

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 6-9 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Water Project Pay
application for reimbursement

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

tfl3557@blackfoot.net

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Wednesday, June 4, 2025 10:02 AM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: Thompson Falls Water - Request for Funds
Attachments: ARPA #10 with Supporting Materials.pdf; TFall Water - Status of Funds & Invoice Tracking - June 2025.xlsx

Chelsea,

We have sent you each of the documents associated with the city's tenth (10) request for reimbursement from the water project's ARPA funding. Please have the following documents signed and returned to me.

- ARPA Vendor Invoice #10 – Page 1
- Engineering Invoice Summary – Page 7

If possible, I would also like the check number and date for the payment of Great West Engineering invoice #36248, which is included in this request for funds.

The following table summarizes the sources and uses of funds. The ARPA funds will pay approximately 86% of the \$49,845.45 charged to the project with invoice #36248. The city will pay the balance.

Vendor	Invoice No.	Invoice Date	Activity/Service	Amount	ARPA	Thompson Falls
Great West Engineering	36248	05/21/25	PreDesign	\$ 19,822.00	\$ 19,822.00	\$ -
Great West Engineering	36248	05/21/25	Final Design	\$ 22,438.05	\$ 22,438.05	\$ -
Great West Engineering	36248	05/21/25	Construction	\$ 668.40	\$ 668.40	\$ -
Great West Engineering	36248	05/21/25	Grant Admin	\$ 2,796.00	\$ -	\$ 2,796.00
Great West Engineering	36248	05/21/25	ROW Easement Permits	\$ 3,305.00	\$ -	\$ 3,305.00
Great West Engineering	36248	05/21/25	Hydrogeological Assessment	\$ 816.00	\$ -	\$ 816.00
Total				\$ 49,845.45	\$ 42,928.45	\$ 6,917.00

Let me know if you have any questions.

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601			
Grant Agreement #	AMC-23-0068	Project Name Thompson Falls Water Supply, Storage, and Distribution System Imp.			
DNRC Grant Manager	Heather Reeves	Claim Number Ten (10)			
QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED				AMOUNT
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Eng	36248	4/13/25-5/17/25	Preliminary Design	\$ 19,822.00
1	Great West Eng	36248	4/13/25-5/17/25	Final Design	\$ 22,438.05
1	Great West Eng	36248	4/13/25-5/17/25	Construction	\$ 668.40
GRAND TOTAL					\$ 42,928.45

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authorized Person)	Russlyn Leivestad
DNRC Authorized		Date Processed	
Date		Vendor's Signature	
		Title	Mayor



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of
Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements
Grant Agreement Number(s): AMC-23-0068
Grant Term End Date(s): November 30, 2025
Form Preparer Name: Craig Erickson
Form Preparer Phone: (406) 399-0104
Form Preparer Email: cerickson@greatwesteng.com
Reporting Period: April 13, 2025 – May 17, 2025
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

- ☐ Progress Report **with** Reimbursement Request.
☒ Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Report, Amendments, and Closures](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation in 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Drill a new source well to provide an additional 500 gallons per minute capacity.
Update: Construction is 0% complete
Great West has submitted the plans and specifications to DEQ and Rural Development to review.
- Deliverable: Construct a new 400,000-gallon prestressed concrete tank adjacent to the Jefferson Tank site.
Update: Construction is 0% complete.
Great West Engineering submitted the plans and specifications to DEQ on May 28, 2025
- Deliverable: Replace 12 blocks of undersized and leaking water main with approximately 8,200 lineal feet of new eight-inch (8) PVC water main.
Update: Construction is 10% complete.
 - **Construction of the Church Street Main Replacement is 100% complete. It accounts for approximately 10% of this deliverable.**
 - **The plans and specifications for the distribution system improvements were submitted by Great West Engineering to DEQ and Rural Development on May 28, 2025.**
- Deliverable: Replace 3,200 linear feet of eight (8) inch water main loop on Golf Street.
Update: Construction is 0% complete.
- Deliverable: Replace 2,500 linear feet of eight (8) inch transmission main from the well site to Ashley Tank.
Update: Construction is 0% complete.
- Deliverable: Install associated valves, fittings, five (5) air release/blowoffs, and six (6) new fire hydrants,
Update: Installation is 0% complete.
- Deliverable: Replace 26 new service lines.
Update: Replacement is 0% complete.
- Deliverable: Replace 570 lineal feet of one-inch service line.
Update: Replacement is 0% complete
- Deliverable: Replace 26-meter pits.
Update: Replacement is 0% complete.

Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None

2. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

- DEQ has indicated that it would expedite its review of the plans and specifications and have comments ready in June.
- In July, the City will seek bids for the construction contracts for Phases 1 and 2 of the project. Phase 1 involves the construction of distribution system improvements, while Phase 2 pertains to the tank project.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – The budget in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Chelsea Peterson

Subrecipient Contact Title: Clerk/Treasurer, City of Thompson Falls

Subrecipient Contact Email: TH352@thompsonfalls.org

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](https://dnrc.mt.gov/ARPA-Grant-Management-Webpage) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program
Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

Applicant/Subrecipient Entity Name: City of Thompson Falls

Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
ENGINEERING PROCUREMENT*				
Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				
PLANNING & DESIGN*				
Preliminary design document completed (PER or Tech Memo).	Yes		May 9, 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes		May 28, 2025	
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	June 2025		
Permit and/or other Agency Review: SUBMITTED for review.	Yes		May 28, 2025	USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes	June 2025		
Water Rights finalized.	Yes			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	June 2025		
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				
PROJECT BIDDING				
Bid document advertised.	Yes	July 2025		
Bid complete and construction contract executed.	Yes	August 2025		
Other:				
PROJECT CONSTRUCTION				
Construction start.	Yes	August 2025		
Construction complete.	Yes	January 2026		The estimated construction contract time is 180 days.
Project closeout.	Yes	January 2026		
Other:				

*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.

**DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.⁶

EJCDC Engineering Invoice Summary								
City of Thompson Falls, MT				Invoice Number:		36248		
				Invoice Date:		5/21/2025		
				Due Date:		6/20/2025		
Project: Thompson Falls Water System Improvements - CRDA #10.760				Billing Period:		4/13/25-5/17/25		
Exhibit C payment Performed		Service	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Preliminary Design Phase		\$ 250,000.00	\$ -	\$ 250,000.00	\$ 193,759.97	\$ 19,822.00	\$ 36,418.03
	Final Design Phase		\$ 235,000.00		\$ 235,000.00	\$ 18,772.71	\$ 22,438.05	\$ 193,789.24
	Bidding Phase		\$ -	\$ 8,000.00	\$ 8,000.00	\$ 5,900.12		\$ 2,099.88
	Construction Phase		\$ -	\$ 23,000.00	\$ 23,000.00	\$ 16,546.75	\$ 668.40	\$ 5,784.85
	Post Construction Phase		\$ -	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00
					\$ -			\$ -
Subtotal			\$ 485,000.00	\$ 35,000.00	\$ 520,000.00	\$ 234,979.55	\$ 42,928.45	\$ 242,092.00
Exhibit C								
RPR-2	Resident Project Representative (\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99		\$ 3,419.01
Subtotal			\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99	\$ -	\$ 3,419.01
EXHIBIT C Additional Services	Additional Services - GeoTech		\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
	Additional Services - Hydrogeo Analysis		\$ 20,000.00		\$ 20,000.00	\$ 17,780.40	\$ 816.00	\$ 1,403.60
	Additional Services - ROW & Easement		\$ 20,000.00		\$ 20,000.00	\$ -	\$ 3,305.00	\$ 16,695.00
			\$ -		\$ -		\$ -	\$ -
	General Grant Admin		\$ 76,000.00	\$ -	\$ 76,000.00	\$ 21,217.25	\$ 2,796.00	\$ 51,986.75
Subtotal			\$ 141,000.00	\$ -	\$ 141,000.00	\$ 63,997.65	\$ 6,917.00	\$ 70,085.35
Total Current Billing:			\$ 626,000.00	\$ 97,000.00	\$ 723,000.00	\$ 357,558.19	\$ 49,845.45	\$ 315,596.36
Summary								
Basic Services			\$ 485,000.00	\$ 35,000.00	\$ 520,000.00	\$ 234,979.55	\$ 42,928.45	\$ 242,092.00
RPR			\$ -	\$ 62,000.00	\$ 62,000.00	\$ 58,580.99	\$ -	\$ 3,419.01
Add. Services less Project admin			\$ 65,000.00	\$ -	\$ 65,000.00	\$ 42,780.40	\$ 4,121.00	\$ 18,098.60
Subtotal			\$ 550,000.00	\$ 97,000.00	\$ 647,000.00	\$ 336,340.94	\$ 47,049.45	\$ 263,609.61
Project administration			\$ 76,000.00	\$ -	\$ 76,000.00	\$ 21,217.25	\$ 2,796.00	\$ 51,986.75
Total			\$ 626,000.00	\$ 97,000.00	\$ 723,000.00	\$ 357,558.19	\$ 49,845.45	\$ 315,596.36
Funds Difference			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?						YES/NO Circle One	(If NO, explain on attached sheet)	
Carrie Gardner								
Submitting Engineer's Signature			Owner's Approval Signature					



