

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the October 20<sup>th</sup>, City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: 6:00 pm

Action: Wastewater Project Phase 3 & 4  
Pay Application

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**From:** Craig Erickson <cerickson@greatwesteng.com>  
**Sent:** Thursday, October 2, 2025 10:29 AM  
**To:** Kelliann Barton (tfl3557@blackfoot.net); Russlyn Leivestad (tfallsmayor@blackfoot.net)  
**Cc:** Carrie Gardner; Paul Karcher; Craig Erickson  
**Subject:** Phase 3 Wastewater  
**Attachments:** Phase 3 & 4\_Requests for Funds\_October 2025.pdf; Phase 3 4 - Budget\_Status\_Invoice - October 2025.xlsx

Good morning, Kelliann and Rusti,

We have sent you each of the documents associated with the latest funding requests for the Phase 3 and Phase 4 wastewater projects. Please arrange to have the following documents signed and returned to us.

- MCEP Request for Funds #3 – Two Signatures Required – PDF page 1
- ARPA Vendor Invoice #36 – PDF page 2
- ARPA Request for Relief – PDF page 3
- CDBG Request for Funds #15 – Two Signatures Required – PDF page 4
- RRGL Vendor Invoice #9 – PDF page 5
- RRGL Request for Relief – PDF page 6
- S&L Application for Payment #1 – PDF page 9
- Contractor's Gross Receipts Return – PDF page 13
- Engineering Invoice Summary – PDF page 14

The total amount requested from the four funding sources is \$717,860.70. The following table is a summary of the sources and uses of the funds.

Vendor/Activity	Invoice No.	Invoice Date	Amount	CDBG	MCEP	RRGL	ARPA
Great West - CDBG Direct Benefit Admin	37488	09/25/25	\$ 4,967.95	\$ 4,967.95	\$ -	\$ -	\$ -
Great West - Bidding	37491	09/25/25	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00
Great West - Construction Management	37491	09/25/25	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
Great West - RPR	37491	09/25/25	\$ 2,811.00	\$ -	\$ -	\$ -	\$ 2,811.00
Great West - Gen Grant Admin	37493	09/25/25	\$ 3,937.00	\$ -	\$ 937.00	\$ 2,000.00	\$ 1,000.00
S&L Underground	1	09/26/25	\$ 678,293.30	\$ -	\$ 577,596.26	\$ 42,413.49	\$ 58,283.55
MT Gross Receipts Tax	1	09/26/25	\$ 6,851.45	\$ -	\$ -	\$ -	\$ 6,851.45

**Total**

**\$ 717,860.70**

**\$ 4,967.95**

**\$ 578,533.26**

**\$ 44,413.49**

**\$ 89,946.00**

Please do not hesitate to contact me if you have any questions.



**We're Hiring!**

**Craig Erickson, CGW**

Senior Funding Specialist

**d:** (406) 495-6189

**c:** (406) 399-0104

2501 Belt View Drive  
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

Montana Coal Endowment Program  
REQUEST FOR REIMBURSEMENT FORM

SECTION I - MCEP RECIPIENT INFORMATION				
MCEP CONTRACT NUMBER <b>MT-ARPA-CG-23-623</b>	REQUEST NUMBER <b>3</b>	TOTAL AMOUNT REQUESTED <b>\$ 578,533.26</b>		
Name and Address of MCEP Recipient		Make Deposit Payable To:		
City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		First Security Bank 107 Fulton Street Thompson Falls, MT 59783 Acct#: 775684 ABA#: 092901337		
SECTION II - FINANCIAL				
	A Amount Budgeted	B Amount Expended Prior to this Request	C Amount Requested	D Balance Remaining After This Request
1. TOTAL ADMINISTRATION BUDGET	\$ 40,000.00	\$ 6,432.00	\$ 937.00	\$ 32,631.00
2. Percent	% of Total Grant 0.053333333	% of Column A 0.16		
3. TOTAL ACTIVITY BUDGET	\$ 710,000.00	\$ -	\$ 577,596.26	\$ 132,403.74
4. Percent	% of Total Grant 0.946666667	% of Column A 0.00		
5. TOTAL GRANT BUDGET	\$ 750,000.00	\$ 6,432.00	\$ 578,533.26	\$ 165,034.74
			TOTAL Amount Requested	\$ 578,533.26
REMARKS:				
SECTION III - LOCAL APPROVAL				
<p>"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)." Please submit request for reimbursements and all supporting documentation and reports to: Montana Department of Commerce, Community Development Division, PO Box 200523, Helena MT 59620-0523</p>				
DATE:	SIGNATURE		TITLE	
DATE:	COUNTERSIGNATURE		TITLE	
SECTION IV - DOC APPROVAL				
EXPENDITURES REASONABLE, APPROPRIATE _____		APPROVED BY:  TITLE:  DATE:		
SIGNATURES CORRECT _____				
CONSISTENT WITH PRECEDING REQUESTS& SABHRS _____				
ADMINISTRATION DOES NOT EXCEED 10% _____				
BUDGET AMENDMENT APPROVED _____				

STATE OF MONTANA				
VENDOR INVOICE		<ul style="list-style-type: none"> <li>VENDOR RETURNS SIGNED ORIGINAL</li> <li>FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.</li> </ul>		
VENDOR'S NAME AND ADDRESS		BILLED TO		
City of Thompson Falls P.O. Box 99 Thompson Falls, MT 59873		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601 Attn Grant Manager: Heather Reeves		
PROJECT INFORMATION:				
Grant Agreement Number:	AC-22-0064	Project Name	Phase 3 Wastewater Project	
Period of Performance:	8/17/2025 - 9/26/2025	Reimbursement Request Number:	36	
DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:				
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	37491	09/25/25	Bidding	\$ 15,000.00
Great West Engineering	37491	09/25/25	Construction Management	\$ 6,000.00
Great West Engineering	37491	09/25/25	RPR Services	\$ 2,811.00
Great West Engineering	37493	09/25/25	General Grant Administration Services	\$ 1,000.00
S&L Underground	1	09/26/25	Construction of Phase 3 Project	\$ 58,283.55
MT Gross Receipts Tax	1	09/26/25	1% Gross Receipts Tax charged to	\$ 6,851.45
			GRAND TOTAL	\$ 89,946.00
STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>		
		Authorized Recipient Name	Russlyn Leivestad	
		Date Processed		
Authorized Signature		Authorized Recipient Signature		
Date		Title	Mayor	

*City of Thompson Falls*



Mayor  
Russlyn  
Leivestad

City Attorney  
Timothy Goen

Ward I  
Larry Lack  
Raoul Ribeiro

Ward II  
Earlene Powell  
Katherine Maudrone

Ward III  
Hayley Allen-  
Blakney  
Shawni Vaught

October 6, 2025

Montana DNRC  
Attn: Heather Reeves, ARPA Program Specialist  
Via: Email

Subject: Request for Relief from ARPA Grant Agreement Requirements

Dear Heather:

The City of Thompson Falls is requesting relief from the ARPA Grant Agreement AC-22-0064, specifically regarding Section 7. This section mandates that the Subrecipient submit documentation of grant expenses to receive reimbursement from the DNRC. While Thompson Falls is eager to pay our vendors for the project, we are unable to release funds to them until we receive reimbursement from the grant funds held by the DNRC.

Thompson Falls does not maintain reserves for large expenditures as required by the vendors. We have utilized our wastewater system reserves to cover some project costs; however, we still require reimbursement to fulfill our financial obligations to our vendors.

An invoice from the town accompanied this letter to indicate which invoice was submitted with **Draw Request #36** and has not been paid by the city. Those expenses shown without warrant numbers have not been paid to date.

We understand and will comply with the requirement to pay vendors within seven days of receiving funds from DNRC and provide documentation of that payment within ten days of receiving funds from DNRC.

Thank you for your prompt release of funds to the City of Thompson Falls.

