

Present: Celia Wu, Ann Tooke, Steve Sklepowich, Andrew Wright, Susan Wright & Ed Hodapp

19:05

Meeting called to order

19:06

2019 Q3 Board Meeting's minutes approved

19:15

Finance Update

- 2019 budget ended with an \$18,000 surplus which was added to the reserves as previously agreed to by the board. 2019 federal income tax return completed with \$0 owed in taxes.
- 2020 budget on track. All 2020 dues have been collected (30% collected via Zelle).
- Recording of Release of Lien for Lots 11, 31, and 32 with King County. The HOA paid the filing fees with King County Recorder to remove these old liens. In the future, the HOA will assign any/all lien costs to the homeowner's account.
- After investigating ML, Chase & credit unions, no viable investment account option for the reserves has been determined so far.

19:22

Board approved WSCAI.org membership

19:26

Q2 owners email topics will be:

- ACC reminder
- Notice of King county alerts & other helpful sources of information
- 2020 dues status
- Landscape update
- "A note from the President"

19:31

Board agreed that board members will be acting as individuals (not representatives of the HOA) in the dissemination of information/emergency response updates to our residents during these challenging times.

19:39

Board agreed to present the following addition to the HOA By-laws for a vote at the annual meeting:

**ARTICLE VI
MEETING OF DIRECTORS**

Section 4. Electronic Meetings.

A meeting of the officers may be held by telephonic or electronic means and an officer who, through those means, votes at a meeting or establishes a communications link to a meeting shall be deemed to be present at that meeting.

19:42

2020 Special Projects & Ownership

Project	Owner(s)
Landscape contract renewal (Contract ends 12/31/2020)	Andrew & Steve
Tree permits	Susan
Reserve Study	Ann
Xmas lights	Andrew
NE 32 nd ST irrigation	Susan
Reserve Account Investment options	Ann
Tennis court maintenance	Ed
Oval TR Park Sign painting	Steve
Playground Pebbles/Swing Set Mulch	Celia
Trail Maintenance	Susan
Park Bench Maintenance	Steve
Reserve Components at end of useful life:	
• Post & Rail Fence (both 205 th Pl & 33 rd Ct)	Celia
• Mailboxes Kiosks/Roofs	Steve
• Metal Cooking Grill	Steve

19:55

Landscape update

- Susan will organize a party of volunteers to help clean up & weed the trailheads and the newly planted area on NE 32nd Ct.
- Board agreed to authorized tree maintenance proposal to remove unhealthy trees in trail & green belt areas

20:03

Meeting adjourned.