

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 2-10 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Sewer Project Reimbursement
Phases 1 & 2 RD # 4,879.25

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

tfl3557@blackfoot.net

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Wednesday, February 5, 2025 1:21 PM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: Request for Funds - Phase 1 & Phase 2 Wastewater
Attachments: RD RFF #34 with Supporting Documents.pdf; Status of Funds Update - February 2025.xlsx; Invoice Tracking - February 2025.xlsx

Chelsea,

I have sent you each of the documents associated with the request for funds #34 from the Phase 1 and Phase 2 project's RD grant. Please arrange for the city's request for funds and the engineering invoice summary to be signed and returned to me.

Let me know if you have any questions.



Craig Erickson, CGW
Senior Funding Specialist

d: (406) 495-6189
c: (406) 399-0104

2501 Belt View Drive
Helena, MT 59601

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City of Thompson Falls



Mayor
Russlyn
Leivestad

City Attorney
Timothy Goen

Ward I
Larry Lack
Raoul Ribeiro

Ward II
Earlene Powell
Katherine Maudrone

Ward III
Hayley Allen-
Blakney
Shawni Vaught

February 10, 2025

USDA Rural Development
Attention: Jennifer Baldassin
3550 Mullan Road, Suite 106
Missoula, MT 59808

RE: City of Thompson Falls Request for Reimbursement

Dear Ms. Baldassin:

The Thompson Falls City Council has finished reviewing the request for reimbursement for the most recent progress payment for Phases 1 and 2 of the wastewater system projects. We support the amount requested by the vendor and request your approval for this month's release of funds from the Rural Development grant. Please find the invoices enclosed with our request, as shown in the table below.

Vendor Name	Invoice Number	Invoice Date	Amount Requested	RD Grant
Great West Eng (Construction)	35076	01/24/25	\$ 221.25	\$ 221.25
Great West Eng (Post-Construction)	35076	01/24/25	\$ 884.50	\$ 884.50
Great West Eng (Grant Administration)	35077	01/24/25	\$ 3,773.50	\$ 3,773.50
Total			\$ 4,879.25	\$ 4,879.25

We have attached copies of the fund status and invoice tracking spreadsheets to support this reimbursement request.

Sincerely,

Russlyn Leivestad, Mayor

ATTEST:

Chelsea Peterson, Clerk/Treasurer



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35076
Date 01/24/2025

Project 1-16137 THOMPSON FALLS
WASTEWATER PER

Professional Services from December 15, 2024 through January 18, 2025

		Amount	
<hr/>			
11-13 Preliminary Design			
	Contract Amount	445,000.00	
	Percent Complete	100.00	
	Prior Billed	445,000.00	
	Total Billed	445,000.00	
			Current Billed 0.00
12-13 Final Design			
	Contract Amount	412,000.00	
	Percent Complete	100.00	
	Prior Billed	412,000.00	
	Total Billed	412,000.00	
			Current Billed 0.00
13-13 Bidding & Negotiating Phase			
	Contract Amount	84,500.00	
	Percent Complete	100.00	
	Prior Billed	84,500.00	
	Total Billed	84,500.00	
			Current Billed 0.00
14-13 Construction			
	Contract Amount	667,000.00	
	Percent Complete	98.83	
	Prior Billed	659,000.00	
	Total Billed	659,221.25	
			Current Billed 221.25
15-13 Post-Construction			
	Contract Amount	63,000.00	
	Percent Complete	38.12	
	Prior Billed	23,129.00	
	Total Billed	24,013.50	
			Current Billed 884.50
			Total 1,105.75
			<hr/>
		Invoice total	1,105.75
			<hr/>

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
11-13 Preliminary Design	445,000.00	100.00	445,000.00	445,000.00	0.00	0.00	0.00
12-13 Final Design	412,000.00	100.00	412,000.00	412,000.00	0.00	0.00	0.00
13-13 Bidding & Negotiating Phase	84,500.00	100.00	84,500.00	84,500.00	0.00	0.00	0.00
14-13 Construction	667,000.00	98.83	659,000.00	659,221.25	7,778.75	1.17	221.25
15-13 Post-Construction	63,000.00	38.12	23,129.00	24,013.50	38,986.50	61.88	884.50
66-13 Resident Project Representative	687,500.00	97.34	669,183.38	669,183.38	18,316.62	2.66	0.00
67-13 Additional Services - MPDES Permitting Assistance	800.00	100.01	800.10	800.10	-0.10	-0.01	0.00
68-13 Additional Services - TSEP Grant	9,000.00	100.00	9,000.00	9,000.00	0.00	0.00	0.00
69-13 Additional Services - RRGL Grant	2,000.00	100.08	2,001.50	2,001.50	-1.50	-0.08	0.00
70-13 Additional Services - CDBG Grant	12,000.00	5.72	686.78	686.78	11,313.22	94.28	0.00
71-13 Additional Services - USDA RD Loan & Grant	4,000.00	96.71	3,868.50	3,868.50	131.50	3.29	0.00
74-13 Additional Services: Geotechnical Analysis	55,000.00	100.00	55,000.00	55,000.00	0.00	0.00	0.00
75-13 Additional Services: Right-of-Way/Easements & Permitting	30,000.00	99.96	29,987.14	29,987.14	12.86	0.04	0.00
76-13 Additional Services: O&M Manual	15,000.00	0.00	0.00	0.00	15,000.00	100.00	0.00
77-13 Additional Services: DLA Grant Application	5,000.00	100.43	5,021.71	5,021.71	-21.71	-0.43	0.00
78-13 Additional Services: Railroad Easement	9,800.00	81.62	7,999.05	7,999.05	1,800.95	18.38	0.00
Total	2,501,600.00	96.27	2,407,177.16	2,408,282.91	93,317.09	3.73	1,105.75

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34262	10/26/2024	4,225.00				4,225.00	
35076	01/24/2025	1,105.75	1,105.75				
Total		5,330.75	1,105.75	0.00	0.00	4,225.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35077
Date 01/24/2025

Project **1-16137 Thompson Falls Wastewater
PER**

Professional Services from December 15, 2024 through January 18, 2025

Additional Services: Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4			
Carrie A. Gardner	1.75	185.00	323.75
Pay app questions Close out grant paperwork/questions with Craig Review budget w/ Craig E. Call with Rd/Craig (re government shutdown questions)			
	3.25	194.00	630.50
Pay app 33 (budget review) Grant discussions w/ Craig E. Draw package and review with Craig Erickson Budget & close out discussions with Craig Discussion with Craig on project closeout Budget review			
Certified Grant Writer 2			
Craig R. Erickson	8.75	175.00	1,531.25
Complete closeout documents and sent with requests for funds to MDOC and DNRC. Also sent request for funds to Jen Baldassin. Finalized draws and closeout reports and sent them to RD, DNRC, and MDOC. Budget discussion with Carrie			
	7.00	184.00	1,288.00
Responded to RFI from Melissa Downing regarding RRG #2. Responded to RFI from Melissa Downing regarding RRG closeout Discussed project status with Carrie Phone call with Erin McKeon from the Montana Department of Commerce January requests for funds Updated January funding package for Chelsea; phone call with Chelsea Phone call with Nathan Bilyeu to discuss legal fees Sent reimbursement requests to funding agencies.			
Phase subtotal			3,773.50
Invoice total			3,773.50

