

# SENDING E-TRANSFERS TO ARMOUR HEIGHTS PRESBYTERIAN CHURCH

To send an e-transfer through online banking, follow these steps (note that these steps may vary depending on your financial institution):

1. Once you have navigated to your online banking portal to send e-transfers, enter "Armour Heights Presbyterian Church" as the contact / recipient name.
2. Choose "Notify contact by email".
3. Enter **etransfer@armourheights.org** as the contact email address.
4. Armour Heights is set-up with auto-deposit, so you do not need to set up a security question.
5. Enter the amount you wish to contribute.
6. On the message line, it is helpful if you enter your envelope number but not essential. You can also indicate any other information you would like to include about the contribution on this line.
7. Once you have completed your e-transfer, you will receive a confirmation email from your financial institution confirming the transaction.

If you have any questions, please contact Erin at [estone@armourheights.org](mailto:estone@armourheights.org).

No matter how you give, we thank you for your generosity and giving spirit as part of our Armour Heights Church community!