

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, JULY 10TH, 2024**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Travis Sutter, Kevin Tallentire and administrator Courtney Huber.

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:28 p.m.

Minutes

2024-89 Travis Sutter – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, June 12th, 2024 be approved as circulated.

CARRIED

Financial Report

2024-90 Kevin Tallentire – That the administrator’s statement of cash receipts, payments and balances for the period ending May 31st, 2024 be accepted as presented.

CARRIED

Financial Report

2024-91 Travis Sutter – That the administrator’s statement of cash receipts, payments and balances for the period ending June 30th, 2024 be accepted as presented.

CARRIED

Accounts for Payment

2024-92 Stacey Fiessel – That the following list of accounts be approved for payment:

7556	ASL Paving Ltd.	Cold Mix & Delivery	4,385.21
7557	Bulyea Co-op Agro Center	WTP Repair & Shop Supplies	92.97
7558	CJ Construction & Welding Inc	WTP Roof Repair	6,637.80
7559	David Schmidt	Contracted Services – Street Repair & Yard Waste	2,400.00
7560	Deb Hupka-Butz	January – June Indemnity & Supervision	1,431.19
7561	Kevin Tallentire	January – June Indemnity & Supervision	850.00
7562	Loraas Disposal	Garbage & Recycling – June 2024	3,506.88
7563	MacLean Keith Barristers/Solicitors	Tax Certificate Overpayment	25.00
7564	Parkland Regional Library	Municipal Levy – 2 nd of 2024	1,791.93
7565	Petty Cash	Postage	104.15
7566	RM of Longlaketon No. 219	Jan-Jun Admin & Office Rent & Oat Bait Pd to Village	25,162.14
7567	Rocky Coleman	April & May Bylaw Enforcement	398.66
7568	Saskatchewan Health Authority	Water Testing Lab Fees	69.00
7569	Sherwood Coop - Southey	Gas	199.03
7570	Travis Sutter	January – June Indemnity & Supervision	710.00

Online Bill Payment

OBP	Canada Revenue Agency	June Remittance	1,345.07
OBP	Collabria MasterCard	Spray, Tools & Shop Supplies	650.35
OBP	MEPP	June Remittance	867.20
OBP	Minister of Finance - Ed Tax	June Education Remittance	23,409.28

Preauthorized Payments:

PAD	SaskTel Mobility	Cell Phone & Lift Station	137.65
PAD	SaskPower	Shop	76.03
PAD	SaskPower	Sewer/Lift Station	141.10
PAD	SaskPower	Street Lights	669.95
PAD	SaskPower	Water Treatment Plant	333.03
PAD	SaskEnergy	Shop	52.37
PAD	SaskEnergy	Water Treatment Plant	120.79

Payroll:

102	Mitchell Nixon	PP 13-2024 – June 2 - 15, 2024	67.10
103	Corley Ollinger	PP 13-2024 – June 2 - 15, 2024	1,547.09
104	Mitchell Nixon	PP 14-2024 – June 16 - 29, 2024	133.28
105	Corley Ollinger	PP 14-2024 – June 16 - 29, 2024	1,676.70

CARRIED

209 Young Street Dogs

2024-93 Stacey Fiessel – That we issue a \$300.00 fine to the residents of 209 Young Street for contravening Section 4 of Bylaw 3-2017, the Animal Control Bylaw.

CARRIED

Community Sign

2024-94 Kevin Tallentire - That the community sign at the north end of Main Street move to the north 10 feet total. Further that if the sign becomes for sale that we offer to purchase it.

CARRIED

Correspondence

2024-95 Beverly Mohr - That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: Jun 18th & Jul 2nd Coliforms
- SUMA Re: Municipal Updates and Message from the President

- National Police Federation Re: Saskatchewan Marshall Services
- Community Concern Re: 209 Young Street Dogs
- Ken & Donna Hornung Re: Community Sign

CARRIED

Bylaw Enforcement

2024-96 Travis Sutter - That we have our foreman conduct the actions required on the Order to Remedies that were issued on the following properties:

- 124 Young Street;
- 513 Assiniboia Avenue; and
- 517 Railway Avenue.

CARRIED

Board and Committee Reports

2024-97 Stacey Fiessel - That the following board and committee reports be accepted as presented:

- Earl Grey Community Park Board Re: July 1st Sports Day
- Strasbourg & District Health Centre Re: NP position and NP students
- Administration Re: Office Personnel and Bylaw Enforcement

CARRIED

Community Hall Back-Up Power

2024-98 Beverly Mohr - That we obtain quotes from Wild's Electric, Ritter Electric and Exteriors and JM&S Electric for a transfer switch meter panel upgrade at the Earl Grey Community Hall. Further that tenders are to be received by 4:30 p.m. on Friday, August 9th, 2024.

CARRIED

Authorize Certain Expenditures Bylaw

2024-99 Travis Sutter - That Bylaw 3-2024, being a bylaw to authorize certain expenditures be introduced and read a first time.

CARRIED

2024-100 Beverly Mohr - That Bylaw 3-2024 be given second reading.

CARRIED

2024-101 Stacey Fiessel - That Bylaw 3-2024 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2024-102 Kevin Tallentire - That Bylaw 3-2024, being a bylaw to authorize certain expenditures, be read a third time and signed, sealed and adopted by the mayor and the administrator.

CARRIED

Water Treatment Plant Electrical Repairs

2024-103 Kevin Tallentire - That we hire JM&S Electric to repair the electrical control issues at the water treatment plant at the quoted price of \$657.00 plus applicable taxes and permit fees.

CARRIED

Professional Building Inspections

2024-104 Stacey Fiessel - That in accordance with the service agreement with Professional Building Inspections Inc., the Village of Earl Grey hereby resolves to issue a Certificate of Appointment for Charles Fiss, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

Adjourn

2024-105 Beverly Mohr - That this meeting adjourn. (7:27 p.m.)

CARRIED

Mayor

Administrator

VILLAGE OF EARL GREY

BYLAW 3-2024

A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

The Council of the Village of Earl Grey, in the Province of Saskatchewan, enact as follows:

1. The Administrator, jointly with the Mayor or Deputy Mayor are hereby authorized to pay certain accounts either by cheques or by electronic transfer in a timely fashion, namely;
 - a. wages and salaries payable to municipal employees;
 - b. employee payroll deductions, including municipal contributions;
 - c. employee and council benefit premiums;
 - d. power, heat, telephone, internet and water and sewer services; and
 - e. collections on behalf of other taxing authorities.
2. The Administrator, jointly with the Mayor or Deputy Mayor are hereby authorized to pay the following accounts against the municipality as they become due, for expenditures of council and staff, to a maximum of \$5,000.00, for any;
 - a. convention, travel, seminar and training fees;
 - b. postage; and
 - c. council indemnity.
3. The Administrator shall advise council at its next regular meeting of the particulars of transactions undertaken in accordance with sections 1 and 2 of this Bylaw, including but not limited to:
 - a. the transaction date;
 - b. the transaction type and cheque number;
 - c. the amount paid; and
 - d. the payee.
4. Bylaw No. 3-2019 is hereby repealed.

Mayor

SEAL

Administrator

Read a third time and adopted
this ____ day of _____, _____

Administrator