



Allusions  
Event Center

# ALLUSIONS VENUE RENTAL

## Client intake

### Client Information:

Name:

Address:

City:

State:

Zip:

Cell Phone:

Email:

How did you hear about us?

### Event Details:

Event Name:

Color Scheme:

Address:

Guest No.

Event Date:

Start Time:

End Time:

Event Description:

### Services:

☐ Venue Rental

☐ Catering Services

☐ Event Planning  
Assistance

☐ Setup & Cleanup

☐ Decoration &  
Design

☐ Audio - visual  
Equipment Rental

☐ Furniture & Decor  
Rental

☐ Photography &  
Videography

Service Fee:

Additional Fees or Services:

Total:

Deposit Amt.:

Deposit Due Date:

Balance:

Balance Due Date:

Payment Method:



# ALLUSIONS VENUE RENTAL

## Client contract

*This Venue Rental Contract ("Contract") is entered into between Allusion Restaurant & Lounge, hereinafter referred to as the "Venue," and [ ], hereinafter referred to as the "Client," collectively referred to as the "Parties," on [ ], for the purpose of renting the venue located at 5045 Soutel Dr Jax., Fla 32208 for the event described herein.*

### 1. Rental Fee and Payment Terms:

The Client agrees to pay the total rental fee of [ ] according to the following terms:

- Deposit: A non-refundable deposit of [ ] is required upon signing this contract to secure the booking.
- Balance: The remaining balance is due 7 days prior to the event date.
- Payment Method: Payments shall be made via [Cash App Zelle Debt Card or Cash ].

### 2. Permitted Use:

The Client agrees to use the rented venue solely for the purpose of hosting the specified event and in compliance with all applicable laws and regulations.

### 3. Alcohol:

**ABSOLUTELY NO OUTSIDE ALCHOL PERMITTED IN THIS VENUE.** Any violation of this rule can or will terminate contract and end the event.

### 4. Catering Services:

The Client may choose to utilize the venue's in-house catering services or hire an external caterer. Catering arrangements, including menu selection and service details, shall be coordinated directly with the venue's catering department.

### 5. Event Planning Assistance:

The venue shall provide event planning assistance to the Client, including but not limited to recommending vendors, coordinating setup logistics, and providing guidance on event execution.

#### **6. Audiovisual Equipment:**

The venue offers audiovisual equipment rental services, including TV Monitors, sound systems, microphone. Equipment setup and technical support shall be provided by the venue's staff. Subject to additional fees.

#### **7. Event Staffing:**

The venue shall provide adequate staff, including event coordinators, security personnel, and technical support, as necessary to ensure the smooth execution of the event.

#### **8. Decoration and Design:**

The Client is responsible for decorating the venue according to their preferences. The venue may provide decoration and design services upon request, subject to additional fees.

#### **9. Furniture and Decor Rental:**

The venue offers rental services for furniture, tables, chairs, linens, and decor items. Rental arrangements shall be made in advance and are subject to availability.

#### **10. Photography and Videography:**

The Client agrees to allow the venue to capture photographs and/or videos of the event for promotional purposes, as outlined in the separate photo/video release form.

#### **11. Access:**

The Client shall have access to the rented venue at the agreed-upon times for setup, event duration, and cleanup, subject to the venue's operating hours and policies. ALL TIME STARTS THE DAY OF YOUR EVENT (from time you enter the building.

#### **12. Setup and Cleanup:**

The venue shall provide setup and cleanup services, including arranging furniture, decorations, and cleaning the premises before and after the event. Subject to additional fees.

#### **13. Liability and Insurance:**

The Client agrees to indemnify and hold harmless the venue from any liability or damages arising from the event. The Client is required to carry liability insurance covering the event and provide proof of insurance upon request.

#### **14. Cancellation and Refund Policy:**

In the event of cancellation, the Client forfeits the non-refundable deposit. Cancellations made [30] days prior to the event date may be eligible for a partial refund, subject to the venue's discretion.

#### **15. Client Responsibilities:**

The Client is responsible for providing accurate event details, obtaining necessary permits or licenses, and ensuring compliance with all venue policies and regulations. If any disturbances should arise or happen. The Client has 15min to get it under control or The Venue can end the event immediately. Removing all parties from the premises. With NO fee returned

#### **16. Venue's Responsibilities:**

The venue shall provide the rented space in a clean and functional condition, as well as necessary equipment and staffing for the event. The venue shall also uphold all contractual obligations outlined herein.

#### **17. Security:**

The venue shall provide security personnel to ensure the safety and security of the event and its attendees. Additional security measures may be implemented at the discretion of the venue. Any Event with More Than 150 Guest MUST HAVE SECURITY Subject to additional fees.

#### **18. Intellectual Property:**

All intellectual property rights associated with the event, including but not limited to branding, logos, and promotional materials, shall remain the property of the respective owners.

#### **19. Termination:**

Either party may terminate this contract in writing if the other party breaches its obligations and fails to remedy the breach within a reasonable time period.

#### **20. Parking and Transportation:**

The venue provides parking facilities for event attendees, subject to availability. Transportation arrangements, including shuttle services, may be coordinated with the venue upon request.

**21. Force Majeure:**

The venue shall not be liable for any failure or delay in performing its obligations under this contract due to circumstances beyond its control, including but not limited to natural disasters, acts of God, or governmental actions.

**22. Confidentiality:**

Both parties agree to keep confidential any proprietary or sensitive information disclosed during the course of their business relationship.

**23. Severability:**

If any provision of this contract is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**24. Governing Law:**

This contract shall be governed by the laws of [State/Country], and any disputes arising out of or related to this contract shall be resolved through arbitration in [City, State] in accordance with the rules of the American Arbitration Association.

**25. Entire Agreement**

This Contract constitutes the entire agreement between the Parties concerning the subject matter hereof and supersedes all prior agreements, negotiations, representations, and understandings, whether oral or written, relating to such subject matter. No modification or amendment to this Contract shall be binding unless in writing and signed by both Parties.

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By signing below, the parties acknowledge that they have read, understood, and agreed to the terms of this Agreement.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Provider:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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# PHOTO & VIDEO

## Release Form

I, \_\_\_\_\_, hereby grant permission to [ Allusion Restaurant & Lounge ] and its affiliates to use photographs and/or videos taken of me during my event at [Venue Name] on [Event Date]. I understand that these photographs and/or videos may be used for promotional, marketing, and advertising purposes, including but not limited to social media, websites, brochures, and other promotional materials.

I waive any right to inspect or approve the finished product wherein my likeness appears. I also waive any right to royalties or other compensation arising or related to the use of the photographs and/or videos.

I release [ Allusion Restaurant & Lounge ] and its affiliates, employees, and representatives from any and all claims, demands, or causes of action that I may have now or in the future, arising out of or related to the use of the photographs and/or videos, including without limitation any claims for defamation, invasion of privacy, or infringement of moral rights.

I am at least 18 years of age and am competent to contract in my own name. I have read this release form before signing it, fully understand its contents, and voluntarily agree to its terms.

**Parent/Guardian Consent (if participant is under 18 years of age):**

I, the undersigned parent or legal guardian of the above-named participant, hereby consent to the terms of this release form on behalf of the participant.

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*By signing below, I confirm that I have read and understood the information provided in this photo and video release form, and I voluntarily give my informed consent for the organization or individual to capture and use photographs and/or videos of me during the event.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_