00	80.00	-	-	-	-	-	0%	80.00	
<b>Original Contract Totals</b>											<b>\$ 3,421,561.50</b>	<b>\$ 961,597.69</b>	<b>\$ 4,383,159.19</b>	<b>34%</b>	<b>\$ 8,587,243.81</b>



**Stored Materials Summary**

Owner: City of Thompson Falls  
 Engineer: Great West Engineering  
 Contractor: S & L Underground  
 Project: Thompson Falls Wastewater Improvements - Ph. 3 & 4  
 Contract: Thompson Falls Wastewater Improvements - Ph. 3 & 4

**Contractor's Application for Payment**

Owner's Project No.: 1-21104-T05  
 Engineer's Project No.: 1-21104-T05  
 Contractor's Project No.:

Application No.:		5		12/27/25		01/30/26		Application Date:		01/30/26		
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Amount Stored This Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)
107	103085	2730	M/Hs	Thompson Falls	2	27,075.00	-	27,075.00	10,235.00	4,962.00	15,197.00	11,878.00
107	102224	2730	M/Hs	Thompson Falls	2	23,478.00	-	23,478.00	-	-	-	23,478.00
111	X912089	2730	Sewer Cleanouts	Thompson Falls	2	2,998.00	-	2,998.00	-	-	-	2,998.00
109	X950688	2730	4" SS Materials	Thompson Falls	2	407.75	-	407.75	407.75	-	407.75	-
123	X927933	2665	2" HDPE	Thompson Falls	2	266.30	-	266.30	-	-	-	266.30
121	X927933	2665	1.5" HDPE	Thompson Falls	2	448.84	-	448.84	-	-	-	448.84
121	X950215	2665	1.5" HDPE	Thompson Falls	2	26.68	-	26.68	-	-	-	26.68
127	X950215	2535	LS 3	Thompson Falls	2	402.88	-	402.88	-	-	-	402.88
128	X950405	2535	LS 4	Thompson Falls	2	1,277.33	-	1,277.33	-	-	-	1,277.33
134	X845533	2730	FM Materials	Thompson Falls	2	1,265.00	-	1,265.00	-	-	-	1,265.00
109	X833562	2730	4" SS Materials	Thompson Falls	2	1,727.60	-	1,727.60	-	-	-	1,727.60
148	X833711	2660	Water Crossing Materials	Thompson Falls	2	1,259.60	-	1,259.60	1,259.60	-	1,259.60	-
148	X781352	2660	Water Crossing Materials	Thompson Falls	2	2,059.21	-	2,059.21	2,059.21	-	2,059.21	-
106	X799940	2730	Mainline Materials	Thompson Falls	2	150.00	-	150.00	150.00	-	150.00	-
106	X800404	2730	Mainline Materials	Thompson Falls	2	743.92	-	743.92	743.92	-	743.92	-
106	X744587	2730	Mainline Materials	Thompson Falls	2	3,505.77	-	3,505.77	3,505.77	-	3,505.77	-
109	X744587	2730	4" SS Materials	Thompson Falls	2	41,879.18	-	41,879.18	-	-	-	41,879.18
110	X744587	2730	4" SS Materials	Thompson Falls	2	7,159.68	-	7,159.68	-	-	-	7,159.68
111	X744587	2730	SS Cleanouts	Thompson Falls	2	10,866.59	-	10,866.59	-	-	-	10,866.59
113	X744587	2730	6" SS Materials	Thompson Falls	2	3,205.54	-	3,205.54	1,696.00	-	1,696.00	-
121	X744587	2665	1.5" HDPE	Thompson Falls	2	1,123.20	-	1,123.20	-	-	-	1,123.20
122	X744587	2665	1.5" FM Materials	Thompson Falls	2	2,795.00	-	2,795.00	-	-	-	2,795.00
124	X744587	2730	Pressure CO	Thompson Falls	2	5,792.89	-	5,792.89	1,931.00	-	1,931.00	-
135	X744587	2730	6" FM Materials	Thompson Falls	2	736.51	-	736.51	-	-	-	736.51
137	X744587	2730	4" FM Materials	Thompson Falls	2	1,730.43	-	1,730.43	-	-	-	1,730.43
148	X744587	2660	Water Crossing Materials	Thompson Falls	2	922.26	-	922.26	595.19	-	595.19	-
148	X748190	2660	Mainline Materials	Thompson Falls	2	2,280.60	-	2,280.60	2,280.60	-	2,280.60	-
148	X748190	2660	Water Crossing Materials	Thompson Falls	2	13,371.86	-	13,371.86	490.00	-	490.00	-
122	X826591	2665	1.5" FM Materials	Thompson Falls	2	560.00	-	560.00	-	-	-	560.00
109	X823591	2730	4" SS Materials	Thompson Falls	2	28,840.01	-	28,840.01	-	-	-	28,840.01
113	X823911	2730	6" SS Materials	Thompson Falls	2	1,368.96	-	1,368.96	-	-	-	1,368.96
109	X753595	2730	4" SS Materials	Thompson Falls	2	7,527.40	-	7,527.40	-	-	-	7,527.40
106	X727161	2730	8" Sewer Pipe	Thompson Falls	2	221,289.60	-	221,289.60	19,923.33	-	19,923.33	-
109	X727161	2730	4" Sewer Pipe	Thompson Falls	2	66,679.20	-	66,679.20	9,441.25	-	9,441.25	-
113	X727161	2730	6" Sewer Pipe	Thompson Falls	2	11,536.00	-	11,536.00	-	-	-	11,536.00
134	X727161	2730	4" FM Pipe	Thompson Falls	2	7,539.20	-	7,539.20	-	-	-	7,539.20
136	X727161	2665	6" FM Pipe	Thompson Falls	2	6,160.00	-	6,160.00	1,496.00	-	1,496.00	-
106	X747872	2665	Mainline Materials	Thompson Falls	2	3,796.38	-	3,796.38	3,796.38	-	3,796.38	-
117	Y193306	2536	Simplex Grinder Pumps	Thompson Falls	4	466,815.16	-	466,815.16	21,219.00	-	21,219.00	-
118	Y193306	2536	Duplex Grinder Pumps	Thompson Falls	4	60,786.72	-	60,786.72	-	-	-	60,786.72
129	Y193306	2537	LS 5 Materials	Thompson Falls	4	48,011.52	-	48,011.52	-	-	-	48,011.52
127	Y045610	2730	LS 3 Materials	Thompson Falls	4	2,457.18	-	2,457.18	12,003.00	-	12,003.00	-
127	Y045610	2730	LS 4 Materials	Thompson Falls	4	3,352.30	-	3,352.30	649.82	-	649.82	-
128	Y045610	2730	LS 4 Materials	Thompson Falls	4	2,357.32	-	2,357.32	-	-	-	2,357.32
128	Y045610	2730	LS 4 Materials	Thompson Falls	4	1,818.00	-	1,818.00	-	-	-	1,818.00





