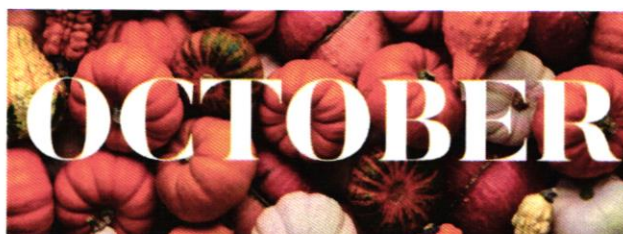


CITY OF THOMPSON FALLS



City Council Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, October 19, 2026, at 6:00 P.M.

AGENDA

OPEN MEETING - Call to order

ROLL CALL OF THE COUNCIL

PLEDGE OF ALLEGIANCE

****DISCLOSURE OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS****

SET THE AGENDA

CONSENT AGENDA – Claims, Minutes, Financial Reports, Correspondence, Court Report, & Water Shut-off List/Arrangements

COMMUNITY DECAY AND VIOLATIONS LIST REPORT - Attached

ENGINEER'S REPORT - Attached

COMMITTEE REPORTS: Zoning/Board of Adjustment

INFORMATION:

Public Works Director – Jon Haun

Main Street – Annie Wooden

Swimming Pool Committee – Raoul Ribeiro

ACTION ITEMS:

UNFINISHED BUSINESS

NEW BUSINESS

1. Council Leave of Absence
2. Check Presentation to the City from the Women's Club
3. Thompson Falls Main Street – Fencing at Rose Garden Park
4. First Baptist Church – Closing Broad St for annual community Trunk-or-Treat
5. Resolutions #877 and #878 – Final Special Assessments for SIDs 3 & 4
6. Stormwater PER Pay Application for Reimbursement
7. Water Project Phases 1 & 2 Pay Application for Reimbursement
8. Wastewater Project Phases 3 & 4 Pay Application for Reimbursement

UNSCHEDULED PUBLIC COMMENT - The public may speak for up to 3 minutes about items not on the agenda.
ADJOURN

Join Zoom Meeting

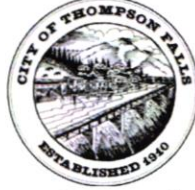
<https://us06web.zoom.us/j/86791239789?pwd=9AzdWZrAGUddPpQOT6lqt4vr1bGgk5.1>

Meeting ID: 867 9123 9789

Passcode: 459729

CITY OF THOMPSON FALLS CITY COUNCIL MEETING MINUTES

Monday, September 14, 2026



The City Council meeting was held at the City Hall
108 Fulton Street, Thompson Falls, MT

Council Members Present: Raoul Ribeiro, City Council President; Katherine Maudrone, City Council Vice President; Rusti Leivestad, Larry Milner, Catherine DeWitt, and Mike Shear.

The City Council meeting was recorded via audio and is available for review on the city website.

City Officials Present:

Gussie O'Connor, Mayor
Kelliann Barton, City Clerk/Treasurer

Others signed in: The sign-in sheet is attached.

Gussie O'Connor opened the meeting at 6:00 p.m. with the Pledge of Allegiance.
Kelliann Barton noted who was present.

The Council passed a 6-0 motion to set the agenda. (Leivestad, Maudrone)
The Council passed a 6-0 motion to approve the Consent Agenda. (Ribeiro, DeWitt)

Standing Committee Reports: Committee of the Whole and Planning Committee

ACTION TAKEN

Unfinished Business:

1. The Council motioned 6-0 to approve the new proposed contract from Western States. There was public comment asking what the total cost of the contract was and another said thank you for negotiating the contract. (Ribeiro, DeWitt)

New Business:

2. The Council motioned 5-1 (Nay: Shear) to approve the update to the Fleet Management Policy. There was public comment about it possibly saving insurance and another wanting to know how the public works director felt about the policy. (Leivestad, Ribeiro)
3. The Council motioned 6-0 to take no action on the Rimrock water leak at this time. They requested the public works director investigate the matter. There was public comment. (Ribeiro, Milner)

4. The Council motioned 6-0 to approve changing the date of the October council meeting to October 19th due to Columbus Day. There was no public comment. (Maudrone, Ribeiro)
5. The Council motioned 6-0 to approve the encroachment permit for 514 Haley Ave E and stated that no further expansion into the city right away would be permitted. There was public comment. (Ribeiro, Leivestad)
6. The Council motioned 5-1 (Nay: Shear) to approve Resolution #875 to adopt the Stormwater PER. There was public comment about looking into other options for the city and cleaning out the current storm drains. (Ribeiro, Milner)
7. The Council motioned 5-1 (Nay: Shear) to approve the Stormwater PER Pay Application for Reimbursement. There was public comment. (Leivestad, Ribeiro)
8. The Council motioned 6-0 to approve Change Order #4 for paving. There was public comment about how increasing the thickness of chip sealing would extend the life to 20 years. (Milner, Leivestad)
9. The Council motioned 5-1 (Nay: Shear) to approve the Water Project Phases 1 & 2 Pay Application for Reimbursement. There was no public comment. (Ribeiro, Maudrone)
10. The Council motioned 5-1 (Nay: Shear) to approve the Wastewater Project Phases 3 & 4 Pay Application for Reimbursement. There was no public comment. (Leivestad, DeWitt)

Unscheduled Public Comment: There was public comment suggesting microphones and speakers for better audio, someone read a statement written by someone else, and someone asked a list of questions.

The meeting was adjourned at 7:21 p.m.

Gussie O'Connor, Mayor

ATTEST: _____
Kelliann Barton, Clerk/Treasurer

CITY OF THOMPSON FALLS



City Council Meeting
In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, September 14, 2026, at 6:00 P.M.