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 36248
Date 05/21/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from April 13, 2025 through May 17, 2025

Task Order No. 4 - Water System PER Update

Preliminary Design

Professional Fees

	Hours	Rate	Billed Amount
GIS Specialist	3.50	134.00	469.00
Designer	2.50	145.00	362.50
Engineer 2	85.00	160.00	13,600.00
Engineer 3	15.00	170.00	2,550.00
Engineer 4	14.25	194.00	2,764.50
Project Administrator	0.50	152.00	76.00
Phase subtotal			19,822.00

Final Design

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	2.50	148.00	370.00
Engineer 2	45.50	160.00	7,280.00
Engineer 4	39.50	194.00	7,663.00
Engineer 5	31.00	217.00	6,727.00
Engineering Technician	2.00	100.00	200.00

Reimbursables

	Units	Rate	Billed Amount
Miles	233.00	0.85	198.05
Phase subtotal			22,438.05

Construction

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	1.50	194.00	291.00

Reimbursables

	Units	Rate	Billed Amount
Miles	444.00	0.85	377.40
Phase subtotal			668.40

Task Order No. 4 - Water System PER Update

Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	1.75	152.00	266.00
Certified Grant Writer 2	13.75	184.00	2,530.00
Phase subtotal			2,796.00

Right-of-Way Easements/Permits

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	21.25	148.00	3,145.00
Engineer 2	1.00	160.00	160.00
Phase subtotal			3,305.00

Hydrogeologic Assessment

Professional Fees

	Hours	Rate	Billed Amount
Senior Hydrogeologist	4.00	204.00	816.00
Task Order No. 4 - Water System PER Update subtotal			49,845.45

Invoice total **49,845.45**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
63-13 TASK ORDER NO. 4 - WATER SYSTEM PER UPDATE				
63.1-13 STUDY & REPORT PHASE	30,000.00	29,998.99	29,998.99	0.00
63.2-13 PRELIMINARY DESIGN	250,000.00	193,759.97	213,581.97	19,822.00
63.3-13 FINAL DESIGN	235,000.00	18,772.71	41,210.76	22,438.05
63.4-13 BIDDING	8,000.00	5,900.12	5,900.12	0.00
63.5-13 CONSTRUCTION	23,000.00	16,546.75	17,215.15	668.40
63.6-13 RESIDENT PROJECT REPRESENTATIVE	62,000.00	58,580.99	58,580.99	0.00
63.7-13 POST-CONSTRUCTION	4,000.00	0.00	0.00	0.00
63.8-13 GRANT WRITING - MCEP APPLICATION	12,500.00	12,497.75	12,497.75	0.00
63.9-13 GRANT WRITING - DNRC APPLICATION	4,500.00	4,494.00	4,494.00	0.00
63.10-13 RD FUNDING APPLICATION	5,000.00	4,978.25	4,978.25	0.00
63.11-13 RD ENVIRONMENTAL REPORT	5,000.00	4,976.50	4,976.50	0.00
63.12-13 GRANT ADMINISTRATION	76,000.00	21,217.25	24,013.25	2,796.00
63.13-13 GEOTECHNICAL ANALYSIS	25,000.00	25,000.00	25,000.00	0.00
63.14-13 RIGHT-OF-WAY EASEMENTS/PERMITS	20,000.00	0.00	3,305.00	3,305.00
63.15-13 HYDROGEOLOGIC ASSESSMENT	20,000.00	17,780.40	18,596.40	816.00
Subtotal	780,000.00	414,503.68	464,349.13	49,845.45
Total	780,000.00	414,503.68	464,349.13	49,845.45

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36248	05/21/2025	49,845.45	49,845.45				
	Total	49,845.45	49,845.45	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls

PROJECT TITLE: Thompson Falls Water Supply, Storage, and Distribution System Improvements

ADMINISTRATION	MCEP	DNRC/RRGL	ARPA Grant (MAG & Competitive)	ARPA - SLFRF	RD LOAN	RD GRANT	LOCAL FUNDS	TOTAL
Project Administration					\$ 16,000	\$ 15,000	\$ 45,000	\$ 76,000
Legal Costs	\$ 10,000							\$ 10,000
Audit Fees							\$ 20,000	\$ 20,000
Travel & Training	\$ 1,000							\$ 1,000
Interim Interest					\$ 16,000			\$ 16,000
Bond Costs					\$ 25,000			\$ 25,000
TOTAL ADMINISTRATION	\$ 11,000	\$ -	\$ -	\$ -	\$ 57,000	\$ 15,000	\$ 65,000	\$ 148,000
CONSTRUCTION RELATED ACTIVITIES								
Hydrogeological Investigation & Test Wells							\$ 25,000	\$ 25,000
Land Acquisition							\$ 20,000	\$ 20,000
Geotechnical Analysis							\$ 65,000	\$ 65,000
Basic Engineering Services (PreDesign, Design, Bidding, CN Mngmt, Post CN)		\$ 125,000	\$ 714,945				\$ 25,000	\$ 864,945
Construction RPR Services			\$ 162,000		\$ 96,800	\$ 80,255		\$ 339,055
Construction	\$ 739,000		\$ 1,063,677	\$ 364,512	\$ 1,779,200	\$ 739,561		\$ 4,685,950
Contingency						\$ 996,184		\$ 996,184
								\$ -
TOTAL ACTIVITY	\$ 739,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,876,000	\$ 1,816,000	\$ 135,000	\$ 6,996,134
TOTAL PROJECT BUDGET	\$ 750,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,933,000	\$ 1,831,000	\$ 200,000	\$ 7,144,134

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 6-9 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: SLIPA Paving Application
for reimbursement - [REDACTED]
[REDACTED]

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

tfl3557@blackfoot.net

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Wednesday, June 4, 2025 11:49 AM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: Thompson Falls - Paving
Attachments: SLIPA Request for Funds #1 with Supporting Materials.pdf; Thompson Falls SLIPA Streets Proj Status & Invoice Tracker - June 2025.xlsx

Chelsea,

We have sent you each of the files associated with the city's first request for reimbursement from the SLIPA funding awarded to the paving project. Please have the following forms signed and returned to me:

- SLIPA Request for Funds #1 – Page 1 – Requires two signatures – You, Rusti, and Raoul are authorized to sign
- Thompson Contracting Pay App #1 – Page 4
- Gross Receipts Award Registration – Page 9
- Gross Receipts Withholding Return – Page 10

The amount requested from SLIPA is \$111,907.80 or 90% of the grant amount. Once the project is substantially complete, we'll ask for the remainder of the grant, which is \$12,434.20.

