

STEP BY STEP REGISTRATION GUIDE*

Online Registration

Admission to various courses at St. John's Medical College are based on either merit or entrance or the personal interview.

- i. Applicants seeking admission to any of the courses must register on a centralized admission Web Portal.

Step by Step Process-

1. To Register online, an applicant must visit the St John's website- www.stjohns.in or www.stjohnsadmission.in
The Applicants are advised to use the following internet browser.
 - Mozilla Firefox
 - Google Chrome
2. The Online Admission Application Portal of St. John's Medical College is user- friendly (Mobile/ Tab/ Laptop). However, the webpages may appear different on different devices. The instructions given below are for the webpage as it appears on a desktop/laptop.
3. As a first-time user, applicant shall go to "First time Applying" to create the user account by clicking on the "**Online Admission Application**" link.

The image shows two side-by-side panels from a web portal. The left panel is for registration and contains the following fields: three dropdown menus for 'St. John's Bangalore', '-- Select Institute --', and '-- Select Course --'; text boxes for 'First Name', 'Middle Name', and 'Last Name'; text boxes for 'Email Id' and 'Mobile No - 10 digits'; a CAPTCHA image with the text 'cauths' and a 'Refresh' link; and a blue 'Register' button. The right panel is for login and contains the following elements: a heading 'Once Successfully Registered Please Login with registered Email Id and password you've received on your Email ID/Mobile No to fill online Application form.'; text boxes for 'Username' and 'Password'; a checkbox labeled 'Remember me on this computer'; a blue 'Login' button; and a link for 'Forgot password?'.

4. Under the page, all fields are mandatory and indicated by a red asterisk (*) adjacent to the name of the field.
5. Applicants who do not have a valid email-id must create an email-id before proceeding further. The applicant must also ensure that the email-id and password is kept handy for all the future correspondence/ reference regarding the admission process.
6. Applicant shall enter the applicant's name as mentioned in class X / XII Board. For example, if your name is Raj Kumar Gupta, enter Raj as your first name, Kumar as your middle name and Gupta as your surname. If you do not have a middle name, leave the text box blank.
7. Enter your existing email-id which will be your henceforth login-id and will be used for the admission purpose.

8. Applicant shall also provide a valid mobile phone number (10-digit number without any prefix, i.e. 0 or +91).
9. After entering all the details, enter the “Captcha” in the text box. (Captcha is case sensitive)
10. Applicant must ensure that all the details entered are correct. Before submitting the details, applicant must confirm that the details entered are correct. Then click on the “Register” button to create a new user account.
11. After registration, the applicant will receive the password on their registered mobile number, as well as registered email address which he/she can use in future for downloading the hall tickets and any important announcements from college. However, even if you do not receive an email/mobile message, your user account is still functional.
12. After registration, the applicant will be redirected to the main admission application form and the applicant can start the online registration process.
16. In case the applicant has forgotten the password or wish to reset it, the applicant can do so by clicking “Reset Password” button. The applicant will get OTP on registered mobile number which he/ she can use to reset to a new password.
17. The entire registration form is divided into nine tabs (sections/pages) and applicant needs to enter details in each of the sections.
18. In the first section/screen, the applicant will have the guidelines about how to fill online admission application form. The applicants must read the Guidelines carefully. To start the application form, the applicant must click on “Save & Next”.

APPLICATION FORM

Application for Course- M.Sc. Nursing

1. GuideLines
2. Personal Information
3. Parent Detail
4. Eligibility Details
5. Other Details
6. Entrance Exam Detail
7. Department/ Shift Preferences
8. Work Experience
9. Payment details

Steps: » Following information is required to fill up the online application form :

- (1) Personal information.
- (2) Education details of qualifying exams.
- (3) Scanned copy of all mark-sheets of qualifying exams.
- (4) Scanned copy of other relevant documents.
- (5) Payment Details for Admission form

Step: 1 » Personal Information
Date of birth, Mobile No, Address, Caste, Category Details , Scanned Photo(Must be less than 340 kb,format-.jpg/.jpeg).

Step: 2 » Education details of Basic B. Sc/Post Basic B.Sc. Nursing
Year of Passing of Basic B. Sc/Post Basic B.Sc. Nursing should be carefully specified

Step: 3 » Upload Scanned Documents
All marks Sheets and certificates and other documents mentioned in the Document list.

Step: 4 » Payment details for admission form
Application form fee can ONLY be paid Online - By Credit / Debit card or by Net Banking.

