**MINUTES**

**REGULAR MEETING**

**DOWNEY CITY COUNCIL**

**TUESDAY, SEPTEMBER 8, 2020**

**7:00 PM**

**ATTENDANCE:**Mayor Rex Nielsen, Brenda Kay, Tony Hancock, Grant Johnson, Dan Wilson, Bonnie Hill, Gary Barnes, and Selena Guthrie.

**Patrons:**Louise Cummings, Barbara Hill, Robin Wilson, Officer Zweigart and Officer Nutt.

**Call to Order:**  Mayor Nielsen called the meeting to order and welcomed those attending the meeting.

Dan Wilson offered the invocation and led the group in the Pledge of Allegiance.

**ACTION ITEM - Consider Approval of the Agenda:**Dan Wilson asked to separate C. from the consent agenda and Tony would like to remove the accounts payable.

Gary Barnes made a motion to approve the agenda, minus the accounts payable and the livestock permits, seconded by Bonnie Hill, all voted aye, motion carried.

Dan Wilson made a motion to approve the consent agenda, Council Minutes- August 11 and Special Meeting Minutes- August 25, seconded by Bonnie Hill, all voted aye, motion carried.

Tony Hancock had a questioned about the power bill for the RV Park. He wondered if the City will be reimbursed for the power bill from the fair board.

 Bonnie said the fair board was meeting the following day and will talk to them about the situation.

Bonnie Hill made a motion to approve the Accounts Payable for September 2020 in the amount of $32,509.11, seconded by Gary Barnes, all voted aye, motion carried

**ACTION ITEM- Livestock permit-**

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**C.   Diana Corcorran – 8 Chicken and 2 Ducks**

**Mark and Louise Cummings- 2 Alpacas**

**Kortney Call – 10 Chickens, 1 Horse and 1 Cow**

Grant Johnson made a motion to approve Diana Corcoran’s livestock permit for 8 Chickens and 2 Ducks, seconded by Bonnie Hill, all voted aye, motion carried.

Louise Cummings would like to table the Action Item until November so she can be better prepared.

The City clerk is going to check with the lawyer for a clarification on the acreage requirements for the livestock permits.

Bonnie Hill made a motion to approve Kortney Call’s livestock permit of 10 Chickens, 1 Horse and 1 Cow, with the condition that the manure needs to be maintained and if we get complaints, the city Council can pull the permit, seconded by Grant Johnson, Dan Wilson nay, Grant Johnson, Gary Barnes, and Bonnie Hill aye, Motion passed.

**ACTION ITEM- Consider approval of the Law Enforcement Agreement with Bannock County Sheriff’s Department**.

LAW ENFORCEMENT- Officer Zweigart stated that he would have the captain get ahold of the City Office to answer all questions and concerns regarding the contract.

Bonnie Hill made a motion to approve the Law Enforcement Agreement with Bannock County, seconded by Grant Johnson, all voted aye, motion carried.

**ACTION ITEM- Consider approval of Non-commercial Kennel License- Melissa Huber, Cassie Greenwood and Brandon and Kortney Call**

Bonnie Hill made a motion to approve the Non-commercial Kennel License for Melissa Huber, Cassie Greenwood and Brandon and Kortney Call, seconded by Gary Barnes, all voted aye, motion carried

**ACTION ITEM- Consider approval of Idaho Community Forestry Program Community Forestry Advisor Agreement**

Dan Wilson made a motion to approve the Idaho Community Forestry Program Community Forestry Advisor Agreement, seconded by Bonnie Hill, all voted, motion carried

**ACTION ITEM- Dan and Althea Christensen’s Livestock Permit**

Dan Wilson made a motion that the Mayor and Tad Bybee go visit the Christensen’s about reducing the number of chickens, and If Dan does not comply, he will receive a ticket, Seconded by Gary Barnes, all voted motion carried

**DISCUSSION ITEM- Trunk or Treat**

Trunk or Treat is going to be held on October 31st,2020 @ 6:30 p.m. @ Woodland Park

The City agrees to purchase donuts, punch, and a $25 Gift Card from Valley Oil

**ACTION ITEM- Consider approval of the City of Downey Personal Policy, the City of Downey Vehicle Use Policy, and the City of Downey Information System Policy**

The City Council reviewed the Personal policy, the City of Downey Vehicle use policy and the City of Downey Information System Policy. Changes will be sent to ICRMP for review and discussed at a later day.

