

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, JANUARY 11, 2023**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Kevin Tallentire and administrator Courtney Huber.

Absent: Councillor Travis Sutter

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:29 p.m.

Minutes

2023-01 Beverly Mohr - That the minutes of the regular meeting of council for the Village of Earl Grey held on Thursday, December 22nd, 2022 be approved as circulated.

CARRIED

Financial Report

2023-02 Kevin Tallentire - That the administrator's statement of cash receipts, payments and balances for the period ending December 31st, 2022 be accepted as presented.

CARRIED

Accounts for Payment

2023-03 Stacey Fiessel - That the following list of accounts be approved for payment:

7227	Beverly Mohr	Indemnity & Supervision - July to Dec 2022	660.00
7228	Deb Hupka-Butz	Indemnity & Supervision - July to Dec 2022	960.00
7229	Kevin Tallentire	Indemnity & Supervision - July to Dec 2022	980.00
7230	RM of Longlaketon No. 219	Sewer Line Replacement & Fuel	10,046.80
7231	Sherwood Coop - Southey	Fuel	68.74
7232	Stacey Fiessel	Indemnity & Supervision - July to Dec 2022	860.00
7233	Travis Sutter	Indemnity & Supervision - July to Dec 2022	640.00
7234	Village of EG c/o K Hornung	Contracted Hours - Nov & Dec 2022	575.00
7235	Village of Earl Grey c/o J Sievert	Water Security Deposit Refund	234.01
7236	Aon Canada Inc. - T57048C	Insurance Premiums	31,722.00
7237	Bulyea Co-op Agro Center	Water Line Supplies	287.93
7238	Carys Trenching, Sewer & Water	220 Bates Street Water Line Repair	11,870.34
7239	Dionco Sales and Service Ltd.	Snowblower Skid Shoes	493.05
7240	Earl Grey Community Hall	2023 Library Rent	500.00
7241	East Central Trans Planning Com	2023 Membership	59.00
7242	Loraas Disposal	Garbage & Recycling - December 2022	3,943.92
7243	Minister of Finance - PST	2022 PST Payable	75.39
7244	Minister of Finance - PUBSAF	2023 Fire Dispatch Fees	420.79
7245	MuniSoft	2023 Equipment & Software Maintenance	3,557.17
7246	Petty Cash	Postage	25.05
7247	Saskatchewan Health Authority	Water Testing Lab Fees	34.50
7248	SUMA	July-Jan Premiums & 2023 Membership	1,196.10

Online Bill Payment

OBP	Canada Revenue Agency	December Remittance	1,301.25
OBP	Collabria MasterCard	Advertising, Website, Tools & Shop Supplies	1,646.89
OBP	M.E.P.P.	December Remittance	840.84
OBP	Minister of Finance - Ed Tax	December Education Remittance	5,625.53

Preauthorized Payments:

PAD	SaskTel Mobility	Cell Phone and Lift Station	137.39
PAD	SaskPower	Shop	68.58
PAD	SaskPower	Lift Station	290.12
PAD	SaskPower	Street Lights	637.46
PAD	SaskPower	Water Treatment Plant	359.06
PAD	SaskEnergy	Shop	191.63
PAD	SaskEnergy	Water Treatment Plant	226.81

Payroll:

027	Mitchell Nixon	PP 1-2023 - December 18 - 31, 2022	66.25
028	Corley Ollinger	PP 1-2023 - December 18 - 31, 2022	1,556.97

CARRIED

SUMA

2023-04 Beverly Mohr - That we renew our membership with SUMA and pay our 2023 membership fee of \$747.93 plus GST.

CARRIED

UMAAS

2023-05 Stacey Fiessel – That we renew our membership with UMAAS and pay our 2023 membership fee of \$238.10 plus GST.

CARRIED

Correspondence

2023-06 Kevin Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: Dec 19th & Jan 3rd Coliforms & Raw Water Sample
- SUMA Re: Municipal Update, Upcoming Events & 2023 Membership
- UMAAS Re: 2023 Membership
- ECTPC Re: 2022 Executive Meetings and Update
- Parkland Regional Library Re: Board Members
- SAMA Re: 2023 AGM
- Southey/Strasbourg RCMP Re: 2022 Community Policing Report
- Cathi Beckel Re: 236 Pearson Street
- Janice Lomenda Re: 236 Pearson Street

CARRIED

Board and Committee Reports

2023-07 Stacey Fiessel – That the following board and committee reports be accepted as presented:

- Earl Grey Community Hall Re: Bingo, Hall Rental Rates & Dinner Theatre
- Earl Grey Curling & Skating Rink Re: Skating Lessons, Curling Bonspiels & Friday Night Suppers

CARRIED

Foreman, Corley Ollinger met with council at 7:24 p.m. to discuss the following:

- waterline repairs;
- Christmas lights;
- burning tree pile;
- water treatment plant and lift station generator installs;
- water samples;
- shop organization; and
- equipment.

Mr. Ollinger left the meeting at 7:59 p.m.

Snow Removal

2023-08 Beverly Mohr – That we do not remove snow on private property due to liability concerns.

CARRIED

Tractor Loan

2023-09 Beverly Mohr – That we obtain a loan from the Earl Grey Credit Union for \$90,000.00, repayable with semi-annual payments over five years to go towards the purchase of the New Holland tractor.

