

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the July 14 2025, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: \_\_\_\_\_

Action: Phase 4 Wastewater Bond  
Documents  
\_\_\_\_\_  
\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**From:** Troendle, Steve - RD, MT <steve.troendle@usda.gov>  
**Sent:** Monday, July 7, 2025 4:57 PM  
**To:** tfl3557@blackfoot.net  
**Cc:** Volpe, Lindsay - RD, MT  
**Subject:** Phase 4 bonds

Hi Kelliann, here are the Phase 4 Wastewater Bond documents for the meeting this month. Please call if any questions. Only execute page 2 at this time – the data on page 3 is a certification you do for us before the bonds close.

Steven P. Troendle  
Director, Community Programs Montana  
Montana State Office, Rural Development



U.S. DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT  
2229 Boot Hill Court,  
Bozeman, MT 59715  
Phone: 406.585.2520 Cell 406.600.4642  
[www.rd.usda.gov](http://www.rd.usda.gov)

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**LOAN RESOLUTION**  
(Public Bodies)A RESOLUTION OF THE **City Council**OF THE **Thompson Falls, City of**

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

**Municipal Government**

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the **Thompson Falls, City of**

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**Seven Hundred Fifty Thousand & 00 100**pursuant to the provisions of **MCA 7-12-4101**; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ \_\_\_\_\_

under the terms offered by the Government; that the \_\_\_\_\_

and \_\_\_\_\_ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

IN WITNESS WHEREOF, the City Council \_\_\_\_\_ of the

Thompson Falls, City of \_\_\_\_\_ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_, \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

By Rusti Leivestad

Attest: \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the **Thompson Falls, City of**  
hereby certify that the **City Council** \_\_\_\_\_ of such Association is composed of  
\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the \_\_\_\_\_ day of \_\_\_\_\_ ; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of \_\_\_\_\_ ,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_



**LOAN RESOLUTION**  
(Public Bodies)A RESOLUTION OF THE **City Council**OF THE **Thompson Falls, City of**

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

**Municipal Government**

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the **Thompson Falls, City of**

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**Two Million Three Hundred Thousand & 00 100**pursuant to the provisions of **MCA 7-12-4101**; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 6,495,000.00

under the terms offered by the Government; that the \_\_\_\_\_

and \_\_\_\_\_ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

IN WITNESS WHEREOF, the City Council \_\_\_\_\_ of the

Thompson Falls, City of \_\_\_\_\_ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_, \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

By Rusti Leivestad

Attest:

Title \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the **Thompson Falls, City of**  
hereby certify that the **City Council** \_\_\_\_\_ of such Association is composed of  
\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the \_\_\_\_\_ day of \_\_\_\_\_ ; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of \_\_\_\_\_ ,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_



**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the July 14 2025, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: \_\_\_\_\_


Action: FY23 Water Bond Documents

\_\_\_\_\_  
\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**From:** Troendle, Steve - RD, MT <steve.troendle@usda.gov>  
**Sent:** Monday, July 7, 2025 5:06 PM  
**To:** tfl3557@blackfoot.net  
**Cc:** Volpe, Lindsay - RD, MT  
**Subject:** FY 23 Water Thompson Falls City\_Bulletin1780-27 1,933,000 loan 105174.pdf  
**Attachments:** FY 23 Water Thompson Falls City\_Bulletin1780-27 1,933,000 loan 105174.pdf

Hi Kelliann, here is the FY 23 Water Bond documents for the meeting this month. Please call if any questions. Only execute page 2 at this time – the data on page 3 is a certification you do for us before the bonds close.

Steven P. Troendle  
Director, Community Programs Montana  
Montana State Office, Rural Development  
 U.S. DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT  
2229 Boot Hill Court,  
Bozeman, MT 59715  
Phone: 406.585.2520 Cell 406.600.4642  
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**LOAN RESOLUTION**  
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AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Water

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Thompson Falls, City of

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**One Million Nine Hundred Thirty-Three Thousand & 00 100**pursuant to the provisions of MCA 7-12-4101; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

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3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
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6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
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9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
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16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 1,831,000.00

under the terms offered by the Government; that the \_\_\_\_\_

and \_\_\_\_\_ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was:                      Yeas \_\_\_\_\_                      Nays \_\_\_\_\_                      Absent \_\_\_\_\_

IN WITNESS WHEREOF, the \_\_\_\_\_ of the

**Thompson Falls, City of** \_\_\_\_\_ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_, \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

By Rusti Leivestad

Attest: \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the **Thompson Falls, City of**  
hereby certify that the **City Council** \_\_\_\_\_ of such Association is composed of  
\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the \_\_\_\_\_ day of \_\_\_\_\_ ; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of \_\_\_\_\_ ,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

See what's possible.