AGENDA

OPEN MEETING - Call to order

ROLL CALL OF THE COUNCIL

PLEDGE OF ALLEGIANCE

****DISCLOSURE OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS****

SET THE AGENDA

CONSENT AGENDA – Claims, Minutes, Financial Reports, Correspondence, Court Report, & Water Shut-off List/Arrangements

COMMUNITY DECAY AND VIOLATIONS LIST REPORT - Attached

ENGINEER'S REPORT - Attached

COMMITTEE REPORTS: Committee as a Whole and Planning Committee

INFORMATION:

Mayor - Gussie O'Connor

Public Works Director – Jon Haun

Main Street – Annie Wooden

ACTION ITEMS:

UNFINISHED BUSINESS

1. Western States Generator Preventive Maintenance Contract – Updated total cost and two versions

NEW BUSINESS

2. Edit to Fleet Management Policy
3. Water Leak - Rimrock
4. Changing the date for the October City Council Meeting
5. Encroachment Permit – 514 Haley Ave E
6. Resolution #875 – Adopting Stormwater PER
7. Stormwater PER Pay Application for Reimbursement
8. Change Order #4 – Paving
9. Water Project Phases 1 & 2 Pay Application for Reimbursement
10. Wastewater Project Phases 3 & 4 Pay Application for Reimbursement

UNSCHEDULED PUBLIC COMMENT - The public may speak for up to 3 minutes about items not on the agenda.

ADJOURN

Join Zoom Meeting

<https://us06web.zoom.us/j/85852462103?pwd=pVHTTrtZpN21ZVtEKTUs7jwY1sYZ3aK.1>

Meeting ID: 858 5246 2103

Passcode: 070622

CITY OF THOMPSON FALLS



City Council Meeting

In the City Hall, 108 Fulton Street, Thompson Falls, MT
Monday, September 14, 2026, at 6:00 P.M.

Sign-in Sheet

NAME	WOULD YOU LIKE TO ADDRESS THE COUNCIL DURING THE PUBLIC COMMENT PERIOD, AND IF YES, WHAT AGENDA ITEM NUMBER?	STREET ADDRESS
Please Print	√ = yes	Please Print ~ thank you
Lorraine Renard		3 Salcesh Dr T.Falls
Meranda Hight		Mant Silcox DR
Melinda Thompson		219 Park St.
Randy Duffield		219 Park St.
Jonathan Haun		204 N. Madison St.
Holly Sander		Harlow
Rick Sander		Harlow
Amanda Moseley	yes	204 Ferry
Anne Wooler		Ledger
Gordon Wooler		TC
Judy Nelson		8 Brooks Ln, TF
Beth Jynge		City
Don Falk		1600 Main Ln
Nancy Johnson		Res of Corby

CITY OF THOMPSON FALLS

Committee (Zoning) COMMITTEE MEETING MINUTES

Month: October, Day: 5th, 2026

Council Members Present:

Raoul Ribeiro
Katherine DeWitt
Mike Shear

City Officials Present:

Mayor Gussie O'Connor
Kelliann Barton City Clerk/Treasurer

Meeting opened at 5:30 p.m.

Others Present:

Board Member Earlene Powell
Board Member Larry Lock
see attached sign in sheet

#1

Action/Motion made:

Recommend changing zoning of Hule Pasture and Orchard from Residential A
to Rural Open Space

#2

Recommend For zoning board member on January 2027 2 members replaced
and on 2028 2 new members. An every 2 year cycle.
(Earlene P., Larry L.)

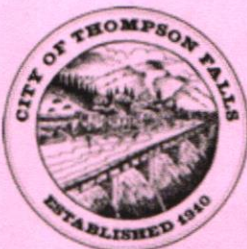
Meeting adjourned at 6:00 p.m.

Sign: Raoul Ribeiro

Print: Raoul Ribeiro, Zoning/Adjustment Committee Chair

ATTEST:

Kelliann Barton, City Clerk/Treasurer



City of Thompson Falls

Zoning/Board of Adjustment

Monday, October 5, 2026, at 5:30 p.m. in the City Hall,
108 Fulton Street, Thompson Falls, MT

Agenda:

- Discussing re-zoning the Mule Pasture and Orchard to Rural Open Space (ROS)
- Discussing term limits for the Zoning/Board of Adjustment citizen members

If you have any questions, please call

City Hall: 406-827-3557



OCTOBER

Sign-in Sheet

[illegible]

**VIOLATION LIST FOR COUNCIL
10/16/2026**

September		2026	
Violations Reported:	6		
Number of Certified Letters Sent:			
Number of Citations Issued:	1		
Arrangements Made for Compliance:	2 1 Car removed and the other tagged and towed		
Number of Officer/Police Admin/ Office Contact:	9		
Verbal warning given:			
Type of Violation:	A:	B: 1	C:
	F:	G:	H: 2
			D:
			I:
			E: 1
			Misc: 3

Ledger of Ordinance in Violation/Complaints

- A: Setback
- B: Parking or Encroachment on city street right of way
- C: Living in a Camper Trailer
- D: Placememt Permit
- E: Dog Tags
- F: Chicken, Ducks, Quail, Rabbits Roosters
- G: House Number
- H: Community Decay
- I: Open Burn with out permit
- Misc: Dog Complaint, Speed, Dust, Patrols, Foreign Plates , Water/Sewer, Cats, Illegal dumping
- Street Obstruction, traffic violations fence posts in alley, fireworks

Completed By Lisa Gregory Police Admin Asst

LG 10/14/2026

Court Code Abbreviations

Case Type:

CR	Criminal
CV	Civil
SM	Small Claims
SW	Search Warrant
TK	Ticket

Case Subtype:

CA	Credit Agency
CO	Contract
LT	Landlord/Tenant
OP	Order of Protection
OT	Other Civil (non-domestic)

Citations:

45-5	Crimes – Against the Person
45-6	Crimes – Against Property
45-7	Crimes – Offences Against Public Administration
45-8	Crimes – Offences Against Public Order

Monthly Case Statistics

September 2026

All cases Pending as of		September 2026		Subtype	Count
Type					
Civil		33			
			Landlord/Tenant		1
			Order of Protection		31
			Other		1
Criminal		7			7
Search Warrant		3			3
Ticket		94			94

Total: 137

All cases Pending as of		October 2026		Subtype	Count
Type					
Civil		33			
			Landlord/Tenant		1
			Order of Protection		31
			Other		1
Criminal		7			7
Search Warrant		3			3
Ticket		95			95

Total: 138

All cases filed in		September 2026		Subtype	Count
Type					
Ticket		12			12
					Total: 12

All cases disposed in		September 2026		Subtype	Count
Type					
Ticket		25			25
					Total: 25

Orders filed in		September 2026		Type	Count
					Total:

Monthly Case Statistics

September 2026

Orders disposed in September 2026

Type				Count
Total:				
Hearing Results				
Result	Type	Subtype		Count
Continued by Defendant/Respondent				
	Ticket			4
Result Total:				4
Hearing Held				
	Ticket			18
Result Total:				18
Hearing Held - Continued by Defendant				
	Ticket			5
Result Total:				5
Hearing Not Held				
	Ticket			12
Result Total:				12
Paid				
	Ticket			1
Result Total:				1
Report Total:				40

Monthly Activity Report

September 2026

Citations and Non-Citations By Issued Date

Financial Type: Fines and Fees

Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
45-5	2	0	-2	3	4	1
45-6	2	4	2	12	12	0
45-7	0	1	1	3	4	1
45-8	1	1	0	5	5	0
DUI	2	0	-2	6	6	0
ORDINANCE	0	0	0	18	17	-1
PARTNER/FAMILY MEMBER ASSAULT	3	0	-3	3	7	4
SEATBELT	0	0	0	7	10	3
SPEEDING	4	2	-2	192	95	-97
TRAFFIC	4	2	-2	121	88	-33
Totals:	18	10	-8	370	248	-122
Non-Citations						
Totals:	0	0	0	0	0	0
Fines and Fees						
BondForfeiture	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Civil Filing Fee	0.00	0.00	0.00	0.00	50.00	50.00
Contempt	0.00	0.00	0.00	0.00	90.00	90.00
Cost of Prosecution	0.00	15.00	15.00	0.00	15.00	15.00
Court Costs	0.00	0.00	0.00	185.00	195.00	10.00
Fine	765.00	1,032.00	267.00	19,252.50	17,420.90	(1,831.60)
Law Enforcement Academy	140.00	78.00	(62.00)	2,480.00	1,888.55	(591.45)
Misdemeanor Surcharge	250.00	105.00	(145.00)	3,900.00	2,830.00	(1,070.00)
Prosecution Fee	0.00	0.00	0.00	250.00	50.00	(200.00)
Technology Surcharge	150.00	60.00	(90.00)	2,295.00	1,680.00	(615.00)
Victim Restitution	65.00	12.50	(52.50)	2,898.95	1,015.50	(1,883.45)
Victim Witness Admin Fee	3.00	2.00	(1.00)	7.00	12.00	5.00
Victim Witness Surcharge	112.00	110.50	(1.50)	368.00	600.50	232.50
Witness Fee	0.00	20.00	20.00	0.00	20.00	20.00
Totals:	\$1,485.00	\$1,435.00	\$(50.00)	\$31,636.45	\$28,367.45	\$(3,269.00)

Thompson Falls City Court

User: CUC710

Citation By Officer
From 09/01/2026 to 09/29/2026
All Officers
All Revisions; All Statutes
Sorted By: Citation
All Case Types and Sub-Types
All Clerks

Officer: Derry, Michael

Finding:

Citation	Issued	Charge	Plea	Fine	Case
13714	9/26/2026	202603/6.5.1 202603		0.00	TK-795-2026-000020
13715	9/20/2026	202603/45-6-316 202603		0.00	TK-795-2026-000020

Finding Totals: Citation 2 Fines: 0.00

Finding: Bond Forfeited

Citation	Issued	Charge	Plea	Fine	Case
13712	9/12/2026	202603/61-8-309(1) 202603		30.00	TK-795-2026-000019

Finding Totals: Bond Forfeited Citation 1 Fines: 30.00

Finding: Dismissed by Prosecution

Citation	Issued	Charge	Plea	Fine	Case
13711	9/12/2026	202603/45-6-101(1) [1] 202603		0.00	TK-795-2026-000019
13711	9/12/2026	202603/45-8-101(1) 202603		0.00	TK-795-2026-000019

Finding Totals: Dismissed by Prosecution Citation 2 Fines: 0.00

Finding: Guilty

Citation	Issued	Charge	Plea	Fine	Case
13713	9/12/2026	202603/45-7-205(1) 202603		250.00	TK-795-2026-000019
13713	9/12/2026	202603/45-6-101(1) [1] 202603		510.00	TK-795-2026-000019

Finding Totals: Guilty Citation 2 Fines: 760.00**Totals For:** Derry, Michael Citation 7 Fines: 790.00

Thompson Falls City Court

User: CUC710

Citation By Officer
 From 09/01/2026 to 09/29/2026
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Nichols, Chris

Finding: Guilty

Citation	Issued	Charge	Plea	Fine	Case
13248	9/10/2026	202603/61-8-329(1) 202603		50.00	TK-795-2026-000019

Finding Totals:	Guilty	Citation	1	Fines:	50.00
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Totals For:	Nichols, Chris	Citation	1	Fines:	50.00
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Citation By Officer
From 09/01/2026 to 09/29/2026
All Officers
All Revisions; All Statutes
Sorted By: Citation
All Case Types and Sub-Types
All Clerks

Officer: Thornton, Jason

Finding:

Citation	Issued	Charge	Plea	Fine	Case
13644	9/10/2026	202603/61-8-302(1) [1] 202603		0.00	TK-795-2026-000019
13645	9/17/2026	202603/45-6-101(1) [1] 202603		0.00	TK-795-2026-000019

Finding Totals:	Citation	2	Fines:	0.00
Totals For: Thornton, Jason	Citation	2	Fines:	0.00
Report Totals:	Citation	10	Fines:	840.00

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the October 19 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Council Leave of Absence

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Lorraine Renard, President of Thompson Falls Woman's Club
Phone # 406-827-3521

request the following item be placed on the agenda for the _
October 19 2026 , City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: The Thompson Falls Woman's Club received the
General Federation of Women's Clubs State Award for the best
Community Improvement project during 2024-2026 administration.
The award was a check in the amount of \$100 and the club would like
to donate it to the city to help with maintenance expenses associated
with the radar speed feedback signs.

Time: 2 to 3 minutes

Action: Check Presentation to the City from the Woman's Club

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

I, Thompson Falls Main Street (Annie Wooden) Phone # 406-827-3421

Please give a brief description of the item to be discussed, approximate time you need and the results you would like to see.

Information: Fencing at Rose Garden Park – TFMS would like to donate fencing at the front of the park.

Time: 10 minutes

Action: _____

All agenda requests must be submitted by Noon on Wednesday before the Council Meeting.

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Meixele, from First Baptist Church Phone # 406-854-6312

request the following item be placed on the agenda for
the Oct. 19 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: Trunk-or-Treat on Mainstreet.
7th annual event request from First Baptist
Church Thompson Falls.