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
73-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	160,000.00	145,814.51	149,588.01	3,773.50
Total	160,000.00	145,814.51	149,588.01	3,773.50



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls

Project **1-16137 Thompson Falls Wastewater PER**

Invoice number 35077

Date 01/24/2025

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34261	10/26/2024	1,018.75				1,018.75	
35077	01/24/2025	3,773.50	3,773.50				
	Total	4,792.25	3,773.50	0.00	0.00	1,018.75	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

EJCDC Engineering Invoice Summary

City of Thompson Falls, MT						Invoice Number:	35076+35077
						Invoice Date:	1/24/2025
						Due Date:	2/23/2025
Project: Wastewater Collection System Phases 1 & 2						Billing Period:	12/15/24 - 01/18/25
	Exhibit C payment Service Performed	Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Study and Report Phase	\$ -	\$ -	\$ -			\$ -
	Preliminary Design Phase	\$ 440,000.00	\$ 5,000.00	\$ 445,000.00	\$ 445,000.00		\$ -
	Final Design Phase	\$ 405,000.00	\$ 7,000.00	\$ 412,000.00	\$ 412,000.00		\$ -
	Bidding Phase	\$ 75,000.00	\$ 9,500.00	\$ 84,500.00	\$ 84,500.00		\$ -
	Construction Phase	\$ 660,000.00	\$ 7,000.00	\$ 667,000.00	\$ 659,000.00	\$ 221.25	\$ 7,778.75
	Post Construction Phase	\$ 63,000.00		\$ 63,000.00	\$ 23,129.00	\$ 884.50	\$ 38,986.50
	Subtotal	\$ 1,643,000.00	\$ 28,500.00	\$ 1,671,500.00	\$ 1,623,629.00	\$ 1,105.75	\$ 46,765.25
Exhibit C							
RPR-2	Resident Project Representative	\$ 640,000.00	\$ 47,500.00	\$ 687,500.00	\$ 669,183.38		\$ 18,316.62
	Subtotal	\$ 640,000.00	\$ 47,500.00	\$ 687,500.00	\$ 669,183.38	\$ -	\$ 18,316.62
EXHIBIT C Additional Services	Additional Services (GeoTech, ROW/Easements, O&M, RR ROW)	\$ 100,000.00	\$ 9,800.00	\$ 109,800.00	\$ 92,986.19		\$ 16,813.81
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Other (list service)			\$ -			\$ -
	Project administration	\$ 160,000.00	\$ -	\$ 160,000.00	\$ 145,814.51	\$ 3,773.50	\$ 10,411.99
	Subtotal	\$ 260,000.00	\$ 9,800.00	\$ 269,800.00	\$ 238,800.70	\$ 3,773.50	\$ 27,225.80
	Total Current Billing:	\$ 2,543,000.00	\$ 85,800.00	\$ 2,628,800.00	\$ 2,531,613.08	\$ 4,879.25	\$ 92,307.67
Summary							
	Basic Services	\$ 1,643,000.00	\$ 28,500.00	\$ 1,671,500.00	\$ 1,623,629.00	\$ 1,105.75	\$ 46,765.25
	RPR	\$ 640,000.00	\$ 47,500.00	\$ 687,500.00	\$ 669,183.38	\$ -	\$ 18,316.62
	Add. Services less Project admin	\$ 100,000.00	\$ 9,800.00	\$ 109,800.00	\$ 92,986.19	\$ -	\$ 16,813.81
	Subtotal	\$ 2,383,000.00	\$ 85,800.00	\$ 2,468,800.00	\$ 2,386,798.57	\$ 1,105.75	\$ 81,895.68
	Project administration	\$ 160,000.00	\$ -	\$ 160,000.00	\$ 145,814.51	\$ 3,773.50	\$ 10,411.99
	Total	\$ 2,543,000.00	\$ 85,800.00	\$ 2,628,800.00	\$ 2,531,613.08	\$ 4,879.25	\$ 92,307.67
	Funds Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?					YES/NO <small>Circle One</small>	(If NO, explain on attached sheet)	
Submitting Engineer's Signature					Owner's Approval Signature		

UNIFORM STATUS OF FUNDS SPREADSHEET FOR:

Thompson Falls Wastewater PER (Phase 1 & Phase 2)

Funding Source: SRF BAN #1				Funding Source: SRF BAN #2				RD Grant (3 Grants Combined)				Funding Source:	
ADMINISTRATIVE/ FINANCIAL COSTS:				Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted
Office Costs				\$ -				\$ -				\$ -	
Professional Services/Grant Admin	\$ 41,294.70	\$ 41,294.70		\$ -	\$ 18,766.70	\$ 18,766.70		\$ -	\$ 63,359.30	\$ 49,173.81	\$ 3,773.50	\$ 10,411.99	\$ 14,009.50
Legal Costs				\$ -				\$ -				\$ -	\$ 2,000.00
Interest Fees-Predevelopment finance				\$ -				\$ -	\$ 18,000.00			\$ 18,000.00	
Travel & Training				\$ -				\$ -				\$ -	
Debt Service Reserve				\$ -				\$ -				\$ -	
Audit Fees				\$ -				\$ -				\$ -	
Interim Interest				\$ -				\$ -	\$ 20,000.00	\$ 20,000.00		\$ -	
Bond Counsel & Related costs	\$ 15,000.00	\$ 15,000.00		\$ -	\$ 58,923.13	\$ 58,923.13		\$ -	\$ 74,866.87			\$ 74,866.87	
				\$ -				\$ -	\$ 60,000.00	\$ 60,000.00		\$ -	
				\$ -				\$ -				\$ -	
Total Administrative Costs	\$ 56,294.70	\$ 56,294.70	\$ -	\$ -	\$ 77,689.83	\$ 77,689.83	\$ -	\$ 0.00	\$ 236,226.17	\$ 129,173.81	\$ 3,773.50	\$ 103,278.86	\$ 16,009.50
ACTIVITY COSTS:													
Leufkin's Family Easement Acquisition								\$ -				\$ -	
SCADA & Control System Integration								\$ -				\$ -	
Engineering - Additional Services (Permitting, ROW/Easements, GeoTech, & Surveying, RR Easement)	\$ 84,788.89	\$ 84,788.89		\$ 0.00	\$ 6,062.30	\$ 6,062.30		\$ -	\$ 49,800.00	\$ 44,820.00		\$ 4,980.00	
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)	\$ 888,815.30	\$ 888,815.30							\$ 18,948.81	\$ 2,135.00		\$ 16,813.81	
Engineering - Resident Project Rep	\$ 99.00	\$ 99.00		\$ -	\$ 226,120.00	\$ 226,120.00		\$ -	\$ 466,497.89	\$ 418,629.00	\$ 1,105.75	\$ 46,763.14	
Construction Phase 1 Distribution				\$ -	\$ 325,109.17	\$ 325,109.17		\$ -	\$ 362,291.83	\$ 343,975.21		\$ 18,316.62	
Construction Phase 2 Distribution & Treatment				\$ -	\$ 1,079,995.39	\$ 1,079,995.39		\$ (0.00)	\$ 3,166,646.31	\$ 3,166,646.31		\$ (0.00)	\$ 733,990.50
Construction - Sludge Removal				\$ -	\$ 2,087,023.31	\$ 2,087,023.31		\$ -	\$ 4,571,427.99	\$ 4,499,469.62		\$ 71,958.37	
Contingency									\$ 546,325.00				
Rounding Adjustment	\$ 2.11	\$ 2.11		\$ -			\$ -	\$ -	\$ 73,836.00			\$ 73,836.00	
Total Activity Costs	\$ 973,705.30	\$ 973,705.30	\$ -	\$ -	\$ 3,724,310.17	\$ 3,724,310.17	\$ -	\$ -	\$ 9,255,773.83	\$ 8,475,675.14	\$ 1,105.75	\$ 778,992.94	\$ 733,990.50
TOTAL PROJECT COSTS	\$ 1,030,000.00	\$ 1,030,000.00	\$ -	\$ 1,030,000.00	\$ 3,802,000.00	\$ 3,802,000.00	\$ -	\$ 3,802,000.00	\$ 9,492,000.00	\$ 8,604,848.95	\$ 4,879.25	\$ 882,271.80	\$ 750,000.00