Please let me know if you have any questions.



We're Hiring!

Craig Erickson, CGW

Senior Funding Specialist

d: (406) 495-6189

c: (406) 399-0104

2501 Belt View Drive
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be

Montana Coal Endowment Program
REQUEST FOR REIMBURSEMENT FORM

SECTION I - MCEP RECIPIENT INFORMATION

SLIPA CONTRACT NUMBER MT-SLIPA-25-008	REQUEST NUMBER One (1)	TOTAL AMOUNT REQUESTED \$111,907.80
Name and Address of MCEP Recipient City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		Make Deposit Payable To: First Security Bank PO Box 3500 Thompson Falls, MT 59873 Account No. 775684 ABA No. 092901337

SECTION II - FINANCIAL

	A Amount Budgeted	B Amount Expended Prior to this Request	C Amount Requested	D Balance Remaining After This Request
1. TOTAL ADMINISTRATION BUDGET	\$ -			\$ -
2. Percent	% of Total Grant 0	% of Column A #DIV/0!		
3. TOTAL ACTIVITY BUDGET	\$ 124,342.00		\$ 111,907.80	\$ 12,434.20
4. Percent	% of Total Grant 1	% of Column A 0.00		
5. TOTAL GRANT BUDGET	\$ 124,342.00	\$ -	\$ 111,907.80	\$ 12,434.20
			TOTAL Amount Requested	\$ 111,907.80

REMARKS:

SECTION III - LOCAL APPROVAL

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)." Please submit request for reimbursements and all supporting documentation and reports to: Montana Department of Commerce, Community Development Division, PO Box 200523, Helena MT 59620-0523

DATE:	SIGNATURE	TITLE
DATE:	COUNTERSIGNATURE	TITLE

SECTION IV - DOC APPROVAL

EXPENDITURES REASONABLE, APPROPRIATE _____	APPROVED BY: TITLE: DATE:
SIGNATURES CORRECT _____	
CONSISTENT WITH PRECEDING REQUESTS & SABHRS _____	
ADMINISTRATION DOES NOT EXCEED 10% BUDGET AMENDMENT APPROVED _____	



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 36210
Date 05/21/2025

Project 1-21204 Thompson Falls On-Call 2021

Professional Services from April 13, 2025 through May 17, 2025

Task Order No. 8 - Street Improvements

Task 3 - Construction Management & Observation

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	1.50	160.00	240.00
Engineer 4	4.25	194.00	824.50
Engineer 6	0.25	223.00	55.75
Phase subtotal			1,120.25

Task 4 - Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Certified Grant Writer 2	2.25	184.00	414.00
Task Order No. 8 - Street Improvements subtotal			1,534.25

Invoice total **1,534.25**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
67-13 TASK ORDER NO. 8 - STREET IMPROVEMENTS				
67.1-13 TASK 1 - PROJECT DESIGN	4,000.00	3,995.25	3,995.25	0.00
67.2-13 TASK 2 - BIDDING ASSISTANCE	3,000.00	2,267.50	2,267.50	0.00
67.3-13 TASK 3 - CONSTRUCTION MANAGEMENT & OBSERVATION	23,000.00	0.00	1,120.25	1,120.25
67.4-13 TASK 4 - GRANT ADMINISTRATION	5,000.00	598.00	1,012.00	414.00
Subtotal	35,000.00	6,860.75	8,395.00	1,534.25
Total	35,000.00	6,860.75	8,395.00	1,534.25

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36210	05/21/2025	1,534.25	1,534.25				
	Total	1,534.25	1,534.25	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 4 of 5



1% Contractor's Gross Receipts Contract Award Registration

Form CGR-1 is required to be completed and mailed to the Department of Revenue within 10 days after a contract or bid is officially awarded.

1.	Contract awarded by: Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Prime Contractor" box if you are registering this contract between a prime contractor and a subcontractor. <div style="text-align: center;">Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/></div> <div>Federal Identification Number (FEIN) 81-6001316</div> <div>Name City of Thompson Falls</div> <div>Address P.O. Box 99</div> <div>City Thompson Falls State MT Zip Code 59873</div>		
2.	Contract awarded to: Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Subcontractor" box if you are registering this contract between a prime contractor and a subcontractor. <div style="text-align: center;">Prime Contractor <input checked="" type="checkbox"/> Subcontractor <input type="checkbox"/></div> <div>Federal Identification Number (FEIN) 20-4155484</div> <div>Name Thompson Contracting, Inc.</div> <div>Address 502 Spencer Road Exd</div> <div>City Libby State MT Zip Code 59923</div>		
3.	Enter the Government Issued Purchase Order Number here.		3.
4.	Enter the contract award date here.		4. 12 / 09 /20 24
5.	Enter the estimated construction completion date here.		5. 07 / 31 /20 25
6.	Enter the total dollar amount of the contract here.		6. \$ 307,795.00
7.	Enter a description of the work that will be performed under this contract. Milling and paving a two-inch asphalt overlay on Haley Avenue between Jefferson and Cedar Streets in Thompson Falls.		
8.	Enter the location in Montana where this work will be performed. Be specific with your description. The City of Thompson Falls in Sanders County.		

Contract award registration submitted by: Select the appropriate box identifying which entity is completing this return, sign this return and enter the information requested below. <div style="text-align: center;">Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/></div> <div>Preparer's Signature</div> <div>Preparer's Title Clerk/Treasurer Date</div> <div>Telephone Number 406-827-3557 Fax Number</div>		
---	--	--

Please mail this registration to:
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835



1% Contractor's Gross Receipts Gross Receipts Withholding Return

MONTANA
CGR-2
Rev 01-10

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	Contract awarded by: Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/>		
	Federal Identification Number (FEIN) 81-6001316		
	Name City of Thompson Falls		
	Address P.O. Box 99		
	City Thompson Falls	State MT	Zip Code 59873
2.	Contract awarded to: Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor <input checked="" type="checkbox"/> Subcontractor <input type="checkbox"/>		
	Federal Identification Number (FEIN) 20-4155484		
	Name Thompson Contracting		
	Address 502 Spencer Road Exd		
	City Libby	State MT	Zip Code 59923
3.	Enter the Government Issued Purchase Order Number here.		3. Not Applicable
4.	Enter the contract award date here.		4. 12 / 09 /20 24
5.	Enter the month and year this payment was earned.		5. 06 /20 25
6.	Enter the gross dollar amount due to the prime contractor or subcontractor here.		6. \$ 226,883.75
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. This is your 1% Contractor's Gross Receipts.		7. \$ 2,268.84
8.	Subtract line 7 from line 6 and enter the result here. This is the net amount paid to the prime contractor or subcontractor.		8. \$ 224,617.91
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor.....9. ____ / ____ /20 ____ 9(a) <input type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account. 9(b) <input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.		
10.	Enter a description of the work performed under this contract. Removal and disposal of sludge from treatment lagoon number 3		
11.	Enter the location in Montana where this work is performed. Be specific with your description. City of Thompson Falls, Sanders County, Montana		

Withholding return submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/>		
Preparer's Signature		
Preparer's Title	City Clerk/Treasurer	Date
Telephone Number	406.827.3557	Fax Number

Please mail this registration to:
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls
PROJECT TITLE: SLIPA Street Improvement Project

