**MINUTES**

**REGULAR MEETING**

**DOWNEY CITY COUNCIL**

**TUESDAY, DECEMBER 10, 2019**

**6:00 PM**

**ATTENDANCE:** Rex Nielsen, Council President Gary Barnes, Dan Wilson, Grant

Johnson, Brenda Kay, and Tony Hancock. Mayor Dennis Phillips is excused.

**Patrons:** Rick David, Bonnie Hill, and Barbara Hill,

**Call to Order:** Council President, Gary Barnes, called the meeting to order and

welcomed everyone.

Brenda Kay offered the invocation and led the group in the Pledge of Allegiance.

**Reading of Agenda:** President Barnes read the Agenda.

**ACTION ITEM - Approve Minutes:** **Dan Wilson moved to approve the Minutes**

**of the Regular Meeting of the Downey City Council of Tuesday,**

**November 12, 2019, seconded by Grant Johnson, all voted aye, motion carried.**

**ACTION ITEM** - **Approve Accounts Payable:** **Grant Johnson moved to**

**approve the Accounts Payable of December 2019, seconded by Rex Nielsen, all voted aye, motion carried.**

**Law Enforcement:** Not present.

**Comments from the audience on Agenda items only:** No comments.

**ACTION ITEM – Consider approval of Computer and IT Maintenance and Service Agreement With Qabsolute, LLC:** The Council reviewed the attached

Computer and IT Maintenance and Service Agreement provided by Bryce

Hollingshead, of Qabsolute, LLC. He will provide a yearly service agreement of ten

Hours for a cost of $500.00.

**Grant Johnson moved to approve the Computer and IT Maintenance and Service Agreement with Qabsolute, LLC, seconded by Dan Wilson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of Bryce Hollingshead, of Qabsolute, LLC, installing a new security camera inside the City Office Building and above the payment box outside of the building and replacing the recording device:** Bryce would like to replace the camera

 inside of the City Office building, along with adding a camera above the payment

box on the outside of the building and replacing the recording device at a cost of $.01 to $1 to the City. The software for the recording device currently being used is not being updated and the new software will be updated and secure. The cameras will also be easier to check from phones and computers.

**Dan Wilson moved to approve Bryce Hollingshead of Qabsolute, LLC, to install a new security camera inside the City Office Building and above the payment box outside of the building and to replace the recording device, seconded by Rex Nielsen, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of adding a security camera at the south end of the City Office Building:**  The council discussed adding a security

camera at the end of the City Office building so the Community Center area is covered, along with a camera at the south end of the City Shop building. Bryce Hollingshead, of Qabsolute will check on the cost.

**Dan Wilson moved to approve adding a security camera at the south end of the City Office Building and a camera at the south end of the City Shop building, seconded by Rex Nielsen, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of Business Licenses for Burt Group, LLC, Marsh Valley Motor Mart, Doug’s Repair, Sound Choice, Ireland Bank, Infinite Q Network, All American Roofing, Vivint, Inc., At Home Preschool, Midkiff Storage, Oxford Peak Farm Service, BCT Inspections, Downey Storage, Sutton Dentistry, Red Giant Oil Company, Portneuf Accounting, Marsh Valley Electric, Marsh Valley RV Park, and Valley Oil:** The Council discussed the Burt Group, LLC,

Business License. They feel it needs to be defined better as far as the goods being sold. It will not be approved at this time.

**Rex Nielsen moved to approve Business Licenses for Marsh Valley Motor Mart, Doug’s Repair, Sound Choice, Ireland Bank, Infinite Q Network, All American Roofing, Vivint, Inc., At Home Preschool, Midkiff Storage, Oxford Peak Farm Service, BCT Inspections, Downey Storage, Sutton Dentistry, Red Giant Oil Company, Portneuf Accounting, Marsh Valley Electric, Marsh Valley RV Park, and Valley Oil, seconded by Dan Wilson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of alcoholic beverage licenses for The Loading Pen:** The State and County Licenses have not been received from the

owner of The Loading Pen at this time, so the licenses cannot be approved.

