

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, NOVEMBER 8, 2023**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Travis Sutter, Kevin Tallentire and administrator Courtney Huber.

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:30 p.m.

Minutes

2023-150 Stacey Fiessel – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, October 11th, 2023 be approved as circulated.

CARRIED

Financial Report

2023-151 Kevin Tallentire – That the administrator’s statement of cash receipts, payments and balances for the period ending October 31st, 2023 be accepted as presented.

CARRIED

Accounts for Payment

2023-152 Beverly Mohr – That the following list of accounts be approved for payment:

7407	Bulyea Co-op Agro Center	Shop Supplies	84.32
7408	ClearTech Industries Inc.	Hypochlorite & Deposits	696.91
7409	Earl Grey Fire Department	RBC Donation	1,500.00
7410	Elite Trenching Inc.	Waterline Repair – 139 Pollard Street	2,178.75
7411	Flaman Sales Ltd.	Repair Parts	180.16
7412	Information Services Corp	Tax Enforcement	125.00
7413	Ken Hornung	Contracted Services – Water	675.00
7414	LGB Enterprises Inc.	Contracted Services – Yard Cleanup	2,173.50
7415	Loraas Disposal	Garbage & Recycling – October 2023	4,269.58
7416	Municipal Utilities	Hydrant Repairs	7,786.65
7417	Petty Cash	Remembrance Day Wealth	25.00
7418	Saskatchewan Health Authority	Water & Lagoon Testing Lab Fees	178.75
7419	Sherwood Coop - Southey	Gas	159.00
7420	SUMA	November 2023 Premium	317.77
7421	SUMA	Central Regional Meeting Registration	40.00
7422	Town of Southey	Street Oiling	14,000.00
7423	Village of Earl Grey c/o K Walker	Water Security Deposit Refund	250.00
7424	Western Municipal Consulting	Board of Revision 2024 Subscription	262.50

Online Bill Payment

OBP	Canada Revenue Agency	October Remittance	1,311.90
OBP	Collabria MasterCard	Tools, WTP & Shop Supplies	294.62
OBP	MEPP	October Remittance	776.04
OBP	Minister of Finance - Ed Tax	October Education Remittance	2,621.22

Preauthorized Payments:

PAD	SaskTel Mobility	Cell Phone & Lift Station	137.65
PAD	SaskPower	Shop	64.60
PAD	SaskPower	Sewer/Lift Station	115.87
PAD	SaskPower	Street Lights	669.30
PAD	SaskPower	Water Treatment Plant	361.74
PAD	SaskEnergy	Shop	46.46
PAD	SaskEnergy	Water Treatment Plant	115.47

Payroll:

068	Mitchell Nixon	PP 22-2023 – October 8 - 21, 2023	131.72
069	Corley Ollinger	PP 22-2023 – October 8 - 21, 2023	1,497.33
070	Mitchell Nixon	PP 23-2023 – October 22 – November 4, 2023	131.72
071	Corley Ollinger	PP 23-2023 – October 22 – November 4, 2023	1,482.97

CARRIED

Royal Canadian Legion Donation

2023-153 Travis Sutter – That we ratify giving the Earl Grey Branch #137 of the Royal Canadian Legion a wreath donation of \$25.00.

CARRIED

Canada Summer Jobs

2023-154 Stacey Fiessel – That we apply for grant assistance for hiring a summer student through the 2024 Canada Summer Jobs funding program for five days per week for the months of June, July and August.

CARRIED

Correspondence

2023-155 Kevin Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: Oct 10th & 24th Coliforms, Manganese & Lagoon Discharge
- SUMA Re: Municipal Updates
- SUMAssure Re: 2024 Insurance Rates
- Earl Grey Branch Legion #137 Re: Donation
- Service Canada Re: Summer Jobs Program

CARRIED

Board and Committee Reports

2023-156 Travis Sutter – That the following board and committee reports be accepted as presented:

- Earl Grey Curling & Skating Rink Re: Ice
- Earl Grey Mizpah Re: Stone Cleaning & Maintenance
- Strasbourg & District Health Clinic Re: Nurse Practitioner & New Caretaker

CARRIED

Corley Ollinger, Foreman, met with council at 7:13 p.m. to discuss the following:

- hydrant assessment;
- waterline repairs; and
- equipment servicing.

Mr. Ollinger left the meeting at 7:43 p.m.

Snow Blade

2023-157 Beverly Mohr – That we purchase a 3230 Series Snow Blade from South Country Equipment Ltd. for \$15,750.00 plus applicable taxes.

CARRIED

Boxing Day

2023-158 Stacey Fiessel – That we grant Boxing Day as a paid statutory holiday to the employees of the Village of Earl Grey.

CARRIED

Utility Rates Bylaw

2023-159 Travis Sutter – That Bylaw 3-2023, being a bylaw to fix the rates to be charged for the use and consumption of water, by way of rent or service charge for the use of sewer, and by way of service charge for infrastructure be introduced and read a first time.

CARRIED

2023-160 Beverly Mohr – That Bylaw 3-2023 be given second reading.