ADMINISTRATION	SLIPA	Thompson Falls	TOTAL
Professional Services		\$ 5,000.00	\$ 5,000.00
			\$ -
TOTAL ADMINISTRATION	\$ -	\$ 5,000.00	\$ 5,000.00
CONSTRUCTION RELATED ACTIVITIES			
Engineering - Project Design	\$ -	\$ 4,000.00	\$ 4,000.00
Engineering - Bidding Assistance		\$ 3,000.00	\$ 3,000.00
Engineering - Construction Management & Observation		\$ 23,000.00	\$ 23,000.00
Construction	\$ 124,342.00	\$ 183,453.00	\$ 307,795.00
Contingency		\$ 46,171.00	\$ 46,171.00
TOTAL ACTIVITY	\$ 124,342.00	\$ 259,624.00	\$ 383,966.00
TOTAL PROJECT BUDGET	\$ 124,342.00	\$ 264,624.00	\$ 388,966.00

GAS TAX
FUND

SUMMARY OF MATCHING FUNDS

FUNDING SOURCE	AMOUNT
SLIPA	\$ 124,342.00
Thompson Falls	\$ 264,624.00
TOTAL	\$ 388,966.00

86,009,18

CITY OF THOMPSON FALLS

Board of Adjustment COMMITTEE MEETING MINUTES

Month: June, Day: 2, 20 25

Council Members Present:

Raoul Ribcird
Earlene Powell
Hailey Blakney

City Officials Present:

Mayor Rusti Heivestad

Meeting opened at 4:38 p.m.

Others Present:

see attached sheet

Action/Motion made:

to have Neil look at fence design to
approve design and 3' variance.
the fence will not be any higher than 9'

(_____, _____)

Meeting adjourned at 5:00 p.m.

Sign: Raoul Ribcird

Print: Raoul, _____ Committee Chair

ATTEST:

Chelsea Pete
Chelsea Peterson, City Clerk/Treasurer



6/2/25

Zoning Committee mtg

Toko Leiversad

Gussie O'Connor

Highly Alen Blakney

Steve Oswald

City of Thompson Falls

Board of Adjustments Committee Meeting

Meet at 108 Fulton Street, Thompson Falls, MT, then
walk over to 1020 Maiden Lane, Thompson Falls, MT

Monday, June 2nd, 2025 @ 4:30 pm

Agenda: 1020 Maiden Lane would like to construct a
10-foot-high fence and request a 4-foot variance to
block the new County parking lot.

CITY OF THOMPSON FALLS

Planning Board (Growth) COMMITTEE MEETING MINUTES

Month: May, Day: 14, 2025

Council Members Present:

Earlene Powell
Shawni Daught

City Officials Present:

Mayor Rusti

Meeting opened at 5:00 p.m.

Others Present:

Per Attached

Action/Motion made:

Third Meeting: Discussed w/ Jerry Community Research survey
We discussed on-line + hard copy surveys, door-to-door, booth
@ various events. Jerry will go over our suggested survey + send
a couple surveys to Chelsea who will distribute to committee. Survey
should be out by end of June. Open house should be in late August
or early September. Next meeting to be scheduled after we have seen
Jerry's suggested survey.

(,)

Meeting adjourned at 5:42 p.m.

Sign: Earlene Powell

Print: Earlene Powell, _____ Committee Chair

ATTEST:

Chelsea Peterson
Chelsea Peterson, City Clerk/Treasurer





May

Planning Committee Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Wednesday, May 14, 2025, at 5:00 P.M.

[illegible]

City of Thompson Falls

Planning Committee Meeting

Wednesday, May 14, 2025, at 5:00 p.m. in the City Hall,

108 Fulton Street, Thompson Falls, MT

Agenda: Update of the Growth Policy

If you have questions, call the City Hall at 406-827-3557

City of Thompson Falls Planning Board Meeting

May 14, 2025

Great West Engineering Discussion Agenda

1. Community survey
 - a. Format: mailing, hardcopy, online version etc.?
 - b. Questions?
 - c. Marketing approach?
 - d. Schedule?
2. Edits provided by the Planning Board on the current Growth Policy
 - a. Any discussion on the edits?
 - b. Is the Board ok with GWE making these edits to the Growth Policy?
3. Question or comments from Planning Board on process, document etc.?

**CITY OF THOMPSON FALLS
CITY COUNCIL MEETING MINUTES**

Monday, May 12, 2025



The City Council meeting was held at the City Hall,
108 Fulton Street, Thompson Falls, MT

Council Members Present: Raoul Ribeiro, City Council President; Hayley Allen-Blakney, City Council Vice President; Katherine Maudrone, Earlene Powell, Larry Lack, and Shawni Vaught

Not present: n/a

The City Council meeting was recorded via audio and on the city website for review.

City Officials Present:

Rusti Leivestad, Mayor

Chelsea Peterson, City Clerk/Treasurer

Tim Goen, City Attorney

Others signed in: The sign-in sheet is attached.

Rusti Leivestad opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

Chelsea Peterson made a note of who was present.

The Council passed a motion 6-0 to approve setting the Agenda. (Maudrone, Lack)

The Council passed a motion 6-0 to approve the Consent Agenda. Claim numbers #283557 & #283558 and #283559 through #283594. (Allen-Blakney, Vaught)

Standing Committee Reports— The Recreation/Public Properties Committee met to work on the Events form. They are going to meet to finalize it sometime this month. The Planning Committee met to go over suggested changes to the Growth Policy.

ACTION TAKEN

1. The Council motioned 6-0 to table the Zoning Committee vacancy. (Allen-Blakney, Ribeiro)
2. The Council motioned 6-0 to approve the Great West Engineering Growth Policy Task Order. (Powell, Lack)
3. The Council motioned 6-0 to table the Fiber Optic Line Route. (Ribeiro, Vaught)
4. The Council motioned 6-0 to close Mill Street, close the parking lot by First Security Bank, and allow alcohol in the designated area. (Ribeiro, Vaught)

5. The Council motioned 6-0 to approve Phases 1 & 2 of the Sewer Project Reimbursement. (Ribeiro, Vaught)
6. The Council motioned 6-0 to approve Phases 3 & 4 of the Sewer Project Reimbursement. (Ribeiro, Powell)
7. The Council motioned 6-0 to approve the Water Project Reimbursement. (Powell, Lack)
8. The Council motioned 6-0 to approve the Great West Engineering 4-year contract for on-call services per the recommended changes from MMIA and the city attorney. (Powell, Lack)
9. The Council motioned 6-0 to approve the City Attorney Contract. (Ribeiro, Lack)

Unscheduled Public Comment: There were unscheduled public comments: Craig Erickson with Great West Engineering announced that Phases 3 and 4 of the sewer project still have CDBG money to help out with the SID portion for people who would qualify.

MAYORS REPORT –

Attended Main Street meeting.

Growth Policy/Planning Committee meeting and developed notes regarding changes to the upcoming Growth Policy process.

Attended Chamber of Commerce meeting.

Parks Committee meeting.


Site visit for lift station placement on the Utility easement for Phases 3 & 4 of the sewer project.

Attended Local Government training.

The meeting was adjourned at 7:00 p.m.

Rusti Leivestad, Mayor

ATTEST:


Chelsea Peterson, City Clerk/Treasurer



May

Regular City Council Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, May 12, 2025, at 6:00 P.M.

NAME (Please Print)	WOULD YOU LIKE TO ADDRESS THE COUNCIL DURING THE PUBLIC COMMENT PERIOD, AND IF YES, WHAT AGENDA ITEM NUMBER? √ = yes	Street Address
Please Print		Please Print ~ thank you
JASON PETERSON		
Paul & Jane Gallo		
Miranda Helgent		
Haverfield, Shane	T. Falls	
KAREN McKinzie	T. Falls	
Gussie O'CONNOR		
Tobo L		Maple st.
Annie Worelm		
Cathy Deer	TF	
Graig Erickson	✓	2501 Belt View Dr. Helena, MT 59601

CITY OF THOMPSON FALLS



Regular City Council Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, May 12, 2025, at 6:00 P.M.

