

MINUTES OF THE SPECIAL COUNCIL MEETING OF THE COUNCIL OF THE VILLAGE OF EARL GREY HELD IN THE VILLAGE OF EARL GREY COUNCIL CHAMBERS AT 212 MAIN ST. IN EARL GREY, SK. ON NOVEMBER 14, 2024.

ATTENDANCE:

Present: Mayor – Leila Mohr
Councillor – Beverly Mohr
Councillor – Clayton Scherle
Councillor – Debbie Kothlow
Councillor – Travis Sutter

Relief Administrator – Debra Shaw

CALL TO ORDER:

A quorum being present Mayor Leila Mohr called the meeting to order at 7:34 p.m.

OATHS OF OFFICE WERE SIGNED BY THE MAYOR & COUNCILLORS AND DEPOSITED WITH THE ADMINISTRATOR.

ANNUAL DECLARATION:

That the Mayor and Councillor's deposited their Annual Public Declaration with the Administrator.

"IN CAMERA" SESSION

150-2024 B. MOHR: That Council closes the meeting to the public to go into an "In Camera" session @ 7:35 p.m.
CARRIED

151-2024 SUTTER: That Council closes the "In Camera" session and returns to the Special Council Mtg. @ 7:45 p.m.
CARRIED

AGENDA:

152-2024 B. MOHR: That Council approves the agenda as attached.
CARRIED

COUNCIL MINUTES:

153-2024 SUTTER: That Council approves the minutes from the October 9, 2024 Regular Council Meeting as circulated.
CARRIED

BUSINESS ARISING FROM COUNCIL MINUTES:
NONE

FINANCIAL STATEMENT, BANK RECONCILIATION AND BANK STATEMENT:

154-2024 KOTHLOW: That Council approves the presentation of the October Bank Reconciliation, October Financial Statement, October Bank Statement and the October Budgetary Control Report by Administrator Shaw.

CARRIED

FOREMAN OLLINGER ATTENDED THE COUNCIL MTG. FOR HIS REPORT AT 7:56 P.M.

FOREMAN'S REPORT:

155-2024 SUTTER: That Council accepts the report from the Foreman.
CARRIED

BUSINESS ARISING FROM THE FOREMAN'S REPORT:

- 156-2024 B. MOHR: That Council, due to the poor condition of the tin on the outside of the Water Treatment Plant and having a surplus for yearend, approves the re-tinning and insulation of the Water Treatment Plant; quote received was from PWCJAN in the amount of \$7,600.00 plus taxes. CARRIED
- 157-2024 KOTHLOW: That Council approves the attendance of the Foreman at all Council Meetings and any overtime that is incurred by the Foreman will be given by the Village at time and a half (1.5). CARRIED
- 158-2024 B. MOHR: That Council approves the water treatment plant report as presented by the Foreman. CARRIED
- 159-2024 LIST OF ACCOUNTS FOR APPROVAL
SCHERLE: That Council approves the list of accounts for:
1. Cheques # 7618-7640: \$58,061.53
2. ONLINE BILL PAYMENT'S: \$6,470.91
3. PREAUTHORIZED PAYMENTS: \$1,416.19
4. PAYROLL: \$3,355.57
5. TOTAL = \$69,304.20 CARRIED
- 160-2024 COUNCIL BOARDS, COMMITTEE & ADMINISTRATOR REPORTS:
KOTHLOW: That Council accepts the Council Board & Committee reports from the Village of Earl Grey Council & Administrator's report. CARRIED
- 161-2024 CORRESPONDENCE:
SCHERLE: That Council approves the list of correspondence as presented. CARRIED
- 162-2024 OLD BUSINESS:
BYLAW #6-2024:
B. MOHR: That Council approves setting a public hearing date for Bylaw #6-2024 which is a Bylaw to Provide for the Exchange of Dedicated Lands Pursuant to Section 199 of *The Planning and Development Act, 2007*, for December 11, 2024 @ 6:01 p.m. CARRIED
- 163-2024 NEW BUSINESS:
APPOINTMENT OF ADMINISTRATOR:
SUTTER: That Council, with the one-year maternity leave for Administrator Courtney Huber, approves hiring Debra Shaw as the Relief Administrator, Tax Collector and Assessor of the municipality from October 31, 2024 to November 1, 2025. CARRIED
- 164-2024 APPOINTMENT OF DEPUTY REEVE:
SCHERLE: That Council approves the appointment of Travis Sutter as the Deputy Mayor for the Village of Earl Grey for the balance of 2024 and for all of 2025. CARRIED
- 166-2024 BYLAW 7-2024:
SUTTER: That Bylaw 7-2024, being a Bylaw to Provide for the Municipality to Enter into an Agreement for Relief Administrator, be introduced and read a first time. CARRIED
- 167-2024 B. MOHR: That Bylaw 7-2024, be read a second time. CARRIED
- 168-2024 SCHERLE: That Bylaw 7-2024 be given three consecutive readings at this meeting. CARRIED UNANIMOUSLY
- 169-2024 KOTHLOW: That Bylaw 7-2024, being a Bylaw to Provide for the Municipality to Enter into an Agreement for Relief Administrator, be read a third time and signed, sealed and adopted by the Mayor and the Administrator. CARRIED

