

**MINUTES
OF THE NEW BRAUNFELS HOUSING AUTHORITY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING OF THURSDAY, MAY 2nd, 2019**

The Board of Commissioners of Housing Authority of the City of New Braunfels, Texas, met in a Regular Session on May 2nd, 2019 at 6:00 p.m.

COMMISSIONERS PRESENT:

Jeffrey Jewell, Chair
Sharon Samples, Commissioner
Christopher Willis, Commissioner
David Pfeuffer, Commissioner

COMMISSIONER ABSENT:

Jerry Major, Commissioner

STAFF:

Henry Alvarez, Interim Executive Director
Michael Lloyd, Program Manager
Irene Cantu, Administrative Assistant

MEETING CALLED TO ORDER

Chairman Jewell called the meeting to order at 6:00 p.m.

ROLL CALL

Irene Cantu called roll.

1. **MINUTES**

- A. Discuss and consider approval of the minutes of the Special Board of Commissioners' meeting of January 29, 2019.

The minutes of the Special Board meeting of January 29, 2019 were corrected to reflect that Commissioner Willis moved to approve Item 3 of the January 29th, 2019 Special Board meeting and that Commissioner Sample seconded the motion which passed unanimously (Exhibit 1).

Commissioner Pfeuffer moved to approve item 1A with corrections. Commissioner Willis seconded the motion which passed unanimously.

- B. Discuss and consider approval of the minutes of the Special Board of Commissioners' meeting of March 14, 2019.

The minutes of the Special Board meeting of March 14, 2019 were corrected to reflect that Commissioner Willis moved to approve the minutes Commissioner Sample seconded the motion which passed unanimously.

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Commissioner Willis moved to approve item 1B with corrections. Commissioner Sample seconded the motion which passed unanimously.

2. CITIZENS' COMMUNICATION:

There were no citizens to be heard

3. INDIVIDUAL ITEMS FOR CONSIDERATION:

- A. Discuss and consider the approval of a resolution authorizing the Texas Housing Foundation (a Regional Housing Authority) to exercise its powers within the territorial boundaries of the Housing Authority of the city of New Braunfels, Texas.

Chairman Jewell read the aforementioned caption.

Henry Alvarez presented the item.

Mark Mayfield, CEO of the Texas Housing Foundation spoke on the item.

Chairman Pfeuffer moved to approve the item. Chairman Willis seconded the motion which passed unanimously.

- B. Discuss and consider retention of the New Braunfels City Attorney's Office and Designees, including Escamilla & Poneck, LLP, to provide legal services, pursuant to Section 392.040 (a) of the Local Government code; and authorizing the Interim Executive Director to execute related engagement agreements with the City and its designees.

Chairman Jewell read the aforementioned caption.

Henry Alvarez presented the item.

Commissioner Pfeuffer moved to retain the New Braunfels City Attorney's Office and Designee's, including Escamilla & Poneck, LLP to provide legal services for the New Braunfels Housing Authority. Commissioner Willis seconded the motion which passed unanimously.

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- C. Discuss and consider termination of engagement agreement with Daniels & Daniels, Attorneys-at-Law.

The Authority received Daniels and Daniels Law firm's resignation letter. No action was taken.

4. EXECUTIVE SESSION:

In accordance with Texas Government Code, Subchapter D, Section 551.071, the Board reserves the right to retire into executive session to discuss any of the items listed anywhere on this agenda. In addition, the Board may convene in executive session on any of the following items, with any final action being taken in open session:

- A. Deliberate pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.070, of the Texas Government Code, specifically:
- New Braunfels Community Resources, Inc.

Chairman Jewell read the aforementioned. No action was taken.

- B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director in accordance with Section 551.074 of the Texas Government Code, specifically:
- Interim Executive Director, Henry Alvarez

Commissioner Samples moved to repost the Executive Director position for 30 days. Commissioner Pfeuffer seconded the motion which passed unanimously.

5. RECONVENED INTO OPEN SESSION AT 7:52 P.M.

Commissioner Samples moved to repost the Executive Director position for 30 days. Commissioner Pfeuffer seconded the motion which passed unanimously.

6. EXECUTIVE DIRECTOR REPORT

- Pest Control Update

Executive Director, Henry Alvarez provided the Pest Control Update.

- Payroll Automation Update

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Executive Director, Henry Alvarez provided the Payroll Automation Update.

- Facilities Update

Executive Director, Henry Alvarez provided the Facilities Update.

7. ADJOURNMENT


Without objections Chairman Jewell adjourned the meeting.

Attest:



Jeffrey Jewell, Chairman

5/22/19
Date



**Henry Alvarez
Interim Executive Director**

5/22/19
Date