AGENDA

OPEN MEETING - Call to order

ROLL CALL OF THE COUNCIL

PLEDGE OF ALLEGIANCE

SET THE AGENDA

CONSENT AGENDA – Claims, Minutes, Financial Reports, Court Report & Water Shut-off List/Arrangements

COMMUNITY DECAY AND VIOLATIONS LIST REPORT - Attached

ENGINEER'S REPORT - Attached

STANDING COMMITTEE REPORTS

INFORMATION – Educational “Tobacco & the Parks”

ACTION ITEMS

UNFINISHED BUSINESS

1. Zoning Committee Vacancy - Zoning Committee vacancy.
2. Great West Engineering Growth Policy Task Order.
3. Fiber Optic Line Route.

NEW BUSINESS

4. Highlead Block Party Cody Mosher
5. Sewer Project Phases 1 & 2 Pay Application for reimbursement for the Sewer Project Phases 1 & 2.
6. Sewer Project Phases 3 & 4 Pay Application for reimbursement for the Sewer Project Phases 3 & 4.
7. Water Project Pay Application for reimbursement for the Water Project.
8. Great West Engineering Contract for on-call.
9. City Attorney Contract

UNSCHEDULED PUBLIC COMMENT - The public may speak for up to 3 minutes about items not on the agenda.

MAYOR'S REPORT - Mayor Rusti Leivestad's updates.

ADJOURN

The City of Thompson Falls is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting May 12, 2025

Time: May 12, 2025, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85843558256?pwd=kUR2r0x7MEv0rx17dIEDf09M1N2aPT.1>

Meeting ID: 858 4355 8256

Passcode: 807951

Dial by your location +1 719 359 4580 US

Court Code Abbreviations

Case Type:

CR	Criminal
CV	Civil
SM	Small Claims
SW	Search Warrant
TK	Ticket

Case Subtype:

CA	Credit Agency
CO	Contract
LT	Landlord/Tenant
OP	Order of Protection
OT	Other Civil (non-domestic)

Citations:

45-5	Crimes – Against the Person
45-6	Crimes – Against Property
45-7	Crimes – Offences Against Public Administration
45-8	Crimes – Offences Against Public Order

Thompson Falls City Court

User: CUC710

Monthly Case Statistics

May 2025

All cases Pending as of May 2025

Type		Subtype	Count
Civil	29		
		Landlord/Tenant	1
		Order of Protection	27
		Other	1
Criminal	9		9
Search Warrant	3		3
Ticket	80		80
Total:			121

All cases Pending as of June 2025

Type		Subtype	Count
Civil	29		
		Landlord/Tenant	1
		Order of Protection	27
		Other	1
Criminal	8		8
Search Warrant	3		3
Ticket	88		88
Total:			128

All cases filed in May 2025

Type		Subtype	Count
Ticket	17		17
Total:			17

All cases disposed in May 2025

Type		Subtype	Count
Criminal	1		1
Ticket	17		17
Total:			18

Monthly Case Statistics

May 2025

Orders filed in	May 2025	Type	Count
Total:			
Orders disposed in	May 2025	Type	Count
Total:			
Hearing Results			
Result	Type	Subtype	Count
Continued by Court	Ticket		2
Result Total:			2
Hearing Held	Ticket		7
Result Total:			7
Hearing Held - Continued by Defendant	Criminal		1
Result Total:			1
Hearing Not Held	Ticket		13
Result Total:			13
Report Total:			23

Monthly Activity Report

May 2025

Citations and Non-Citations By Issued Date

Financial Type: Fines and Fees

Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
45-5	0	0	0	2	1	-1
45-6	0	0	0	2	6	4
45-7	0	1	1	2	1	-1
45-8	0	0	0	4	1	-3
DUI	0	1	1	1	3	2
ORDINANCE	1	0	-1	13	12	-1
PARTNER/FAMILY MEMBER ASSAULT	0	0	0	2	1	-1
SEATBELT	0	1	1	1	1	0
SPEEDING	13	6	-7	75	64	-11
TRAFFIC	1	10	9	65	36	-29
Totals:	15	19	4	167	126	-41
Non-Citations						
TRAFFIC	0	0	0	1	0	-1
Totals:	0	0	0	1	0	-1
Fines and Fees						
Contempt	0.00	0.00	0.00	160.00	0.00	(160.00)
Cost of Prosecution	0.00	0.00	0.00	50.00	0.00	(50.00)
Court Costs	0.00	85.00	85.00	185.00	135.00	(50.00)
Fine	1,830.00	1,775.00	(55.00)	14,647.50	10,345.00	(4,302.50)
Law Enforcement Academy	180.00	80.00	(100.00)	1,230.00	875.00	(355.00)
Misdemeanor Surcharge	255.00	140.00	(115.00)	1,855.00	1,350.00	(505.00)
Prosecution Fee	0.00	50.00	50.00	0.00	150.00	150.00
Technology Surcharge	160.00	70.00	(90.00)	1,070.00	800.00	(270.00)
Victim Restitution	550.00	625.00	75.00	482.85	2,861.45	2,378.60
Victim Witness Admin Fee	1.00	0.00	(1.00)	10.00	4.00	(6.00)
Victim Witness Surcharge	74.00	0.00	(74.00)	527.50	221.00	(306.50)
Totals:	\$3,050.00	\$2,825.00	\$(225.00)	\$20,217.85	\$16,741.45	\$(3,476.40)

Thompson Falls City Court

User: CUC710

Citation By Officer
 From 05/01/2025 to 05/29/2025
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Derry, Michael

Finding:

Citation	Issued	Charge	Plea	Fine	Case
13095	5/14/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000009
13096	5/14/2025	202401/61-3-312 202401		0.00	TK-795-2025-000009
13097	5/16/2025	202401/45-7-301 202401		0.00	TK-795-2025-000009
13097	5/16/2025	202401/61-8-1002(1)(a) [2nd] 202401		0.00	TK-795-2025-000009

Finding Totals:

Citation 4 Fines: 0.00

Totals For: Derry, Michael

Citation 4 Fines: 0.00

Thompson Falls City Court

User: CUC710

Citation By Officer
 From 05/01/2025 to 05/29/2025
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Nichols, Chris

Finding:

Citation	Issued	Charge	Plea	Fine	Case
12499	5/14/2025	202401/61-3-312 202401		0.00	TK-795-2025-000009
41606	5/24/2025	202401/61-8-344(3) 202401		0.00	TK-795-2025-000010

Finding Totals:

Citation 2 Fines: 0.00

Totals For: Nichols, Chris

Citation 2 Fines: 0.00

Thompson Falls City Court

User: CUC710

Citation By Officer
 From 05/01/2025 to 05/29/2025
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Scott, Roy

Finding:

Citation	Issued	Charge	Plea	Fine	Case
13124	5/3/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000006
13176	5/10/2025	202401/61-3-312 202401		0.00	TK-795-2025-000006
13177	5/11/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000006
13178	5/19/2025	202401/61-6-302(2) [1st] 202401		0.00	TK-795-2025-000006
13178	5/19/2025	202401/61-13-103 202401		0.00	TK-795-2025-000006
13178	5/19/2025	202401/61-3-312 202401		0.00	TK-795-2025-000006
13180	5/24/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000010
13181	5/24/2025	202401/61-6-301(2) [3rd] 202401		0.00	TK-795-2025-000010
13181	5/24/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000010