Sincerely,

Russlyn Leivestad  
Mayor, City of Thomson Falls

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

**REQUEST FOR FUNDS FORM**

<b>SECTION I - CDBG RECIPIENT INFORMATION</b>					
CDBG CONTRACT NUMBER: MT-CDBG-20PF-03		DRAWDOWN NUMBER: 15		TOTAL AMOUNT REQUESTED <b>\$4,967.95</b>	
<b>Name and Address of Grant Recipient</b> City of Thompson Falls PO Box 99 Thompson Falls, MT		<b>Make Deposit Payable To:</b> First Security Bank 107 Fulton Street Thompson Falls, MT 59873			
		<b>Acct#: 775684 ABA#: 092901337</b>			
	<b>A</b> Amount Budgeted	<b>B</b> Amount Expended Prior To This Draw	<b>C</b> Amount Requested	<b>D</b> Balance Remaining After This Draw	
1. TOTAL ADMINISTRATION BUDGET	\$ 60,000.00	\$ 31,868.53	\$ 4,967.95	\$ 23,163.52	
2. Percent	% of Total Grant 0.133333333	% of Column A 0.531142167			
3. TOTAL ACTIVITY BUDGET	\$ 390,000.00	\$ -	\$ -	\$ 390,000.00	
4. Percent	% of Total Grant 0.866666667	% of Column A 0.00			
5. TOTAL CDBG GRANT BUDGET	\$ 450,000.00	\$ 31,868.53	\$ 4,967.95	\$ 413,163.52	
6. Cash on Hand		\$			
7. Amount of Requests Submitted and Not Received		\$			
8. Total Previously Drawn from State		\$			
PROGRAM INCOME SUMMARY					
9. Amount Received to Date	\$0.00				
10. Amount Expended to Date	\$0.00				
11. Program Income Balance	\$0.00				
REMARKS:		Amount from line 11.			\$0.00
		Total Amount Requested: (5C - 11A)			<b>\$4,967.95</b>
		Less 2% Retainage On Final Drawdown			\$
		Adjusted Amount Requested	\$		
<b>FOR DOC USE ONLY!</b>					
<b>SECTION III - LOCAL APPROVAL</b>					
DATE:		SIGNATURE		TITLE	
DATE:		COUNTERSIGNATURE		TITLE	
<b>SECTION IV - DOC APPROVAL</b>					
EXPENDITURES ARE REASONABLE, APPROPRIATE _____		APPROVED BY:  TITLE:  DATE:			
FINANCIAL NUMBERS & SIGNATURES CORRECT _____					
CONSISTENT WITH PRECEDING DRAW & SABHRS _____					
ADMINISTRATION DOES NOT EXCEED 10% _____					
BUDGET AMENDMENT APPROVED _____					

 Computer will Calculate

<b>STATE OF MONTANA VENDOR INVOICE</b>		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
<b>VENDOR'S NAME AND ADDRESS</b> City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		<b>DNRC-CARDD</b> <b>PO Box 201601</b> <b>Helena, MT 59620-1601</b>			
<b>Grant Agreement #</b>	RRG-22-1867A	<b>Project Name</b>		Wastewater Improvement Project - Phase 3	
<b>DNRC Grant Manager</b>	Melissa Downing	<b>Claim Number</b>		9	
<b>QUANTITY</b>	<b>DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED</b>				<b>AMOUNT</b>
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Eng	37493	8/17/25-9/20/25	General Grant Admin	\$ 2,000.00
1	S&L Underground	1	9/22/25-9/26/25	Construction	\$ 42,413.49
<b>GRAND TOTAL</b>					<b>\$ 44,413.49</b>

<b>STATE USE ONLY APPROVED FOR PAYMENT</b>		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		<b>Vendor Name (Authroized Person)</b>	Russlyn Leivestad
<b>DNRC Authorized</b>		<b>Date Processed</b>	
<b>Date</b>		<b>Vendor's Signature</b>	
		<b>Title</b>	Mayor

*City of Thompson Falls*



Mayor  
Russlyn  
Leivestad

City Attorney  
Timothy Goen

Ward I  
Larry Lack  
Raoul Ribeiro

Ward II  
Earlene Powell  
Katherine Maudrone

Ward III  
Hayley Allen-  
Blakney  
Shawni Vaught

October 6, 2025

Montana DNRC  
Attn: Melissa Downing, RRGL Program Specialist  
Via: Email

Subject: Request for Relief from RRGL Grant Agreement Requirements

Dear Melissa:

The City of Thompson Falls is requesting relief from the RRGL Grant Agreement RRG-22-1867A, specifically regarding Section 7. This section mandates that the Subrecipient submit documentation of grant expenses to receive reimbursement from the DNRC. While Thompson Falls is eager to pay our vendors for the project, we are unable to release funds to them until we receive reimbursement from the grant funds held by the DNRC.

Thompson Falls does not maintain reserves for large expenditures as required by the vendors. We have utilized our wastewater system reserves to cover some project costs; however, we still require reimbursement to fulfill our financial obligations to our vendors.

An invoice from the City accompanied this letter to indicate which invoice was submitted with **Draw Request #9** and has not been paid by the city. Those expenses shown without warrant numbers have not been paid to date.

We understand and will comply with the requirement to pay vendors within seven days of receiving funds from DNRC and provide documentation of that payment within ten days of receiving funds from DNRC.

Thank you for your prompt release of funds to the City of Thompson Falls.

Sincerely,

Russlyn Leivestad  
Mayor, City of Thompson Falls

**City of Thompson Falls  
Phase 3 Wastewater  
MCEP Progress Report  
Reporting Period: August 17, 2025 – September 26, 2025**

Name of MCEP Recipient: City of Thompson Falls

Grant Contract Number: #MT-ARPA-CG-23-5-623

Request for Reimbursement Number: #3

Total Amount Requested: \$578,533.26

Date: October 6, 2025

**Administration:** **Amount Requested \$937.00**

Include the amount and a brief description of each individual administrative/financial-related expenditure (invoice) that will be paid for in whole or in part using MCEP funds. Attach a copy of each invoice. Include summary payroll information for all work performed by the MCEP recipient's employees. At a minimum, include the name, title, time period or date(s) that work was performed, rates charged/hour, total hours worked, activities performed, and total amount earned.

The city is requesting reimbursement of \$937.00 for grant administrative services provided by Great West Engineering from August 17, 2025, through September 20, 2025. The amount requested covers approximately 5 hours charged by the city's grant administrator, whose hourly rate is \$184/hr. A copy of Great West Engineering's invoice number 37493 is included with the city's request. The invoice includes a detailed description of the work done by the grant administrator during the billing period.

**Activity:** **Amount Requested \$577,596.26**

Include the amount and a brief description of each individual construction-related expenditure (invoice) that will be paid for in whole or in part using MCEP funds. Attach a copy of each invoice. Include summary payroll information for all work performed by the MCEP recipient's employees. At a minimum, include the name, title, time period/date that work was performed, total hours worked, activities performed, and total amount earned.

The city is requesting reimbursement of \$577,596.26 for construction services provided by S&L Underground associated with the Phase 3 project's scope of work between September 22, 2025, and September 26, 2025. The

### Project Status (Administration/Financial and Construction):

This portion of the report should provide a summary of the overall status of the project and any other information relevant to the implementation of the project. Include a description of any accomplishments achieved since the last progress report submitted. Include timelines for milestones or completion of activities.

Use quantitative terms whenever possible. First, provide the percent estimate of how complete the project is in its entirety, and then provide estimates for major components of the project.

Provide any other information that appears pertinent, such as anticipated changes in the contract budget, implementation schedule, or scope of services. For example, if you anticipate any problems or delays that could affect the project implementation schedule or budget, these should be fully described and discussed well in advance, since a budget adjustment requires prior approval. Finally, indicate any milestones from the implementation schedule that are behind schedule and indicate when they should be completed.

#### **Project Design**

- Project design is complete.
- The City started soliciting bids for the construction contract on July 1, 2025.
- Pre-bid conference was held on July 17, 2025
- Bid opening held on July 31, 2025, at Thompson Falls City Hall.

