**MINUTES**

**REGULAR MEETING**

**DOWNEY CITY COUNCIL**

**TUESDAY, October 12, 2021**

**7:00 PM**

**ATTENDANCE: Rex Nielson, Grant Johnson, John Hyde, Bonnie Hill, Tony Hancock and Kiesha Keller (Via Phone Call)**

**PATRONS- Barbara Hill, Julie Chandler, Officer Jeff Fullmer**

**CALL TO ORDER: Mayor Rex Nielsen called the meeting to order and welcomed those attending the meeting.**

 Mayor Rex Nielsen offered the invocation and led the group in the Pledge of Allegiance

**ACTION ITEM - Consider Approval of the Agenda**

Bonnie Hill asked to Pull Business Licenses off the Consent Agenda to discuss on the Agenda. Mayor Rex Nielsen Approved.

**Bonnie Hill made the motion to approve the agenda including the new Action Item of Business Licenses, seconded by Grant Johnson, all voted aye, motion carried.**

**Action Item** **- CONSENT AGENDA**

**The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.**

1. **Council Minutes** **– September 14, 2021**
2. **Accounts Payable- October 2021**
3. **Business Licenses- Burt Family, Wenderalla’s, Stardust Coffee and Sweets, This Old House, The Mart, Pivot Point Wellness LLC, and HydeRo Irrigation LLC**

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**Bonnie Hill made the motion to approve Consent Agenda only including Council Minutes for September 14, 2021, and Accounts Payable for October 2021, seconded by Grant Johnson, all voted aye, motion carried.**

**Law Enforcement**

Officer Fullmer has no current updates on the church vandalism, or the fires being started around town. Mayor Nielsen informed him we will have the Police Contract finished shortly and signed.

**Action Item- Business Licenses**

Bonnie addressed that we have new businesses starting up here in town. Her first concern is Burt’s Family. Bonnie has questions for the owner but he is not available so she would like it moved to the next meeting and have clerks ask them to be here so she can ask the questions she has. John motioned to Table this license.

Mayor Nielsen asked Pivot Point Wellness LLC owner to step up and explain her business and they will ask questions after she is finished. Julie explained she will be using PMF, works on a cellular level to help the body heal. It helps with inflammation and circulation. Its FDA approved for depression, bone fractures and incontinence. They are in the process for approving it for more ailments. She is a Certified Practitioner. Julie will be traveling to do the treatments. It will not be in the home as of now. There is not a License required yet to do PMF, but she is certified. Council has no further questions, approve this business with the renewal licenses.

Next, Bonnie would like to discuss This Old Home. She mentioned we had a citizen who was trying to set up a BNB a couple of years ago and it fell through, so we did not have to conclude then. How are we feeling now about it? Bonnie is concerned about parties and loud music because the house is in a neighborhood. We have no ordinances to control what goes in and out, but it is in residential, so Bonnie believes we have some control about what we allow in the area. Bonnie and John both agreed we should have a neighborhood signature approval form for anybody wanting to do an Airbnb. Bonnie moves to Table this license until the owner can bring in her contract for review.

Bonnie was concerned about The Mart’s business license because they are asking the state for a Liquor License. Bonnie is fine approving this business license she just had questions for the new owners about the Liquor License.

**Bonnie Hill made motion to Approve HydeRo Irrigation LLC business license, seconded by Grant Johnson, roll call vote, Grant Johnson (aye), Bonnie Hill (aye) and Rex Nielsen (aye), motion carried. (John Hyde was excluded from voting for conflict of interest.)**

**Bonnie Hill made motion to Approve business license for The Mart, seconded by John Hyde, all voted aye, motion carried.**

**Bonnie Hill Made the motion to Approve Wenderalla’s, Stardust Coffee and Sweets, and Pivot Point Wellness LLC, seconded by Grant Johnson, all voted aye, motion carried.**

**John Hyde made a motion to Table business licenses for Burt’s Family and This Old House until the owners can come in for further information, seconded by Bonnie Hill, all voted aye, motion carried.**

**ACTION ITEM- Consider Approval to Amend Bannock County Police Contract for 2022**

Mayor Nielsen informs the council Kiesha just received the recommendations from the lawyer today. All council approved the wording recommended from the lawyer. We must send the corrections to Allen Boehme from Bannock County, and he needs to send a revised contract back for signing.

**Bonnie Hill motions to Approve the revisions for the police contract as stated in the attorney’s letter, seconded by John Hyde, all voted aye, motion carried.**

**Action Item- Consider Approval of Donation for the Downey Elementary School PTO Raffle**

In the past we have given them a $50 donation**.**

**Bonnie Hill motioned to Approve a Donation for the Downey Elementary School PTO Raffle of $50, seconded by John Hyde, all voted aye, motion carried.**

**Discussion Item- Discuss Light Up Downey and Employee Christmas Party**

Mayor Nielsen explained Kiesha put a write up in the packet. Mayor Nielsen read the portion of Kiesha’s write up that involves the city. The maintenance guys will light up the street like they have always done. Bring Santa into the City Office for the kids to see and then grab their goodie bags from the city on their way out.