Finding Totals:		Citation	9	Fines:	0.00
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Finding: Dismissed by Court

Citation	Issued	Charge	Plea	Fine	Case
13123	5/2/2025	202401/61-6-302(2) [1st] 202401		0.00	TK-795-2025-000006

Finding Totals:	Dismissed by Court	Citation	1	Fines:	0.00
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Totals For:	Scott, Roy	Citation	10	Fines:	0.00
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Thompson Falls City Court

User: CUC710

Citation By Officer
 From 05/01/2025 to 05/29/2025
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Thornton, Jason

Finding:

Citation	Issued	Charge	Plea	Fine	Case
13162	5/5/2025	202401/61-8-310(1) 202401		0.00	TK-795-2025-000006
13164	5/10/2025	202401/61-3-312 202401		0.00	TK-795-2025-000006
13165	5/12/2025	202401/61-3-312 202401		0.00	TK-795-2025-000006

Finding Totals:		Citation	3	Fines:	0.00
Totals For:	Thornton, Jason	Citation	3	Fines:	0.00
Report Totals:		Citation	19	Fines:	0.00

**VIOLATION LIST FOR COUNCIL
6/5/2025**

May-June		2025
Violations Reported:	2 At the same residence	
Number of Certified Letters Sent:	0	
Number of Citations Issued:	0	
Arrangements Made for Compliance:	0	
Number of Officer/Police Admin/ Office Contact:	5	
Verbal warning given:	0	
Type of Violation:	A: F:2	B: G: C: H: D: I: E: Misc: 2

Ledger of Ordinance in Violation

A: Setback
B: Parking or Encroachment on city street right of way
C: Living in a Camper Trailer
D: Placememt Permit
E: Dog Tags
F: Chicken, Ducks, Quail, Rabbits Roosters
G: House Number
H: Community Decay
I: Open Burn with out permit
Misc: Dog Complaint, etc



Completed By Lisa Gregory Police Admin Asst

See what's possible.



June 6, 2025

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

RE: May 2025 Invoices
Thompson Falls Engineering Services On-Call
Great West Engineering Project No. 1-16137 & 1-21204

Dear Mayor:

Enclosed are our invoices for work performed under the on-call contracts through May 31, 2025 & June 3rd, 2025. Specific services reflected by the invoicing are summarized in the Task Order below.

Wastewater Phase 1 & 2: Construction-Sludge (Invoice #36174 & 36408)

- Construction Management for Sludge drying and disposal.
- Inspection (RPR) for Sludge drying and disposal.
- Coordination and documentation with the Thompson Contracting for land application of sludge & discussions with RD (funding agency) regarding timeline/schedule.
- Drafting and working on finalized O&M Manual for Wastewater System for the City's use.
- Post-Construction services for finalizing project, close out construction documents and grant documentation for all funding agencies & certifications.

Wastewater Phase 1 & 2: Grant Administration (Invoice #36175 & 36409)

- Work during this period included continued responding to funding agencies, monthly draw request packages for RD funding (for both Sludge and post construction activities for Phases 1 & 2).
- Coordination and documentation with RD on project schedule, change orders, final contractor payment review/eligibility, project budget status & RD general questions.
- Reviewing certified payrolls for sludge removal and land application with TCI.
- Grant administration for questions and final draw package information.

Task Order No. 4 – Water System Improvements: Preliminary Design & Final Design (Invoice #36248)

- Work included a preliminary & final draft design for water system improvements project, design and site layout for replacement well details.
- Final Design work for distribution system, including cost estimate review and update. Reviewing needed easement areas as well as preliminary location of water services and curb stops (integrating City's GIS mapped information).
- Hydrogeologic Assessment -inform design of new well, continue working to incorporate into project bidding documents for general construction project.

HELENA
2501 Belt View Drive
Helena, MT 59601
Ph: (406) 449-8627
F: (406) 449-8631

BILLINGS
6780 Trade Center Avenue
Billings, MT 59101
Ph: (406) 652-5000
F: (406) 248-1363

BOISE
1921 E Overland Road
Meridian, ID 83642
Ph: (208) 576-6646

GREAT FALLS
702 2nd Street Ste #2
Great Falls, MT 59405
Ph: (406) 952-1109

SPOKANE
10220 N Nevada Street
Suite 130
Spokane, WA 99218
Ph: (509) 413-1430

- Grant administration associated with Water project improvements for monthly draw package.
- Construction close out documentation for Church Street Emergency water main project.

Task Order No. 5 – Wastewater Phase 3 & 4: Final Design & Easements (Invoice #36212)

- Work included working on funding agency approval of specifications and sewer system plans, and design report package.
- Coordination with BSNF to address request from BNSF railroad permit application to relocate Lift Station #3 to north side of Preston, retaining wall design for lift station new site.
 - Draft application has been received working on finalizing insurance certificates and permit fee with City/BNSF.
- Reviewing and updating cost estimate based on final design.
- Funding agency review and updated from comments.
- Easement meetings with all stakeholders, reviews and relocation of Lift Station #5 (on east end of City).

Task Order No. 5 – Wastewater Phase 3 & 4: CDBG Direct Benefit Administration (Invoice #36183)

- Work included coordination and planning of site visit to open applications up for more beneficiaries.
- Work also included onsite intake trip, travel to site with overnight stays as well as updating applications, quarterly reporting, council meeting for update to public on availability of funds and checking applications received to date.

Task Order No. 5 – Wastewater Phase 3 & 4: Grant Administration (Invoice #36213)

- Work included preparing monthly draw applications for funding agencies and preparing progress reports, monthly funding call and responding to funding agency correspondence.
- Progress report updates.

Task Order No. 7 – Stormwater Preliminary Engineering Report (PER) (Invoice #36184)

- Work included preliminary analysis of Stormwater system for the study and report for the City of their existing stormwater system and condition.



Task Order No. 8 – Street Improvements: Construction Management & Observation, and Grant Admin (Invoice #36210)

- Work included construction management, submittal review, schedule and coordination review with the contractor for paving.
- Construction Observation/Inspection (RPR) of site dig out areas prior to paving.
- Grant administration for the HB355/SLIPA funding requirements.

Please feel free to reach out with any questions/clarifications. As always, thank you for allowing us to work with you.

Sincerely,
Great West Engineering, Inc.

A handwritten signature in cursive script that reads "Carrie Gardner".

Carrie Gardner, PE
Progress Manager

Encl: Invoices

e-copies: Chelsea Peterson, Thompson Falls Clerk

Mayors Notes. June 2025

Action Items

- 1 1020 Maiden Lane 3 foot high variance for fence Gary Podrat
2. Growth Policy Survey and Poster approval. Council to approve documents and define date of completion. Also where survey to be available - website, special events, etc.
3. Sewer Phases 1&2 Pay application for reimbursement . The paperwork is incomplete and not ready for Council approval. Needs to be tabled and a special meeting called to approve before June 30, 2025
4. Sludge Project Change Order for Quantity Reconciliation
5. Sewer Project Phases 3&4 Pay Application for reimbursement CDBG \$5,982.62, ARPA \$10,000.0, RRG \$6,413.16 for a total of \$22,395.78
6. Water Project Pay Application for reimbursement For Great West Preliminary, final and construction design ARPA \$42,928.45
7. SLIPA Paving Project Application for reimbursement \$111,907.80 which is 90% of grant amount. At substantial completion, the balance of the SLIPA grant of \$12,434.20 will be requested. This project paved Haley from Jefferson to Greenwood. SLIPA is paying for a total of \$124,342.00 of the construction, the balance of the paving project comes from Gas T.ax fund that the city has saved for several years. SLIPA is the acronym for State-Local Infrastructure Partnership.