#### **Project Construction**

- Mayor Leivestad issued the Notice of Award on August 11, 2025.
- Mayor Leivestad signed the construction contract between the city and S&L Underground on August 26, 2025.
- The construction contract amount for both Phase 3 and Phase 4 is \$12,970,403.
- On August 29, 2025, Mayor Leivestad issued the Notice to Proceed
- Construction started the week of September 22, 2025

Weekly construction meetings are held each Wednesday at 1:00 p.m. The city will host the meetings at City Hall, and they will be open to the public.

With Request for Funds #3, the city has used approximately 78% of the MCEP grant awarded for the Phase 3 project.

**Contractor's Application for Payment**

<b>Owner:</b>	<u>City of Thompson Falls</u>	<b>Owner's Project No.:</b>	<u>1-21204-T05</u>
<b>Engineer:</b>	<u>Great West Engineering</u>	<b>Engineer's Project No.:</b>	<u>1-21204-T05</u>
<b>Contractor:</b>	<u>S &amp; L Underground</u>	<b>Contractor's Project No.:</b>	<u></u>
<b>Project:</b>	<u>Thompson Falls Wastewater Improvements - Ph. 3 &amp; 4</u>		
<b>Contract:</b>	<u>Thompson Falls Wastewater Improvements - Ph. 3 &amp; 4</u>		
<b>Application No.:</b>	<u>1</u>	<b>Application Date:</b>	<u>9/26/2025</u>
<b>Application Period:</b>	<b>From</b> <u>9/22/2025</u>	<b>to</b> <u>9/26/2025</u>	

1. Original Contract Price	\$	12,970,403.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	12,970,403.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	721,205.00
5. Retainage		
a. <u>5%</u> X <u>\$ 721,205.00</u> Work Completed	\$	36,060.25
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	36,060.25
6. Amount eligible to date (Line 4 - Line 5.c)	\$	685,144.75
7. Less previous payments (Line 6 from prior application)		
8. Gross Amount due this application	\$	685,144.75
9. 1% MT Gross Receipts Tax (1% x Line 8)	\$	6,851.45
10. Unscheduled Employment of the Engineer	\$	-
11. Current Payment Due (less MT GRT)	\$	678,293.30
12. Balance to finish (Line 3 - Line 4)	\$	12,249,198.00

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Shem Johnson - S&L Underground

**Signature:** 

**Date:** 9/26/25

**Recommended by Engineer**

**Approved by Owner**

**By:** \_\_\_\_\_  
**Title:** Project Manager  
**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Title:** Mayor  
**Date:** \_\_\_\_\_

**Approved by Funding Agency**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

### Progress Estimate - Unit Price Work

### Contractor's Application for Payment

**Owner:** City of Thompson Falls  
**Engineer:** Great West Engineering  
**Contractor:** S & L Underground  
**Project:** Thompson Falls Wastewater  
**Contract:** Thompson Falls Wastewater

Owner's Project No.:	1-21204-T05
Engineer's Project No.:	1-21204-T05
Contractor's Project No.:	

Application No.: 1			Application Period:		From		09/22/25		to		09/26/25		Application Date:			09/26/25	
A	B	C	D	Contract Information		E	F	G	H	I	J	K	Application Date:			09/26/25	
Bid Item No.	Description	Item Quantity	Units	Contract Information		Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Application Date:			09/26/25	
Original Contract																	
Base Bid																	
101	Mobilization	1	LS			1,200,000.00	1,200,000.00	0.50	600,000.00	-	600,000.00	50%				600,000.00	
102	Traffic Control	1	LS			250,000.00	250,000.00	0.05	12,500.00	-	12,500.00	5%				237,500.00	
103	Exploratory Excavation	110	HR			350.00	38,500.00		-	-	-	0%				38,500.00	
104	Imported Backfill	1,500	CY			22.00	33,000.00		-	-	-	0%				33,000.00	
105	12 Inch PVC Gravity Sewer Mains	2,300	LF			80.00	184,000.00	594.00	47,520.00	-	47,520.00	26%				136,480.00	
106	8 Inch PVC Gravity Sewer Mains	29,800	LF			65.00	1,937,000.00	89.00	5,785.00	-	5,785.00	0%				1,931,215.00	
107	Standard Manholes	163	EA			5,000.00	815,000.00	4.00	20,000.00	-	20,000.00	2%				795,000.00	
108	4 Inch PVC Sewer Service Connection at Main	244	EA			700.00	170,800.00		-	-	-	0%				170,800.00	
109	4 Inch PVC Sewer Service Lines	26,700	LF			48.00	1,281,600.00		-	-	-	0%				1,281,600.00	
110	4 Inch PVC Sewer Service Connection to Existing	212	EA			1,400.00	296,800.00		-	-	-	0%				296,800.00	
111	PVC Sewer Service Cleanout	398	EA			600.00	238,800.00		-	-	-	0%				238,800.00	
112	6 Inch PVC Sewer Service Connection at Main	12	EA			1,200.00	14,400.00		-	-	-	0%				14,400.00	
113	6 Inch PVC Sewer Service Lines	2,375	LF			65.00	154,375.00		-	-	-	0%				154,375.00	
114	6 Inch Sewer Service Connection to Existing	12	EA			1,350.00	16,200.00		-	-	-	0%				16,200.00	
115	Abandon Existing Septic Tanks	304	EA			1,400.00	425,600.00		-	-	-	0%				425,600.00	
116	Grinder Pump Service Connection to Existing	74	EA			1,100.00	81,400.00		-	-	-	0%				81,400.00	
117	Simplex Grinder Pump Unit	66	EA			13,000.00	858,000.00		-	-	-	0%				858,000.00	
118	Duplex Grinder Pump Unit	4	EA			23,500.00	94,000.00		-	-	-	0%				94,000.00	
119	Duplex WH472 Grinder Pump Unit	4	EA			25,000.00	100,000.00		-	-	-	0%				100,000.00	
120	Pressure Service Connection at Main	78	EA			1,800.00	140,400.00		-	-	-	0%				140,400.00	
121	1.5 Inch HDPE Pressure Sewer Service Line	13,650	LF			45.00	614,250.00		-	-	-	0%				614,250.00	
122	1.5 Inch HDPE Low Pressure Foremain	3,700	LF			45.00	166,500.00		-	-	-	0%				166,500.00	
123	2 Inch HDPE Low Pressure Foremain	2,150	LF			50.00	107,500.00		-	-	-	0%				107,500.00	
124	Pressure Sewer Line Cleanout	15	EA			2,200.00	33,000.00		-	-	-	0%				33,000.00	
125	Service Stub Out to Vacant Lot	36	EA			1,600.00	57,600.00		-	-	-	0%				57,600.00	
126	Service Line Surface Restoration	40,300	LF			5.00	201,500.00		-	-	-	0%				201,500.00	
127	Lift Station #3	1	EA			325,000.00	325,000.00		-	-	-	0%				325,000.00	
128	Lift Station #4	1	EA			310,000.00	310,000.00		-	-	-	0%				310,000.00	
129	Lift Station #5	1	EA			185,000.00	185,000.00		-	-	-	0%				185,000.00	
130	Lift Station #3 Emergency Backup Generator	1	EA			35,000.00	35,000.00		-	-	-	0%				35,000.00	
131	Lift Station #4 Emergency Backup Generator	1	EA			35,000.00	35,000.00		-	-	-	0%				35,000.00	
132	Lift Station #5 Emergency Backup Generator	1	EA			25,000.00	25,000.00		-	-	-	0%				25,000.00	
133	Connect to Existing Lift Station #2	1	EA			25,000.00	25,000.00		-	-	-	0%				25,000.00	
134	6 Inch Foremain	1,230	LF			95.00	116,850.00		-	-	-	0%				116,850.00	
135	6 Inch Foremain Fittings	6	EA			600.00	3,600.00		-	-	-	0%				3,600.00	
136	4 Inch Foremain	2,225	LF			65.00	144,625.00		-	-	-	0%				144,625.00	
137	4 Inch Foremain Fittings	5	EA			450.00	2,250.00		-	-	-	0%				2,250.00	
138	Foremain Air Release Valve and Vault	2	EA			8,500.00	17,000.00		-	-	-	0%				17,000.00	
139	Low Pressure Air Release Valve and Vault	3	EA			6,500.00	19,500.00		-	-	-	0%				19,500.00	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Thompson Falls  
 Engineer: Great West Engineering  
 Contractor: S & L Underground  
 Project: Thompson Falls Wastewater Improvements - Ph. 3 & 4  
 Contract: Thompson Falls Wastewater Improvements - Ph. 3 & 4