July 10, 2025

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

**RE: June 2025 Invoices  
Thompson Falls Engineering Services On-Call  
Great West Engineering Project No. 1-21204**

Dear Mayor:

Enclosed are our invoices for work performed under the on-call contracts through June 21, 2025. Specific services reflected by the invoicing are summarized in the Task Order below.

**Task Order No. 4 – Water System Improvements: Preliminary Design & Final Design (Invoice #36568)**

- Work included a preliminary & final draft design for water system improvements project, design and site layout for replacement well details.
- Final Design work for distribution system, including updating plans to incorporate City's comments.
- Reviewing needed easement and coordination with stakeholders, providing construction contract requirements and language to easement land owners, and answer questions from City and landowner.
- Hydrogeologic Assessment - continue working to incorporate into project bidding documents for general construction project.
- Grant administration associated with Water project improvements for monthly draw package.
- Addressing DEQ comments on plans and specifications.

**Task Order No. 5 – Wastewater Phase 3 & 4: Final Design & Easements (Invoice #36564)**

- Work included working on funding agency approval of specifications and sewer system plans, and design report package.
- Coordination with BSNF draft permit
  - Draft application has been received working on finalizing insurance certificates and permit fee with City/BNSF.
  - Negotiation of permit fee and assistance with the City.
- Reviewing and updating cost estimate for bidding documents.
- Final design project manual updates for funding agencies requirements for bid ready documents.
- Easement meetings/coordination with all stakeholders, reviews and relocation of Lift Station #5 (on east end of City).

HELENA  
2501 Belt View Drive  
Helena, MT 59601  
Ph: (406) 449-8627  
F: (406) 449-8631

BILLINGS  
6780 Trade Center Avenue  
Billings, MT 59101  
Ph: (406) 652-5000  
F: (406) 248-1363

BOISE  
1921 E Overland Road  
Meridian, ID 83642  
Ph: (208) 576-6646

GREAT FALLS  
702 2nd Street Ste #2  
Great Falls, MT 59405  
Ph: (406) 952-1109

SPOKANE  
10220 N Nevada Street  
Suite 130  
Spokane, WA 99218  
Ph: (509) 413-1430





**Task Order No. 5 – Wastewater Phase 3 & 4: CDBG Direct Benefit Administration (Invoice #36561)**

- Work included coordination and planning benefits to applicants.
- Work also included quarterly reporting, public outreach, draw package and City schedule and assistance.

**Task Order No. 5 – Wastewater Phase 3 & 4: Grant Administration (Invoice #36565)**

- Work included preparing monthly draw applications for funding agencies and preparing progress reports, monthly funding call and responding to funding agency correspondence.
- Progress report updates.

**Task Order No. 7 – Stormwater Preliminary Engineering Report (PER) (Invoice #36562)**

- Work included the continuation of preliminary analysis of Stormwater system for the study and report for the City of their existing stormwater system and condition.

**Task Order No. 8 – Street Improvements: Construction Management & Observation, and Grant Admin (Invoice #36563)**

- Work included construction management, schedule and coordination review with the contractor for paving.
- Construction Observation/Inspection (RPR) paving.
- Grant administration for the HB355/SLIPA funding requirements.

**Task Order No. 9 – Update of the Growth Policy (Invoice #36579)**

- Work included assisting City Planning Board create a Community Survey.
- Work also included collecting and updating socio economic data.

Please feel free to reach out with any questions/clarifications. As always, thank you for allowing us to work with you.

Sincerely,  
**Great West Engineering, Inc.**

A handwritten signature in cursive script that reads "Carrie Gardner".

Carrie Gardner, PE  
Progress Manager

Encl: Invoices

e-copies: Thompson Falls Clerk



2501 Belt View Drive  
Helena, MT 59601  
Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36568  
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

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**Task Order No. 4 - Water System PER Update**

**Preliminary Design**

Professional Fees

	Hours	Rate	Billed Amount
Assistant Project Manager	4.50	144.00	648.00
Project Coordinator	1.75	115.00	201.25
GIS Specialist	6.50	134.00	871.00
Engineer 2	4.00	160.00	640.00
Engineer 3	4.00	170.00	680.00
Engineer 4	12.25	194.00	2,376.50
Project Administrator	0.25	152.00	38.00
Engineering Technician	3.25	100.00	325.00
Consultant			