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
283595	E	10032 US DEPARTMENT OF AGRICULTURE	9,761.00					
		SEWER BOND LOAN PAYMENTS for Phases 1 & 2						
		Series 2022A	2,918.47			5310 490515	610	101000
		Series 2022A	1,748.53			5310 490515	620	101000
		Series 2022C	2,630.09			5310 490516	610	101000
		Series 2022C	1,575.91			5310 490516	620	101000
		Bond	888.00			5310 102220		101000
283596		940004 BLACKFOOT TELEPHONE COOPERATIVE	676.02					
		STREET UTILITIES	75.00			1000 430200	340	101000
		POOL UTILITIES	0.00			1000 460445	340	101000
		COURT UTILITIES	75.00			1000 410360	340	101000
		FINANCIAL ADMIN UTILITIES	75.00			1000 410500	340	101000
		POLICE UTILITIES	100.00			1000 420100	340	101000
		MAYOR UTILITES	75.00*			1000 410400	340	101000
		WATER UTILITIES	100.00*			5210 430510	340	101000
		SEWER UTILITIES	75.61			5310 430610	340	101000
		COMMUNITY CENTER	0.00			1000 460442	340	101000
		1300 PRESTON AVE W ALARM	100.41*			5210 430510	340	101000
283597		270746 BNSF Railway Company	100.00					
		MRL#600789 water pipeline xing						
		BF10474 water pipeline xing	100.00			5210 430550	100	101000
283598		980079 CHRISTOPHER NICHOLS	50.00					
		Travel to Livingston, MT						
		Travel	50.00*			1000 420100	370	101000
283599		270479 Core & Main	907.76					
		Water	907.76			5210 430550	200	101000
283600		270772 Dana Safety Supply, Inc	5,377.00					
			5,377.00			1000 420100	200	101000
283601		270756 DEX imaging	231.75					
		Copy Machine Sharp MX-M2630	115.88			1000 410500	390	101000
		Copy Machine Sharp MX-M2630	115.87			1000 420100	360	101000
283602		1072 DOUG'S TRUE VALUE HARDWARE	613.77					
			79.96			1000 420100	200	101000
			173.92			5210 430550	200	101000
			61.96*			1000 460430	200	101000
			240.87*			1000 460445	200	101000
			57.06*			1000 460445	200	101000

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283603		270504 EASY STREET AUTO WORKS	1,005.92					
	31181		275.94			1000 420100	360	101000
	31097		729.98			1000 420100	360	101000
283605		270559 Jason Thornton	50.00					
		Travel to Livingston, MT						
		Travel and Training	50.00*			1000 420100	370	101000
283606		270461 May's Stitch and Fix	20.00					
		Jason Thornton						
		Jason Thornton	20.00			1000 420100	390	101000
283607		270575 Michael Derry	50.00					
		Training						
		Training meals	50.00			1000 420100	200	101000
283608		270140 MJC&MCCA	50.00					
		Montana Justice, City & Municipal Court Clerk's Association						
		Dues						
		Quickenden Conference	50.00*			1000 410360	350	101000
283609		270776 Montana Memory Maker	164.36					
		Water Sewer sampling driver	82.18*			5210 430540	350	101000
		Water Sewer sampling driver	82.18*			5310 430630	350	101000
283610		270716 Montana Trees, INC	520.00					
		Trees	520.00*			1000 460430	200	101000
283611		220020 NORTHWESTERN ENERGY	2,024.87					
		STREET LIGHTING	2,024.87			1000 430200	340	101000
283612		220020 NORTHWESTERN ENERGY	52.93					
		Cemetery 411 Golf	0.10			1000 430900	340	101000
		Ainsworth Field 108 Lincoln	4.76			1000 460430	340	101000
		Ainsworth Field 108 S Lincoln	0.98			1000 460430	340	101000
		Ballfield 1240 Mount Silcox Dr	0.40			1000 460430	340	101000
		Greenwood Street Light	0.24			1000 430200	340	101000
		1300 W Preston Ave NEW	0.00			5310 430630	340	101000
		2 FERRY ST LIFT 2	0.00			5310 430630	340	101000
		Ferry St Lift Station pump sta	46.45			5310 430630	340	101000
		W Preston Ave Lift station	0.00			5310 430630	340	101000
		500 Main Street	0.00			5310 430630	340	101000

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283613		220020 NORTHWESTERN ENERGY	2,306.68					
		FIRE 225 GROVE	33.05			1000 420400	340	101000
		SEWER COLLECTION 903 MAIDEN LN	370.46			5310 430630	340	101000
		CITY HALL 108 FULTON	190.93			1000 411200	340	101000
		WATER TREATMENT 143 ASHLEY CRE	61.38			5210 430540	340	101000
		POOL 507 GOLF	139.83			1000 460445	340	101000
		WATER SOURCE 610 GOLF	6.00			5210 430530	340	101000
		STREET 711 GOLF	70.54			1000 430200	340	101000
		WATER T&D 612 JEFFERSON	39.48*			5210 430550	340	101000
		CEMETERY 506 GOLF	8.22			1000 430900	340	101000
		PARK 101 MAIN	6.00			1000 460430	340	101000
		WATER SOURCE 760 MOUNT SILCOX	1,230.51			5210 430530	340	101000
		FIRE 1006 MAIDEN LN	25.19			1000 420400	340	101000
		STREET LIGHT GOLF & MT SILCOX	30.61			1000 460430	340	101000
		WATER T&D 143 ASHLEY CREEK	6.74*			5210 430550	340	101000
		COMMUNITY CENTER 410 GOLF	81.47			1000 460442	340	101000
		PARK 1040 JEFFERSON	6.27			1000 460430	340	101000
283614		270766 Precision Painting	602.00					
	1067	Painting City Hall	602.00*			1000 411200	920	101000
283615		10176 PETTY CASH	150.00					
		Pool Till	100.00*			1000 460445	390	101000
		Petty Cash	50.00			1000 420100	390	101000
283616		10095 SANDERS COUNTY LEDGER	490.00					
		Envelopes	210.00			5210 430510	200	101000
		Envelopes	280.00			5210 430510	200	101000
283617		270715 STUDS LLC	394.95					
			131.65*			1000 460445	200	101000
			131.65*			1000 460430	200	101000
			131.65			5210 430550	200	101000
283618		990038 SANDERS COUNTY TREASURER	170.00					
		Payments made the the County						
		1. MLEA Surcharge (Law Enforcement Academy)						
		2. State for Misdemeanor and Technology Surcharge.						
		Criminal COURT COLL.	60.00			7467 410360	540	101000
		State COURT COLL.	110.00			7458 410360	540	101000

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283619		980002 SORLIE EXCAVATING, INC. Portable Toilet Rental	345.00					
	55861	Rose Garden Park Handicap	345.00*			1000 460430	390	101000
283620		10278 THATCHER COMPANY OF MONTANA	3,164.22 3,164.22*			1000 460445	200	101000
283621		270492 City Court Credit Card Fee Reimbursement for March and April should not have been taken out of Trust Account. Needs to be General Account	73.58					
			73.58			1000 410360	200	101000
283622		950023 UTILITIES UNDERGROUND LOCATION Water	19.25 19.25			5210 430550	390	101000
283623		270637 Univision, Inc. 263588 Managed Devices Cloud	362.80 362.80*			1000 410500	350	101000
283624		100022 U.S. BANK TRUST--SpA LOCKBOX Water Loan Payments	68,195.00					
		WRF-09124 #1	3,000.00			5210 480200	610	101000
		WRF-09124 #1	281.25*			5210 480200	620	101000
		WRF-09124 #1	0.00			5210 480200	630	101000
		WRF-09124 #1	0.00			5210 480200	630	101000
		WRF-06080 #2	29,000.00			5210 490260	610	102210
		WRF-06080 #2	326.25*			5210 490260	620	102210
		WRF-06080 #2	0.00			5210 490260	630	102210
		WRF-06080 #2	0.00			5210 490260	630	102210
		WRF-16360 #4	10,000.00			5210 490290	610	102210
		WRF-16360 #4	3,250.00*			5210 490290	620	102210
		WRF-16360 #4	0.00			5210 490290	630	102210
		WRF-16360 #4	0.00			5210 490290	630	102210
		WRF-19425 #5	5,000.00			5210 490295	610	102210
		WRF-19425 #5	2,162.50*			5210 490295	620	102210
		WRF-19425 #5	0.00			5210 490295	630	102210
		WRF-19425 #5	0.00			5210 490295	630	102210
		WRF-21487 #6	10,000.00			5210 490296	610	102210
		WRF-21487 #6	5,175.00*			5210 490296	620	102210
		WRF-21487 #6	0.00			5210 490296	630	102210
		WRF-21487 #6	0.00			5210 490296	630	102210

