



KANGAROO Coaching Privacy Statement **April 2025**

KANGAROO Coaching is committed to complying with the requirements of the 2018 GDPR legislation. This policy describes the approach we take in managing our coaching business, and specifically includes the following:

Collecting and maintaining the data we need to conduct our coaching practice

KANGAROO Coaching may hold the following data on individuals we (including our associate coaches) are coaching, and those who have opted in to receive information from us:

- Name
 - Contact details (phone number/email address/skype address)
 - Maternal due date
 - Personal and professional details relevant to the coaching

This data will have been provided by the individual themselves or their HR department, (with the consent of the individual). We will gain individual authorisation to hold their data during our pre-coaching procedure.

Personal data will only be processed to the extent that it is necessary for the specific purposes individuals have consented to. Personal data will not be used for other purposes.

We will not keep personal data for longer than is necessary for the purpose. This means that coachees' personal data will be destroyed or erased from our systems when a coaching series is complete. Those opted in to receive information may opt out at any time.

Data security

We will ensure that appropriate measures are taken against unlawful or unauthorised processing of personal data, and against the accidental loss of, or damage to, personal data.

We have in place procedures and technologies to maintain the security of all personal data from the point of collection to the point of destruction. We will not transfer personal data to a third party without individual consent.

Maintaining data security means guaranteeing the confidentiality, integrity and availability (for authorised purposes) of the personal data.

KANGAROO Coaching LTD: Company registration is 10509713.
Registered address is 24 Stanmore Lane, Winchester, SO22 4AJ



We will internally audit our data processes annually.

All personal computers and networks will have up to date anti-virus software, and will be password protected.

Data Accuracy

We will keep the personal data we store about our clients and individuals accurate and up to date. Data that is inaccurate or out of date will be destroyed.

Any queries around data should be escalated to Jane Moffett, Director, KANGAROO Coaching LTD, at jane@kangaroo coaching.net