



COEDD
RURAL ECONOMIC ACTION PLAN (REAP)
POLICIES AND GUIDELINES

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REAP GUIDELINES

All projects will meet the approval criteria adopted by the COEDD Board of Directors, In the review and consideration of the applications for financial assistance under the REAP program, the COEDD Board of Directors shall give consideration to the following general and non-exclusive criteria for application approval:

1. Compliance with law. The application and proposed project must be found to be in compliance with all applicable and relevant federal, state and local laws and regulations, and the applicant must possess all necessary and incidental legal rights and privileges necessary to project commencement and operation.
 2. Eligibility. The applicant must be a qualified entity (or represented by COEDD applying on behalf of a qualified entity) and the proposed project must be for a qualified purpose as defined in the REAP plan.
 3. Local need, support and priority. The applicant shall determine the need and priority for their jurisdiction. COEDD shall compare the project to the needs of all proposed projects and applicants. COEDD shall also consider the extent and degree of local support, interest and commitment in the proposed project.
 4. Availability of other assistance. COEDD shall consider the feasibility and availability of alternative sources of revenue which could be obtained and utilized by the applicant for project financing.
 5. Economic feasibility. COEDD shall consider the overall apparent economic viability and feasibility of the project as a whole.
 6. Project feasibility. COEDD shall consider from the engineering data (if required for the project) submitted and other sources available whether the proposed project appears feasible and serves the public interest and welfare.
 7. REAP grants amounts and availability of funds. In sizing a REAP project, COEDD shall take into consideration the current and anticipated availability of REAP program funds.
- To further ensure fair and equitable distribution of funds, qualified entities are encouraged to request the smallest amount necessary to accomplish the project.
8. Criteria applicability. The general criteria set forth in Section 5 of Plan on file shall constitute general guidelines, standards for application, and review and consideration by the COEDD Board of Directors. This criteria shall not be deemed exclusive and in all instances, each application and project must be reviewed and considered on its own individual merits.

REAP POINTS

POPULATION:		15 POINTS
UNDER 1500	15 POINTS	
1501-3000	10 POINTS	
3001-7000	5 POINTS	
FISCAL CAPACITY:		10 POINTS
0-500,000	10 POINTS	
500,001-1,000,000	7 POINTS	
1,000,001-1,500,000	3 POINTS	
1,500,001-OVER	0 POINTS	
TYPE OF PROJECT:		40 POINTS
1. ECONOMIC DEVELOPMENT	40 POINTS	
2. INFRASTRUCTURE:	20 POINTS	
ROADS		
UN-INCORPORATED	10 POINTS	
INCORPORATED	20 POINTS	
WATER/SEWER		
UN-INCORPORATED	10 POINTS	
INCORPORATED	20 POINTS	
3. COMMUNITY FACILITIES:		
SENIOR CENTERS	30 POINTS	
COMMUNITY BUILDINGS	20 POINTS	
FIRE STATIONS	15 POINTS	
PARK/BALL FIELDS	10 POINTS	
4. EQUIPMENT:		
FIRE	10 POINTS	
MAINTENANCE	5 POINTS	
LOCAL DISCRETION:		35 POINTS
1. MEMBER OF COEDD		
2. CIP COMPLETED		
3. LOCAL SUPPORT		
4. PROMOTES GROWTH		
5. AMOUNT OF PROJECT		
6. OTHER FUNDS COMMITTED TO THE PROJECT		
7. NEED (SOLVE A PRESSING PROBLEM)		
8. PROJECT CONSISTENT WITH PLAN		
9. MULTI-JURISDICTIONAL		
10. OTHER PROGRAM FUNDS AVAILABLE		
		100 POINTS

Attachment A

House Bill 3291 approved by the Legislature and signed into law by the Governor enacts changes to the Oklahoma Rural Economic Action Program. These guidelines have been developed by the Oklahoma Association of Regional Councils to provide guidance and encourage consistency in the administration of the REAP Program by Oklahoma's 11 regional councils.

According to the newly enacted REAP legislation, 80% of REAP funds must be spent for projects appearing in the first six (6) categories listed below. The project categories and the types of projects listed under each category is not intended to be exhaustive but to provide examples for projects that can be funded under each category. REAP statutory language appears in **bold font**. Clarification language appears in *italicized font*. Examples appear in regular font.