Time: 3pm until 8pm SAT Oct 31st.

Action: permit to close Broad St for
community children and family safety
that night.

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the October 19 2024, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Resolutions #877 & #878
Final Special Assessments for SIDs 3 & 4

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

RESOLUTION NO. 878

A RESOLUTION OF THE CITY OF THOMPSON FALLS LEVYING FINAL SPECIAL ASSESSMENTS FOR SPECIAL IMPROVEMENT DISTRICT NO. 4

WHEREAS, on December 12, 2022 the City of Thompson Falls, Montana (the "City") passed Resolution No. 823 which was a Resolution of Intention to Create City of Thompson Falls Special Improvement District No. 4 (the "District") and to levy special assessments against benefited properties within the District in order to pay a portion of the Improvements outlined in Section 1 of Resolution No. 823; and

WHEREAS, as part of Resolution No. 823, the City set a public hearing and protest period for Properties within the proposed District to submit written protests regarding the creation of the District; and

WHEREAS, a protest hearing was held on January 9, 2023, nineteen days after the passage of Resolution No. 822. Subsequently, the City passed Resolution No. 826 on January 9, 2023, in which the District (i) determined the benefited properties within the District, (ii) chose the method of assessments, and (iii) estimated the annual payment of the special assessment amount for each lot to be \$279 as shown on Exhibit "A" to Resolution No. 826, based on 160 benefitted lots; and

WHEREAS, the City, on June 12, 2023, adopted its Resolution No. 833 reflecting the planned issuance of a \$750,000 Special Assessment Bond of the District payable over 20 years in semi-annual payments at 1.250% (plus $\frac{1}{2}$ of 1%, as required by Section 7-12-4189(1)(a), MCA); and

WHEREAS, the City has subsequently determined to exempt the lots shown as highlighted in yellow on Exhibit "A" from annual special assessments because such the District has determined that such lots do not derive a benefit from the Improvements (referenced in Resolution No. 823), and are therefore not a benefitted property as described in Resolution No. 823, and this results in 153 lots assessed and an annual special assessment on each lot of \$292.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thompson Falls as follows:

1. The City hereby levies the special assessments against the benefited properties described in the attached Exhibit "A" for the payment of the SID No. 4 Bond. The City directs that a copy of this Resolution, certified by the City Clerk, be delivered to the Sanders County Clerk and Recorder within two (2) days of the date hereof. The special assessments will be made based on the method of assessment described in Section 7 of Resolution No. 823. The first semi-annual assessment will be payable on November 30, 2026, and each semi-annual assessment will be due each May 31st and November 30th thereafter for the term of the SID No. 4 Bond. The total number of lots subject to the special assessment is 153 (a decrease of seven (7) lots due to aggregations after the passage of Resolution No. 823 and the removal of lots deriving no benefit from the Improvements), and the total principal special assessment, based on the Bond, will be \$4,901.96. The annual principal and interest assessment per lot is hereby levied at \$292, which may be payable semi-annually in the amount of \$146, starting November 30, 2026.

2. Pursuant to Section 7-12-4181, MCA, the City Clerk/Treasurer is to certify to the Department of Revenue, at the same time that the copy of the resolution determining the annual levy for general taxes is certified by the City Clerk to the County Clerk, all special assessments and taxes levied and assessed in accordance with any of the provisions of Title 7, Chapter 12, Parts 41 and 42, MCA.

PASSED AND ADOPTED by the Town Council of Thompson Falls, Montana, this []th day of June, 2026.

ATTEST:

Mayor

City Clerk/Treasurer

EXHIBIT “A”

RESOLUTION NO. 877

A RESOLUTION OF THE CITY OF THOMPSON FALLS LEVYING FINAL SPECIAL ASSESSMENTS FOR SPECIAL IMPROVEMENT DISTRICT NO. 3

WHEREAS, on December 12, 2022 the City of Thompson Falls, Montana (the "City") passed Resolution No. 822 which was a Resolution of Intention to Create City of Thompson Falls Special Improvement District No. 3 (the "District") and to levy special assessments against benefited properties within the District in order to pay a portion of the Improvements outlined in Section 1 of Resolution No. 822; and

WHEREAS, as part of Resolution No. 822, the City set a public hearing and protest period for Properties within the proposed District to submit written protests regarding the creation of the District; and

WHEREAS, a protest hearing was held on January 9, 2023, nineteen days after the passage of Resolution No. 822. Subsequently, the City passed Resolution No. 8256 on January 9, 2023, in which the District (i) determined the benefited properties within the District, (ii) chose the method of assessments and (iii) estimated the annual payment of the special assessment amount for each lot to be \$356 as shown on Exhibit "A" to Resolution No. 825, based on 186 benefitted lots; and

WHEREAS, the City, on June 12, 2023, adopted its Resolution No. 833 reflecting the planned issuance of a \$1,100,000 Special Assessment Bond of the District payable over 20 years in semi-annual payments at 1.375% (plus ½ of 1%, as required by Section 7-12-4189(1)(a), MCA); and

WHEREAS, the City has determined to exempt the lots shown highlighted as yellow on Exhibit "A" from annual special assessments because such the District has determined that such lots do not derive a benefit from the Improvements (referenced in Resolution No. 822), and are therefore not a benefitted property as described in Resolution No. 822 and this results in 178 lots assessed and annual special assessment on each lot of \$372.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thompson Falls as follows:

1. The City hereby levies the special assessments against the benefited properties described in the attached Exhibit "A" for the payment of the SID No. 3 Bond. The City directs that a copy of this Resolution, certified by the City Clerk, be delivered to the Sanders County Clerk and Recorder within two (2) days of the date hereof. The special assessments will be made based on the method of assessment described in Section 7 of Resolution No. 822. The first semi-annual assessment will be payable on November 30, 2026, and each semi-annual assessment will be due each May 31st and November 30th thereafter for the term of the SID No. 3 Bond. The total number of lots subject to the special assessment is 178 (a decrease of eight (8) lots due to aggregations after the passage of Resolution No. 822 and the removal of lots deriving no benefit from the Improvements) and the total principal special assessment, based on the Bond, will be \$6,179.78. The annual principal and interest assessment per lot is hereby levied at \$372, which may be payable semi-annually in the amount of \$186, starting November 30, 2026.

