

# Your Right to Access California DOJ and Federal FBI Live Scan Results

As an administrator, employee, or volunteer of a youth service organization, you must undergo a California DOJ and FBI Live Scan criminal history check pursuant to California Business and Professions Code §18975 and California Penal Code §11105.3 to determine your suitability for employment or volunteer service at University Presbyterian Church Fresno.

University Presbyterian Church is committed to ensuring transparency and compliance with all legal regulations related to the use of Live Scan fingerprinting and access to Criminal Offender Record Information (CORI) from the DOJ and the FBI. As part of this commitment, we would like to remind you of your legal rights under California law and federal regulations.

## Your Rights Regarding Live Scan Results

1. **Access to Your Results:** You have the right to request and obtain a copy of your background screening report, including any DOJ or FBI criminal history records contained in the Live Scan report.
2. **Correction of Errors:** You also have the right to challenge the accuracy and completeness of the Live Scan report information provided.
3. **Confidentiality:** Please rest assured that all background check information remains confidential and is used solely for authorized purposes in compliance with all legal requirements.

## Your Rights to Request or Challenge Your Criminal History Results

Your request to receive a copy of, review, challenge, or correct the accuracy or completeness of your criminal history record is processed directly through California DOJ or FBI. Only you may request your own records; requests by third parties will not be processed. The role of University Presbyterian Church is limited to informing you of your rights. (See Title 28, Code of Federal Regulations (CFR), Part 16, Subpart C, Section 16.34)

- **Federal** - To obtain your Identity History Summary (or proof than none exists) listing certain information taken from fingerprint submissions kept by the FBI: <https://www.fbi.gov/how-we-can-help-you/more-fbi-services-and-information/identity-history-summary-checks>
- **California** - To obtain your Criminal History Summary Record maintained by DOJ: <https://oag.ca.gov/fingerprints/record-review>

## Further Information

For more information about your rights, you may consult the following resources:

- **California Penal Code §11105:** Governs the disclosure of criminal records.
- **Federal Fair Credit Reporting Act (FCRA):** Provides guidelines for accessing and correcting criminal records.