1. **Rural water quality projects**, including acquisition, treatment, distribution, and recovery of water for consumption by humans or animals or both, *including but not limited to the following projects for planning, engineering, design, construction, rehabilitation, reconstruction, and equipment for operation or maintenance of water systems:*
 - a. Land acquisition for water projects
 - b. Costs for planning, engineering, and designing water projects
 - c. Costs for hydraulic testing and analysis
 - d. Wells, test wells, well houses, blending stations, chlorine booster stations, water towers, standpipes, water storage tanks, pump houses, water treatment plants, security fencing, and other water related structures
 - e. Waterlines, pumps, pressure booster pumps, transfer pumps, motors, valves, shut off valves, fire hydrants, water meters, master meters, emergency generators, metal detectors to locate pipes, filters filter media, water chlorinator, telemetry monitoring system with alarms, or other water related equipment or parts
 - f. Backhoes, trenchers or other water related vehicles required to install or maintain water systems

2. **Rural solid waste disposal, treatment or similar projects** *including but not limited to the following projects for planning, engineering, design, construction, rehabilitation, reconstruction, and equipment for operation, or maintenance of solid waste systems:*
 - a. Land acquisition for solid waste projects
 - b. Costs for planning, engineering and designing solid waste projects
 - c. Collection facilities, landfills, transfer stations and other solid waste related structures
 - d. Packer trucks and other solid waste related vehicles
 - e. Dumpsters, poly carts and other solid waste related equipment

3. **Rural sanitary sewer construction or improvement projects** including but not limited to the following projects for planning, engineering, design, construction, rehabilitation, reconstruction, and equipment for operation, or maintenance of sanitary sewer systems:
 - a. Land acquisition for sanitary sewer projects
 - b. Costs for planning, engineering and designing sanitary sewer systems
 - c. Sanitary Sewer Evaluation Survey (SSES), smoke testing, in-line camera inspection, flow monitoring, manhole evaluations, and other sanitary sewer related testing
 - d. Lagoons, transfer stations, treatment facilities and other sanitary sewer related structures
 - e. Sewer lines, force mains, interceptor lines, lift stations, lift pumps, pumps, center pivot irrigation systems and parts, rip rap, emergency generators, pipe locators, high pressure hoses, debris screens, clarifier and trickling filters, diffused aeration system, bentonite for lagoons, grinder pumps, grinders, lagoon baffles, aerators, lagoon liners, and other sanitary sewer related equipment or parts
 - f. Sewer rodding machines, high pressure sewer jet, trenchers, or other sanitary sewer related vehicles

4. **Rural road or street construction or improvement projects** including but not limited to the following projects for planning, design, construction, rehabilitation, reconstruction or resurfacing roads, streets, bridges and sidewalks and equipment to operate and maintain such facility:
 - a. Costs for planning, engineering and designing roads, streets, bridges and ADA compliant sidewalks
 - b. Concrete, asphalt, chip and seal, and other road and street related material
 - c. County maintenance shops and other road and street related structures
 - d. Road easement purchases
 - e. Sidewalks with ADA compliant crosswalks, curb and guttering, pavement markings, drainage improvements, parking lots and other similar projects
 - f. Traffic signals and signs, street signs, school crossing signals and signs, street lights, culverts, and other road and street related equipment
 - g. Dump trucks, laydown machines, graders, dozers, loaders and other road and street related vehicles

5. **Provision of rural fire protection services and public safety services** including but not limited to the following projects for buildings, vehicles, equipment for rural fire protection, law enforcement, emergency management, and 9-1-1 services:
 - a. Land acquisition for fire stations, police stations, emergency shelters, animal shelters or other fire protection or public safety services related projects
 - b. Costs for planning, engineering, and designing fire stations, police stations, storm shelters, animal shelters, or other fire protection or public safety services related projects

- c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for fire stations, police stations, emergency shelters, animal shelters, or other fire protection or public safety services related projects
 - d. Storm siren and tower, emergency radios, emergency portable radios, emergency pagers, emergency generators, automatic electronic defibrillator (AED) rescue tools, compressor system, jaws of life, air tanks, and other fire protection or public safety services related equipment
 - e. Pumpers, trucks, tanker trucks, tanker tenders, grass rigs, brush trucks, wildland fire trucks, skid steers and other fire protection services related vehicles
 - f. Sirens, lightbars, ladders, hose, skid steer attachments, fire swatters, nozzles, ventilation fans, skid units, water tanks, pond drop buckets, rescue saws, jaws of life, and other fire services equipment for fire protection related vehicles
 - g. Self-contained breathing apparatus (SCBAs), Cascade SCBA refilling station, air-packs and carbon cylinders, personal alert safety system (PASS) devices, bunker gear, or other personal protection equipment for fire protection services personnel
 - h. Police cars, animal control trucks, lake patrol rescue boat and other related public safety services related vehicles
 - i. Sirens, lightbars, prisoner transport partitions, radars, in-car video cameras, animal control transport boxes, shotgun racks, spotlights, and other public safety services vehicle equipment
 - j. Costs for planning, engineering and system development for 911 services including designing 911 call centers, dispatch centers and telecommunication facilities or systems
 - k. Costs for installing, constructing, reconstructing, or otherwise improving 911 call centers, dispatch centers, and telecommunication facilities or equipment
 - l. Interoperable emergency communication radio system, 911 addressing, call center radio equipment, call center computers required for dispatching (no office computers), call center Computer Aided Dispatch (CAD) software, 911 wiring or cables, emergency generator, repeaters and other 911 related equipment
6. Expenditures designed to increase the employment level within the jurisdiction of the entity including but not limited to the following provided there is a nexus to increased employment levels:
- a. Land acquisition for business or economic development
 - b. Costs for planning, engineering, and designing buildings or industrial parks for business and economic development
 - c. Costs for construction, expansion, rehabilitation, refurbishment, hazard mitigation or other building expenses for business and economic development
 - d. Feasibility or market studies and plans
 - e. Costs for installing, constructing, reconstructing or otherwise improving water, sanitary sewer, rail spur and roads and streets to or within an industrial park
 - f. Business incubators