Note 1: The sum of BAN #1 and BAN #2 is equal to the four RD loans' total amount. We will combine the BAN budgets once the City has expended BAN #1 in February.

Note 2: Moved \$20,000 from Audit to Legal. Increased Legal from \$20,000 to \$22,000 to cover the \$21,620 the City has spent on project related legal expenses from January 2012 thru November 2020.

Note 3: With RD's authorization \$20,000 was moved from Engineering to Legal Services in the City's portion of the budget and \$20,000 was moved from Contingency to Engineering Basic Services under BAN #2.

Note 4: Moved \$18,000 from Construction Phase Distribution to Interest Fees - Predevelopment finance under SRF BAN #2

Note 5: The amount requested for reimbursement for construction expenses charged to the project with Razz Application for Payment #9 (October 2021 Draw Package) is \$10,004 less than the gross amount identified on line #8 of the Application for Payment. The \$10,004 is for paving streets impacted by the City's water project. The City will include the \$10,004 with its next request for reimbursement from the water project's SRF loan.

UNIFORM STATUS OF FUNDS

ADMINISTRATIVE/ FINANCIAL COSTS:	SEP (MT-TSEP-06-24-175)				Funding Source: DNRC (RRG-18-1679)				Funding Source: DNRC (RRG-20-1738)				Funding Source: Local Contribution			
	Previously Expended	Amount of Draw	Balance Remaining		Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining
Office Costs			\$ -					\$ -				\$ -				\$ -
Professional Services/Grant Admin	\$ 14,009.50		\$ -					\$ -				\$ -				\$ -
Legal Costs	\$ 2,000.00		\$ -					\$ -				\$ -				\$ -
Interest Fees-Predevelopment finance			\$ -					\$ -				\$ -				\$ -
Travel & Training			\$ -					\$ -				\$ -				\$ -
Debt Service Reserve			\$ -					\$ -				\$ -				\$ -
Audit Fees			\$ -					\$ -				\$ -				\$ -
Interim Interest			\$ -					\$ -				\$ -				\$ -
Bond Counsel & Related costs			\$ -					\$ -				\$ -				\$ -
Total Administrative Costs	\$ 16,009.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,569.80	\$ 22,569.80	\$ -	\$ -	\$ 54,613.34	\$ 54,613.34	\$ -	\$ -
ACTIVITY COSTS:																
Leifkin's Family Easement Acquisition			\$ -					\$ -				\$ -				\$ -
SCADA & Control System Integration			\$ -					\$ -	\$ 20,460.00	\$ 20,460.00		\$ -				\$ -
Engineering - Additional Services (Permitting, ROW/Easements, Geotech. & Surveying, RR Easement)			\$ -					\$ -				\$ -				\$ -
Engineering - Basic Services (Final Design, Bidding or Negotiating, Construction, Post Construction)			\$ -		\$ 63,684.70	\$ 63,684.70		\$ -				\$ -	\$ 26,380.00	\$ 26,380.00		\$ -
Engineering - Resident Project Rep			\$ -					\$ -				\$ -				\$ -
Construction Phase 1 Distribution	\$ 733,990.50		\$ -					\$ -	\$ 81,970.20	\$ 81,970.20		\$ -	\$ 27,593.57	\$ 27,593.57		\$ 0.00
Construction Phase 2 Distribution & Treatment			\$ -					\$ -				\$ -	\$ 153,859.50	\$ 153,859.50		\$ -
Construction - Sludge Removal			RR													
Contingency			\$ -					\$ -				\$ -				\$ -
Rounding Adjustment			\$ -					\$ -				\$ -				\$ -
Total Activity Costs	\$ 733,990.50	\$ -	\$ -	\$ -	\$ 63,684.70	\$ 63,684.70	\$ -	\$ -	\$ 102,430.20	\$ 102,430.20	\$ -	\$ -	\$ 207,833.07	\$ 207,833.07	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 750,000.00	\$ -	\$ 750,000.00	\$ -	\$ 63,684.70	\$ 63,684.70	\$ -	\$ -	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ 262,446.41	\$ 262,446.41	\$ -	\$ 262,446.41
<p>Note 1: The sum of BAN #1 and BAN #2 is equal to February.</p> <p>Note 2: Moved \$20,000 from Audit to Legal. Incre from January 2012 thru November 2020.</p> <p>Note 3: With RD's authorization \$20,000 was moved from January 2012 thru November 2020.</p> <p>Note 4: Moved \$18,000 from Construction Phase C And since SRF doesn't have contingency we moved</p> <p>Note 5: The amount requested for reimbursement than the gross amount identified on line #8 of the file's next request for reimbursement from the water</p>																
			\$ -										66000			
													\$ 181,453.07			
													Change Order 3			
													Change Order 8			
													Sum	\$ 250,875.17		
													Change Order 11	\$ 13,562.59		

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rust Phone # _____

request the following item be placed on the agenda for
the 8-10 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Sewer Project Reimbursement
Phases 3 & 4 ARPA \$58,285
DMPC RRG \$ 622.50

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

We're Hiring!

2501 Belt View Drive
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Tuesday, February 4, 2025 3:32 PM
To: Chelsea Peterson (tfl3557@blackfoot.net) <tfl3557@blackfoot.net>
Cc: Carrie Gardner <cgardner@greatwesteng.com>; Craig Erickson <cerickson@greatwesteng.com>
Subject: Phase 3 & Phase 4 Wastewater - Requests for Funds

Chelsea,

We have sent files that include the documents associated with the latest requests for reimbursement for the Phase 3 and Phase 4 wastewater projects. Please arrange to have the following documents signed and returned to me:

- ARPA Vendor Invoice #28
- DNRC Renewable Resource Grant Vendor Invoice #3
- Engineering Invoice Summary

The following table summarizes the sources and uses of the requested funds.

