

**MINUTES
OF THE NEW BRAUNFELS HOUSING AUTHORITY BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING OF FRIDAY, NOVEMBER 22, 2019**

The Board of Commissioners of Housing Authority of the City of New Braunfels, Texas, met in a Special Session November 22, 2019 @ 4pm.

COMMISSIONERS PRESENT:

Jeffrey Jewell, Chair
Sharon Samples, Commissioner
Christopher Willis, Commissioner
David Pfeuffer, Commissioner

COMMISSIONER ABSENT:

Jerry Major, Commissioner

STAFF:

Henry Alvarez, Interim Executive Director
Irene Cantu, Administrative Assistant

• **MEETING CALLED TO ORDER**

Chairman Jewell called the meeting to order at 4:00 p.m.

• **ROLL CALL**

Irene Cantu called roll. A quorum was present.

• **CITIZENS COMMUNITCATION**

There were no citizens to be heard.

Henry Alvarez introduced the current staff.

• **INDIVIDUAL ITEM FOR CONSIDERATION:**

- A. Discuss and consider approval of resolution authorizing approval and submission of the Section Eight Management Assessment Program (SEMAP) report to HUD.

Chairman Jewell read the aforementioned. Henry Alvarez presented the item.

Commissioner Pfeuffer motioned to approve the resolution. Commissioner Willis seconded the motion which passed unanimously.

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- B. Discuss and consider approval of resolution authorizing approval and implementation of calendar year 2020 Department of Housing and Urban Development (HUD) Housing Choice Voucher Payment Standards.

Chairman Jewell read the aforementioned. Mr. Alvarez presented the item.

Commissioner Willis moved to approve the resolution. Commissioner Pfeuffer seconded the motion which passed unanimously.

1. EXECUTIVE SESSION- Closed Session¹

- A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline dismissal of the Executive Director in accordance with Section 551.074 of the Texas Government code, specifically:

1. Executive Director Search

- **CONVENED INTO EXECUTIVE SESSION AT 4:12 P.M.**

No Action was taken in the Executive Session.

- **RECONVENED INTO OPEN SESSION AT 5:06 P.M.**

Commissioner Willis moved that the Commission authorize Chair to negotiate an employment agreement with Henry Alvarez pursuant to the terms of employment discussed in the Executive Session and authorize Chair to execute the agreement on behalf of the Commission.

Commissioner Pfeuffer seconded which passed unanimously.

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• **ADJOURNMENT:**

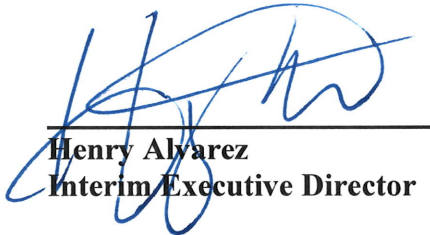
Without objections Chairman Jewell adjourned the meeting at 5:07 P.M.

Attest:



Jeffrey Jewell, Chairman

01/27/20
Date



Henry Alvarez
Interim Executive Director

1/27/2020
Date