2. Pursuant to Section 7-12-4181, MCA, the City Clerk/Treasurer is to certify to the Department of Revenue, at the same time that the copy of the resolution determining the annual levy for general taxes is certified by the City Clerk to the County Clerk, all special assessments and taxes levied and assessed in accordance with any of the provisions of Title 7, Chapter 12, Parts 41 and 42, MCA.

PASSED AND ADOPTED by the Town Council of Thompson Falls, Montana, this []th day of July 2026.

ATTEST:

Mayor

City Clerk/Treasurer

EXHIBIT "A"

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, _____ Phone # _____

request the following item be placed on the agenda for
the October 19 2026, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Stormwater PER Pay App

for Reimbursement

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

Kelliann Barton

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Thursday, October 15, 2026 7:30 AM
To: Kelliann Barton (tfl3557@blackfoot.net)
Cc: Gussie O'Connor (tfallsmayor@blackfoot.net); Carrie Gardner; Craig Erickson
Subject: Stormwater Project - Planning Grant Closeout and Requests for Funds
Attachments: MCEP and DNRC Requests for Funds and Project Closeout_October 2026_Final.pdf; TFalls Stormwater PER USFS 10142026.xlsx

Good morning, Kelliann,

We have provided each document associated with the final funding requests from the Stormwater Project's MCEP and RRGL planning grants.

Please arrange for the following documents to be signed and returned to me.

- MCEP Request for Funds #2 – PDF page 1
- DNRC Vendor Invoice #2 – PDF page 2
- DNRC Certificate of Compliance – PDF page 6
- MCEP Certification of Completion and Status of Funds Report – PDF page 8
- DNRC Signature Authorization Form – PDF page 18

Feel free to contact me if you have any questions.



Craig Erickson, CGW

Senior Funding Specialist

d: (406) 495-6189

c: (406) 399-0104

250 Helen P Clarke Street
Helena, MT 59601

This message is being sent to you as official business of Great West Engineering. This email and any attachments may be confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

**MONTANA COAL ENDOWMENT PROGRAM
REQUEST FOR FUNDS FORM
FOR INFRASTRUCTURE PLANNING GRANTS**

SECTION I - MCEP RECIPIENT INFORMATION				
MCEP CONTRACT NUMBER MT-MCEP-PL-25-041B	DRAWDOWN NUMBER # Two (2)	TOTAL AMOUNT REQUESTED \$38,801.75		
NAME AND ADDRESS OF MCEP RECIPIENT: City of Thompson Falls PO Box 99 Thompson Falls, MT 59873	MAKE DEPOSIT PAYABLE TO: First Security Bank 107 Fulton Street Thompson Falls, MT 59783 ACCOUNT & ABA (Routing) NUMBERS (last four only): Acct# 775684 ABA#092901337			
SECTION II - FINANCIAL INFORMATION				
	A Amount of MCEP Grant	B MCEP Grant Amount Expended Prior To This Draw	C MCEP Grant Amount Requested	D MCEP Grant Balance Remaining After This Draw
ENGINEERING/PROF SERVICES	\$40,000.00	\$18,062.00	\$20,739.75	\$1,198.25
SECTION III - PROJECT STATUS (Please provide a brief description of what has been accomplished)				
The City of Thompson Falls completed a comprehensive Preliminary Engineering Report (PER) evaluating its existing stormwater system and identifying improvements needed to address drainage, erosion, roadway deterioration, and public-safety concerns. The PER documented existing infrastructure and deficiencies, evaluated current and future stormwater flows, reviewed environmental considerations, developed and compared multiple improvement alternatives, estimated capital and operation and maintenance costs, and evaluated the City's financial capacity and potential funding sources. The planning process resulted in a recommended project consisting of a four-year cycle for cleaning and inspecting existing stormwater infrastructure and phased construction of shallow aggregate swales along streets on the Hill to reduce erosion, control stormwater runoff, and improve roadway safety.				
SECTION IV - LOCAL APPROVAL - Please also attach closeout form if this is the final draw. Submit draw requests and supporting documentation to: Montana Department of Commerce, PO Box 200523, Helena MT 59620-0523				
DATE:	SIGNATURE		TITLE Mayor	
DATE:	COUNTERSIGNATURE		TITLE Mayor	
SECTION V - Commerce APPROVAL				
EXPENDITURES ARE REASONABLE, APPROPRIATE FINANCIAL NUMBERS, SIGNATURES CORRECT CONSISTENT WITH PRECEDING DRAW, SABHRS _____		APPROVED BY: TITLE: DATE:		

STATE OF MONTANA VENDOR INVOICE	Instructions to Vendor (Grant/Contract Recipient): Return this invoice signed by the authorized representative. Attach backup documentation and business invoices listed below. Submit to your grant manager or DNRC Liaison.
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, Montana 59763	BILLED TO DNRC-CARDD PO BOX 201601 Helena, MT 59620-1601 Attn Grant Manager: Katherine Certalic

PROJECT INFORMATION:				
Grant Agreement Number:	RPG-24-0798	Project Title:	Stormwater Preliminary Engineering Report (PER)	
Period of Performance:	November 11, 2024 - September 15, 2026	Reimbursement Request Number:	Two	
DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:				
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	40680	24-Aug-26	Professional/Technical - Stormwater PER	\$ 10,080.75
Great West Engineering	40854	23-Sep-26	Professional/Technical - Stormwater PER	\$ 10,659.00
GRAND TOTAL				\$ 20,739.75

<i>In signing below, I certify that this invoice is correct in all respects and that payment has not been received.</i>			
Recipient Authorized Official Name	Gussie O'Connor	Title	Mayor
Recipient Authorized Official Signature		Date Processed	

STATE USE ONLY			
APPROVED FOR PAYMENT			
Authorized Signature		Date Signed	

DNRC FINAL REPORT**Stormwater Preliminary Engineering Report****City of Thompson Falls, Montana**

DNRC GRANT AGREEMENT	RPG-24-0798
PROJECT TITLE	Stormwater Preliminary Engineering Report (PER)
RECIPIENT	City of Thompson Falls
MAILING ADDRESS	PO Box 99, Thompson Falls, MT 59873
TELEPHONE	(406) 827-3557
PERIOD OF PERFORMANCE	November 11, 2024 - September 15, 2026
PROJECT FUNDING	\$40,000 DNRC planning grant; \$40,000 MCEP planning grant; \$80,000 total project budget
PRIMARY CONTACT	Gussie O'Connor, Mayor PO Box 99, Thompson Falls, MT 59873 (406) 827-3557
ALTERNATE CONTACT	Carrie Gardner, PE Great West Engineering 205 Helene P. Clarke Street, Helena, MT 59601 (406) 449-8627
COPIES AVAILABLE FROM	City of Thompson Falls PO Box 99, Thompson Falls, MT 59873 (406) 827-3557

Submitted to**Montana Department of Natural Resources and Conservation**

This project is based upon work supported by the Department of Natural Resources and Conservation under Agreement No. RPG-24-0798.