Vendor & Activity	Invoice Number	Invoice Date	Activity Amount	ARPA	DNRC RRG	Local
Great West - Final Design	35106	01/27/25	\$ 58,285.00	\$ 58,285.00		
Great West - ROW/Easement/Permitting	35106	01/27/25	\$ 622.50		\$ 622.50	
Great West - Gen Grant Admin	35107	01/27/25	\$ 1,385.50			\$ 1,385.50
Total			\$ 60,293.00			

Please let me know if you have any questions.

Thank you,

VENDOR INVOICE

- VENDOR RETURNS SIGNED ORIGINAL
- FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.

VENDOR'S NAME AND ADDRESS

BILLED TO

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

DNRC-CARDD
PO Box 201601
Helena, MT 59620-1601

Attn Grant Manager:

Heather Reeves

PROJECT INFORMATION:

Grant Agreement Number: AC-22-0064 Project Name Phase 3 Wastewater Project
Period of Performance: 12/15/2024 - 01/18/2025 Reimbursement Request Number: 28

DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:

Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	35106	27-Jan-25	Final Design	\$ 58,285.00

GRAND TOTAL \$ 58,285.00

STATE USE ONLY APPROVED FOR PAYMENT

I certify that this invoice is correct in all respects and that payment has not been received.

Authorized Recipient Name

Russlyn Leivestad

Date Processed

Authorized
Signature

Authorized Recipient Signature

Date

Title

Mayor

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT	
VENDOR'S NAME AND ADDRESS City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601	
Grant Agreement #	AC-22-0064	Project Name	Wastewater Improvement Project - Phase 3
DNRC Grant Manager	Melissa Downing	Claim Number	3
QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED		AMOUNT
1	Vendor Invoice Number Dates of Service Task Description Great West 35106 12/15/24 - 01/18/25 ROW/Easement/ Engineering Permitting		\$ 622.50
GRAND TOTAL			\$ 622.50

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authroized Person)	Russlyn Leivestad
DNRC Authorized		Date Processed	
Date		Vendor's Signature	
		Title	Mayor



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of

Project Title: Thompson Falls Wastewater Improvements Project, Phase 3

Grant Agreement Number(s): AC-22-0064

Grant Term End Date(s): December 30, 2024

Form Preparer Name: Craig Erickson

Form Preparer Phone: (406) 399-0104

Form Preparer Email: cerickson@greatwesteng.com

Reporting Period: December 15, 2024 – January 18, 2025
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

- ☒ Progress Report **with** Reimbursement Request.
- ☐ Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ Updated [Schedule Form](#) is included with this report (REQUIRED).
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation is 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Engineering Preliminary Design, Final Design, Bidding, Construction Management, and Post Construction Services.

Update: Preliminary Design is 100% complete.

Update: Final Design is 100% complete.

Update: Bidding, Construction Management, and Post Construction is 0% complete.

- Deliverable: Installation of approximately 11,800 ft. of 8-inch polyvinyl chloride (PVC) sewer pipe.

Update: Installation is 0% complete.

- Deliverable: Installation of approximately 40 manholes.

Update: Installation is 0% complete.

- Deliverable: Construction of lift station #3.

Update: Construction is 0% complete.

- Deliverable: Installation of approximately 2,700 ft. of force main.

Update: Installation is 0% complete.

- Deliverable: Installation of 26 grinder stations.

Update: Installation is 0% complete.

- Deliverable: Installation of 19 curb stops/check valves.

Update: Installation is 0% complete.

- Deliverable: Abandonment of 181 septic tanks, removal, replacement, or restoration of sidewalk and asphalt streets.

Update: Abandonment of septic tanks is 0% complete.

- Deliverable: Construction of 181 service connections to the new main.

Update: Construction is 0% complete.

Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None

2. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

Great West submitted the revised plans and specifications on December 9, 2024, which were amended based on comments received from the DEQ.

The city expects to receive authorization from Rural Development and the DEQ to solicit bids for the construction contract and start advertising for proposals by the end of February.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☐ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☒ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – The budget in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Chelsea Peterson

Subrecipient Contact Title: Clerk/Treasurer, City of Thompson Falls

Subrecipient Contact Email: Tf13557@blackfoot.net

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program
Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

Applicant/Subrecipient Entity Name: City of Thompson Falls

Project Title: Wastewater Improvements, Phase 3

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
ENGINEERING PROCUREMENT*				
Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				
PLANNING & DESIGN*				
Preliminary design document completed (PER or Tech Memo).	Yes		May 9 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes		February 4, 2025	This is the City's response to comments issued by DEQ.
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	February 2025		
Permit and/or other Agency Review: SUBMITTED for review.	Yes		February 4, 2025	USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes	February 2025		
Water Rights finalized.	No			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	February 2025		
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				
PROJECT BIDDING				
Bid document advertised.	Yes	February 2025		
Bid complete and construction contract executed.	Yes	April 2025		
Other:				
PROJECT CONSTRUCTION				
Construction start.	Yes	May 2025		
Construction complete.	Yes	October 2026		
Project closeout.	Yes	December 2026		
Other:				

*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.

**DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.

EJCDC Engineering Invoice Summary

City of Thompson Falls, MT							
						Invoice Number:	35106-35107
						Invoice Date:	1/27/2025
						Due Date:	2/26/2025
Project: Wastewater Collection System Phase 3 & 4						Billing Period:	12/15/24-1/18/25
Exhibit C payment Service Performed		Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Exhibit C Basic Services	Preliminary Design Phase	\$ 575,000.00	\$ -	\$ 575,000.00	\$ 575,000.00		\$ -
	Final Design Phase	\$ 515,000.00		\$ 515,000.00	\$ 395,000.00	\$ 58,285.00	\$ 61,715.00
	Bidding Phase	\$ 75,000.00		\$ 75,000.00			\$ 75,000.00
	Construction Phase	\$ 805,000.00		\$ 805,000.00			\$ 805,000.00
	Post Construction Phase	\$ 65,000.00	\$ -	\$ 65,000.00			\$ 65,000.00
	Subtotal	\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 970,000.00	\$ 58,285.00	\$ 1,006,715.00
Exhibit C							
RPR-2	Resident Project Representative (\$ 880,000.00		\$ 880,000.00	\$ -		\$ 880,000.00
	Subtotal	\$ 880,000.00	\$ -	\$ 880,000.00	\$ -	\$ -	\$ 880,000.00
EXHIBIT C Additional Services	Additional Services - GeoTech	\$ 65,000.00		\$ 65,000.00	\$ 65,000.00		\$ -
	CDBG Direct Benefit Admin	\$ 60,000.00		\$ 60,000.00	\$ 23,755.66		\$ 36,244.34
	Additional Services - ROW & Easement	\$ 30,000.00		\$ 30,000.00	\$ 7,442.50	\$ 622.50	\$ 21,935.00
	Additional Services - O&M Manual	\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
	General Grant Admin	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 36,368.73	\$ 1,385.50	\$ 112,245.77
	Subtotal	\$ 323,000.00	\$ -	\$ 323,000.00	\$ 132,566.89	\$ 2,008.00	\$ 188,425.11
Total Current Billing:		\$ 3,238,000.00	\$ -	\$ 3,238,000.00	\$ 1,102,566.89	\$ 60,293.00	\$ 2,075,140.11
Summary							
Basic Services		\$ 2,035,000.00	\$ -	\$ 2,035,000.00	\$ 970,000.00	\$ 58,285.00	\$ 1,006,715.00
RPR		\$ 880,000.00	\$ -	\$ 880,000.00	\$ -	\$ -	\$ 880,000.00
Add. Services less Project admin		\$ 173,000.00	\$ -	\$ 173,000.00	\$ 96,198.16	\$ 622.50	\$ 76,179.34
Subtotal		\$ 3,088,000.00	\$ -	\$ 3,088,000.00	\$ 1,066,198.16	\$ 58,907.50	\$ 1,962,894.34
Project administration		\$ 150,000.00	\$ -	\$ 150,000.00	\$ 36,368.73	\$ 1,385.50	\$ 112,245.77
Total		\$ 3,238,000.00	\$ -	\$ 3,238,000.00	\$ 1,102,566.89	\$ 60,293.00	\$ 2,075,140.11
Funds Difference		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Is the % of RPR fees claimed in line with the total % of Construction completed?					YES/NO <i>Circle One</i>	(If NO, explain on attached sheet)	
Submitting Engineer's Signature		Owner's Approval Signature					