CARRIED

2023-161 Stacey Fiessel – That Bylaw 3-2023 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2023-162 Kevin Tallentire – That Bylaw 3-2023, being a bylaw to fix the rates to be charged for the use and consumption of water, by way of rent or service charge for the use of sewer, and by way of service charge for infrastructure, be read a third time and signed, sealed and adopted by the mayor and the administrator.

CARRIED

Council reviewed the property insurance and updated the values accordingly.

Board Appointments

2023-163 Kevin Tallentire – That the following elected officials be appointed to the various boards and committees below:

- | | |
|--|------------------|
| Earl Grey Cemetery & Mizpah Liason | Beverly Mohr |
| Earl Grey Community Hall Board | Stacey Fiessel |
| Earl Grey Community Park Board | Kevin Tallentire |
| Earl Grey Community Rink Board | Beverly Mohr |
| Earl Grey Heritage Committee Chairperson | Beverly Mohr |

Earl Grey Library Board	Kevin Tallentire
Earl Grey Longlaketon Administration Committee	Debbie Hupka-Butz, Stacey Fiessel & Kevin Tallentire
Earl Grey Longlaketon Fire Protection Board	Debbie Hupka-Butz, Stacey Fiessel & Kevin Tallentire
Earl Grey Recreation Board	Debbie Hupka-Butz
East Central Transportation Planning Committee	Gord Baragar
Inter-Municipal Advisory Committee	Debbie Hupka-Butz & Kevin Tallentire
Last Mountain Pioneer Home Foundation	Kevin Tallentire
Living Sky Regional Emergency Measures Organization	Debbie Hupka-Butz
LSREMO Coordinator	Corley Ollinger
Parkland Regional Library	Stacey Fiessel
Southey Project Community Advisory Committee	Debbie Hupka-Butz
Southey/Strasbourg RCMP	Debbie Hupka-Butz
Strasbourg & District Health Centre	Debbie Hupka-Butz
CARRIED	

Committee Appointments

2023-164 Stacey Fiessel - That the following elected officials be appointed as committee members to the following public works committees:

Animal Control Committee	Debbie Hupka-Butz & Stacey Fiessel
Building Permits Committee	Debbie Hupka-Butz & Beverly Mohr
Drainage & Snow Removal Committee	Debbie Hupka-Butz & Travis Sutter
Machinery Committee	Travis Sutter & Kevin Tallentire
Maintenance Personnel Committee	Debbie Hupka-Butz, Travis Sutter & Kevin Tallentire
Street & Sidewalk Committee	Travis Sutter & Kevin Tallentire
Water & Sewer Committee	Stacey Fiessel, Travis Sutter & Kevin Tallentire

CARRIED

Regular Council Meeting Date

2023-165 Travis Sutter - That the regular meetings of council for the Village of Earl Grey be held on the second Wednesday of each month at the municipal office located at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

Deputy Mayor

2023-166 Stacey Fiessel - That Kevin Tallentire be appointed as Deputy Mayor of the Village of Earl Grey, to act in the Mayor's absence.

CARRIED

Earl Grey Credit Union - Authorization to Amend Signing Authorities

2023-167 Travis Sutter - That the Earl Grey Credit Union Ltd, (hereinafter called the "Credit Union") be and is hereby appointed to provide financial services to the Village of Earl Grey. That the administrator, along with the mayor or the deputy mayor be the persons who are hereby authorized for and on behalf of the Village of Earl Grey to:

- execute and deliver a Financial Services Agreement to the Credit Union; and
- execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the mayor or deputy mayor be the persons who are designated in writing and are hereby authorized on behalf of the Village of Earl Grey to:

- make application to borrow money from the Credit Union upon the credit of the Village of Earl Grey and execute all documents required by the Credit Union in connection with any loan granted to the Village of Earl Grey;
- mortgage, pledge or give security upon the property of the Village of Earl Grey in connection with any loan or other liability or obligation of the Village of Earl Grey to the Credit Union;
- generally exercise all rights, powers and authorities which the directors may exercise under the Village of Earl Grey's constating documents; and
- withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the Village of Earl Grey and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

Board of Revision Appointment

2023-168 Debbie Hupka-Butz - That the Village of Earl Grey appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; the remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

- | | |
|------------------|--------------------|
| Tim Lafreniere | Jeff Hutton |
| Mike Waschuk | Dave Gurnsey |
| Gordon Parkinson | Murray Dean |
| Dave Thompson | Stew Demmans |
| Wayne Adams | Donna Rae Zadvorny |
| Kevin Kleckner | Ken Friesen |
| Femi Ogunrinde | Fife Ogunde |
| Maureen Jickling | Jamie Tiessen |

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Board of Revision Secretary Appointment

2023-169 Kevin Tallentire - That the Village of Earl Grey appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary of the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

December Council Meeting

2023-170 Stacey Fiessel - That we move our regular December council meeting to Thursday, December 14th, 2023 to be held at the municipal office at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

Adjourn

2023-171 Stacey Fiessel - That this meeting adjourn. (8:53 p.m.)

CARRIED

Mayor

Administrator