General Consultant  
TESla Engineering, LLC

	Units	Rate	Billed Amount
			5,720.00
Phase subtotal			11,499.75

**Final Design**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	34.00	148.00	5,032.00
Project Coordinator	0.75	115.00	86.25
Engineer 2	68.00	160.00	10,880.00
Engineer 3	6.00	170.00	1,020.00
Engineer 4	44.50	194.00	8,633.00
Engineer 5	4.00	230.00	920.00
	18.00	217.00	3,906.00
Project Administrator	0.25	152.00	38.00
Engineering Technician	5.00	100.00	500.00

Reimbursables

Postage

	Units	Rate	Billed Amount
			13.86
Phase subtotal			31,029.11

# **Task Order No. 4 - Water System PER Update**

## **Grant Administration**

Professional Fees

Hours	Rate	Billed Amount
7.75	184.00	1,426.00

Certified Grant Writer 2

## **Right-of-Way Easements/Permits**

Professional Fees

Hours	Rate	Billed Amount
3.50	194.00	679.00

Engineer 4

Reimbursables

Units	Rate	Billed Amount
380.00	0.85	323.00
1.00	51.70	51.70

Miles

Per Diem

Phase subtotal 1,053.70

## **Hydrogeologic Assessment**

Professional Fees

Hours	Rate	Billed Amount
3.00	204.00	612.00

Senior Hydrogeologist

Task Order No. 4 - Water System PER Update subtotal 45,620.56

Invoice total **45,620.56**

## **Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
63-13 TASK ORDER NO. 4 - WATER SYSTEM PER UPDATE				
63.1-13 STUDY & REPORT PHASE	30,000.00	29,998.99	29,998.99	0.00
63.2-13 PRELIMINARY DESIGN	250,000.00	213,581.97	225,081.72	11,499.75
63.3-13 FINAL DESIGN	235,000.00	41,210.76	72,239.87	31,029.11
63.4-13 BIDDING	8,000.00	5,900.12	5,900.12	0.00
63.5-13 CONSTRUCTION	23,000.00	17,215.15	17,215.15	0.00
63.6-13 RESIDENT PROJECT REPRESENTATIVE	62,000.00	58,580.99	58,580.99	0.00
63.7-13 POST-CONSTRUCTION	4,000.00	0.00	0.00	0.00
63.8-13 GRANT WRITING - MCEP APPLICATION	12,500.00	12,497.75	12,497.75	0.00
63.9-13 GRANT WRITING - DNRC APPLICATION	4,500.00	4,494.00	4,494.00	0.00
63.10-13 RD FUNDING APPLICATION	5,000.00	4,978.25	4,978.25	0.00
63.11-13 RD ENVIRONMENTAL REPORT	5,000.00	4,976.50	4,976.50	0.00
63.12-13 GRANT ADMINISTRATION	76,000.00	24,013.25	25,439.25	1,426.00
63.13-13 GEOTECHNICAL ANALYSIS	25,000.00	25,000.00	25,000.00	0.00
63.14-13 RIGHT-OF-WAY EASEMENTS/PERMITS	20,000.00	3,305.00	4,358.70	1,053.70
63.15-13 HYDROGEOLOGIC ASSESSMENT	20,000.00	18,596.40	19,208.40	612.00
Subtotal	780,000.00	464,349.13	509,969.69	45,620.56
Total	780,000.00	464,349.13	509,969.69	45,620.56

## **Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36568	06/27/2025	45,620.56	45,620.56				

City of Thompson Falls

Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 36568

Date 06/27/2025

Total	45,620.56	45,620.56	0.00	0.00	0.00	0.00
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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36564  
Date 06/27/2025

Project 1-21204 THOMPSON FALLS ON-CALL  
2021

Professional Services from May 18, 2025 through June 21, 2025

		Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>			
<b>10.1-13 Preliminary Design</b>			
	Contract Amount	575,000.00	
	Percent Complete	100.00	
	Prior Billed	575,000.00	
	Total Billed	575,000.00	
	Current Billed		0.00
<b>10.2-13 Final Design</b>			
	Contract Amount	515,000.00	
	Percent Complete	99.42	
	Prior Billed	505,000.00	
	Total Billed	512,000.00	
	Current Billed		7,000.00
<b>10.3-13 Bidding</b>			
	Contract Amount	75,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
	Current Billed		0.00
<b>10.4-13 Construction Management</b>			
	Contract Amount	805,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
	Current Billed		0.00
<b>10.5-13 Post Construction</b>			
	Contract Amount	65,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
	Current Billed		0.00
	Subtotal		7,000.00
	Total		7,000.00