1. Introduction

The City of Thompson Falls used DNRC and Montana Coal Endowment Program planning funds to prepare a comprehensive Preliminary Engineering Report for the City's stormwater system. The planning area encompasses Thompson Falls and contributing drainage areas, with particular attention to high-velocity runoff from the area locally known as the Hill. The project evaluated drainage, erosion, roadway deterioration, and public safety concerns and produced a technically sound and financially feasible plan for future stormwater improvements. The project location and planning area are shown in the location map included in the attached Final Stormwater Preliminary Engineering Report.

2. Work Completed and Results

The PER documented existing stormwater infrastructure and system ownership, modeled existing and projected runoff, evaluated environmental and socioeconomic conditions, identified system deficiencies, developed and compared collection and storage alternatives, prepared cost estimates and life-cycle analyses, and evaluated potential funding and implementation strategies. City staff, the City Council, and the public provided input during the planning process, including at a public meeting held August 27, 2026.

The analysis found that most existing infrastructure remains serviceable and that comprehensive system replacement is not warranted. The recommended approach combines a four-year cycle of cleaning and inspection of existing stormwater infrastructure with the phased construction of shallow aggregate swales along streets on the Hill. The first phase would address the areas of greatest immediate concern. No new stormwater storage facilities are recommended.

The project met its central objective by completing both a draft and a final PER that identified potential shortcomings in the stormwater system, evaluated feasible alternatives, and prioritized future investment. All grant-funded work remained within the approved planning scope; no construction or other out-of-scope work was performed.

3. Resource and Public Benefits

The completed PER gives the City a current assessment of its stormwater system, a prioritized capital improvement plan, preliminary costs, and a strategy for securing implementation funding. The recommended improvements are intended to reduce erosion and sediment transport, protect roadway shoulders, improve roadway safety, and reduce the need for recurring street sweeping and gravel replacement following storm events. Because this grant funded planning rather than construction, the principal benefits achieved during the grant period are improved system understanding, documented project need, and a practical path toward implementation.

4. Project Administration

The original grant agreement anticipated completion by December 31, 2025. The approved period of performance ultimately ended September 15, 2026. The additional time allowed the City and its engineer to complete the alternatives analysis, present the draft PER to the community, receive public input, and finalize the report. The project was completed by the approved September 15, 2026 deadline. No significant technical problems prevented completion. Affordability remained an important consideration, so the PER emphasized targeted, phased improvements rather than a comprehensive system replacement. For a similar planning effort, the City would establish the public-review and adoption schedule earlier to allow additional time for review and closeout.

5. Project Budget and Expenditures

The approved project budget totaled \$80,000, consisting of a \$40,000 DNRC planning grant and a \$40,000 MCEP planning grant. Project invoices were divided equally between the two grants to satisfy the MCEP one-to-one match requirement. Total eligible expenditures were \$77,603.50, leaving \$2,396.50 unspent.

Funding source	Award	Expenditures	Unspent balance
DNRC RPG-24-0798	\$40,000.00	\$38,801.75	\$1,198.25
MCEP-ARPA-PL-25-041	\$40,000.00	\$38,801.75	\$1,198.25
TOTAL	\$80,000.00	\$77,603.50	\$2,396.50

Great West Engineering efficiently completed the project under budget. Actual professional service costs were \$2,396.50 below the approved budget. The remaining balance consists of \$1,198.25 from each planning grant and will not be requested for reimbursement. No unbudgeted expenses were incurred.

6. Project Completion and Deliverables

The principal deliverable, the City of Thompson Falls Stormwater Improvements Preliminary Engineering Report, was completed. It includes the existing-system evaluation, alternatives analysis, recommended improvements, preliminary cost estimates, environmental review, financial analysis, potential funding strategy, and implementation schedule. Because the grant funded planning and did not include construction, as-built drawings are not applicable. The required DNRC Certificate of Compliance and the DNRC Statement of Completion form are included at the end of this report for signature.

7. Supporting Documentation

- Final Stormwater Preliminary Engineering Report, including project location and planning-area maps
- Final financial worksheets and reimbursement documentation
- Recipient's Certificate of Compliance
- DNRC Statement of Completion

FINAL REPORT
CERTIFICATE OF COMPLIANCE

Recipient:	City of Thompson Falls
Project Name:	Stormwater Preliminary Engineering Report
Grant Number:	RPG-24-0798
Grant Amount:	\$40,000.00

I, the undersigned, being duly qualified, respectfully, of the City of Thompson Falls, Sanders County, State of Montana, certify that the above-named project is in full compliance with all covenants and conditions set forth in DNRC Grant Agreement RPG-24-0798 between the City of Thompson Falls and the State of Montana, Department of Natural Resources and Conservation.

I understand that any money remaining after the final payment will be returned to the appropriate accounts at DNRC.

Gussie O'Connor, Mayor
Authorized Recipient Signature

Date

STATEMENT OF COMPLETION

Recipient: City of Thompson Falls
Project Name: Stormwater Preliminary Engineering Report
Grant Number: RPG-24-0798
Grant Amount: \$40,000.00

I, Carrie Gardner, PE (Project Engineer), a Registered Professional Engineer in the State of Montana, license number 40759PE, do hereby state that the above-named project was completed according to the DNRC grant agreement and W2ASACT Uniform Preliminary Engineering Report Guidelines.

I further state that, as a planning project, the preparation of record ("as-built") drawings is not applicable.

Carrie Gardner, PE	40759PE
Name	P.E. Number

Signature	Date
Great West Engineering	

205 Helene P. Clarke Street
Helena, MT 59601

Please consult the DNRC liaison to verify whether this form is required for this planning project.



