Name: ____________________________  Project/Location: ____________________________
Home Phone: _______________________  Cell Phone: ________________________________
Pick-up Date/Time: __________________  Return Date/Time: __________________________

**Camera Packages**
- Camera Model: JVC GY-HM100U: ______  JVC Everio: ______  Canon Vixia: ______
- Kodak Zi8 Flip: ______  Canon Rebel: ______
- Tripod: Manfrotto: ______  Slik: ______

**Batteries/Memory cards**
- Model: __________________________  Quantity: __________
- Memory Cards GB: __________  Quantity: __________
- External Battery Charger: __________________________

**Miscellaneous**
- Light Kit: ______  Green Screen: ______

**Microphones**
- Wireless Lavalieres: ______  Hand-held: ______  Wireless Hand-held: ______

**Audio**
- Mackie Portable Mixer: ______  Headphones: ______
- Desktop mic stand: ______  Mic stand: ______

**Cables**
- XLR to XLR: ______  XLR to ¼": ______  XLR to Mini: ______  8 Ch. Audio Snake: ______
- BNC to BNC: ______  RCA to RCA: ______  Other: ______

**Adapters**
- XLR to ¼": ______  XLR to Mini: ______  XLR to RCA: ______
- BNC to RCA: ______  Other: ______  Other: ______

The undersigned has checked the equipment and agrees that it is in working order. The undersigned assumes full responsibility for any damage to the equipment while in his/her possession. The undersigned also agrees to reimburse HCTV for loss or damage to such equipment by paying for the full market value replacement cost. Negligent handling of the equipment will result in the forfeiture of future studio/equipment rights.

Signature: __________________________  Date: __________________________
(must be signed by parent or guardian if volunteer is under 18 years of age)