

## **CODE OF CONDUCT**

### **QAF LAB INDIA (QLI)**

**Effective Date: 12-02-2025**

This Code of Conduct ("Code") outlines the ethical and professional expectations for all individuals engaged with QAF Lab India ("QLI," "Organization," "We," "Us," or "Our"). By participating in our programs, collaborating on research, or engaging in innovation-driven initiatives, you ("Participant," "Member," or "Collaborator") agree to uphold these standards.

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## **1. GENERAL PRINCIPLES**

### **1.1 Integrity & Ethical Conduct**

- Participants must uphold honesty, integrity, and professionalism in all engagements.
- Any form of misrepresentation, plagiarism, or unethical behavior is strictly prohibited.

### **1.2 Respect & Inclusivity**

- QLI fosters a diverse and inclusive environment where all individuals are treated with respect.
- Discrimination, harassment, or offensive behavior will not be tolerated.

### **1.3 Collaboration & Knowledge Sharing**

- Open discussions, constructive feedback, and collaborative learning are encouraged.
  - Participants must acknowledge contributions and respect intellectual property rights.
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## **2. PROFESSIONAL CONDUCT**

### **2.1 Responsible Participation**

- Participants must adhere to program guidelines, meet deadlines, and actively engage in discussions.
- Attendance and participation in mandatory sessions, where applicable, are expected.

### **2.2 Compliance with Policies**

- All individuals must adhere to QLI's policies, including data protection, confidentiality, and safety regulations.
- Any violations may result in disciplinary action, including termination of participation.

### **2.3 Academic Integrity**

- All assignments, research work, and assessments must be original and independently completed unless stated otherwise.
- Any form of academic dishonesty, including cheating or unauthorized collaboration, will result in disciplinary measures.

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### **3. RESPECT FOR INTELLECTUAL PROPERTY & CONFIDENTIALITY**

#### **3.1 Intellectual Property Rights**

- All course materials, research outputs, and proprietary content belong to QLI unless explicitly stated otherwise.
- Unauthorized reproduction, distribution, or commercialization of QLI's intellectual property is strictly prohibited.

#### **3.2 Confidentiality & Data Protection**

- Participants must respect confidentiality agreements and refrain from unauthorized sharing of sensitive information.
- Any data accessed through research collaborations must be handled responsibly and in compliance with legal standards.

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### **4. SAFETY & COMPLIANCE**

#### **4.1 Virtual & In-Person Conduct**

- Participants must maintain professionalism in both online and offline interactions.
- Any form of cyberbullying, inappropriate behavior, or security breaches will lead to immediate action.

#### **4.2 Health & Safety Compliance**

- For in-person events, participants must follow safety protocols and guidelines issued by QLI.
- Any action that endangers others or disrupts program activities is strictly prohibited.

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### **5. TECHNOLOGY USAGE & SECURITY**

#### **5.1 Ethical Use of AI & Technology**

- Participants must ensure that AI-driven projects and technological innovations align with ethical and legal standards.
- Any misuse of AI, data manipulation, or unethical technological practices will be investigated.

#### **5.2 Cybersecurity Awareness**

- Participants must follow best practices for cybersecurity, including secure handling of credentials and personal data.
- Any breach of security protocols may result in restricted access or legal consequences.

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### **6. CONSEQUENCES OF VIOLATION**

### **6.1 Disciplinary Actions**

Violations of this Code of Conduct may result in:

- Formal warnings or counseling sessions.
- Temporary or permanent suspension from programs.
- Legal action if violations involve intellectual property theft, harassment, or confidentiality breaches.

### **6.2 Right to Appeal**

- Participants have the right to appeal disciplinary actions through QLI's internal grievance mechanism.
- Appeals must be submitted in writing with supporting documentation.

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## **7. MODIFICATIONS & UPDATES**

- QLI reserves the right to update or modify this Code of Conduct as needed.
- Participants will be notified of significant changes that impact their engagement.

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## **8. CONTACT INFORMATION**

For any concerns or clarifications, please reach out to: [info@qli.org.in](mailto:info@qli.org.in)

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This Code of Conduct is integral to ensuring a professional, ethical, and collaborative environment at QAF Lab India. By continuing participation, all individuals affirm their commitment to these principles.