Owner's Project No.: 1-21204-T05  
 Engineer's Project No.: 1-21204-T05  
 Contractor's Project No.:

Application No.: 1		Application Period: From 09/22/25 to 09/26/25		Application Date: 09/26/25							
A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
140	Rock Hammer	1,000	HR	175.00	175,000.00	8.00	1,400.00	-	1,400.00	1%	173,600.00
141	Concrete Remove and Replacement for Retaining Walls	7	EA	8,000.00	56,000.00	-	-	-	-	0%	56,000.00
142	Landscaping Wall Replacement	33	EA	4,500.00	148,500.00	-	-	-	-	0%	148,500.00
143	Sidewalk Removal and Replacement	1,150	SF	30.00	34,500.00	-	-	-	-	0%	34,500.00
144	Type A Surface Restoration (AC)	29,600	LF	23.00	680,800.00	-	-	-	-	0%	680,800.00
145	Type B Surface Restoration (Agg)	4,150	LF	14.00	58,100.00	-	-	-	-	0%	58,100.00
146	Type C Surface Restoration (Open)	8,050	LF	8.00	64,400.00	-	-	-	-	0%	64,400.00
147	Connect to Existing Manhole	1	EA	6,500.00	6,500.00	-	-	-	-	0%	6,500.00
148	Water Main Crossing	36	EA	4,500.00	162,000.00	-	-	-	-	0%	162,000.00
149	4 Inch HDPE Casing Pipe	94	LF	125.00	11,750.00	-	-	-	-	0%	11,750.00
150	2 Inch Plug Valve (FL x FL)	4	EA	4,500.00	18,000.00	-	-	-	-	0%	18,000.00
151	Grinder Pump Spare Corps	10	EA	4,500.00	45,000.00	-	-	-	-	0%	45,000.00
Additive Alternate #1 - Maiden Lane Gravity Sewer Replacement											
201	Mobilization	1	LS	8,000.00	8,000.00	0.50	4,000.00	-	4,000.00	50%	4,000.00
202	Traffic Control	1	LS	17,500.00	17,500.00	-	-	-	-	0%	17,500.00
203	Exploratory Excavation	5	HR	375.00	1,875.00	-	-	-	-	0%	1,875.00
204	8 Inch PVC Gravity Sewer Mains	183	LF	155.00	28,365.00	-	-	-	-	0%	28,365.00
205	Standard Manholes	2	EA	7,500.00	15,000.00	-	-	-	-	0%	15,000.00
206	Type B Surface Restoration (Agg)	183	LF	16.00	2,928.00	-	-	-	-	0%	2,928.00
207	Connect to Existing Sewer Main	2	EA	7,500.00	15,000.00	-	-	-	-	0%	15,000.00
208	Cut, Plug, and Abandon	2	EA	5,000.00	10,000.00	-	-	-	-	0%	10,000.00
Additive Alternate #2 - Main Lift Station Improvements											
301	Mobilization	1	LS	60,000.00	60,000.00	0.50	30,000.00	-	30,000.00	50%	30,000.00
302	Traffic Control	1	LS	25,000.00	25,000.00	-	-	-	-	0%	25,000.00
303	Exploratory Excavation	5	HR	375.00	1,875.00	-	-	-	-	0%	1,875.00
304	Imported Backfill	10	CY	26.00	260.00	-	-	-	-	0%	260.00
305	6 Inch Forcemain	40	LF	110.00	4,400.00	-	-	-	-	0%	4,400.00
306	6 Inch Forcemain Fittings	1	EA	600.00	600.00	-	-	-	-	0%	600.00
307	Connect to Existing 6" Forcemain	1	EA	4,500.00	4,500.00	-	-	-	-	0%	4,500.00
308	Bypass Pumping	1	LS	17,500.00	17,500.00	-	-	-	-	0%	17,500.00
309	Abandon Existing Lift Station Dry Well	1	LS	12,500.00	12,500.00	-	-	-	-	0%	12,500.00
310	Chemical Grout Existing Wet Well	1	LS	35,000.00	35,000.00	-	-	-	-	0%	35,000.00
311	Prepare and CIP Rehabilitate Existing Wet Well	1	LS	30,000.00	30,000.00	-	-	-	-	0%	30,000.00
312	Furnish and Install New Submersible Pump Packaged Lift Station	1	LS	465,000.00	465,000.00	-	-	-	-	0%	465,000.00
313	Type B Surface Restoration (Agg)	30	LF	14.00	420.00	-	-	-	-	0%	420.00
314	Type C Surface Restoration (Open)	10	LF	8.00	80.00	-	-	-	-	0%	80.00
Original Contract Totals					\$ 12,970,403.00		\$ 721,205.00	\$ -	\$ 721,205.00	6%	\$ 12,249,198.00

### Contractor's Application for Payment

Owner's Project No.:	1-21204-T05
Engineer's Project No.:	1-21204-T05
Contractor's Project No.:	

Application Date: 09/26/25

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information			Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)		Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-		-		-		
					-		-		-		
					-		-		-		
					-		-		-		
					-		-		-		
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					-		-		-		
					-		-		-		
					-		-		-		
Change Order Totals \$							\$	-	\$	-	\$
Original Contract and Change Orders											
Project Totals \$ 12,970,403.00							\$	721,205.00	\$	721,205.00	6% \$ 12,249,198.00



## 1% Contractor's Gross Receipts Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	<b>Contract awarded by:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/>		
	Federal Identification Number (FEIN) 81-6001316		
	Name City of Thompson Falls		
	Address P.O. Box 99		
	City Thompson Falls	State MT	Zip Code 59873
2.	<b>Contract awarded to:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor <input checked="" type="checkbox"/> Subcontractor <input type="checkbox"/>		
	Federal Identification Number (FEIN) 86-0915134		
	Name S&L Underground, Inc		
	Address PO Box 1952		
	City Bonners Ferry	State ID	Zip Code 82805
3.	Enter the Government Issued Purchase Order Number here. ....		3. Not Applicable
4.	Enter the contract award date here. ....		4. 08 / 11 /20 25
5.	Enter the month and year this payment was earned. ....		5. 09 /20 25
6.	Enter the gross dollar amount due to the prime contractor or subcontractor here. ....		6. \$ 685,144.75
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. <b>This is your 1% Contractor's Gross Receipts.</b> .....		7. \$ 6,851.45
8.	Subtract line 7 from line 6 and enter the result here. <b>This is the net amount paid to the prime contractor or subcontractor.</b> .....		8. \$ 678,293.30
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor.....9. ____ / ____ /20 ____ 9(a) <input type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account. 9(b) <input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.		
10.	Enter a description of the work performed under this contract. Constructing approximately 32,000 lineal feet of new gravity sewer main, connecting approx. 350 services the new collection system, the abandonment of approx. 300 septic tanks, and other system improvements.		
11.	Enter the location in Montana where this work is performed. Be specific with your description. Thompson Falls, Montana		

**Withholding return submitted by:** Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.

Government Entity ☐ Prime Contractor ☐ Subcontractor ☐

Preparer's Signature

Preparer's Title City Clerk/Treasurer Date

Telephone Number 406.827.3557 Fax Number

Please mail this registration to:  
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835