To start the Application, Scroll down and click on Save & Next :-

Incase of any query regarding online Admission Application form, feel free to contact Admission Dept. : 080 4946 6029, 080 4946 6031 OR mail your query to : admission2018@stjohns.in

19. In the Second section/screen, the applicant needs to fill the “Personal Details” (as in the applicant’s marksheets/certificates).

- ➔ The applicant needs to choose the Gender carefully. In case of a transgender, enter the choice as “Transgender”.
- ➔ Passport size photograph of the applicant. The size of the photo should be 340KB (Ideal Dimension (150px * 200px).
- ➔ Scanned signature of the applicant (If available).
- ➔ The applicant shall enter the Date of Birth as it appears on the class X certificate.
- ➔ The applicant may enter the Aadhaar Card Number, if available.
- ➔ The applicant shall select the Category (Catholic, Other Christian Denomination or Other Religion (Non- Christian)) and must select the “SC/ST/OBC/General from the drop-down menu.
- ➔ Enter the Correspondence Address so that communication sent by the University regarding admission process reaches you in time. The university shall not be responsible for any loss, damage or consequences for wrong delivery by the post office. Update your Correspondence Address online in case of any change. Tick the checkbox if the Permanent Address is same as the Correspondence Address.
- ➔ Once the applicant clicks the “Save and Next” button, details are saved. At the end of each page, there are two buttons, namely Previous and Save & Next. If an applicant wishes to edit the previous information, then click on the “Previous” Tab and can change the earlier submitted information. In case the applicant is satisfied with the information entered, click on the “Save & Next” tab to move to next tab.
- ➔ The system will not allow to move to the next tab until all mandatory fields are entered.

APPLICATION FORM

Application for Course- M.Sc. Nursing

1. Guidelines
2. Personal Information
3. Parent Detail
4. Eligibility Details
5. Other Details
6. Entrance Exam Detail
7. Department/ Shift Preferences
8. Work Experience
9. Payment details

Full Name:* Dhara Middle name/ Father's name Contractor

Name as it appears on Xth/ XIIth Marksheet/ Graduate Marksheet:* Dhara

Email:* bhavyank.c223@gmail.com

Mother's Name:* dplka

Blood group:* A+

Date of Birth:* **Place of Birth:*** BANGALORE KARNATAKA

Age: 18

Upload Your Signature Here **Marital Status:*** Married

(Signature image should be 10-20 KB)
(Ideal dimensions 170px * 90px)

Gender:* Male Female Transgender **Mother Tongue:*** Hindi

Caste:* HINDU BRAHMIN **Sub-Caste:**

Residence Address/ Correspondence Address: KORAMANGALA 4TH BLOCK, NEAR BANK OF BARODA, BANGALORE, KARNATAKA - 380054.

Upload Image

Upload profile picture compulsory.
Size less than 340kb(format:.jpg,.jpeg,.png,.bmp)
(Ideal dimensions 150px * 200px)

20. In the third section/screen, the applicant needs to fill the “Parents / Legal Guardian Details”. They are advised to enter all the details though all fields are not mandatory. The applicant can either choose either Parent’s detail or can choose the Legal Guardian’s detail to enter. The applicant must fill the Name, Contact Number and the Address under the Parents / Legal Guardians in this tab.

APPLICATION FORM
Application for Course- M.Sc. Nursing

1. Guidelines
2. Personal Information
3. Parent Detail
4. Eligibility Details
5. Other Details
6. Entrance Exam Detail
7. Department/ Shift Preferences
8. Work Experience
9. Payment details

Details of Parents / Legal Guardian : *
 Father Mother Legal Guardian

Legal Guardian's Name: *
 DR RAMESH Middle Name
 PANCHAL

Legal Guardian's Email: *

Legal Guardian's Mobile No.: *
 9714077966

Legal Guardian's Profession: *

Annual Income: * Residence Address: *
 MARUTHNAGAR, BANGALORE.

District: * Taluka: *

Village: * Pincode: *

Educational Qualification: * Income Tax PAN No.: *

Previous Save & Next

21. In the fourth section/page, the applicant needs to enter the “Academic Details” (as in the Applicant’s Certificates). Choose the eligibility (XII / Diploma / Graduation) from the selection and enter roll number as it appears on the admit card. Select the year of passing the qualifying exam from the drop-down menu and the result status. In case the result is not announced, choose the “Pursuing” option from the drop-down menu. Update the status of result as soon as it is declared, before the last date of registration. On clicking “Save” button a preview will be generated. The applicant can move to the next section/page by clicking on “Save & Next” button.

