



Jack and Jill of America, Incorporated

Burke-Fairfax, VA Chapter

“Empowering our Youth to Excel through Leadership & Service in Our Community”

March 15, 2020

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Elizabeth S. Houston Memorial Scholarship

The Burke-Fairfax, VA Chapter of Jack and Jill of America, Inc. is offering its annual scholarship for the 2019-2020 academic year. The scholarship is for African American or Black students who are graduating seniors currently attending high school in Fairfax County, Virginia. We are pleased to offer a one-time scholarship in the amount of \$1,000. The scholarship may be used at the two-or-four-year college or university of the recipient's choice. Selection criteria will include the following:

- Academic achievement – a minimum 3.0 GPA on a 4.0 GPA scale
- Financial need
- Personal essay
- Contributions to school and community
- Two letters of recommendation

To apply for the scholarship, the applicant must complete the enclosed application form and provide all requested information, including:

- A one-page, double-spaced, typed essay (see topics listed in the application)
- An official high school transcript (raised seal required)
- Two letters of recommendation (acceptable sources include teachers, guidance counselors, clergy members, employers and community leaders)

The letters of recommendation must be sealed and the signature of each recommender must be visible across the seal.

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We will notify the scholarship recipient (as well as the recipient's high school) of the scholarship award no later than June 1, 2020.

All information (application, essay, transcript and letters of recommendation) must be post marked no later than Friday, May 1, 2020. Failure to comply with this deadline, or to submit the required documents, may prevent students from being considered for this award.

Please mail completed application packets to:

Jackie Cranford, Chairperson
Elizabeth S. Houston Memorial Scholarship
P.O. Box 2285
Fairfax, VA 22031

Applicants may also submit their applications via email to jackie.cranford14@gmail.com. Any required accompanying documents that cannot be transmitted via email (for example, high school transcripts and letters of recommendation) must be postmarked by Friday, May 1, 2020, and sent as instructed above.

If you have any questions, please contact me at the email address above. Thank you in advance for making this scholarship information available to eligible students. We look forward to receiving their submissions.

Very truly yours,

Jackie Cranford, Chairperson
Elizabeth S. Houston Memorial Scholarship Committee
Burke-Fairfax, Virginia Chapter
Jack and Jill of America, Inc.