**MINUTES**

**REGULAR MEETING**

**DOWNEY CITY COUNCIL**

**TUESDAY, OCTOBER 13, 2020**

**7:00 PM**

**ATTENDANCE:** Mayor Rex Nielsen, Gary Barnes, Grant Johnson, Dan Wilson, Tony Hancock, Brenda Kay, and Selena Guthrie.

**PATRONS:** Louise Cummings, Barbara Hill, Bonnie Beck, Terry Beck, Officer Tony Manu, Officer Mike Dahigust, Officer Zweigart (Arrived at 7:22 p.m.)

**CALL TO ORDER: Mayor Nielson called the meeting to order and welcomed those attending the meeting.**

Bonnie Hill offered the invocation and led the group in the Pledge of Allegiance.

**ACTION ITEM - Consider Approval of the Agenda**

**Dan Wilson made the motion to approve the agenda, seconded by Bonnie Hill, all voted aye, motion carried**.

**ACTION ITEM - CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

A.Council Minutes – September 8, 2020

 Special Minutes – September 24, 2020

 B. Accounts Payable – October 2020

 C. Building Permit- Ray Malott

**Bonnie Hill made a motion to approve the consent agenda, Council Minutes- September 8, 2020, Special Minutes- September 24, 2020, Accounts Payable- October 2020 for $70,785.98 and Ray Malott’s Building Permit, seconded by Dan Wilson, all voted aye, motion carried.**

**Law Enforcement-** Officers attending, Sheriff Tony Manu, Chief Deputy Mike Dahigust and Officer Zweigart

**Tony Manu**

* Sheriff Tony Manu from the Bannock County Sheriff’s Department updated the council on the staff changes in the Department. Because of Covid-19, the training process has been slowed down.
* Tony Manu introduced the Chief Deputy Mike Dahigust. He complimented Dahigust for his accomplishments.
* Tony thanked the clerk for inviting them to the meeting.
* Tony talked about how the county is changing and how they plan on handling it.

Rex thanked Bannock County Sheriff Department for all they have been doing. The City appreciates their efforts.

**ACTION ITEM- Consider approval of donation for the Downey Elementary School PTO Raffle**

**Gary Barnes made the motion to approve the donation for the Downey Elementary School PTO Raffle in the amount of $50.00, seconded by Grant Johnson, all voted aye, motion carried.**

**ACTION ITEM- Consider approval of the Intergovernmental Agreement with the City of Pocatello on the behalf of the Animal Shelter**

**INTERGOVERNMENTAL AGREEMENT**

8. Downey shall pay to Pocatello a $35.00 intake fee for each live animal found outside the Pocatello city limits but within Downey and transported to the Pocatello Animal Shelter by ~~any citizen~~, employee, or agent of Downey. Intake fees for litters of puppies or kittens shall be paid as follows: (a) $50.00 for a litter of two to three (3) puppies or kittens; (b) $80 for a litter of four (4) and $100.00 for a litter of five (5). In addition, Downey shall pay the $13.00 per day impoundment fee for each stray/holding day the animal must be held pursuant to ordinances of Pocatello.

**Grant Johnson made the motion to approve the Intergovernmental Agreement with the City of Pocatello on the behalf of the Animal Shelter with the conditions that they remove “Any Citizen” from the agreement, seconded by Gary Barnes, all voted aye, motion carried.**

**ACTION ITEM- Consider approval of refunding Utility Deposits- Yvonne Luther and Angela Dunford**

**Bonnie Hill made the motion to approve of Refunding Utility Deposits- Yvonne Luther and Angela Dunford, seconded by Grant Johnson, all voted aye, motion carried.**

**ACTION ITEM – Consider approval of Non-Commercial Kennel Licenses – Diana Corcorran, Clayton Gerry, Sherri Pierce, Amy Lloyd and Michael Greenwood and Jennifer Greenwood**

Sherri Pierce needs more time to acquire more signatures.

**Bonnie Hill made the motion to approve the Non-Commercial Kennel Licenses – Diana Corcorran, Clayton Gerry, Amy Lloyd and Michael Greenwood and Jennifer Greenwood, seconded by Gary Barnes, all voted aye, motion carried.**

**DISCUSSION ITEM – Light-up Downey and the City of Downey Employee Christmas Party**

Downey’s Light Parade is schedule for Monday, November 30th, 2020 @ 6 p.m. Downtown on Main Street.