APPLICATION FORM
Application for Course- Computer Technology

1. Guidelines
2. Personal Information
3. Std. X
4. Std. XII / Diploma
5. Graduation
6. Entrance Exam Detail
7. Payment details

Note: Make correct choice between Std.XII or Diploma. Alteration in choice is not allowed after data is saved.

Std. XII Diploma

Qualifying Status Completed Pursuing

Percent System Grade System

Marks: * 650 Outof: * 750 Grade: *
 Percentage 86.67 Equivalent percentage(%): *

Year of Passing: * 2008

Board: * MAHARASHTRA STATE BOARD
 Seat No: * 19451215
 Stream * Science
 School / College Name: * Mahesh
 Place: pune

Click save & next

Previous Save & Next

22. In the Seventh section/page (For multiple course selection only), the applicant can select the multiple courses with the Priorities. Select the course name and set the priority.

APPLICATION FORM

Application for Course- M.Sc. Nursing

1. GuideLines
2. Personal Information
3. Parent Detail
4. Eligibility Details
5. Other Details
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7. Department/ Shift Preferences
8. Work Experience
9. Payment details

Sr. No.	Branch Name	Course Code	Shift Type	Priority
<input checked="" type="checkbox"/>	SJCN - MEDICAL SURGICAL NURSING - M.Sc.(Surgical Nursing)	M.Sc. Medical Surgical Nursing / 2018-2020	General Shift	2
<input type="checkbox"/>	SJCN - PSYCHIATRIC NURSING - M.Sc.(Mental Health Nuring)	M.Sc. Psychiatric Nursing / 2018-2020	General Shift	
<input checked="" type="checkbox"/>	SJCN - CHILD HEALTH/PEDIATRIC NURSING - M.Sc.(Child Health Nursing)	M.Sc. Child Health Nursing / 2018-2020	General Shift	1
<input type="checkbox"/>	SJCN - COMMUNITY HEALTH NURSING - M.Sc.(Comm. Health Nursing)	M.Sc. Community Health Nursing / 2018-2020	General Shift	
<input checked="" type="checkbox"/>	SJCN - OBSTETRICS & GYNAECOLOGICAL NURSING - M.Sc.(OBG Nursing)	M.Sc. OBG Nursing / 2018-2020	General Shift	3

Previous Save & Next

23. In the ninth section/page applicant can preview the complete application. Kindly make sure that all fields have been entered correctly.


APPLICATION FORM

Application for Course- M.Sc. Nursing

Please verify profile details and Make payment to proceed.

1. GuideLines
2. Personal Information
3. Parent Detail
4. Eligibility Details
5. Other Details
6. Entrance Exam Detail
7. Department/ Shift Preferences
8. Work Experience
9. Payment details

Personal Information

	Full Name	Dhara Contractor	DOB	Apr 01,2000	Age: 18
	Gender	Female	Email Id	bhavyank.c223@gmail.com	
	Mother's Name	djika	Domicile	Karnataka	
Phone no.		Religion	Christian	Caste	HINDU BRAHMIN
Candidate's/Student's mobile number.	9714077966	Mother Tongue	Hindi		
Category:	Catholic	Belongs to SC/ ST/ OBC:	OBC	Diocese (If Catholic)	
Residence Address	KORAMANGALA 4TH BLOCK, NEAR BANK OF BARODA, BANGALORE, KARNATAKA - 380054.			Aadhaar No:	
Permanent Address	KORAMANGALA 4TH BLOCK, NEAR BANK OF BARODA, BANGALORE, KARNATAKA - 380054.			Pin:	380054
Country	India	State	Karnataka	City	Bangalore
Place of Birth	BANGALORE KARNATAKA		Marital Status	Married	
Are you a Religious Nun:					

Work Experience

Sr.No.	Designation	Company/ Employer	Currently working?	Duration	Location	Monthly Income

Parent's Details

Legal Guardian's Name:*	DR RAMESH PANCHAL
Legal Guardian's Email:	

Graduation Detail

Total Marks Obtained	500 / 600	Percentage (%)	83.33
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Payment Mode: *
Online Payment
Make payment
Previous Finish

24. Now the applicant can proceed for the online registration payment. Applicant's online registration process shall be completed only after payment of the application fee.
25. The Applicant must make the payment by online mode only. Debit card, Credit card or Net banking can be used to make the online payment.
26. After payment and final submission, the applicant will not able to update any information in the application form.
27. After the payment, the applicant can download the Application form with the fees receipt.
28. The Applicants may also send general and technical queries related to online registration and admission process at admission2021@stjohns.in and can call on the helpline numbers mentioned in the Guidelines.