



QUALITY CONTROL POLICY

DELFORT ENGINEERING shall strive to provide excellent service to every customer through the continuous development of our quality management system.

Our Management Team recognizes that the quality of our service shall not be compromised. To achieve these objectives, full support and unreserved commitment of executive management is given to:

- a. The implementation of an effective documented quality control system, in order to gain control over all activities that can affect service and product quality.
- b. Promote awareness by all personnel that the achievement of quality depends on the contribution of each individual.
- c. Satisfy customer requirements, improve Productivity, reduce Non-Conformance, and Increase profit.
- d. Improving turn-around time.
- e. Improving Employee development.
- f. Aim to achieve Zero Defect.

DELFORT ENGINEERING's policy is based primarily on the continual improvement of our suppliers and our own Management System.

QUALITY CONTROL PLAN

The following items comprise our Quality Control Plan:

1. All work will be performed in accordance with the Contract Requirements. **DELFORT ENGINEERING** will maintain an Inspection System which assures compliance with the contract

requirements. Any indication of system deficiencies whether discovered because of the client's or DELFORT ENGINEERING's checks and tests, will result in modification to the system to correct these deficiencies.

2. This QCP does not endeavor to repeat or summarize contract requirements. It describes the process which DELFORT ENGINEERING will use to assure compliance to those requirements. The QCP documents broad categories of contract work in accordance with the standard regulations of Corrosion Protection. Necessary details dealing with minor items that may be overlooked in this plan will be addressed informally between the QCT and the Project Engineer, and will be documented in writing if so, requested by Project-in-Charge. It is understood that the level of QC accountability and control exercised by DELFORT ENGINEERING on these items will be consistent with the details of the plan.
3. The General Manager has overall responsibility for the successful completion of the project.
4. The assigned Site Supervisor (SS) will be responsible for overseeing day to day Scaffolding operations at sites from a QC standpoint and report to directly to the Project-in-Charge on a daily basis. The SS will assure that all required tests and documentation are completed, and the results submitted in the time frame required. The SS is empowered to suspend any operations which deems to be in non-compliance with the contract, and/or order corrective measures to assure compliance. The required Daily Inspection records will also be completed by the SS.
5. As the number of operations or their dispersion on the project starts to overextend the QCT, QC responsibilities will be specifically assigned to DELFORT ENGINEERING's supervisory personnel responsible for given operations; or an assistant to him will be provided. In either case, standards of application of the QCP will be the same. The names and relevant details of any personnel assuming QCP responsibilities will be submitted to the Project-in-Charge in advance.
6. DELFORT ENGINEERING has experienced and highly professional staff that are used to the responsibility entailed by the QC

requirements. We therefore do not anticipate any personnel or training problems in complying with them. If any such problems occur, DELFORT ENGINEERING will take whatever action are necessary to correct them including retraining, providing more supervision or removal of poorly functional personnel.

7. CORROSION PROTECTION

Preparatory Phase –

QCT will go over corrosion protection plan before commencement of project to ensure all materials to be used comply to **IS 3696-2: Scaffolds and Ladders - Code of Safety** standards as required in contract.

- All equipment to be used must be inspected and records to be signed.
- All PPE to be checked and re-issued if necessary.
- All Induction Training to be completed and signed.
- Fall Protection Plan reviewed, and necessary Scaffolding erected and inspected.
- Safety Harnesses issued and records signed.

Startup Phase –

All relevant documentation to be signed and approved, Bar chart on projected work progress and start and finishing dates to be submitted.

Safety File completed and submitted to Production Engineer for auditing.

Production Phase –

After startup, Site Supervisor will be responsible for:

- Continuous monitoring of QCP
- Daily Inspection Data sheets
- Daily Risk Assessment and Fall Protection Plan
- Daily toolbox talks
- Safety
- Confirm weekly site safety meeting with Project-in-Charge.
- Monitoring of work progress according to projected Chart.
- All density tests will be documented in tabular form showing date, time, location, grading and test results.

- Project-in-Charge to be informed after completion of each phase (inspection date to be confirmed if needed)
- Final Inspection date to be confirmed with Project-in-Charge.

Completion of Project

Submitting of Final Inspection results, Measurements, Completion Certificate and Final Chart with start date and completion date, all documents to be signed off and submitted to Head Office for processing of INVOICE.

For **DELFORT ENGINEERING**

PROPRIETOR