CARRIED

2023 Interim Budget

2023-10 Kevin Tallentire – That the 2023 interim budget with a deficit balance of \$255,870, before the tax levy is applied, be adopted, as attached to and forming a part of these minutes, and be signed by the mayor and the administrator.

CARRIED

Council reviewed the Strategic Plan and updated accordingly.

2023 Council Indemnity and Travel

2023-11 Kevin Tallentire – That council indemnity for 2023 be set at \$110.00 per council meeting attended and all-day committee meetings; \$50.00 for evening board and committee meetings and that mileage be set at \$0.60 per kilometer. Council supervision will be set at \$25.00 per hour. Council indemnity, meals, mileage and lodging will be paid to delegates that attend the annual SUMA convention.

CARRIED

2023 Custom Work Rates

2023-12 Stacey Fiessel – That the following rates be charged for the year 2023:

- Cemetery Plots \$200.00/plot
- Cremation Plots \$50.00/plot
- Assessment Appeal Fees \$40.00/assessment appealed
- Custom Rental of Equipment and Operator \$75.00/hour
- * \$37.50 minimum charge on all custom work
- Bucket of Gravel/Top Soil \$25.00/bucket

- Maintenance Man Labour \$35.00/hour
* 1 hour minimum charge on all maintenance man labour with no prorating of the hours.
- Sewer Snake Rental \$20.00/day
* rental rate to non-residents only.

CARRIED

2023 Community Grants

2023-13 Kevin Tallentire – That in lieu of the Earl Grey Curling & Skating Club and the Earl Grey Community Hall receiving a charitable donation from the Village of Earl Grey, that the village will not charge for water and sewer in 2023 and further that the village give a \$200.00 grant to the library.

CARRIED

Election Officials & Polling Place

2023-14 Stacey Fiessel – That Maureen Herman-Wilde be appointed as returning officer for municipal elections in 2023, and remuneration for election officials be set at \$20.00 per hour and further that the municipal boardroom be designated as the official polling place for the village.

CARRIED

LAFOIP Coordinator

2023-15 Debbie Hupka-Butz – That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2023.

CARRIED

Miscellaneous Appointments

2023-16 Beverly Mohr – That the following appointments be approved for the period of January 1st to December 31st, 2023:

Assessor	Courtney Huber	
Development Appeals Board	Kelly Butz	12/31/2023
	Marilyn Gibson	12/31/2024
	Harley Herman	12/31/2025
Development Appeals Board Secretary	Loretta Young	
Building Officials	Professional Building Inspections	
Development Officer	Courtney Huber	
Volunteer First Responders	Stephen Brewster, Stacey Fiessel, Shirley Mohr, Cassee Kiel	
Fire Chief	Brad Bougher	
Volunteer Fire Fighters	Aron Mohr, Matthew McDougall, Shayne Krochak, David Schmidt, Brendan Gebhart, Nolan Fuller, Dylan Fiessel, Katlin Fisher, Avery Baker, Kyle Gartner, Kayden Lupanko and Riley Schmidt	

CARRIED

Board of Revision Appointment

2023-17 Debbie Hupka-Butz – That the Village of Earl Grey appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023; the remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Tim Lafreniere	Jeff Hutton
Mike Waschuk	Dave Gurnsey
Gordon Parkinson	Murray Dean
Dave Thompson	Stew Demmans
Wayne Adams.	

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Board of Revision Secretary Appointment

2023-18 Stacey Fiessel – That the Village of Earl Grey appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary of the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

Administration Bond

2023-19 Beverly Mohr – That the administration bond be accepted as presented, with \$100,000 coverage through SARM Fidelity Bond Self-Insurance with a premium of \$225.00 plus PST paid by the R.M. of Longlaketon No. 219.

CARRIED

Council Assessable Earnings

2023-20 Kevin Tallentire – That the assessable earnings for members of council of the Village of Earl Grey under the Saskatchewan Workers Compensation Board be set at minimum industry standards for 2023.

CARRIED

2024 Sask. Lotteries TIP Grant

2023-21 Stacey Fiessel – That the Village of Earl Grey’s population of 229 be allocated to the Earl Grey Recreation Board for the 2024 Saskatchewan Lotteries Community Grant Program.

CARRIED

2023 Wages

2023-22 Kevin Tallentire – That the following hourly wages be set for 2023, for current employees of the Village of Earl Grey:

Corley Ollinger \$27.50 per hour; and

Mitchell Nixon \$22.00 per hour.

CARRIED

Closed Session

2023-23 Stacey Fiessel – That we move into a closed session to discuss employee performance reviews. The closed session began at 9:46 p.m.

CARRIED

Courtney Huber left the room at 9:46 p.m.

Present were Debbie Hupka-Butz, Stacey Fiessel, Beverly Mohr and Kevin Tallentire. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Courtney Huber returned at 10:03 p.m.

Open Session

2023-24 Beverly Mohr – That the closed session concludes at 10:03 p.m. and we move back into open session.

CARRIED

February Council Meeting

2023-25 Stacey Fiessel – That we move our regular February council meeting to Wednesday, February 15th, 2023 to be held at the municipal office at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

Adjourn

2023-26 Stacey Fiessel – That this meeting adjourn. (10:06 p.m.)

CARRIED

Mayor

Administrator