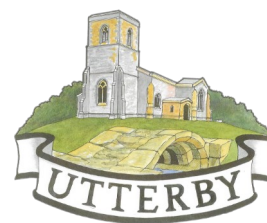


# Utterby Village Hall

## Booking Form



### To be completed by the Hirer

Hirer's Contact Details	
Name	<input type="text"/>
Organisation or Group	<input type="text"/>
Address	<input type="text"/>
Email	<input type="text"/>
Mobile phone number	<input type="text"/>
Landline	<input type="text"/>

Room(s) You Wish To Hire/Use			
Main Hall	<input type="checkbox"/>	Carpeted / Coffee Area	<input type="checkbox"/>
Kitchen	<input type="checkbox"/>	Garden	<input type="checkbox"/>

Booking Details			
Purpose of Hire	<input type="text"/>	Number of People Expected	<input type="text"/>
Date (s)	<input type="text"/>		
Event Start Time (including set up time)	<input type="text"/>	Event End Time (including tidy up time)	<input type="text"/>

Notes	Yes	No
Are you planning to have alcohol at this event?	<input type="checkbox"/>	<input type="checkbox"/>
Are you planning to have a bouncy castle at this event?	<input type="checkbox"/>	<input type="checkbox"/>
Do you want to use the Hall's music player? (See note 1)	<input type="checkbox"/>	<input type="checkbox"/>

Note 1: The music player is suitable for CDs, Radio, Bluetooth or USB playback, for background music only. As the mobile phone signal at the Hall can be limited, we recommend CD or downloaded files, rather than live streaming from a music service such as Amazon Music, Apple Music or Spotify.

## To be completed by Utterby Village Hall

### Hire Costs

Hire Cost	£ <input type="text"/>	Duration <input type="text"/>	hours
Deposit	£ <input type="text"/>	Not applicable <input type="checkbox"/>	

## Hire Agreement

(to be signed on the day of the event)

Date	
Signature   Hirer	Please sign here
Signature   Utterby Village Hall	Please sign here