**MINUTES**

**REGULAR MEETING**

**DOWNEY CITY COUNCIL**

**TUESDAY, NOVEMBER 10, 2020**

**7:00 PM**

**ATTENDANCE:** **Mayor Rex Nielsen, Grant Johnson, Dan Wilson, Bonnie Hill, Tony Hancock, Selena Guthrie. Excused absence– Gary Barnes**

**PATRONS- Barbara Hill, Louise Cummings, John Hyde, Sheldon Barfuss, Steve Hadley, and Officer Zweigart at 7:07 p.m.**

**CALL TO ORDER: Mayor Nielsen called the meeting to order and welcomed those attending the meeting.**

Rex Nielsen offered the invocation and led the group in the Pledge of Allegiance.

**ACTION ITEM - Consider Approval of the Agenda**

Dan Wilson made the motion to approve the Agenda, seconded by Bonnie Hill, all voted aye, motion carried.

**ACTION ITEM - CONSENT AGENDA**

**The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.**

 **A. Council Minutes – October 13, 2020**

 **B. Accounts Payable – November 2020**

 **C. Business Licenses- At Home Preschool, Wilson Excavating, BCT Inspections, Downey Home Repair, Health West, Shopping with Shannon, Marsh Valley Dental, Sound Choice, Chase Graham, Doug’s Repair and Towing, Marsh Valley RV Park, Marsh Valley Electric, Wiregrass Livestock, The loading Pen, Infinite Q Network, All American Roofing**

 **D. Beverage License- The Loading Pen and The Mart**

Grant Johnson made the motion to approve the Consent Agenda, seconded by Bonnie Hill, all voted aye, motion carried.

**Law Enforcement**

Officer Zweigart – No business to take care of

Rex Nielsen – Thanked the Bannock County Sheriff’s Department for all they do.

**ACTION ITEM- Swear in City Clerk/ Treasurer**

Dan Wilson made the motion toSwear in City Clerk/ Treasurer, seconded by Bonnie Hill, all voted aye, motion carried.

Rex Nielsen swore in Selena Guthrie as the new City Clerk/ Treasurer

**ACTION ITEM- Consider** **approval of updating signatures on The City of Downey Financial Accounts at Ireland Bank**

Dan Wilson made the motion to approve, updating the signatures on The City of Downey Financial Accounts at Ireland Bank, by adding Selena Guthrie and Bonnie Hill to the accounts, seconded by Grant Johnson, all voted aye, motion carried.

**ACTION ITEM- Consider approval of a $1,000 donation to the Downey Elementary School for**

**playground equipment from the proceeds received from the Mayor’s Walking Challenge, sponsored by Blue Cross of Idaho**

Grant Johnson made the motion to approvea $1,000 donation to the Downey Elementary School for playground equipment from the proceeds received from the Mayor’s Walking Challenge, sponsored by Blue Cross of Idaho, seconded by Bonnie Hill, all voted aye, motion carried.

**ACTION ITEM- Consider approval of Noncommercial Kennel License for Brandi Greenwood**

Bonnie Hill made the motion to approve theNoncommercial Kennel License for Brandi Greenwood, seconded by Dan Wilson, all voted aye, motion carried.

**ACTION ITEM- Consider approval of purchasing an office computer and letter folding machine**

Bonnie Hill made the motion to approve thepurchasing of an office computer and letter folding machine, seconded by Dan Wilson, all voted aye, motion carried.

**DISCUSSION ITEM – Office closure for the Holidays**

**Thanksgiving Closures – Wednesday and Thursday,** November 25th and 26th

**Christmas Closures- Thursday-** December 24th

**New Year’s Closures- Thursday-** December 31st

**DISCUSSION ITEM- Bannock County Fair Board and plans for the future**

Sheldon Barfuss-

* Updated the City Council on the changes of the fair board. They have new employees, and he will get the City Office the new contact information.
* The fair board would like to seek assistance from the City of Downey. They would like to take the power from the Food booth over by the Tennis Courts for their Food Vendor at the Bannock County Fair.
* Sheldon is going to give the City of Downey a bid for the job and then the City Council will make a decision.
* Sheldon also requested for the City Council to think about leasing the RV Park year-round to the fair board.

**Comments from the audience**

No Comments at this time

**REPORTS**

**Tony Hancock –**

* Tony is watching the flow coming into town.
* They had a sewer line backed up and he took care of the issue.
* Tony and Matt have everything winterized
* Tony and Matt cleaned out the water tanks and repaired them.
* Tony and Matt are going to start working on the Christmas Decorations.

**Selena Guthrie**

* Selena wanted to let the City Council know Jennifer Cooper was doing an amazing job. She thanked Jennifer Cooper for working so hard and putting everything she could to help out in the office.
* Selena thanked Rex, Tony, and Matt for helping with the Downey Elementary School field trip to the City Office. Tony and Matt went all out for this event. They brought the backhoe and snowplow out to show and answered the children’s questions. They filled the Community Center full of tools, sample water pipes and pictures of jobs they have accomplished. Rex spoke with the kids and held a playful City Council meeting with chosen children for each class. They all did a wonderful job. These kids look up and admire these three men.
* Matt Henderson also put on a field trip for this same group at the Fire Station earlier in the year.
* Selena mentioned to the City Council that we needed a Special Meeting the following week and asked when a good day for everyone would be. Tuesday seemed to be the day that would work best.
* Selena also updated the Council on the new software program. The office is working hard to get the data logged into the computer.

**Bonnie Hill**

* Bonnie asked if the office had heard from the folks that owned the home that recently burned down**.** Selena stated she had spoken with the owners and they have a game plan.
* Bonnie gave information to Selena on the Coronavirus Relief Fund for Local Government.
* Bonnie thanked everyone for what they are doing for our City. She can tell the whole community is benefiting from it.

**Daniel Wilson**

* Dan thanked the City employees for all they do.
* Dan asked about the mess on the highway. Rex replied, Jennifer has written a letter and we are sending it to the jail where Carl Patterson resides.

**Grant Johnson**

* Grant has received an email on the behalf of the airport, and he will work with the staff to obtain the information and send out the information.

**Mayor Nielsen**

* Rex is going to have a meeting on November 17, 2020 with the county commissioner, Sheriff Tony Manu, and other Mayors around the area to discuss how they feel the police are doing in our area.
* Rex has extended Brenda’s retirement to December to help Selena with training.
* Rex thanked Selena and Jennifer. He is pleased with all of their hard work.
* The Office is going the stay closed on the account of COVID-19. They will make appointments, and everyone is required to wear a mask in the office.
* Light up Downey is November 30, 2020

**ACTION ITEM** - Adjournment

Dan Wilson made the motion to adjourn, seconded by Bonnie Hill, all voted aye, motion carried.

**APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rex Nielsen, Mayor**

**Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Selena Guthrie, City Clerk**