**Comments from the Audience on Agenda items only**

Louise Cummings would like us to review the acreage requirements for the livestock permits

**REPORTS**

**Tony Hancock** **reported on the following items**

·         Springs are running at 319 gallon per minute. They have ran the well a little bit, not very much. They have ran the well one or two times a week, which is not bad. That is a good flow for this time of year.

·         Rocky Mountain Power changed a couple of lights out to LED lights. He would like to see if the power bill goes down

·         They painted part of the south side of the building and will paint the upper half of the building this year and the front of the fire department.

·         Tony and Matt will have the main sewer line jetted. They are jetting the middle section this year. Tony will let the office know when they have it scheduled.

·         Tony assisted with Angela Chilcutt’s new residential hookups

·         Tony has made arrangements with Sonya Lowenthal to make $100 dollar payments to fix the North entrance fence. Tony also checked and made sure it was okay to move forward with fixing the fence. The Council agreed to move forward.

**Brenda Kay reported on the following items**

·         Selena is going to attend the AIC Virtual Training

·         The County Commissioners would like to schedule a community engagement meeting with the City of Downey. Arrangements will be made promptly.

·         IRCMP Cyber training is coming up. The Council is welcome to attend the training. The Cyber security deductible went up to 10,000

·         Brenda would like to start a new ordinance and wondered if we could start with the nuisance ordinance. Everyone agreed.

**Gary Barnes**- Tony, the Sign looks good. Gary thanked everybody, the council, Mayor, and the office staff, maintain staff and the people here with us tonight. We appreciate the patrons. We appreciate the getting to know what concerns are and things we need to be preparing for. We have a good community here, a few rough spots but overall a good community. Thanks again for all the work that goes in by everybody.

**Bonnie Hill-** The sign looks good and she noticed the paint. It looks sharp. Thank you to the staff for all the things they end up doing and Welcomed Selena

**Dan Wilson-** Dan noticed the sign and paint. It matches well.

Dan also questioned about the letter head that was in the packets. He liked how they were put together.

Bonnie suggested to put the logo on the top and the information on the bottom. We need to brand ourselves. She is happy to show the staff different styles of letterheads.

**Grant Johnson reported on the following items**

·         It is nice to have good people working for you that you do not have to watch every move they make. The people we serve are pleased with the service.  We do get a lot of compliments on our employees

·         Police contract- Grant questioned if we receive any reimbursements?

Brenda- The county will get the money and the Citizens will receive a tax break.

  ·         Tony and Matt did a good job on the sign and the paint.

·         Grant noticed someone was pulling beams out of the Lumber yard; are they tearing it down?

Bonnie replied, the fair board is working with Kory Morrison to tear down the building. Kory bid the project and got it.

·        Are we working on a replacement for Selena?

Rex replied, we are working on it.

**Rex Nielsen reported on the following items**

·         There has been a lot of changes with the fair board and their employees. Should make things better for the fair.

·         I appreciate Selena being here tonight and getting her feet wet. I will miss Brenda. We have good office help. I had no idea how much they did.

·         I appreciate the Council and all they do.

·         Quick update on Pat Lothrop - We are sending out the letter stating that the State Building Inspector has completed an inspection and found the home in an unsafe and uninhabitable condition. He has until November 1, 2020to get it taken care of.

·         Quick update- Cark Patterson has been arrested. He would like us to stay on top of the clean-up process.

Executive Session pursuant to Idaho Code 74-206 (1) (a)

**ACTION ITEM- Adjournment**

Grant Johnson made a motion to adjournment, seconded by Dan Wilson

Minutes taken and transcribed by Selena Guthrie

**APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rex Nielsen, Mayor**

**Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Brenda Kay, City Clerk**