

Create AV Coronavirus (COVID-19) Policy

It is the policy of Create AV to ensure and protect the health and safety of all employees and any other persons connected with the operations of the Company due to the Coronavirus Pandemic 2019 (COVID-19).

In light of the current coronavirus pandemic the Company shall undertake the following steps in attempt to limit the exposure of employees and other to COVID-19:

1. Customers, delivery drivers, contractors and all other non-employees shall be permitted onto the premises and the following measures shall be implemented to protect the health and safety of employees.
2. Create AV will ensure that the regularity with the premises is cleaned adequately, increased to reduce the risk of surfaces, equipment and any and all other tools used by employees.
3. All employees and customers shall follow the practice of social distancing and therefore avoid physical contact with each other where it is not necessary and where possible shall maintain a safe distance away from others while carrying out duties or on the premises.

As part of the ongoing management of the coronavirus risk we have:-

- Completed a COVID-19 risk assessment
- Issued clear guidance on individual responsibilities
- Established cleaning, handwashing and hygiene procedures in line with the guidance
- Taken all reasonable steps to help people work from home
- Taken all reasonable steps to maintain a 2m distance in the workplace
- Mandated the wearing of facemasks while presence of others out on site.
- Where people cannot be 2m, we have done everything practical to manage transmission risk.

While we continue to work differently, our service levels remain mostly unaffected and our teams continue to be available to respond to your audio visual service needs.