## EJCDC Engineering Invoice Summary

City of Thompson Falls, MT						Invoice Number:	37488-37491-37493
						Invoice Date:	9/25/2025
						Due Date:	10/25/2025
Project:	Wastewater Collection System Phase 3 & 4					Billing Period:	8/17/25-9/20/25
<b>Exhibit C payment Service Performed</b>		<b>Original Contract Amount</b>	<b>Amendments</b>	<b>Revised Contract Amount</b>	<b>Paid To Date</b>	<b>Due This Invoice</b>	<b>Balance Remaining</b>
<b>Exhibit C Basic Services</b>	Preliminary Design Phase	\$ 575,000.00	\$ -	\$ 575,000.00	\$ 575,000.00		\$ -
	Final Design Phase	\$ 515,000.00		\$ 515,000.00	\$ 515,000.00		\$ -
	Bidding Phase	\$ 75,000.00		\$ 75,000.00	\$ 60,000.00	\$ 15,000.00	\$ -
	Construction Phase	\$ 805,000.00		\$ 805,000.00		\$ 6,000.00	\$ 799,000.00
	Post Construction Phase	\$ 65,000.00	\$ -	\$ 65,000.00			\$ 65,000.00
				\$ -			\$ -
	<b>Subtotal</b>	<b>\$ 2,035,000.00</b>	<b>\$ -</b>	<b>\$ 2,035,000.00</b>	<b>\$ 1,150,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ 864,000.00</b>
<b>Exhibit C RPR-2</b>							
	Resident Project Representative (	\$ 880,000.00		\$ 880,000.00	\$ -	\$ 2,811.00	\$ 877,189.00
	<b>Subtotal</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 2,811.00</b>	<b>\$ 877,189.00</b>
<b>EXHIBIT C Additional Services</b>	Additional Services - GeoTech	\$ 65,000.00		\$ 65,000.00	\$ 65,000.00		\$ -
	CDBG Direct Benefit Admin	\$ 60,000.00		\$ 60,000.00	\$ 31,868.53	\$ 4,967.95	\$ 23,163.52
	Additional Services - ROW & Easement	\$ 30,000.00		\$ 30,000.00	\$ 29,666.28		\$ 333.72
	Aditonal Services - O&M Manual	\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
	General Grant Admin	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 54,852.23	\$ 3,937.00	\$ 91,210.77
	<b>Subtotal</b>	<b>\$ 323,000.00</b>	<b>\$ -</b>	<b>\$ 323,000.00</b>	<b>\$ 181,387.04</b>	<b>\$ 8,904.95</b>	<b>\$ 132,708.01</b>
	<b>Total Current Billing:</b>	<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 1,331,387.04</b>	<b>\$ 32,715.95</b>	<b>\$ 1,873,897.01</b>
	<b>Summary</b>						
	<b>Basic Services</b>	<b>\$ 2,035,000.00</b>	<b>\$ -</b>	<b>\$ 2,035,000.00</b>	<b>\$ 1,150,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ 864,000.00</b>
	<b>RPR</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 880,000.00</b>	<b>\$ -</b>	<b>\$ 2,811.00</b>	<b>\$ 877,189.00</b>
	<b>Add. Services less Project admin</b>	<b>\$ 173,000.00</b>	<b>\$ -</b>	<b>\$ 173,000.00</b>	<b>\$ 126,534.81</b>	<b>\$ 4,967.95</b>	<b>\$ 41,497.24</b>
	<b>Subtotal</b>	<b>\$ 3,088,000.00</b>	<b>\$ -</b>	<b>\$ 3,088,000.00</b>	<b>\$ 1,276,534.81</b>	<b>\$ 28,778.95</b>	<b>\$ 1,782,686.24</b>
	<b>Project administration</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ 54,852.23</b>	<b>\$ 3,937.00</b>	<b>\$ 91,210.77</b>
	<b>Total</b>	<b>\$ 3,238,000.00</b>	<b>\$ -</b>	<b>\$ 3,238,000.00</b>	<b>\$ 1,331,387.04</b>	<b>\$ 32,715.95</b>	<b>\$ 1,873,897.01</b>
	<b>Funds Difference</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Is the % of RPR fees claimed in line with the total % of Construction completed?					<b>YES/NO</b>	(If NO, explain on attached sheet)	
					Circle One		
Submitting Engineer's Signature				Owner's Approval Signature			



2501 Belt View Drive  
Helena, MT 59601  
Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 37488  
Date 09/25/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from August 17, 2025 through September 20, 2025

**Task Order No. 5 - Phase 3 & 4 WW**  
**CDBG Direct Benefit Administration**  
Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	0.25	152.00	38.00
<i>Project updates</i>			
Project Specialist	26.00	144.00	3,744.00
<i>Correspond with client to organize direct benefit intake session in T Falls</i>			
<i>Update with Craig</i>			
<i>Application intake</i>			
<i>Document prep for intake trip</i>			
<i>Travel to Thompson Falls, phone calls and emails with recipients</i>			
<i>Application intake</i>			
<i>Travel home from T Falls</i>			
Certified Grant Writer 2	1.25	184.00	230.00
<i>Discussed with Kitty the next intake session in Thompson Falls; September draw package prep</i>			
<i>Discussed upcoming intake with Kitty; prepared project progress report and sent RFF #14 to MDOC staff</i>			

Reimbursables

	Units	Rate	Billed Amount
Miles	937.00	0.85	796.45
Per Diem	1.00	51.70	51.70
	1.00	69.30	69.30
	1.00	38.50	38.50
Phase subtotal			4,967.95
Task Order No. 5 - Phase 3 & 4 WW subtotal			4,967.95

Invoice total **4,967.95**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW				
64.8-13 CDBG DIRECT BENEFIT ADMINISTRATION	60,000.00	31,868.53	36,836.48	4,967.95
Total	60,000.00	31,868.53	36,836.48	4,967.95



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
Project 1-21204 Thompson Falls On-Call 2021

Invoice number 37488  
Date 09/25/2025

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36961	07/24/2025	460.00			460.00		
37273	08/23/2025	414.00		414.00			
37488	09/25/2025	4,967.95	4,967.95				
	Total	5,841.95	4,967.95	414.00	460.00	0.00	0.00

*Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.*

*Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>*



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 37491  
Date 09/25/2025

Project 1-21204 THOMPSON FALLS ON-CALL  
2021

Professional Services from August 17, 2025 through September 20, 2025

		Amount	
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>			
<b>10.1-13 Preliminary Design</b>			
	Contract Amount	575,000.00	
	Percent Complete	100.00	
	Prior Billed	575,000.00	
	Total Billed	575,000.00	
		Current Billed	0.00
<b>10.2-13 Final Design</b>			
	Contract Amount	515,000.00	
	Percent Complete	100.00	
	Prior Billed	515,000.00	
	Total Billed	515,000.00	
		Current Billed	0.00
<b>10.3-13 Bidding</b>			
	Contract Amount	75,000.00	
	Percent Complete	100.00	
	Prior Billed	60,000.00	
	Total Billed	75,000.00	
		Current Billed	15,000.00
<b>10.4-13 Construction Management</b>			
	Contract Amount	805,000.00	
	Percent Complete	0.75	
	Prior Billed	0.00	
	Total Billed	6,000.00	
		Current Billed	6,000.00
<b>10.5-13 Post Construction</b>			
	Contract Amount	65,000.00	
	Percent Complete	0.00	
	Prior Billed	0.00	
	Total Billed	0.00	
		Current Billed	0.00
		Subtotal	21,000.00
		Total	21,000.00

**Task Order No. 5 - Phase 3 & 4 WW**

**Resident Project Representative (RPR)**

Professional Fees

	Hours	Rate	Billed Amount
Resident Project Representative 2	7.00	173.00	1,211.00
Engineer 2	10.00	160.00	1,600.00
Phase subtotal			2,811.00
Task Order No. 5 - Phase 3 & 4 WW subtotal			2,811.00