REMIT PAYMENT TO:
250 Helen P Clarke St.
Helena, MT 59601
Phone: (406) 449-8627



Secure online payment processing for this invoice via ACH or credit card is available at
<https://www.billandpay.com/go/greatwesteng>

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 40680
Date 08/24/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from July 19, 2026 through August 22, 2026

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	96.50	166.00	16,019.00
Engineer 5	12.00	214.00	2,568.00
	4.75	226.00	1,073.50
Project Administrator	0.50	158.00	79.00
Certified Grant Writer 2	1.00	191.00	191.00
Reimbursables			

	Units	Rate	Billed Amount
Project Expenses			231.00
Phase subtotal			20,161.50
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			20,161.50

Invoice total **20,161.50**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	36,124.00	56,285.50	20,161.50
Total	80,000.00	36,124.00	56,285.50	20,161.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37274	08/23/2025	2,720.00					2,720.00
39183	03/24/2026	546.50					546.50
39862	05/26/2026	2,585.50				2,585.50	
40361	07/24/2026	3,121.00		3,121.00			
40680	08/24/2026	20,161.50	20,161.50				
Total		29,134.50	20,161.50	3,121.00	0.00	2,585.50	3,266.50

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.



REMIT PAYMENT TO:
250 Helen P Clarke St.
Helena, MT 59601
Phone: (406) 449-8627



Secure online payment processing for this invoice via ACH or credit card is available at
<https://www.billandpay.com/go/greatwesteng>

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 40854
Date 09/23/2026

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from August 16, 2026 through September 19, 2026

Task Order No. 7 - Stormwater Preliminary Engineering Report (PER)

Study & Report Phase

Professional Fees

	Hours	Rate	Billed Amount
Project Coordinator	1.50	120.00	180.00
Engineer 2	41.50	166.00	6,889.00
Engineer 3	6.75	177.00	1,194.75
Engineer 4	7.50	187.00	1,402.50
Engineer 5	44.50	214.00	9,523.00
	1.50	226.00	339.00
Project Administrator	0.75	158.00	118.50
Certified Grant Writer 2	8.75	191.00	1,671.25
Phase subtotal			21,318.00
Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) subtotal			21,318.00

Invoice total **21,318.00**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
66-13 TASK ORDER NO. 7 - STORMWATER PRELIMINARY ENGINEERING REPORT (PER)				
66.1-13 STUDY & REPORT PHASE	80,000.00	56,285.50	77,603.50	21,318.00
Total	80,000.00	56,285.50	77,603.50	21,318.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
37274	08/23/2025	2,720.00					2,720.00
39183	03/24/2026	546.50					546.50
40361	07/24/2026	3,121.00			3,121.00		
40680	08/24/2026	20,161.50		20,161.50			
40854	09/23/2026	21,318.00	21,318.00				
Total		47,867.00	21,318.00	20,161.50	3,121.00	0.00	3,266.50

City of Thompson Falls
Project 1-21204 Thompson Falls On-Call 2021

Invoice number 40854
Date 09/23/2026

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
9/15/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	6.25	\$214.00	\$1,337.50	Final PER Review, updates for finalizing
9/15/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Ki-Ai McBride	Project Administrator	0.75	\$158.00	\$118.50	Closeout and invoice review
9/14/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	1.00	\$166.00	\$166.00	final per cleanup
9/14/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	5.50	\$214.00	\$1,177.00	Stormwater PER final Review
9/14/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Cheri Anderson	Project Coordinator	1.50	\$120.00	\$180.00	format PER, create bookmarked PDF
9/13/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	3.50	\$214.00	\$749.00	PM PER Review
9/11/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	6.00	\$166.00	\$996.00	qa/qc, update per and appendix
9/11/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.00	\$214.00	\$214.00	PM
9/10/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	1.00	\$166.00	\$166.00	tehcnical qa/qc
9/10/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.50	\$214.00	\$321.00	PM -Final PER, invoices
9/10/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Logan Dunlap	Engineer 4	1.00	\$187.00	\$187.00	QC review meeting with Paul
9/10/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	1.50	\$191.00	\$286.50	Completed the startup documents and prepared each request for funds from the DNRC and MCEP planning grants and sent them to City Clerk QC Review - PER
9/10/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Meagan Key	Engineer 3	5.00	\$177.00	\$885.00	
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	1.00	\$166.00	\$166.00	upate figures
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.25	\$214.00	\$267.50	PM -Final PER, invoices
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Logan Dunlap	Engineer 4	0.50	\$187.00	\$93.50	QC discussion and documentation
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Joshua Sommer	Engineer 5	0.50	\$226.00	\$113.00	Comments review w/ Logan.
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	2.00	\$191.00	\$382.00	PER Funding Section
9/9/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Meagan Key	Engineer 3	1.75	\$177.00	\$309.75	QC Review - PER
9/8/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	4.00	\$166.00	\$664.00	update per with financials
9/8/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.00	\$214.00	\$214.00	PM -PER closeout discussions with Craig E

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
9/8/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Logan Dunlap	Engineer 4	6.00	\$187.00	\$1,122.00	PER Hydrology QC review
9/8/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	0.50	\$191.00	\$95.50	Funding section
9/4/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	1.00	\$191.00	\$191.00	PER and funding discussion with CG and PK
9/4/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	1.50	\$166.00	\$249.00	budget, rate analysis
9/4/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	PM -Funding discussion to finalize PER
9/3/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	PM
9/2/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	0.25	\$214.00	\$53.50	Review questions w/ Paul, coordination of QA/QC
9/2/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	4.00	\$166.00	\$664.00	PER wrap up and funding sceanrio
9/1/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.00	\$214.00	\$214.00	PM
9/1/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	4.00	\$166.00	\$664.00	funding scenarios
9/1/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	0.50	\$191.00	\$95.50	Rate Analysis QA/QC
8/31/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.25	\$214.00	\$267.50	PM
8/31/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	3.00	\$166.00	\$498.00	per funding update , public comment
8/31/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	2.75	\$191.00	\$525.25	Worked on funding scenarios
8/28/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	PM
8/28/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	0.25	\$191.00	\$47.75	Funding discussion; sent RFI to Aaron Pratt at the EDA;
8/27/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	Public hearing
8/27/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	8.00	\$214.00	\$1,712.00	Public hearing
8/27/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	4.00	\$166.00	\$664.00	presentation
8/26/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	0.75	\$214.00	\$160.50	Public Hearing
8/26/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	1.25	\$214.00	\$267.50	Public Hearing