**Task Order No. 5 - Phase 3 & 4 WW**

**Right-of-Way/Easement & Permitting**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	0.50	160.00	80.00
Engineer 4	10.75	194.00	2,085.50
Phase subtotal			2,165.50
Task Order No. 5 - Phase 3 & 4 WW subtotal			2,165.50

Invoice total **9,165.50**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	99.42	505,000.00	512,000.00	3,000.00	0.58	7,000.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	98.89	27,500.78	29,666.28	333.72	1.11	2,165.50
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	39.02	1,172,500.78	1,181,666.28	1,846,333.72	60.98	9,165.50
Total	3,028,000.00	39.02	1,172,500.78	1,181,666.28	1,846,333.72	60.98	9,165.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36564	06/27/2025	9,165.50	9,165.50				
	Total	9,165.50	9,165.50	0.00	0.00	0.00	0.00

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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36564  
Date 06/27/2025

Project 1-21204 THOMPSON FALLS ON-CALL  
2021

Professional Services from May 18, 2025 through June 21, 2025

	Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>		
<b>10.1-13 Preliminary Design</b>		
Contract Amount	575,000.00	
Percent Complete	100.00	
Prior Billed	575,000.00	
Total Billed	575,000.00	
	Current Billed	0.00
<b>10.2-13 Final Design</b>		
Contract Amount	515,000.00	
Percent Complete	99.42	
Prior Billed	505,000.00	
Total Billed	512,000.00	
	Current Billed	7,000.00
<b>10.3-13 Bidding</b>		
Contract Amount	75,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
<b>10.4-13 Construction Management</b>		
Contract Amount	805,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
<b>10.5-13 Post Construction</b>		
Contract Amount	65,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
	Subtotal	7,000.00
	Total	7,000.00

**Task Order No. 5 - Phase 3 & 4 WW**

**Right-of-Way/Easement & Permitting**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	0.50	160.00	80.00
Engineer 4	10.75	194.00	2,085.50
Phase subtotal			2,165.50
Task Order No. 5 - Phase 3 & 4 WW subtotal			2,165.50

Invoice total **9,165.50**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	99.42	505,000.00	512,000.00	3,000.00	0.58	7,000.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	98.89	27,500.78	29,666.28	333.72	1.11	2,165.50
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	39.02	1,172,500.78	1,181,666.28	1,846,333.72	60.98	9,165.50
Total	3,028,000.00	39.02	1,172,500.78	1,181,666.28	1,846,333.72	60.98	9,165.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36564	06/27/2025	9,165.50	9,165.50				
	Total	9,165.50	9,165.50	0.00	0.00	0.00	0.00

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2501 Belt View Drive  
Helena, MT 59601  
Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36561  
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

**Task Order No. 5 - Phase 3 & 4 WW**  
**CDBG Direct Benefit Administration**  
Professional Fees

	Hours	Rate	Billed Amount
Project Specialist	0.50	144.00	72.00
<i>Explanation and assistance to applicant</i>			
Certified Grant Writer 2	4.00	184.00	736.00
<i>Discussed applications and schedule with Kitty</i>			
<i>Discussed public outreach with the Mayor; reviewed back issues of the Sanders County Ledger; participated in City Council meeting;</i>			
<i>Updated project report and sent draw package to DNRC.</i>			
<i>Responded to RFI from city regarding a resident in applying for CDBG assistance; sent information to kitty</i>			
Phase subtotal			808.00
Task Order No. 5 - Phase 3 & 4 WW subtotal			808.00
Invoice total			<b>808.00</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW				
64.8-13 CDBG DIRECT BENEFIT ADMINISTRATION	60,000.00	30,186.53	30,994.53	808.00
Total	60,000.00	30,186.53	30,994.53	808.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36561	06/27/2025	808.00	808.00				
	Total	808.00	808.00	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36565  
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

**Task Order No. 5 - Phase 3 & 4 WW Grant Administration**

**General Grant Administration**

**Professional Fees**

	Hours	Rate	Billed Amount
Certified Grant Writer 2	18.00	184.00	3,312.00
<i>Discussed project with Steve Troendle</i>			
<i>Phone call with Erin McKeon</i>			
<i>Discussed the CDBG and ARPA deadlines with Carrie</i>			
<i>Discussed the project with Steve Troendle;</i>			
<i>Revised budget and status of funds spreadsheet; sent updated budget to funding agencies;</i>			
<i>June RFF</i>			
<i>Completed June draw package that includes RRF from ARPA, CDBG, and RRG</i>			
<i>Sent draw package to Chelsea to be signed by the Mayor</i>			
<i>Project related email</i>			
<i>Sent RFI to Paul K.</i>			
<i>Sent RFI to the Mayor</i>			
<i>Updated project report and invoice tracking and sent request for funds to DNRC ARPA</i>			
<i>Prepared project progress report and sent ARPA request for funds to DNRC;</i>			
<i>Discussed project status with Carrie</i>			
Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal			3,312.00

