

Scope:

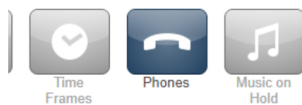
The following steps will allow you to configure a Cisco desk phone manually for use with your Hosted PBX service.

Requirements:

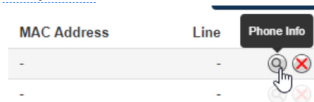
- Access to Cisco web GUI
- Access to Manager Portal

Obtain SIP Credentials

1. Log into Manager Portal
2. Navigate to **Phones**
NOTE: Office Managers can navigate to **Users > select the user > Phones**



3. Select **Phone Info** for the phone you wish to register.
NOTE: You will only see the information if the phone model is set to Manual or Softphone



4. Take note of the listed information.

Phone Info ✕

Phone	3900a
Note: Phone Name cannot be changed	
911 Caller ID	Leave blank to use default
Model	Manual or Softphone
Settings	Domain/Proxy: Outbound Proxy: sbc.ucaasnetwork.com:5060 Username: 3900a Password:

5. Click **Cancel** when you are finished

Find IP Address

1. From the Cisco phone select **Setup**
2. Select **Network > IPv4 Status**
3. Note the **IP Address**

Configure Phone

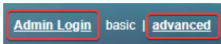
1. Using any web browser navigate to the **IP address** from the above step
2. Click on **Admin Login > Advanced**

3. Click on **Voice > Ext 1** at the top
4. Complete the following, leaving all other fields as default
 - Mailbox ID: 5001

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- Mail Server: Enter the Outbound
- Proxy: Enter the Domain / Proxy
- Outbound Proxy: Enter the Outbound Proxy
- Use Outbound Proxy: yes
- Register: yes
- Display Name: User's Name
- User ID: Username
- Use Auth ID: yes
- Auth ID: Username
- Password: Password

5. Click **Submit All Changes**

Call Feature Settings			
Blind Auto-User Enable	☐	MOH Server	
Message Waiting	☐	Auth Page	☐
Default Ring	1	Auth Page Reason	
Conference Bridge URL		Auth Page Password	
Webhook ID	8801	Voice Mail Server	8801@csdnetnetwork.com/8801
Voice Mail Outbound Name	8801	State Agent	
CPNG Notify Svc	☐	CPNG Feature	
User ID with Domain	☐	Broadcast ACID	☐
Auto Area Page On Active Call	☐	Feature Key Sync	☐
Call Park Monitor Enable	☐		
Proxy and Registration			
Proxy			
Outbound Proxy	8801@csdnetnetwork.com/8801		
Alternate Outbound Proxy			
Use Outbound Proxy	☒	Use OB Proxy in Dialog	☒
Register	☒	Make Call Without Reg	☐
Register Expires	60	Ans Cap Without Reg	☐
Use EMS SRV	☐	EMS SRV Auto Prefix	☐
Proxy Feedback Intvl	3000	Proxy Redundancy Method	Normal
Dual Registration	☐		
Subscriber Information			
Display Name	Arash S. S. S. S.	User ID	3800a
Password		Use Auth ID	☒
Auth ID	3800a	Reversed Auth Reason	
SRTP Private Key			
Undo All Changes <input checked="" type="button" value="Submit All Changes"/>			

manual config

cisco