Invoice total **23,811.00**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>64-13 Task Order No. 5 - Phase 3 &amp; 4 WW</b>							
10.1-13 Preliminary Design	575,000.00	100.00	575,000.00	575,000.00	0.00	0.00	0.00
10.2-13 Final Design	515,000.00	100.00	515,000.00	515,000.00	0.00	0.00	0.00
10.3-13 Bidding	75,000.00	100.00	60,000.00	75,000.00	0.00	0.00	15,000.00
10.4-13 Construction Management	805,000.00	0.75	0.00	6,000.00	799,000.00	99.25	6,000.00
10.5-13 Post Construction	65,000.00	0.00	0.00	0.00	65,000.00	100.00	0.00
64.6-13 Resident Project Representative (RPR)	880,000.00	0.32	0.00	2,811.00	877,189.00	99.68	2,811.00
64.9-13 Geotechnical Analysis	65,000.00	100.00	65,000.00	65,000.00	0.00	0.00	0.00
64.10-13 Right-of-Way/Easement & Permitting	30,000.00	98.89	29,666.28	29,666.28	333.72	1.11	0.00
64.11-13 Operation & Maintenance Manual	18,000.00	0.00	0.00	0.00	18,000.00	100.00	0.00
Subtotal	3,028,000.00	41.89	1,244,666.28	1,268,477.28	1,759,522.72	58.11	23,811.00
Total	3,028,000.00	41.89	1,244,666.28	1,268,477.28	1,759,522.72	58.11	23,811.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36964	07/24/2025	28,000.00			28,000.00		
37301	08/26/2025	35,000.00		35,000.00			
37491	09/25/2025	23,811.00	23,811.00				
Total		86,811.00	23,811.00	35,000.00	28,000.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>



2501 Belt View Drive  
Helena, MT 59601  
Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 37493  
Date 09/25/2025

Project **1-21204 Thompson Falls On-Call 2021**

Professional Services from August 17, 2025 through September 20, 2025

**Task Order No. 5 - Phase 3 & 4 WW Grant Administration**

**General Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Project Assistant	0.75	100.00	75.00
<i>Labor Compliance -Prevailing wage review.</i>			
<i>Grant Admin. Support - updating Labor Compliance Tracker budget notes.</i>			
<i>Labor Compliance - Audit of Labor Interviews, updated Grant Admin Tracker with information (missing interviews).</i>			
Project Administrator	1.50	152.00	228.00
<i>ARPA extention discussion</i>			
<i>Labor Compliance - Labor Interview audit.</i>			
<i>Review planning grant term date.</i>			
<i>Grant Management - ARPA spend-down report.</i>			
<i>Labor compliance - updated wage rates in tracker per July 2025 changes.</i>			
Certified Grant Writer 2	19.75	184.00	3,634.00
<i>Responded to RFI from Carrie; discussion with funder; project related email</i>			
<i>Responded to RFI from Heather Reeves; responded to RFI from the mayor.</i>			
<i>Funders Call</i>			
<i>Sent RFI to Heather Reeves regarding a reimbursement request; discussed the adminstration of the project and the tracking of funds with Rural Development's Steve Troendle. Reviewed project budget; updated invoice tracking spreadsheet.</i>			
<i>Preconstruction conference</i>			
<i>Update proeject file; responded to RFI from funding agency; project related email; prepared ARPA extension request for the mayor; Teams conference with bond counsel and DNRC/SRF staff; phone calls with mayor and bond counsel</i>			
<i>Started prep of Sept draw packages..</i>			
<i>September draw packages completed.</i>			
<i>Sept requests for funds</i>			
<i>Sent RD bid award concurrence memo to DNRC staff; labor compliance</i>			
<i>Responded to RFI from DNRC; prepared MCEP progress report and finalized MCEP RFF and sent it to MDOC.</i>			
<i>Sent RFI to Clerk; responded to RFI from RD staff</i>			
<i>Responded to RFIs from Lindsay Volpe and Anna Miller; updated budget</i>			
<i>Same as above</i>			
<i>Responded to RFI from Erin McKeon</i>			
<i>Responded to RFI from Kelliann regarding assistance for LMI residents; phone call with Steve Troendle; sent RFI to MDOC CDBG staff</i>			

Phase subtotal 3,937.00

Task Order No. 5 - Phase 3 & 4 WW Grant Administration subtotal 3,937.00

Invoice total 3,937.00



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
Project 1-21204 Thompson Falls On-Call 2021

Invoice number 37493  
Date 09/25/2025

#### Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK ORDER NO. 5 - PHASE 3 & 4 WW GRANT ADMINISTRATION				
64.7-13 GENERAL GRANT ADMINISTRATION	150,000.00	54,852.23	58,789.23	3,937.00
Total	150,000.00	54,852.23	58,789.23	3,937.00

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36965	07/24/2025	2,576.00			2,576.00		
37303	08/26/2025	3,856.00		3,856.00			
37493	09/25/2025	3,937.00	3,937.00				
Total		10,369.00	3,937.00	3,856.00	2,576.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>

**REQUEST FOR ITEM TO BE PLACED ON AGENDA  
THOMPSON FALLS CITY COUNCIL**

I, Rusti Phone # \_\_\_\_\_

request the following item be placed on the agenda for  
the October 6 2025 City Council Meeting:

Please give a brief description of the item to be discussed,  
approximate time you need and the results you would like to see.

Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time: 6:00 pm

Action: Water Project Phase 1 & 2  
Pay Application  
\_\_\_\_\_

**All agenda requests must be submitted by Noon on  
Wednesday before the Council Meeting.**

**tfl3557@blackfoot.net**

---

**From:** Craig Erickson <cerickson@greatwesteng.com>  
**Sent:** Thursday, October 2, 2025 12:48 PM  
**To:** Kelliann Barton (tfl3557@blackfoot.net); Russlyn Leivestad (tfallsmayor@blackfoot.net)  
**Cc:** Carrie Gardner; Craig Erickson  
**Subject:** Thompson Falls Water - Request for Funds  
**Attachments:** ARPA 14 with Supporting Materials.pdf; Thompson Falls Water Budget\_Status\_Invoice Tracking\_October 2025.xlsx

Good afternoon,

We have sent you two files that hold each document associated with the city's fourteen request for reimbursement from the water project's ARPA grant. Please arrange to have the following documents signed and returned to me.

ARPA Vender Invoice #14 – PDF page 1  
Engineering Invoice Summary – PDF page 7

The following table provides a summary of the sources and uses of funds included in this month's request for reimbursement.

Vendor	Inv. #	Inv. Date	Activity	Activity Amount	ARPA	Local
Great West Engineering	37492	09/25/25	Bidding	\$ 22,899.88	\$ 22,899.88	
Great West Engineering	37492	09/25/25	PreDesign	\$ 9,669.50	\$ 9,669.50	
Great West Engineering	37492	09/25/25	Final Design	\$ 21,016.75	\$ 21,016.75	
Great West Engineering	37492	09/25/25	Grant Admin	\$ 1,615.00	\$ -	\$ 1,615.00
Total				\$ 55,201.13	\$ 53,586.13	\$ 1,615.00

Please let us know if you have any questions.

Thank you,



**Craig Erickson, CGW**  
Senior Funding Specialist

**d:** (406) 495-6189  
**c:** (406) 399-0104



**We're Hiring!**

2501 Belt View Drive  
Helena, MT 59601

This message has been sent to you as the official business of Great West Engineering. This e-mail and any attachments may be considered confidential. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or disclosing this information. If you have received this communication in error, please reply to the sender and then immediately delete it. I appreciate your cooperation.