Invoice total **3,312.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW GRANT ADMINISTRATION				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	45,108.23	48,420.23	3,312.00
Total	150,000.00	45,108.23	48,420.23	3,312.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36565	06/27/2025	3,312.00	3,312.00				
	Total	3,312.00	3,312.00	0.00	0.00	0.00	0.00



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls

Project **1-21204 Thompson Falls On-Call 2021**

Invoice number 36565

Date 06/27/2025

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Helena, MT 59601

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City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36562  
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

**Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)**

**Study & Report Phase**

Professional Fees

	Hours	Rate	Billed Amount
Assistant Project Manager	1.50	144.00	216.00
Engineer 2	52.50	160.00	8,400.00
Engineer 4	4.00	194.00	776.00
Project Administrator	0.50	152.00	76.00
Certified Grant Writer 2	0.50	184.00	92.00
Phase subtotal			9,560.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			9,560.00

Invoice total **9,560.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	9,727.00	19,287.00	9,560.00
Total	80,000.00	9,727.00	19,287.00	9,560.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
35105	01/27/2025	3,696.00					3,696.00
36184	05/20/2025	5,478.00		5,478.00			
36562	06/27/2025	9,560.00	9,560.00				
Total		18,734.00	9,560.00	5,478.00	0.00	0.00	3,696.00

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2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36563  
Date 06/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

#### Task Order No. 8 - Street Improvements

##### Task 3 - Construction Management & Observation

###### Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	40.00	160.00	6,400.00
Engineer 3	0.50	170.00	85.00
Engineer 4	13.25	194.00	2,570.50
Project Administrator	2.25	152.00	342.00
Engineering Technician	11.00	100.00	1,100.00

###### Reimbursables

	Units	Rate	Billed Amount
Lodging	1.00	185.614	185.61
Miles	1,422.00	0.85	1,208.70
Per Diem			20.90
	2.00	69.30	138.60
	1.00	38.50	38.50
	1.00	17.60	17.60
Phase subtotal			12,107.41

##### Task 4 - Grant Administration

###### Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	0.25	152.00	38.00
Certified Grant Writer 2	7.25	184.00	1,334.00
Phase subtotal			1,372.00

Task Order No. 8 - Street Improvements subtotal 13,479.41

Invoice total **13,479.41**

#### Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
67-13 TASK ORDER NO. 8 - STREET IMPROVEMENTS				
67.1-13 TASK 1 - PROJECT DESIGN	4,000.00	3,995.25	3,995.25	0.00
67.2-13 TASK 2 - BIDDING ASSISTANCE	3,000.00	2,267.50	2,267.50	0.00

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
67-13 TASK ORDER NO. 8 - STREET IMPROVEMENTS				
67.3-13 TASK 3 - CONSTRUCTION MANAGEMENT & OBSERVATION	23,000.00	1,120.25	13,227.66	12,107.41
67.4-13 TASK 4 - GRANT ADMINISTRATION	5,000.00	1,012.00	2,384.00	1,372.00
Subtotal	35,000.00	8,395.00	21,874.41	13,479.41
Total	35,000.00	8,395.00	21,874.41	13,479.41

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36563	06/27/2025	13,479.41	13,479.41				
	Total	13,479.41	13,479.41	0.00	0.00	0.00	0.00

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City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 36579  
Date 06/30/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from May 18, 2025 through June 21, 2025

**Task Order No. 9 - Update of the Growth Policy**

**Update of the Growth Policy**

Professional Fees

	Hours	Rate	Billed Amount
Senior Planner	29.75	182.00	5,414.50
Task Order No. 9 - Update of the Growth Policy subtotal			5,414.50

Invoice total **5,414.50**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
68-07 TASK ORDER NO. 9 - UPDATE OF THE GROWTH POLICY				
68.1-07 UPDATE OF THE GROWTH POLICY	34,000.00	0.00	5,414.50	5,414.50
Total	34,000.00	0.00	5,414.50	5,414.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36579	06/30/2025	5,414.50	5,414.50				
	Total	5,414.50	5,414.50	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.