

Spring Park Station BoD Meeting  
December 2, 2024, 7:00pm | Spring Park Station (Herndon library)

**MEETING MINUTES**

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1. Call to Order: 7:02pm

2. Establish Quorum:

Present	Not Present	Board Member
x		President (PS)
x		Vice President (KD)
	x	Treasurer / Secretary (DH)
x		Member at Large I (AT)
x		Member at Large II (MD)

3. Approval of Minutes from prior meetings: **September 09, 2024**

4. Officer/Director Reports:

President: Provided update on street sign improvement project

Vice President: None.

Treasury / Secretary: None.

Member(s) at Large: None.

5. Management Report (AMV)

- AMV provided budget related updates, noting a current budget surplus for end of 2024.
  - AMV and Board to review options for using surplus.
- AMV reported completing inspections for the community.
  - AMV plans to send owners a notice containing the results of the inspection.
  - AMV will send a courtesy notice announcing spring inspections in early 2024.

6. Old Business:

- SPS HOA Mission/Vision Statement
  - The Board motioned to and approved the adoption of a Spring Park Station HOA Mission and Vision Statement. The Mission and Vision Statement will be posted to the SPS Website.

7. New Business:

- Planning for 2025 Budget
  - AMV to provide the Board with a proposed 2025 budget.
- Planning for 2025 Annual Meeting: Set date for early 2025. Two open positions.
  - Review of Open Positions
    - President (PS) (Term Expires 2025)
    - Vice President (KS) (Term Expires 2026)
    - Secretary/Treasurer (DH) (Term Expires 2027)
    - Member at Large (AT) (Term Expires 2026)
    - Member at Large (MD) (Term Expires 2025)

8. Homeowner Open Forum: No comments.

9. Next Meeting: Annual Meeting – 27 JAN 2025, 7:00pm, Herndon Library

10. EXECUTIVE SESSION: The Board motioned to end the general session and move to executive session at 8:30pm.

11. ADJOURNMENT: 8:45pm