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35106
Date 01/27/2025

Project 1-21204 THOMPSON FALLS ON-CALL
2021

Professional Services from December 15, 2024 through January 18, 2025

		Amount	
<hr/>			
64-13 Task Order No. 5 - Phase 3 & 4 WW			
10.1-13 Preliminary Design			
	Contract Amount	575,000.00	
	Percent Complete	100.00	
	Prior Billed	575,000.00	
	Total Billed	575,000.00	
			Current Billed 0.00
10.2-13 Final Design			
	Contract Amount	515,000.00	
	Percent Complete	88.02	
	Prior Billed	395,000.00	
	Total Billed	453,285.00	
			Current Billed 58,285.00
10.3-13 Bidding			
	Contract Amount	75,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
			Current Billed 0.00
10.4-13 Construction Management			
	Contract Amount	805,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
			Current Billed 0.00
10.5-13 Post Construction			
	Contract Amount	65,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
			Current Billed 0.00
			Subtotal 58,285.00
			Total 58,285.00

Task Order No. 5 - Phase 3 & 4 WW

Right-of-Way/Easement & Permitting

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	1.00	160.00	160.00
Engineer 4	2.50	185.00	462.50
Phase subtotal			622.50
Task Order No. 5 - Phase 3 & 4 WW subtotal			622.50

Invoice total **58,907.50**

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
64-13 Task Order No. 5 - Phase 3 & 4 WW							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	88.02	395,000.00	453,285.00	61,715.00	11.98	58,285.00
10.3-13 Bidding	75,000.00	0.00	0.00	0.00	75,000.00	100.00	0.00
10.4-13 Construction Management	805,000.00	0.00	0.00	0.00	805,000.00	100.00	0.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.00	0.00	0.00	880,000.00	100.00	0.00
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	26.88	7,442.50	8,065.00	21,935.00	73.12	622.50
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	36.37	1,042,442.50	1,101,350.00	1,926,650.00	63.63	58,907.50
Total	3,028,000.00	36.37	1,042,442.50	1,101,350.00	1,926,650.00	63.63	58,907.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34259	10/26/2024	37,200.00				37,200.00	
35106	01/27/2025	58,907.50	58,907.50				
Total		96,107.50	58,907.50	0.00	0.00	37,200.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35107
Date 01/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 15, 2024 through January 18, 2025

Task Order No. 5 - Phase 3 & 4 WW Grant Administration

General Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Certified Grant Writer 2	4.50	175.00	787.50
<i>Discussed street paving questions with the City and with Commerce</i> <i>Discussed street restoration element of the scope of work with Paul and the potential use of SLIPA funding.</i> <i>Completed closeout documents and sent draw packages to funding agencies; responded to RFI from Chelsea</i> <i>Prepared project progress report, updated invoice tracking spreadsheet, phone call with Chelsea, sent ARPA draw package to Heather Reeves.</i> <i>Set draw package to funding agency. Call with funding agencies</i>			
	3.25	184.00	598.00
<i>Responded to email from Commerce's Erin McKeon.</i> <i>Discussed project status with Carrie</i> <i>Responded to RFI from Erin McKeon</i> <i>Phone call with Nathan Bilyeu regard the status of the preliminary bond transcript for the RD loan; phone call with Steve Troendle</i> <i>Completed MCEP Quarterly Report and sent it to Erin McKeon; sent ARPA and RRG requests for funds to DNRC;</i> <i>Sent reimbursement requests to funding agencies. Project discussion with Carrie</i>			
Phase subtotal			1,385.50
Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal			1,385.50
Invoice total			1,385.50

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW GRANT ADMINISTRATION				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	36,368.73	37,754.23	1,385.50
Total	150,000.00	36,368.73	37,754.23	1,385.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34260	10/26/2024	700.00				700.00	
35107	01/27/2025	1,385.50	1,385.50				
Total		2,085.50	1,385.50	0.00	0.00	700.00	0.00



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls

Project 1-21204 Thompson Falls On-Call 2021

Invoice number 35107

Date 01/27/2025

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

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**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # _____

request the following item be placed on the agenda for
the 2-10 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Water Project Reimbursement
ARPA \$ 36,397.97

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**

tfl3557@blackfoot.net

From: Craig Erickson <cerickson@greatwesteng.com>
Sent: Tuesday, February 4, 2025 3:52 PM
To: Chelsea Peterson (tfl3557@blackfoot.net)
Cc: Carrie Gardner; Craig Erickson
Subject: RE: Phase 3 & Phase 4 Wastewater Requests for Funds
Attachments: ARPA Vendor Inv #6 with Supporting Documents.pdf; TF Water Project Budget Invoice Tracker February 2025.xlsx

Water

Hello again,

We have sent you two files, each document included in the latest request for the water project's ARPA and local funds. Please arrange to have ARPA Vendor Invoice #3 signed and returned me. Rusti has already signed the engineering invoice summary.

The following table summarizes the sources and uses of the requested funds.

Vendor	Invoice #	Invoice Date	Activity	Charge by Activity	ARPA	Local
Great West Engineering	35108	01/27/24	PreDesign	\$ 21,486.40	\$21,486.40	
Great West Engineering	35108	01/27/24	Final Design	\$ 6,367.00	\$ 6,367.00	
Great West Engineering	35108	01/27/24	Bidding	\$ 441.87	\$ 441.87	
Great West Engineering	35108	01/27/24	Construction	\$ 2,165.25	\$ 2,165.25	
Great West Engineering	35108	01/27/24	RPR	\$ 5,937.45	\$ 5,937.45	
Great West Engineering	35108	01/27/24	Grant Admin	\$ 1,780.75		\$ 1,780.75
Great West Engineering	35108	01/27/24	Geotech Analysis	\$ 24,927.25		\$24,927.25
Total				\$ 63,105.97	\$36,397.97	\$26,708.00

Please let us know if you have any questions.