7. **Provision of health care services, including emergency medical care, in rural areas including but not limited to:**
 - a. Land acquisition for hospitals, emergency care centers and other health care and emergency medical care related projects
 - b. Costs for planning, engineering and designing hospital, helo-pads, health care facilities or emergency care facilities
 - c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for health care services and emergency care facilities
 - d. Equipment for telemedicine and other health and medical programs
 - e. Ambulances and other emergency medical care vehicles
 - f. Automatic electronic defibrillator (AED), transport ventilator, gurney, and other non- consumable equipment for outfitting ambulances and other emergency medical care vehicles

8. **Construction or improvement of telecommunication facilities or systems including but not limited to:**
 - a. Wireless equipment and devices, broadband equipment and devices, optic fiber and other telecommunication related equipment
 - b. Telephone systems including system equipment

9. **Improvement of municipal energy distribution systems including but not limited to:**
 - a. Costs for planning, engineering, and designing municipal system distribution structures and systems
 - b. Costs for installing, constructing, reconstructing or otherwise improving electric substations and other municipal energy distribution structures and systems
 - c. Poles, wire, switches, voltage regulators, conductors, transformers, natural gas lines, gas meters, and other municipal energy distribution system equipment
 - d. Aerial bucket trucks and other municipal energy distribution system vehicles

10. **Community buildings, courthouses, town halls, senior nutrition centers, meeting rooms or similar public facilities including but not limited to the following projects for planning, design, construction, rehabilitation, and furnishings, fixtures and equipment for community building, including courthouses, town halls, senior nutrition centers, community centers, libraries, and fairgrounds, including but not limited to:**
 - a. Costs for planning, engineering and designing public buildings and facilities
 - b. Costs for constructing, reconstructing, rehabilitating, hazard mitigation or otherwise improving public buildings and facilities, including land acquisition
 - c. Sound systems, heat/air condition units, electrical system upgrades, security cameras, security fencing, elevator, ceiling fans, kitchen equipment (senior nutrition centers and community centers only), and other furniture, fixtures and equipment for public buildings and facilities

- d. Lighting, parking lots, sidewalks, septic systems, fire sprinkler system, alarm systems, emergency generator, parking blocks, security fencing and other related public building and facilities related projects
- e. Libraries and park pavilions

REAP General Program Eligibility Requirements

Population Thresholds

- Cities and towns with a population below 7,000 persons are eligible to receive REAP funds. (Funds may also be expended for any city or town with a population below seven thousand (7,000) persons based upon the current population estimate according to the U.S. Census Bureau. Funds may be expended for such cities and towns until the next following Federal Decennial Census.)
- County projects are eligible to receive REAP funds for the benefit of unincorporated areas below 7,000 population. (“...for the benefit of an unincorporated area...if the area benefitted does not contain a population in excess of seven thousand (7,000) persons.”)

Ineligible projects

- Ineligible projects include activities not encompassed by the 10 eligible project categories and not meeting the statutory population thresholds enumerated previously including:
 - Consumable goods and office supplies
 - Personnel costs
 - Park projects including park maintenance equipment (except community centers and similar public facilities located in parks which are eligible – see #10 above)
 - Fairgrounds projects (except community centers and similar public facilities located in fairgrounds which are eligible – see #10 above)
 - Mowers and lawn maintenance equipment
 - Veterans memorials
 - Codification of ordinances
 - Capital Improvement Plans (CIP's)
 - Comprehensive (Land use) Plans
 - Housing projects/programs (demolition, emergency repair, rehabilitation, construction)
 - County maintenance barns or any other district-wide projects for county commission districts with a population of 7,000 or greater