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
8/26/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	5.00	\$166.00	\$830.00	PER and financials update
8/26/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Craig Erickson	Certified Grant Writer 2	0.25	\$191.00	\$47.75	Discussed project status with Carrie; reviewed and updated Chapter 8
8/25/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	Review presentation, PER for public hearing. Discussion on rates, etc.
8/25/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	4.00	\$166.00	\$664.00	financial review, figures update
8/24/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Jeremiah Theys	Engineer 5	1.00	\$226.00	\$226.00	Check in
8/24/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Carrie Gardner	Engineer 5	2.00	\$214.00	\$428.00	PM
8/24/2026	40854	66-13 Task Order No. 7 - Stormwater Preliminary Engineering Report (PER) 66.1-13 Study & Report Phase	Paul Karcher	Engineer 2	3.00	\$166.00	\$498.00	PER and presentaiton
Total		TOTAL			112.75		\$21,318.00	

**City of Thompson Falls
Signature Certification Form**

Montana Department of Commerce
Community MT – Montana Coal Endowment Program
301 S. Park Avenue
PO Box 200523
Helena, Montana 59620-0523

This is to certify that the following officials¹ are authorized to sign requests for reimbursements for the Montana Coal Endowment Program (MCEP) funds for the City of Thompson Falls, 2025 Biennium MCEP grant:

- | | | |
|----|--|----------------|
| 1. | <u>Gussie O'Connor</u>
Signature
Gussie O'Connor
Printed Name | Mayor
Title |
| 2. | <u>Kelliann Barton</u>
Signature
Kelliann Barton
Printed Name | Clerk
Title |
| 3. |
Signature

Printed Name |
Title |

It is understood that any two of the above signatories must sign each request for reimbursement submitted.

²I hereby certify that I have witnessed the signing of the above-named signatures.

Bonnie Smith Date: 9/16/2026
Signature of Witness

Bonnie Smith - NAR
Typed Name and Title of Witness

SUBSCRIBED AND SWORN TO, before me, a Notary Public for the State of Montana, on the 11th day of September, 2026

(Notary Seal) Julie L Sol
Notary Public for the State of Montana (type or print name)
Residing at Thompson Falls
My Commission expires 11/30/2028

¹Suggested signatories include the chief elected official (Mayor, Chairperson of County Commission, Tribal Chairperson and/or Tribal Council Members), city or county clerk or treasurer, or other local officials. Consultants under contract may not be a signatory.

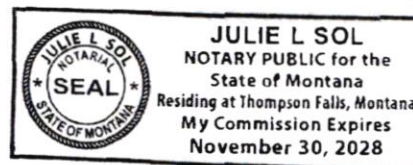


Exhibit 2-D
Designation of Depository for Direct Deposit of MCEP Funds

SECTION I (To be completed by MCEP recipient)

The First Security Bank
Name, Address and ZIP Code of MCEP Recipient's Bank
has been designated as the depository for all funds to be received from the Montana Department
of Commerce resulting from MCEP Contract No.
MT-ARPA-PL-25-041 for deposit to: ☒ checking or ☐ savings
City of Thompson Falls 775684 092901337
Account Name / Account # / American Bankers Association # (ABA -Routing/Transit)

City of Thompson Falls PO Box 99, Thompson Falls, MT 59873
Name of Grant Recipient Address

Signature of Chief Elected Official Date Mayor
or Executive Officer Title of Chief Elected Official
or Executive Officer

tfl3557@blackfoot.net
Email address for notification of payments made to grantee from MCEP

Section II (To be completed by the bank)

The account identified in Section I has been established with this bank. All necessary documentation,
including a power of attorney where necessary, which will legally enable this depository to receive state
warrants from the State Auditor's Office for deposit to:

City of Thompson Falls Account Number: 775684
Account Name and/or Number

First Security Bank PO Box 3500, Thompson Falls, MT 59873

Name of Bank

Address


Signature of Authorized Bank Officer

NAR
Title of Authorized Bank Officer

9/16/26
Date



CONSERVATION AND RESOURCE DEVELOPMENT DIVISION

Renewable Resource Grant Program - RRG

Reclamation Development Grant Program - RDG

SIGNATURE AUTHORIZATION FORM

Please review the executed grant agreement prior to submitting this request. Authorized officials may designate additional representatives from the local government to sign reimbursement requests on behalf of the grant recipient. Please complete this form and return to DNRC. The grant recipient may attach a signed resolution as additional documentation to accompany this request.

GRANT RECIPIENT (LOCAL GOVERNMENT)	TITLE OF PROJECT	GRANT AGREEMENT NUMBER(S)
City of Thompson Falls	Stormwater PER	RPG-24-0798

AUTHORIZED REPRESENTATIVE(S) TO SIGN REQUEST FOR REIMBURSEMENT¹

PRINTED NAME	TITLE	SIGNATURE
Gussie O'Connor	Mayor	

As the AUTHORIZED OFFICIAL², I designate the additional representative(s) to sign reimbursement requests for the above referenced grant(s).

PRINTED NAME	TITLE	SIGNATURE	DATE SIGNED

I hereby certify that I have witnessed the signing of the above-named signatures.

PRINTED NAME OF WITNESS ³	SIGNATURE	DATE SIGNED
Kelliann Barton		

¹ Enter the names and titles of other representatives from the local government authorized to request reimbursement on behalf of the grant recipient. Consultants, Conservation District Administrators, Grant Managers or staff reimbursed by the grant agreement MAY NOT be signatories.

² AUTHORIZED OFFICIAL: Individual with the authority to enter into a legal agreement with DNRC. DNRC REQUIRES that the grant agreements and reimbursement forms be signed by an authorized official of the local government entity.

³ Suggested witness is an elected official or local government official other than the above signatories.

DNRC REVIEW AND APPROVAL

I have reviewed the request to designate the additional authorized signers to submit grant reimbursement requests to DNRC.

- ✓ The authorized official above matches the executed grant agreement.
- ✓ The additional signatories have the authority to represent the grant recipient and are not being reimbursed by grant funds.

DNRC REMARKS:		
DNRC Grant Manager	Signature	Date
DNRC Program Manager	Signature	Date