EROHEALTHCARE LTD
Supporting your care needs at home

Erohealthcare Ltd
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JOB DESCRIPTION

SUPPORT WORKER/DRIVER - DAY SERVICES

When completing your Application Form, this job description and Person Specification should be interpreted in line with the specific requirements of the client group.

Erohealthcare offers a service that encourages people to develop their levels of independence and choice in a holistic way, which takes account of the whole person, and not just their residential requirements.

The support worker will work with the senior staff within the guidelines and policies laid down to ensure a flexible service to meet the above statement, in a way where quality can be measured by both the individual receiving the service and those purchasing it on their behalf.

Main Purpose

To be responsible for the care and instruction of a group of service users engaged in a programme of educational social and developmental activities.

The Support Worker/Driver will be responsible for maintaining the vehicle and providing transport in a safe and professional manner during activities. To work within the quality framework laid down by Erohealthcare.

Accountable to:	Service Manager
Responsible to:	Day Services Co-Ordinator

Main Duties & Responsibilities:

Over and above those specified in the Day Services Support Worker Job Description attached with this document.

1. Service Users

1. To assist in helping people on to and off the vehicle.

2. To ensure that they have the safety straps in place.

3. To offer any assistance to the staff escort to ensure the safety and well-being of the person at all times.

4. To drive the vehicle in a safe manner taking into account the needs of the people being transported.

5. To record any incidents/accidents that may occur during the journey

2. The Vehicle

1. To maintain the vehicle in a roadworthy condition and highlight any defects.

2. To check oil, water, tyre pressure, etc.,

3. To accurately record mileage on a daily basis.

4. To keep the vehicle full of petrol as required.

5. To check and maintain the safety straps etc., and report or repair any defects.

NB: Attach copy of Day Services Support Worker Job Description

SUPPORT WORKER PERSON SPECIFICATION

Post Applied For: .....

Please read the details on the Person Specification form carefully before you complete your Application Form.

For each of the requirements listed in the Person Specification please tick those you have achieved and indicate the length of time your experience has been gained. Any previous employment, voluntary/community work, spare time activities, home responsibilities and training will count. You should also include anything else relevant to the job which you think we should know about in the general section.

Your written application will be considered in relation to the Person Specification and candidates will therefore be selected for interview on this basis. It is important that you complete this section for each post applied for.

	KNOWLEDGE, SKILLS & ABILITY	Attained	Length of Experience
1	To have the ability to participate in the assessment of people's needs and contribute towards the implementation of their individual service plans.		
2	To have the ability to communicate clearly to residents about the service on offer to them.		
3	To have the ability to work as a team member.		
4	To be able to record information accurately, both written and numerical.		
5	To have the ability to work with parents and carers.		
6	To have an empathetic approach to people with disabilities.		
7	To enable service users to access activities appropriately to their need.		
	EDUCATION & EXPERIENCE		
1	To have worked in some capacity within a care situation, either through paid employment, volunteer or personal experience for at least six months.		
2	To be able to write clear and accurate records.		
	EQUAL OPPORTUNITIES		
1	To have the ability to work within a positive action and anti-racist way taking the advice offered by the senior staff.		

	PERSONAL SKILLS		
1	To be able to manage time effectively.		
2	To work in a way which always has the highest regard for the individual resident, their choice, abilities and wishes.		