Thank you,



Craig Erickson, CGW
Senior Funding Specialist

d: (406) 495-6189
c: (406) 399-0104



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of

Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements

Grant Agreement Number(s): AMC-23-0068

Grant Term End Date(s): November 30, 2025

Form Preparer Name: Craig Erickson

Form Preparer Phone: (406) 399-0104

Form Preparer Email: cerickson@greatwesteng.com

Reporting Period: December 15, 2024 – January 18, 2025

Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

- ☒ Progress Report **with** Reimbursement Request.
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Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ Updated [Schedule Form](#) is included with this report (REQUIRED).
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation in 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Drill a new source well to provide an additional 500 gallons per minute capacity.
Update: Construction is 0% complete
- Deliverable: Construct a new 400,000-gallon prestressed concrete tank adjacent to the Jefferson Tank site.
Update: Construction is 0% complete.
- Deliverable: Replace 12 blocks of undersized and leaking water main with approximately 8,200 lineal feet of new eight (8) inch PVC water main.
Update: Construction is 0% complete.
 - **Construction of the Church Street Main Replacement is 100% complete. It accounts for approximately 10% of this deliverable.**
- Deliverable: Replace 3,200 linear feet of eight (8) inch water main loop on Golf Street.
Update: Construction is 0% complete.
- Deliverable: Replace 2,500 linear feet of eight (8) inch transmission main from the well site to Ashley Tank.
Update: Construction is 0% complete.
- Deliverable: Install associated valves, fittings, five (5) air release/blowoffs, and six (6) new fire hydrants,
Update: Installation is 0% complete.
- Deliverable: Replace 26 new service lines.
Update: Replacement is 0% complete.
- Deliverable: Replace 570 lineal feet of one-inch service line.
Update: Replacement is 0% complete
- Deliverable: Replace 26-meter pits.
Update: Replacement is 0% complete.

Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None

2. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

- Great West will submit the plans and specifications for water tank and water distribution improvements not included in the Church Street project to DEQ by the end of February.
- It is possible the project may be ready to bid by the end of March.
- Great West will continue the development of a Well Production Study.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

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☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Chelsea Peterson

Subrecipient Contact Title: Clerk/Treasurer, City of Thompson Falls

Subrecipient Contact Email: Tfl3557@blackfoot.net

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program
Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

Applicant/Subrecipient Entity Name: City of Thompson Falls

Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
ENGINEERING PROCUREMENT*				
Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				
PLANNING & DESIGN*				
Preliminary design document completed (PER or Tech Memo).	Yes		May 9, 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes	February 2025		
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	March 2025		
Permit and/or other Agency Review: SUBMITTED for review.	Yes	February 2025		USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes	March 2025		
Water Rights finalized.	Yes			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	February 2025		
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				
PROJECT BIDDING				
Bid document advertised.	Yes	April 2025		
Bid complete and construction contract executed.	Yes	May 2025		
Other:				
PROJECT CONSTRUCTION				
Construction start.	Yes	May 2025		
Construction complete.	Yes	December 2025		
Project closeout.	Yes	December 2025		
Other:				

*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.

**DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.



2501 Belt View Drive
Helena, MT 59601
Phone: (406) 449-8627

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873

Invoice number 35108
Date 01/27/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from December 15, 2024 through January 18, 2025

Task Order No. 4 - Water System PER Update

Preliminary Design

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	8.00	148.00	1,184.00
Engineer 4	9.50	185.00	1,757.50
	23.50	194.00	4,559.00
Engineer 5	0.50	217.00	108.50
Project Administrator	0.25	145.00	36.25
Consultant			

	Units	Rate	Billed Amount
General Consultant			
SK Geotechnical			13,841.15
Phase subtotal			21,486.40

Final Design

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	27.00	160.00	4,320.00
Engineer 4	8.00	171.00	1,368.00
	3.50	194.00	679.00
Phase subtotal			6,367.00

Bidding

Professional Fees

	Hours	Rate	Billed Amount
Project Coordinator	1.75	107.00	187.25
Clerical Support	3.00	79.00	237.00
Reimbursables			
	Units	Rate	Billed Amount
Postage			17.62
Phase subtotal			441.87

Task Order No. 4 - Water System PER Update

Construction

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	5.50	185.00	1,017.50
	5.00	194.00	970.00
Clerical Support	2.25	79.00	177.75
Phase subtotal			2,165.25

Resident Project Representative

Professional Fees

	Hours	Rate	Billed Amount
Resident Project Representative 2	31.00	165.00	5,115.00

Reimbursables

	Units	Rate	Billed Amount
Lodging	1.00	306.504	306.50
Miles	431.00	0.85	366.35
Per Diem	2.00	59.40	118.80
	1.00	30.80	30.80
Phase subtotal			5,937.45

Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	1.00	145.00	145.00
Certified Grant Writer 2	2.25	175.00	393.75
	6.75	184.00	1,242.00
Phase subtotal			1,780.75

Geotechnical Analysis

Consultant

	Units	Rate	Billed Amount
General Consultant			
SK Geotechnical			24,927.25

Task Order No. 4 - Water System PER Update subtotal

63,105.97

Invoice total **63,105.97**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
63-13 TASK ORDER NO. 4 - WATER SYSTEM PER UPDATE				
63.1-13 STUDY & REPORT PHASE	30,000.00	29,998.99	29,998.99	0.00
63.2-13 PRELIMINARY DESIGN	250,000.00	143,039.47	164,525.87	21,486.40
63.3-13 FINAL DESIGN	235,000.00	1,971.48	8,338.48	6,367.00
63.4-13 BIDDING	8,000.00	5,458.25	5,900.12	441.87
63.5-13 CONSTRUCTION	23,000.00	13,896.50	16,061.75	2,165.25
63.6-13 RESIDENT PROJECT REPRESENTATIVE	62,000.00	52,643.54	58,580.99	5,937.45

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
63-13 TASK ORDER NO. 4 - WATER SYSTEM PER UPDATE				
63.7-13 POST-CONSTRUCTION	4,000.00	0.00	0.00	0.00
63.8-13 GRANT WRITING - MCEP APPLICATION	12,500.00	12,497.75	12,497.75	0.00
63.9-13 GRANT WRITING - DNRC APPLICATION	4,500.00	4,494.00	4,494.00	0.00
63.10-13 RD FUNDING APPLICATION	5,000.00	4,978.25	4,978.25	0.00
63.11-13 RD ENVIRONMENTAL REPORT	5,000.00	4,976.50	4,976.50	0.00
63.12-13 GRANT ADMINISTRATION	76,000.00	13,996.50	15,777.25	1,780.75
63.13-13 GEOTECHNICAL ANALYSIS	25,000.00	72.75	25,000.00	24,927.25
63.14-13 RIGHT-OF-WAY EASEMENTS/PERMITS	20,000.00	0.00	0.00	0.00
63.15-13 HYDROGEOLOGIC ASSESSMENT	20,000.00	16,454.40	16,454.40	0.00
Subtotal	780,000.00	304,478.38	367,584.35	63,105.97
Total	780,000.00	304,478.38	367,584.35	63,105.97

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
33263	07/30/2024	0.01					0.01
34265	10/28/2024	16,963.98				16,963.98	
35108	01/27/2025	63,105.97	63,105.97				
Total		80,069.96	63,105.97	0.00	0.00	16,963.98	0.01