<b>STATE OF MONTANA VENDOR INVOICE</b>		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
<b>VENDOR'S NAME AND ADDRESS</b> City of Thompson Falls PO Box 99 Thompson Falls, MT 59873		<b>DNRC-CARDD</b> <b>PO Box 201601</b> <b>Helena, MT 59620-1601</b>			
<b>Grant Agreement #</b> AMC-23-0068		<b>Project Name</b> Thompson Falls Water Supply, Storage, and Distribution System Imp.			
<b>DNRC Grant Manager</b> Heather Reeves		<b>Claim Number</b> Fourteen (14)			
<b>QUANTITY</b>	<b>DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED</b>				<b>AMOUNT</b>
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Eng	37492	8/17/25-9/20/25	Bidding	\$ 22,899.88
1	Great West Eng	37492	8/17/25-9/20/25	Preliminary Design	\$ 9,669.50
1	Great West Eng	37492	8/17/25-9/20/25	Final Design	\$ 21,016.75
<b>GRAND TOTAL</b>					<b>\$ 53,586.13</b>

<b>STATE USE ONLY APPROVED FOR PAYMENT</b>		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		<b>Vendor Name (Authroized Person)</b>	<b>Russlyn Leivestad</b>
<b>DNRC Authorized</b>		<b>Date Processed</b>	
<b>Date</b>		<b>Vendor's Signature</b>	
		<b>Title</b>	<b>Mayor</b>



ARPA Water & Sewer Infrastructure Grant Program  
2025 Progress Report Form

General Information

Subrecipient Entity: Thompson Falls, City of  
Project Title: Thompson Falls Water Supply, Storage, and Distribution System Improvements  
Grant Agreement Number(s): AMC-23-0068  
Grant Term End Date(s): November 30, 2025  
  
Form Preparer Name: Craig Erickson  
Form Preparer Phone: (406) 399-0104  
Form Preparer Email: cerickson@greatwesteng.com  
Reporting Period: August 17, 2025 – October 2, 2025  
*Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.*

Quarterly Report Type

- ☐ Progress Report **with** Reimbursement Request.  
☒ Progress Report **without** Reimbursement Request.

**Final Reports** – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**  
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**  
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Sam.Gov Expiration: 01/03/2026

## Progress Reporting

### 1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

#### Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation is 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

The following scope of work will help address the deficiencies of the wastewater system. This scope of work is the object of the ARPA grant. It will use ARPA Competitive Grant funds for professional services, construction, and engineering-basic services associated with the following activities. Activities include:

- Deliverable: Drill a new source well to provide an additional 500 gallons per minute capacity.  
*Update: Construction is 0% complete*
  - *The plans and specifications have been sent along with a PWS-6 Report to DEQ. DEQ has commented, and Great West is now preparing the city's response to the comments, and the project is expected to be ready for go out for bid by the end of October.*
- Deliverable: Construct a new 400,000-gallon prestressed concrete tank adjacent to the Jefferson Tank site.
  - *Update: Construction is 0% complete.*
  - *The city opened bids on September 30<sup>th</sup>. It received nine bids, and the project manager is in the process of recommending that the city award the construction contract to Thompson Contracting, Inc. of Libby.*
- Deliverable: Replace 12 blocks of undersized and leaking water main with approximately 8,200 lineal feet of new eight-inch (8) PVC water main.  
*Update: Construction is 10% complete.*
  - *Construction of the Church Street Main Replacement is 100% complete. It accounts for approximately 10% of this deliverable.*
  - *The city opened bids on September 30<sup>th</sup>. It received nine bids, and the project manager is in the process of recommending that the city award the construction contract to Thompson Contracting, Inc. of Libby.*
- Deliverable: Replace 3,200 linear feet of eight (8) inch water main loop on Golf Street.  
*Update: Construction is 0% complete.*
- Deliverable: Replace 2,500 linear feet of eight (8) inch transmission main from the well site to Ashley Tank.  
*Update: Construction is 0% complete.*
- Deliverable: Install associated valves, fittings, five (5) air release/blowoffs, and six (6) new fire hydrants,  
*Update: Installation is 0% complete.*
- Deliverable: Replace 26 new service lines.  
*Update: Replacement is 0% complete.*
- Deliverable: Replace 570 lineal feet of one-inch service line.  
*Update: Replacement is 0% complete*

**Problems or Concerns (REQUIRED)**

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

The shutdown of the federal government could further delay the project's construction.

**2. Next Reporting Period's Grant Activities (REQUIRED)**

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

The city is expected to award the construction contract to Thompson Contracting of Libby and execute the construction contract. Construction could begin in November, but the federal government shutdown could further delay the project.

## Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

**1. Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?

- ☐ **YES** – Term End Date in the grant agreement is appropriate for the project to date.
- ☒ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

**2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

- ☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.
- ☐ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

**3. Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

- ☒ **YES** – The budget in the grant agreement accurately reflects the project to date.
- ☐ **NO or NOT SURE – Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

## Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

---

## Verification of Subrecipient Concurrence

**REQUIRED only if Form Preparer is not from Subrecipient Entity**

**Subrecipient Contact Full Name:** Kelliann Barton

**Subrecipient Contact Title:** Clerk/Treasurer, City of Thompson Falls

**Subrecipient Contact Email:** [Tfl3557@blackfoot.net](mailto:Tfl3557@blackfoot.net)

- ☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents and concurs with the information provided.

See the Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

**ARPA Water & Sewer Infrastructure Grant Program**  
**Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

**Applicant/Subrecipient Entity Name:** City of Thompson Falls

**Project Title:** Thompson Falls Water Supply, Storage, and Distribution System Improvements

	<b>Applicable to Project? (Yes/No)</b>	<b>ESTIMATED Completion Date</b>	<b>ACTUAL Completion Date</b>	<b>Comments</b>
--	--	--	---------------------------------------	-----------------

**ENGINEERING PROCUREMENT\***

Project Engineer procured and engineering contract executed.	Yes		June 21, 2021	
Other:				

**PLANNING & DESIGN\***

Preliminary design document completed (PER or Tech Memo).	Yes		May 9, 2022	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes		May 28, 2025	
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	June 2025		
Permit and/or other Agency Review: SUBMITTED for review.	Yes		May 28, 2025	USDA Rural Development's review of plans & specs.
Permit and/or other Agency Approval: APPROVAL received.	Yes		Sept 25, 2025	
Water Rights finalized.	Yes			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes	October 6, 2025		
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				

**PROJECT BIDDING**

Bid document advertised.	Yes		September 2025	Bid opening held on September 30, 2025
Bid complete and construction contract executed.	Yes	October 2025		
Other:				

**PROJECT CONSTRUCTION**

Construction start.	Yes	November 2025		
Construction complete.	Yes	August 2026		The estimated construction contract time is 180 days.
Project closeout.	Yes	September 2026		
Other:				

\*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.

\*\*DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.