**ACTION ITEM – Consider acceptance of the November 5, 2019 election results:** President Barnes read the election results canvassed by Bannock County.

The results were as follows:

**Mayor** - Rex Nielsen received 166 votes.

**Council Seats** – Gary Barnes received 65 votes; Larry Burden received 61 votes; John Cutright received 15 votes; Bonnie Hill received 116 votes; John Hyde received 49 votes; and Kirk Price received 49 votes.

A copy of the results is attached to the Minutes.

**Rex Nielsen moved to accept the November 5, 2019, election results, seconded by Dan Wilson, by roll call vote: Gary Barnes, aye; Rex Nielsen, aye; Dan Wilson, aye; and Grant Johnson, aye; motion carried.**

**ACTION ITEM – Consider approval of a bid to purchase a propane tank for the Downey Community Center:** Tony Hancock obtained quotes to

purchase a propane tank for the Community Center. Valley Wide has a new 500-gallon tank for $2,200, plus $55 for a regulator, or a new 1,000-gallon tank for $2,995, plus the cost of a regulator. The cost of renting a tank is $55 per year. Amerigas has a used 500-gallon tank for $1,200, or a new tank for $2,550. A 1,000-gallon used tank is available for $1,500. The council asked Tony to contact Valley Wide to see what the cost is to purchase the tank we already have.

Tony will check to see if there is any furnace oil in the Senior Center’s old tank and take care of it.

**Grant moved to approve the purchase of a tank from Valley Wide if they will sell the current tank for $1,200; otherwise, we will purchase a used tank from Amerigas, seconded by Dan Wilson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of changes to the Lease Agreement with Robin Nielsen for the building located at 30 West Center:** The

Council reviewed changes to the Lease Agreement, which Robin Nielsen

requested. Under number 2, Rental, the council agreed to add the rent is being waived for 12 months in exchange for repairs Robin made to the Barber Shop. No changes will be made to number 3, Utilities. Robin will be responsible for heating costs. The only change to number 4, Maintenance, is to remove “…including mowing, watering, and trimming of grass,” in the second paragraph.

**Rex Nielsen moved to approve the changes to the Lease Agreement with Robin Nielsen for the building located at 30 West Center, seconded by Grant Johnson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of discarding two dilapidated chest freezers at the Downey Community Center and donating or discarding food items left in the Downey Community Center:** **Dan**

**Wilson moved to approve discarding the two dilapidated chest freezers and donating the food left in the Senior Center that is in date to the Fire District and discarding the out of date food, seconded by Grant Johnson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of purchasing a new vacuum and podium for the Downey Community Center:** Tony reported he and Matt have

started building a podium. Rex suggested we look at purchasing a sound system. Rex will check with Horsley’s Funeral Home and see what the cost of the one they have would be.

**Dan Wilson moved to approve purchasing a new vacuum for the Downey Community Center, seconded by Grant Johnson, all voted aye, motion carried.**

**REPORTS**

**Tony Hancock**: Tony reported he and Matt have been plowing snow and staying busy.

**Brenda Kay:** No business.

**Gary Barnes:** Gary thanked everyone for all they are doing for the City and thanked the

citizens in the community for all they do.

**Rex Nielsen**: Rex reported he is looking forward to next month and working with

everyone.

**Daniel Wilson:** Dan thanked the staff for everything they do for the City. He reported the

City residents have not been taxed for fire district taxes this year and outside residents were double taxed. Rex will attend a meeting with the fire district and county officials at 9:00 a.m. on Thursday morning, December 12, to discuss the issue.

Dan asked if Burt’s received a Building Permit for their new building. The clerk reported they did not, and the building inspector will be here in the morning to check on it. The City will look at a fine in the future or an extra charge for a building permit when residents who do not obtain a permit.

**Grant Johnson:** Grant thanked everyone for all they do. He knows there are a lot of

unseen things being done. He wished everyone a Merry Christmas.

**Mayor Phillips:** Excused

**ACTION ITEM** **– Adjournment:** **Dan Wilson moved to adjourn, seconded by Grant**

**Johnson**

 **APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Rex Nielsen, Mayor**

**Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Brenda Kay, City Clerk**