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls
PROJECT TITLE: Phase 3 & 4 Wastewater Project

ADMINISTRATION	CDBG	MCEP	DNRC/RRGL	ARPA Competitive Grant (Rd. 1)	RD Loans - Phase 3	RD Grant - Phase 3	RD Loans - Phase 4	RD Grant - Phase 4	City	TOTAL
Professional Services		\$ 30,000.00	\$ 15,000.00			\$ 35,000.00	\$ 10,000.00	\$ 20,000.00	\$ 40,000.00	\$ 150,000.00
CDBG - LMI Direct Benefit Admin	\$ 60,000.00									\$ 60,000.00
Legal Costs		\$ 8,000.00					\$ 5,000.00			\$ 13,000.00
Travel & Training		\$ 2,000.00								\$ 2,000.00
Audit Fees										\$ 2,000.00
PreDevelopment Financing Fee					\$ 5,400.00				\$ 40,000.00	\$ 40,000.00
Interim Interest					\$ 96,000.00					\$ 5,400.00
Bond Counsel & Related costs					\$ 40,000.00					\$ 122,000.00
TOTAL ADMINISTRATION	\$ 60,000.00	\$ 40,000.00	\$ 15,000.00	\$ -	\$ 141,400.00	\$ 35,000.00	\$ 81,000.00	\$ 20,000.00	\$ 80,000.00	\$ 472,400.00
CONSTRUCTION RELATED ACTIVITIES										
Easement Acquisition				\$ 47,200.00						\$ 47,200.00
Engineering Additional Services (SID Formation, Surveying, GeoTech)			\$ 90,000.00						\$ 35,000.00	\$ 135,000.00
Engineering Basic Services - Design-Bidding, Construction Mngmnt, Post Construction RPR				\$ 1,850,711.00					\$ 60,000.00	\$ 1,910,711.00
Construction - Phase 3					\$ 150,000.00	\$ 148,248.00	\$ 446,041.00			\$ 744,289.00
Construction - Phase 4		\$ 710,000.00	\$ 20,000.00	\$ 102,089.00	\$ 1,451,600.00	\$ 2,559,111.00		\$ 47,200.00		\$ 4,890,000.00
CDBG - LMI Assessment Payments	\$ 390,000.00						\$ 2,512,959.00	\$ 4,387,041.00		\$ 6,900,000.00
Contingency (10% plus + 3% Inflation)										\$ 390,000.00
TOTAL ACTIVITY	\$ 390,000.00	\$ 710,000.00	\$ 110,000.00	\$ 1,952,800.00	\$ 1,601,600.00	\$ 4,397,000.00	\$ 2,969,000.00	\$ 6,475,000.00	\$ 95,000.00	\$ 18,700,400.00
TOTAL PROJECT BUDGET	\$ 450,000.00	\$ 750,000.00	\$ 125,000.00	\$ 1,952,800.00	\$ 1,743,000.00	\$ 4,432,000.00	\$ 3,050,000.00	\$ 6,495,000.00	\$ 175,000.00	\$ 19,172,800.00

ATTACHMENT B

SUBRECIPIENT: City of Thompson Falls

PROJECT TITLE: Thompson Falls Water Supply, Storage, and Distribution System Improvements

ADMINISTRATION	MCEP	DNRC/RRGL	ARPA Grant (MAG & Competitive)	ARPA - SLFRF	RD LOAN	RD GRANT	LOCAL FUNDS	TOTAL
Project Administration					\$ 16,000	\$ 15,000	\$ 45,000	\$ 76,000
Legal Costs	\$ 10,000							\$ 10,000
Audit Fees							\$ 20,000	\$ 20,000
Travel & Training	\$ 1,000							\$ 1,000
Interim Interest					\$ 16,000			\$ 16,000
Bond Costs					\$ 25,000			\$ 25,000
TOTAL ADMINISTRATION	\$ 11,000	\$ -	\$ -	\$ -	\$ 57,000	\$ 15,000	\$ 65,000	\$ 148,000
CONSTRUCTION RELATED ACTIVITIES								
Hydrogeological Investigation & Test Wells							\$ 25,000	\$ 25,000
Land Acquisition							\$ 20,000	\$ 20,000
Geotechnical Analysis							\$ 65,000	\$ 65,000
Basic Engineering Services (PreDesign, Design, Bidding, CN Mngmt, Post CN)		\$ 125,000	\$ 714,945				\$ 25,000	\$ 864,945
Construction RPR Services			\$ 162,000		\$ 96,800	\$ 80,255		\$ 339,055
Construction	\$ 739,000		\$ 1,063,677	\$ 364,512	\$ 1,779,200	\$ 739,561		\$ 4,685,950
Contingency						\$ 996,184		\$ 996,184
TOTAL ACTIVITY	\$ 739,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,876,000	\$ 1,816,000	\$ 135,000	\$ 6,996,134
TOTAL PROJECT BUDGET	\$ 750,000	\$ 125,000	\$ 1,940,622	\$ 364,512	\$ 1,933,000	\$ 1,831,000	\$ 200,000	\$ 7,144,134

**REQUEST FOR ITEM TO BE PLACED ON AGENDA
THOMPSON FALLS CITY COUNCIL**

I, Rash Phone # _____

request the following item be placed on the agenda for
the Feb-10 2025, City Council Meeting:

Please give a brief description of the item to be discussed,
approximate time you need and the results you would like to see.

Information: _____

Time: _____

Action: Task Order #8 SLIPA

Grant paving Project

Engineering Service - Connected
to sewer - water

**All agenda requests must be submitted by Noon on
Wednesday before the Council Meeting.**



EXHIBIT A TASK ORDER No. 8 SCOPE OF WORK City of Thompson Falls Street Improvements

This Contract Amendment is to provide engineering and grant administration services for the design, bidding, and construction of a Streets Improvements Project for the City of Thompson Falls. The services will generally consist of the preparation of a plans and specifications package, bidding assistance, construction administration and onsite inspection. The project will include milling and paving (approximately 9,300 square yards) as well as seal coating of paved roads within the City limits.

The following tasks outline key elements of the project services.

WORK TASKS

TASK 1 – Project Design

The Engineer will use existing survey and lidar data collected from the City's sewer and water projects to select areas and intersections where milling, overlay and paving will be completed. An existing base map will be prepared with the survey and lidar information from the City's previous surveys with Great West Engineering.

The Engineer will prepare draft plans for the project that will generally consist of showing the areas of milling, paving and seal coating limits over an aerial photo background. Details related to the milling limits/depth, pavement section, and grading will be included in the plans. Project specifications will be developed using Montana Public Works Standard Specifications.

The Engineer will prepare a bid package that generally includes an invitation to bid, bid form, project conditions, and agreement between the City of Thompson Falls and the successful bidder. The solicitation package will incorporate the Montana Public Works Standard Specifications, 7th Edition, by reference as the governing specifications of the project. Additive alternatives will be in addition to the base bid to maximize the City's ability to address the improvements needed while remaining in the available budget.