**EJCDC Engineering Invoice Summary**

City of Thompson Falls, MT						Invoice Number:	37492
						Invoice Date:	9/25/2025
						Due Date:	10/25/2025
Project: Thompson Falls Water System Improvements - CRDA #10.760						Billing Period:	8/17/25-9/20/25
<i>Includes updates associated with Amend #5 to Task Order #4</i>							
<b>Exhibit C payment Performed</b>	<b>Service</b>	<b>Original Contract Amount</b>	<b>Amendments</b>	<b>Revised Contract Amount</b>	<b>Paid To Date</b>	<b>Due This Invoice</b>	<b>Balance Remaining</b>
<b>Exhibit C Basic Services</b>	Preliminary Design Phase	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 235,253.22	\$ 9,669.50	\$ 5,077.28
	Final Design Phase	\$ 235,000.00	\$ -	\$ 235,000.00	\$ 90,763.62	\$ 21,016.75	\$ 123,219.63
	Bidding Phase	\$ -	\$ 48,000.00	\$ 48,000.00	\$ 5,900.12	\$ 22,899.88	\$ 19,200.00
	Construction Phase	\$ -	\$ 253,000.00	\$ 253,000.00	\$ 17,215.15		\$ 235,784.85
	Post Construction Phase	\$ -	\$ 34,000.00	\$ 34,000.00			\$ 34,000.00
	<b>Subtotal</b>	<b>\$ 485,000.00</b>	<b>\$ 335,000.00</b>	<b>\$ 820,000.00</b>	<b>\$ 349,132.11</b>	<b>\$ 53,586.13</b>	<b>\$ 417,281.76</b>
<b>Exhibit C</b>							
<b>RPR-2</b>	Resident Project Representative (	\$ -	\$ 387,000.00	\$ 387,000.00	\$ 58,580.99		\$ 328,419.01
	<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 387,000.00</b>	<b>\$ 387,000.00</b>	<b>\$ 58,580.99</b>	<b>\$ -</b>	<b>\$ 328,419.01</b>
<b>EXHIBIT C Additional Services</b>	Additional Services - GeoTech	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
	Additional Services - Hydrogeo Analysis	\$ 20,000.00		\$ 20,000.00	\$ 19,973.40		\$ 26.60
	Additional Services - ROW & Easement	\$ 20,000.00		\$ 20,000.00	\$ 4,795.20	\$ -	\$ 15,204.80
		\$ -		\$ -		\$ -	\$ -
	General Grant Admin	\$ 76,000.00	\$ -	\$ 76,000.00	\$ 26,853.25	\$ 1,615.00	\$ 47,531.75
	<b>Subtotal</b>	<b>\$ 141,000.00</b>	<b>\$ -</b>	<b>\$ 141,000.00</b>	<b>\$ 76,621.85</b>	<b>\$ 1,615.00</b>	<b>\$ 62,763.15</b>
<b>Total Current Billing:</b>		<b>\$ 626,000.00</b>	<b>\$ 722,000.00</b>	<b>\$ 1,348,000.00</b>	<b>\$ 484,334.95</b>	<b>\$ 55,201.13</b>	<b>\$ 808,463.92</b>
<b>Summary</b>							
<b>Basic Services</b>		<b>\$ 485,000.00</b>	<b>\$ 335,000.00</b>	<b>\$ 820,000.00</b>	<b>\$ 349,132.11</b>	<b>\$ 53,586.13</b>	<b>\$ 417,281.76</b>
<b>RPR</b>		<b>\$ -</b>	<b>\$ 387,000.00</b>	<b>\$ 387,000.00</b>	<b>\$ 58,580.99</b>	<b>\$ -</b>	<b>\$ 328,419.01</b>
<b>Add. Services less Project admin</b>		<b>\$ 65,000.00</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>	<b>\$ 49,768.60</b>	<b>\$ -</b>	<b>\$ 15,231.40</b>
<b>Subtotal</b>		<b>\$ 550,000.00</b>	<b>\$ 722,000.00</b>	<b>\$ 1,272,000.00</b>	<b>\$ 457,481.70</b>	<b>\$ 53,586.13</b>	<b>\$ 760,932.17</b>
<b>Project administration</b>		<b>\$ 76,000.00</b>	<b>\$ -</b>	<b>\$ 76,000.00</b>	<b>\$ 26,853.25</b>	<b>\$ 1,615.00</b>	<b>\$ 47,531.75</b>
<b>Total</b>		<b>\$ 626,000.00</b>	<b>\$ 722,000.00</b>	<b>\$ 1,348,000.00</b>	<b>\$ 484,334.95</b>	<b>\$ 55,201.13</b>	<b>\$ 808,463.92</b>
<b>Funds Difference</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Is the % of RPR fees claimed in line with the total % of Construction completed?					<b>YES/NO</b>	(If NO, explain on attached sheet)	
					<i>Circle One</i>		
Submitting Engineer's Signature		Owner's Approval Signature					



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Thompson Falls  
P.O. Box 99  
Thompson Falls, MT 59873

Invoice number 37492  
Date 09/25/2025

Project 1-21204 THOMPSON FALLS ON-CALL  
2021

Professional Services from August 17, 2025 through September 20, 2025

	Amount	
<b>63-13 Task Order No. 4 - Water System PER Update</b>		
<b>10.4-13 Bidding</b>		
Contract Amount	48,000.00	
Percent Complete	60.00	
Prior Billed	5,900.12	
Total Billed	28,800.00	
	Current Billed	22,899.88
<b>10.5-13 Construction</b>		
Contract Amount	253,000.00	
Percent Complete	6.80	
Prior Billed	17,215.15	
Total Billed	17,215.15	
	Current Billed	0.00
<b>10.7-13 Post-Construction</b>		
Contract Amount	34,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
	Current Billed	0.00
	Subtotal	22,899.88
	Total	22,899.88

**Task Order No. 4 - Water System PER Update**

**Preliminary Design**

Professional Fees

	Hours	Rate	Billed Amount
Designer	0.50	145.00	72.50
Engineer 2	8.00	160.00	1,280.00
Engineer 4	35.50	194.00	6,887.00
Consultant			
	Units	Rate	Billed Amount
TESla Engineering, LLC			1,430.00
Phase subtotal			9,669.50

**Task Order No. 4 - Water System PER Update**

**Final Design**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	17.00	148.00	2,516.00
Project Coordinator	2.50	115.00	287.50
GIS Specialist	3.50	134.00	469.00
Engineer 2	26.00	160.00	4,160.00
Engineer 4	49.50	194.00	9,603.00
Engineer 5	13.50	217.00	2,929.50
Engineer 6	0.25	223.00	55.75
Clerical Support	3.75	85.00	318.75
Project Administrator	1.50	152.00	228.00
Reimbursables			
	Units	Rate	Billed Amount
Miles	447.00	0.85	379.95
Per Diem	1.00	69.30	69.30
Phase subtotal			21,016.75

**Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Project Assistant	0.75	100.00	75.00
Project Administrator	0.75	152.00	114.00
Certified Grant Writer 2	7.75	184.00	1,426.00
Phase subtotal			1,615.00
Task Order No. 4 - Water System PER Update subtotal			32,301.25

Invoice total **55,201.13**

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>63-13 Task Order No. 4 - Water System PER Update</b>							
63.1-13 Study & Report Phase	30,000.00	100.00	29,998.99	29,998.99	1.01	0.00	0.00
63.2-13 Preliminary Design	250,000.00	97.97	235,253.22	244,922.72	5,077.28	2.03	9,669.50
63.3-13 Final Design	235,000.00	47.57	90,763.62	111,780.37	123,219.63	52.43	21,016.75
10.4-13 Bidding	48,000.00	60.00	5,900.12	28,800.00	19,200.00	40.00	22,899.88
10.5-13 Construction	253,000.00	6.80	17,215.15	17,215.15	235,784.85	93.20	0.00
63.6-13 Resident Project Representative	387,000.00	15.14	58,580.99	58,580.99	328,419.01	84.86	0.00
10.7-13 Post-Construction	34,000.00	0.00	0.00	0.00	34,000.00	100.00	0.00
63.8-13 Grant Writing - MCEP Application	12,500.00	99.98	12,497.75	12,497.75	2.25	0.02	0.00
63.9-13 Grant Writing - DNRC Application	4,500.00	99.87	4,494.00	4,494.00	6.00	0.13	0.00

### Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>63-13 Task Order No. 4 - Water System PER Update</b>							
63.10-13 RD Funding Application	5,000.00	99.57	4,978.25	4,978.25	21.75	0.44	0.00
63.11-13 RD Environmental Report	5,000.00	99.53	4,976.50	4,976.50	23.50	0.47	0.00
63.12-13 Grant Administration	76,000.00	37.46	26,853.25	28,468.25	47,531.75	62.54	1,615.00
63.13-13 Geotechnical Analysis	25,000.00	100.00	25,000.00	25,000.00	0.00	0.00	0.00
63.14-13 Right-of-Way Easements/Permits	20,000.00	23.98	4,795.20	4,795.20	15,204.80	76.02	0.00
63.15-13 Hydrogeologic Assessment	20,000.00	99.87	19,973.40	19,973.40	26.60	0.13	0.00
Subtotal	1,405,000.00	42.45	541,280.44	596,481.57	808,518.43	57.55	55,201.13
Total	1,405,000.00	42.45	541,280.44	596,481.57	808,518.43	57.55	55,201.13

### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
36568	06/27/2025	42,528.86				42,528.86	
36966	07/24/2025	18,593.00			18,593.00		
37302	08/26/2025	12,717.75		12,717.75			
37492	09/25/2025	55,201.13	55,201.13				
Total		129,040.74	55,201.13	12,717.75	18,593.00	42,528.86	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>