Bonnie suggested we have the Santa on Zoom so he can see the kids as they go by.

Mayor Nielsen explains the PTO would be doing the dinner and the Downey Elementary school would put on the choir concert both in the Community Center.

John explained the Chamber of Commerce’s plan for the float parade. Mayor expressed his support for it to be a large group project with the Chamber, City and PTO. Council discussed who would flip the switch for the lights down Main St. Some options were put out there.

The Employee Christmas Party is usually City crew, Council and Ambulance crew. John informed everybody there is 10 members on the Ambulance including John Hyde and his spouse, so it leaves only 8 other members and their plus ones. He does not expect more than four will be interested in coming. Bonnie wants to look into how many people will be attending so we can social distance enough but still enjoy the party. The decision was made to invite the Ambulance crew but RSVP so we are fully aware of how many will be attending.

December 3rd will be Light Up Downey and we will get a meeting together with all the organization leaders to finish details.

December 14th will be Council meeting at 6pm that night and we will RSVP for the dinner at 7pm out at Downata Hot Springs.

**Discussion Item- AIC Fall Academy**

Mayor Nielsen told the Council it is November 16, 2021 in Chubbuck. He took a role call to see who is interested in going. John, Bonnie, Mayor Nielsen, and Gary will possibly be interested. Kiesha will follow up with who is available towards the end of the month and get everybody interested signed up.

**Reports-**

**Tony Hancock-** Spring Flow is flowing at 201 gal per min. All the park bathrooms are winterized except at Woodland but he put in a heater for now. Fall Clean up went slow but steady. Tony talked about the speed monitor signs. He said there are a few locations that it might be nice to have permanent ones and not just rely on the one we have on the trailer. Covid money might work for getting more. If Covid money will allow us to purchase them then we should go ahead and get as many permanent ones as we can. Tony mentioned the tennis courts. There has been interested in turning them into Pickleball courts. He went out to get quotes for the courts. He had one contractor tell him it would be $15,000 to do just one court and closer to $40,000 to do both but he didn’t feel comfortable doing it once he learned it was asphalt instead of concrete. No other contractors have called Tony back.

Grant and Bonnie asked if its something we need to do just for tennis? Tony believes the court is getting to the point where it needs addressed but it is still fine for the next 10-15 years. Bonnie suggested we could get grants to cover the costs.

The water inspection has been completed; he had the report for anybody to see.

Tony asked for the Clerks if we need it to be an action item on the next agenda to change the fees for renting the Community Center. Bonnie said we would need it to be because they voted on it in the past. Tony asked Kiesha to make sure its on the agenda for next month.

**Kiesha Keller- no comments**

**Bonnie Hill-** Started by thanking the staff, its been a very trying month for everybody. Bonnie did express she loves the narrative with the agenda. We know exactly where we are at and what we need to get done.

**John Hyde**- Wanted to bring up the speed limit signs that Tony already brought up. It worked well in front of his house.

John then mentioned the semi that keeps coming up the middle of the street. We have routes for that but this one doesn’t seem to follow it, so we need a letter to remind him of the semi route we have in town.

John thanked the girls for what they have done to get us through the covid deal.

**Grant Johnson**- Snow plow season is coming so that creates some work. City guys have always been good about keeping it up.

**Mayor Rex Nielson**- Thanked Kiesha and Jessica. He knows the job gets overwhelming sometimes but we have finally gotten through the last 10 days and they are doing a super job.

Grant asked Mayor to ask Kiesha about Valley Oil’s business license. Kiesha said it was turned in sometime during the week but none of the mail was opened and dealt with until Jessica came back into the office Monday. We do have the license application, but it will be on next months meeting.

Thanked everybody for everything they have done. We have a great city, and he thinks we’re going in the right direction.

**ACTION ITEM-** **Executive Session**

**Bonnie Hill made the motion to go into Executive Session pursuant to Idaho Code 74-206(1)(a)(b), at 8:10 PM, seconded by John Hyde, by roll call vote: John Hyde, aye; Bonnie Hill, aye; Grant Johnson, aye; motion carried.**

Discussion of employee holiday bonuses. In the past, the Council ahs been giving bonuses based on tenure.

**Action Item- Adjournment**

Grant Johnson made a motion to close executive session at 8:20 PM, John Hyde seconded the motion, roll call vote; Grant Johnson, aye; John Hyde, aye; Bonnie Hill, aye; motion carried**.**

**APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rex Nielsen, Mayor**

**Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Kiesha Keller, City Clerk**