TASK 2 – Bidding Assistance

The Engineer will assist with advertising for bids for one bid letting and awarding of one construction contract. Major tasks include the following:

- The Engineer will prepare the bid advertisement and assist the City of Thompson Falls in advertising for and obtaining competitive bids. The Engineer will also prepare and distribute up to 8 copies of plans and bid packages. The Engineer will attend one pre-bid conference in Thompson Falls.
- The City will open bids, the Engineer will attend bid opening remotely via Microsoft TEAMS.
- The Engineer will review and tabulate bids and additive alternates and make a recommendation to the City of Thompson Falls regarding the project award.
- Upon award of the project, the Engineer will prepare the necessary Notice of Award and Notice to Proceed forms for use in authorizing the contract.

TASK 3 – CONSTRUCTION MANAGEMENT AND OBSERVATION

Great West will coordinate between the City and the contractor. Regular meetings, bi-weekly, will be scheduled with the contractor, engineer, and City officials. Great West will conduct a preconstruction conference at the site to discuss appropriate details concerning construction of improvements.

Great West will provide begin and end points or markings of milling/paving, with input from the City's Public Works Department. The contractor will be required to provide additional staking as needed to complete the work. Great West will provide quality assurance on the staking necessary to observe the work.

Great West will review shop drawings and submittals by the contractor for conformance with specifications.

The contractor will be required to provide testing and sampling of materials. Great West will provide quality assurance that the contractor is constructing the project per the contract documents.

Up to ten (8) hour construction observation trips are included in this scope of services for a total of 80 hours. Great West, based on direction from the City, will provide onsite construction observation during key periods of the construction including milling, paving, and concrete pours.

The Engineer will provide quality assurance that the contractor is meeting the requirements of the plans and specifications. When onsite, the Engineer will also maintain a construction log of work performed.

Great West will review each payment request submitted by the contractor. Following our review of each request, Great West will submit the pay application to the City for processing. In addition, Great West will prepare, and process, change orders and/or work change directives as required. Great West will review certified payrolls submitted by the Contractor and any Subcontractors.

Upon completion of all construction work at the project site, Great West will conduct a final inspection of the project for conformance with plans and specifications. Great West will write a letter of acceptance to the City.

TASK 4 – GRANT ADMINISTRATION

Great West Engineering will assist the City meeting startup conditions for the SLIPA, HB 355 funding Grant for the paving project outlined above as described in the SLIPA program through which the City has allocated funds for this project. Grant startup conditions will include updating the budget, finalizing the implementation schedule, updating the management plan, and participation in any project conference calls for the grant funds.

Great West Engineering will provide grant services to assist with monthly draw requests, certified payroll and compliance reviews and other requirements needed by SLIPA funding. This includes:

- Draft management plans and contracts for review and approval by City and funding agency.
- Assist the City with all requirements related to effective project start-up and implementation.
- Assist in reviewing all proposed project expenditures to ensure their propriety and proper allocations to the project's budget. Assure compliance with applicable equal opportunity and civil rights requirements.
- Monitor construction process for labor standards and project expenditures, including contractor employee interviews as required by the SLIPA grant.
- Prepare and assist the Owner with reimbursement draws from funding agencies.

ASSUMPTIONS

All work will be located within the City Right-of-Way and no legal survey or parcel retracement will be required for this project.

It is assumed that no permitting will be required for this project and has been excluded from this scope of services.

SCHEDULE

The following key milestone dates form the basis of delivery of this scope of services (as the project progresses, these dates are subject to change).

<u>Milestone</u>	<u>Date</u>
TASK 1 – Project Design	November-December 2024
TASK 2 – Bidding Assistance	November – December 2024
TASK 3 – Construction Management & Observation	May – September 2025 (weather dependent)
TASK 4 – Grant Administration	Duration of project

COMPENSATION

This cost ceiling will not be exceeded without prior authorization from the Owner. Actual costs are determined by the Schedule or Rates attached to the Engineering On-Call Contract. The estimated cost for each task is as indicated below:

<u>Task</u>	<u>Estimated Maximum Cost</u>
1. Project Design	\$4,000
2. Bidding Assistance	\$3,000
3. Construction Management & Observation	\$23,000
4. Grant Administration	<u>\$5,000</u>
	TOTAL \$35,000

Great West will complete this task order on an hourly rate basis not to exceed \$35,000.

Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services rendered but shall not exceed the total estimated compensation amount unless approved in writing by Owner. The total estimated compensation for Engineer's services included in the breakdown by tasks incorporates all labor, overhead, profit, reimbursable expenses, and Engineer's consultant's charges.

PROJECT BUDGET

(Please modify the budget line items to best reflect specific project needs)

ADMINISTRATION	Source: SLIPA	Source: Local Cash (BaRSAA)	Source:	TOTAL
Professional Services	\$ -	\$ 5,000.00		\$ 5,000.00
	\$ -	\$ -		\$ -
	\$ -	\$ -		\$ -
	\$ -	\$ -		\$ -
	\$ -	\$ -		\$ -
	\$ -	\$ -		\$ -
TOTAL ADMINISTRATION	\$-	\$5,000.00	\$-	\$5,000.00
CONSTRUCTION RELATED ACTIVITIES				
Engineering - Basic Services	\$ -	\$ 18,000.00		\$18,000.00
Engineering - RPR	\$ -	\$ 12,000.00		\$12,000.00
Construction	\$ 124,342.00	\$ 183,453.00		\$307,795.00
Contingency	\$ -	\$ 46,171.00		\$46,171.00
TOTAL ACTIVITY	\$124,342.00	\$259,624.00	\$-	\$383,966.00
TOTAL PROJECT BUDGET	\$124,342.00	\$264,624.00	\$-	\$388,966.00

Original BaRSAA \$ 325,658.00
\$ 61,034.00

\$ 35,000.00
0.113712049

15%



EXHIBIT "A" SPECIFIC TASK ORDERS

February 4, 2025

City of Thompson Falls
P.O. Box 99
Thompson Falls, MT 59873
Attn: Rusti Leivestad, Mayor

**Re: Task Order No. 8—Street Improvements Project
City of Thompson Falls Engineering On-Call
Great West Engineering Project No. 1-21204**

Dear Mayor:

This letter constitutes *Task Order No. 8 to our Agreement for Professional Services* dated June 21, 2021, for the above-referenced Project. Great West's scope of services, schedule of fees, and schedule for completion of these services ("Services") are as follows:

See Attachment "A" – Scope of Work for Street Improvements Project).

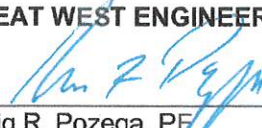
As compensation for these Services, Client shall pay Great West the estimated total amount of \$35,000 as determined by the *Consultant Agreement* for this Task Order No. 8. This amount cannot be exceeded without Client's written approval.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West at the following address:

Great West Engineering, Inc.
2501 Belt View Drive
Helena, MT 59601

Acknowledgment. This *Task Order No. 8* is agreed to by the parties and is effective as of the date of this letter.

GREAT WEST ENGINEERING, INC.



Craig R. Pozega, PE
Business Unit Manager
2/4/25

CITY OF THOMPSON FALLS

Rusti Leivestad, Mayor

Date