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283625		270296 WEX BANK	1,117.85					
	Street		98.49			1000 430200	200	101000
	Park		98.49*			1000 460430	200	101000
	Pool		98.49*			1000 460445	200	101000
	Cemetery		20.00			1000 430900	200	101000
	Community Center		0.00			1000 460442	200	101000
	Water Source		0.00			5210 430530	200	101000
	Water Treatment		98.49*			5210 430540	200	101000
	Water T&D		98.49			5210 430550	200	101000
	Sewer Collection		98.49*			5310 430630	200	101000
	Sewer Treatment		98.49			5310 430640	200	101000
	Fire		0.00			1000 420400	200	101000
	Police		408.42			1000 420100	230	101000
	Streets Gas Tax		0.00			2820 430200	200	101000
	Cemetery		0.00			1000 430900	200	101000
283626		250013 GREAT WEST ENGINEERING, INC.	84,620.98					
	Engineering Services - Water - Sewer 1 & 2 - Sewer 3 & 4 - SLIPA							
	Water		49,845.45			5210 430550	930	101000
	Sewer Phases 1 & 2		7,731.00			5310 430630	930	101000
	Sewer Phases 1 & 2		3,114.50			5310 430630	930	101000
	Sewer Phases 3 & 4		5,982.62			5310 430630	930	101000
	Sewer Phases 3 & 4		13,817.16			5310 430630	930	101000
	Sewer Phases 3 & 4		2,596.00			5310 430630	930	101000
	Paving Project SLIPA		1,534.25*			2820 430200	930	101000
283627		270090 Department of Revenue - Business	3,721.00					
	Contract Awarded by: City of Thompson Falls							
	Contract Awarded to: Thompson Contracting, Inc.							
	FEIN #20-4155484							
	Sewer Project		3,721.00			5310 430630	930	101000
283628		270771 Thompson Contracting, Inc.	368,379.00					
	Sludge Removal Sewer Project		368,379.00			5310 430630	930	101000
283629		270771 Thompson Contracting, Inc.	224,614.91					
	Sludge Removal Sewer Project		224,614.91*			2820 430200	930	101000
283630		270090 Department of Revenue - Business	2,268.84					
	Contract Awarded by: City of Thompson Falls							
	Contract Awarded to: Thompson Contracting, Inc.							
	FEIN #20-4155484							
	Sewer Project		2,268.84			5310 430630	930	101000

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283633		10039 INLAND EMPIRE BUILDERS	968.81					
			55.09			1000 420100	200	101000
			27.54			1000 420100	200	101000
			113.88*			1000 460430	200	101000
			15.99*			1000 460430	200	101000
			9.99*			1000 460430	200	101000
			39.57*			1000 460445	200	101000
			79.96*			1000 460430	200	101000
			126.87			1000 420100	200	101000
			41.18			1000 420100	200	101000
			77.31			5210 430510	200	101000
			105.81			5210 430510	200	101000
			26.94			5210 430510	200	101000
			42.74*			1000 460445	200	101000
			149.97*			1000 460445	200	101000
			55.97*			1000 460445	200	101000
283635		10076 NAPA AUTO PARTS	705.88					
		05/27/25 Park Supplies	216.98			5210 430530	200	101000
		05/27/25 Street Supplies	488.90			1000 430200	200	101000
283636		270319 Visa	5,709.83					
	Chris							
		05/08/25 Magneticmic	176.31			1000 420100	200	101000
		05/08/25 Right size plus	80.94			1000 420100	200	101000
		05/14/25 Lowes range trailer	4,998.00			1000 420100	200	101000
		05/14/25 Lowes	90.90			1000 420100	200	101000
		05/15/25 Sanders Co. Treas	22.66			1000 420100	390	101000
		05/15/25 Sanders Co. Treas fee	2.00			1000 420100	390	101000
		05/15/25 Stryker Medical	174.00			1000 420100	200	101000
		05/26/25 Midway USA	165.02			1000 420100	360	101000
283637		270319 Visa	10.50					
	Lisa							
		05/13/25 USPS	5.25			1000 420100	200	101000
		05/20/25 USPS	5.25			1000 420100	200	101000
283638		270319 Visa	1,200.43					
	Chelsea							
		05/03/25 Fairmont training Chelsea	591.92			1000 410500	370	101000
		05/08/25 Zoom	16.59			1000 410360	200	101000
		05/03/25 Fairmont training Kelliann	591.92*			5210 430510	370	101000

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283639		270319 Visa	167.60					
	Tim							
		05/07/25 Training Fairmont	167.60*			1000 411100	370	101000
283640		270319 Visa	386.60					
	Rusti							
		05/06/25 Training Fairmont	167.60			1000 410100	370	101000
		05/13/25 City Court supplies	219.00			1000 410360	200	101000
283641		270319 Visa	2,734.36					
	Kelliann							
		04/29/25 Grainger	620.61*			1000 460445	200	101000
		Adobe	19.99			1000 410500	200	101000
		05/14/25 USPS	1,095.00			5210 430510	200	101000
		05/12/25 Hilton Kevin Water School	369.80*			5210 430510	370	101000
		05/22/25 Lowes	159.84*			1000 411200	200	101000
		05/22/25 Amazon pool supplies	136.59*			1000 460445	200	101000
		pool supplies	13.63*			1000 460445	200	101000
		pool supplies	252.67*			1000 460445	200	101000
		pool supplies	66.23*			1000 460445	200	101000
283642		270319 Visa	195.24					
	Neil							
		RDO	155.25*			1000 460430	200	101000
		S&S Parks	39.99*			1000 460430	200	101000
283643		10059 MONTANA ENVIRONMENTAL LAB	535.00					
	Water & Sewer Treatment							
		Sewer Treatment	456.00			5310 430640	390	101000
		Water Treatment	79.00			5210 430550	390	101000

of Claims 45 Total: 795,265.69

Total Electronic Claims 9,761.00 Total Non-Electronic Claims 785504.69

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Fund/Account	Amount
1000 GENERAL FUND	
101000 Cash	26,098.26
2820 GAS APPORTIONMENT TAX	
101000 Cash	226,149.16
5210 WATER OPERATING FUND	
101000 Cash	59,335.72
102210 CASH - BOND SINKING (CURRENT)	64,913.75
5310 SEWER OPERATING	
101000 Cash	418,598.80
7458 COURT TECHNOLOGY SURCHARGE	
101000 Cash	110.00
7467 CRIMINAL CONVICTION SURCHARGE	
101000 Cash	60.00
Total:	795,265.69

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Approved by the following members of the City Council

Hayley Allen-Blakney _____

Larry Lack _____

Earlene Powell _____

Shawni Vaught _____

Raoul Ribeiro _____

Katherine Maudrone _____