The City of Downey Employee Christmas Party scheduled for Tuesday, December 8th, 2020 @ 7 p.m. at Downata Hot Springs – Has been postponed

**REPORTS**

**Tony Hancock-**

* The well is running at 299 gmp.
* The City building is almost complete. Smylie D’s will return to complete the rock in the front of the building.
* Tony would like to update the door over by Wendy’s Beauty Shop.
* Matt and Tony cleaned out the flower beds by the Downey Community Center. They removed the flowers and replaced them with decorative rock donated by the Hill sisters.
* Tony also thanked the Hill sisters for their donation. It was genuinely appreciated.
* The sewer lines were cleaned out. There was a section by the Motor Mart backed up. This is why they do this program, so they can take any problems and keep things running smoothly. This situation was caused by residence flushing wipes.
* Tony asked the office staff if we could add this concern onto the next newsletter.
* Clean-up Downey Day is schedule for this coming Saturday.
* Tony and Matt are getting ready to winterize everything. Besides Woodland park, they will keep that open until after the trunk or treat.
* Tony and Matt will also clean out the water tanks and repair them.

**Brenda Kay**

* No Report as this time

**Selena Guthrie**

* The AIC training is coming up on November 17th. Selena asked if there was any Council members that would like to attend.

Grant Johnson suggested to sign everyone up and if they are available, they will attend the training.

* Health West has offered free flu shots to everyone at the City of Downey. They would come to the City Office building and give free flu shots in exchange for a photo of the individual receiving the shot and post it on their website.
* Bannock County Fair Board has paid in full the outstanding power bill. Selena thanked Bonnie Hill for her assistance in that endeavor.
* Selena attended the AIC Virtual Training. She learned a lot and took quite a bit of information that will be applied to the City office. In the training, they strongly encouraged scheduling two ordinances a year for our size of City. She felt like we were headed in the right direction. In September, the council agreed to start working on the Nuisances Ordinance.

**Gary Barnes**

* Thanked everyone for their input and talked about the importance of a good team.
* Gary also Thanked Brenda for her years of service and doing things that have been hard at time. We appreciate everyone and we are looking forward for a long tenure with Selena.

**Bonnie Hill**

* Bonnie would like to check into the FEMA grants to help with our towns flood plain.
* Bonnie agreed the rocks look great. She recommends putting rock in the flower beds in front of the Mayors office and a crossed the street from the bank.
* Bonnie also thanked the Staff.

**Daniel Wilson**

* Daniel thanked the employees.
* Daniel would like the City to check back into the funding in our accounts. He would like to see if we could earn more interest and not raise taxes. He would like to see this become a priority the first of the year.

**Grant Johnson**

* Grant expressed how grateful he was for good employees and expressed how grateful he was for good people in our community. There is a division everywhere and its nice to see our community support each other.
* Grant noticed that while the City was stiving to improve our building, the example was set and others in the community have improved their property.
* Grant reported he had been working with an organization to update the airport.
* Grant questioned the staff about the new software program.

Brenda replied, they have been training and it was in the process of being handled.

**Mayor Nielsen**

* Rex thanked Brenda and Selena. Brenda has done a good job for us for a long time. And I know Selena will do the same. As you know these are thankless jobs.
* Update on the burned-out house. They talked about getting a dumpster down there.
* Update on the Hwy, they are working on cleaning it up.

**ACTION ITEM**- Executive Session pursuant to Idaho Code 74-206(1)(a)(b)

Gary Barnes made the motion to Enter into Executive Session pursuant to Idaho Code 74-206 (1) (a) (b), at 8:06 p.m. seconded by Dan Wilson, all voted aye, motion carried.

**ACTION ITEM- (a)**

**Dan Wilson made a motion to hire Jennifer Cooper as the Assistant Clerk, seconded by Bonnie Hill, all voted aye, motion carried.**

**ACTION ITEM- (b)**

**Grant Johnson made a motion to approve Christmas Bonus for City Employees. Tony Hancock and Brenda Kay $500, Selena Guthrie $400, Matt Henderson $300, Tad Bybee $200, Jennifer Cooper $100, Kelley Dahlke $50. Checks will be printed November 30th. Seconded by Bonnie Hill, all voted aye, motion carried.**

**ACTION ITEM** - Adjournment

Dan Wilson made a motion to adjournment at 8:22 p.m., seconded by Bonnie Hill

Minutes taken and transcribed by Selena Guthrie

**APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rex Nielsen, Mayor**

**Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Brenda Kay, City Clerk**