



ELECTRONIC DEVICE/CELL PHONE POLICY

Although students have the privilege of bringing electronic devices and/or cell phones to school, the following rules must be adhered to in order for a positive learning environment to exist.

- **It is forbidden to access the camera feature on any device and/or cell phone at any time throughout the school day.**
- Electronic devices and/or cell phones will remain off and out of sight during the school day. Only devices used for educational and/or communication purposes will be permitted during the school day. Students may not receive any phone calls or text messages during instructional class time. Cell phone use is permissible **ONLY** during a lunch period.
- The teacher has the right to request all student cell phones and keep them until such class is deemed finished. All cell phones will be returned to the student at the end of the period.
- Violation of the electronic device/cell phone rules will result in the confiscation of said electronics. They may be retrieved at the end of the school day from the Head of Schools. If there is a second violation, the student will lose the privilege of having an electronic device/cell phone in the school building.

The school is not responsible for the loss, theft or damage to any electronic device/cell phone brought to school by a student.

Each teacher will establish his/her own policy regarding the presence of phones in the classroom.