# 1% Contractor's Gross Receipts Gross Receipts Withholding Return

**MONTANA**  
CGR-2  
Rev 01-10

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	<b>Contract awarded by:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. <div style="text-align: center;">           Government Entity <input type="checkbox"/>      Prime Contractor <input type="checkbox"/> </div>	
	Federal Identification Number (FEIN)    81-6001316	
	Name    City of Thompson Falls	
	Address   P.O. Box 99	
	City    Thompson Falls	State   MT      Zip Code   59873
2.	<b>Contract awarded to:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. <div style="text-align: center;">           Prime Contractor <input checked="" type="checkbox"/>      Subcontractor <input type="checkbox"/> </div>	
	Federal Identification Number (FEIN)    86-0915134	
	Name    S&L Underground, Inc	
	Address   PO Box 1952	
	City    Bonners Ferry	State   ID      Zip Code   82805
3.	Enter the Government Issued Purchase Order Number here.....	3.    Not Applicable
4.	Enter the contract award date here.....	4. <u>08</u> / <u>11</u> / <u>20 25</u>
5.	Enter the month and year this payment was earned.....	5. <u>11</u> / <u>20 25</u>
6.	Enter the gross dollar amount due to the prime contractor or subcontractor here.....	6.    \$            951,313.72
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. <b>This is your 1% Contractor's Gross Receipts</b> .....	7.    \$            9,513.14
8.	Subtract line 7 from line 6 and enter the result here. <b>This is the net amount paid to the prime contractor or subcontractor</b> .....	8.    \$            941,800.58
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor.....	9.    ____ / ____ / 20__
	9(a) <input type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account.	
	9(b) <input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.	
10.	Enter a description of the work performed under this contract. Constructing approximately 32,000 lineal feet of new gravity sewer main, connecting approx. 350 services the new collection system, the abandonment of approx. 300 septic tanks, and other system improvements.	
11.	Enter the location in Montana where this work is performed. Be specific with your description. Thompson Falls, Montana	

<b>Withholding return submitted by:</b> Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. <div style="text-align: center;">           Government Entity <input type="checkbox"/>      Prime Contractor <input type="checkbox"/>      Subcontractor <input type="checkbox"/> </div>		
Preparer's Signature		
Preparer's Title    City Clerk/Treasurer	Date	
Telephone Number    406.827.3557	Fax Number	

Please mail this registration to:  
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835