

## Constitution

### Name

The name of the organisation shall be Ladies Football 4 Fun

### Aims

The aims of the Group shall be to host football sessions for ladies over the age of 18 who are looking to play casual football. Ladies Football 4 Fun was set up to bridge the gap between girls under 18 football clubs and semi professional / professional ladies football clubs. We aim to host sessions to suit as many women as possible who are looking to get involved in playing women's football.

### Powers

To further these aims the committee shall have power to:

- (a)Obtain, collect, and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b)Associate local authorities, voluntary organisations, and the residents of The West Midlands in a common effort to carry out the aims of the Group.
- (c)Do all such lawful things as will further the aims of the Group.

### Membership

(a)Voting membership shall be open to any female over the age of 18.

(b)The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

### Management

(a)A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

(b)The committee shall consist of a chair, Melissa Howarth, secretary, Louisa Cox and treasurer, Chloe Frampton.

(c)The committee may co-opt up to a further 3 voting members who shall resign at the next Annual General Meeting.

(d)The committee shall meet at least 2 times each year.

(e)At least 2 committee members must be present at a committee meeting to be able to make decisions.

(f)A proper record of all transactions and meetings shall be kept.

## **General Meetings**

(a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.

(b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.

(c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time, and reason shall be sent to all members three weeks beforehand.

(d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.

*\*This sets out how many of the members must be present to hold any member meetings. This will depend on the number of members that you have.*

(e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

## **Accounts**

(a) The funds of the group including all donations, contributions, and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.

(b) The funds belonging to the group shall be applied only to further the aims of the group.

(c) A current record of all income, funding and expenditure will be kept.

## **Money & Property**

(a) Money and Property must only be used for the group's purposes to help fulfil the aims set out.

(b) Management committee must keep accounts, the most recent annual accounts can be seen by anybody on request.

(c) Management committee / Trustees cannot receive any money or property from the group, except to refund reasonable out of pocket expenses.

(d) Money must be held in the group's bank account. All cheques must be signed by 2 trustees as set out by the rules of the bank.

### **Dissolution**

(a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.

(b) If confirmed, the committee shall distribute any assets (money/ items) remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims like the Group or some other charitable purpose(s) as the Group may decide.



This policy was approved by the board of trustees - M.Howarth (Chair), L.Cox (Secretary) & C.Frampton (Treasurer), in June 2025 and will be reviewed in June 2026.