170-2024 RETIREMENT GIFT:
SUTTER: That Council approves the purchase of a \$200.00 gift certificate for Ken Hornung's retirement gift; monetary limit will be as per policy. CARRIED

171-2024 AUDITOR:
SCHERLE: That Council approves of the signing of the 2024 Audit Engagement Letter and Audit Planning letter put forth by the Village's auditor Dudley & Company LLP. CARRIED

172-2024 PBI RATES & SIGNING AUTHORITY:
B. MOHR: That Council acknowledges the PBI rates for 2025/2026 as the same as the 2024 rates; all PBI documents will be signed by the Mayor or Deputy Mayor and the Administrator. CARRIED

173-2024 BOARD OF REVISION APPOINTMENT:
KOTHLOW: That the Village of Earl Grey appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025; the remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:
Dave Gurnsey
Dave Thompson
Donna Rae Zadvorny
Gordon Parkinson
Jeff Hutton
Kevin Kleckner
Mike Waschuk
Stew Demmans
Tim Lafreniere
Wayne Adams
Ken Friesen
Femi Ogunrinde
Fife Ogunde
Maureen Jickling
Jamie Tiessen
John Krill
Christopher Blueman
Alan Sawatsky
Mike Meleca
Hany Amin
Kimberly Speers
Nick Coroluick
Farrah Ovans
JayDee Mazier
Jordan Boyes
Kenneth Tyler Shandro
Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED

174-2024 BOARD OF REVISION SECRETARY APPOINTMENT:
SCHERLE: That Council appoints Nicolle Hoskins as the Secretary to the Board of Revision for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal

Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED

BOARD APPOINTMENTS FOR 2025:

175-2024

B. MOHR: That Council approves the following Board Appointments for the period of Nov. 1, 2024 to October 31st, 2025:

Earl Grey Cemetery & Mizpah Liason

Beverly Mohr

Earl Grey Community Hall Board

Debbie Kothlow

Earl Grey Community Park Board

Clayton Scherle

Earl Grey Community Rink Board

Beverly Mohr

Earl Grey Local Library Board

Beverly Mohr

Earl Grey/Longlaketon Administration Committee

Leila Mohr, Travis Sutter, Clayton Scherle

Earl Grey/Longlaketon Fire Protection Board

Leila Mohr, Travis Sutter, Debbie Kothlow

Earl Grey Recreation Board

Leila Mohr

East Central Transportation Planning Committee

Gord Baragar

Inter-Municipal Advisory Committee

Leila Mohr, Travis Sutter

Last Mountain Pioneer Home Foundation

Debbie Kothlow

Living Sky Regional Emergency Measures Organization

Leila Mohr

LSREMO Co-ordinator

Corley Ollinger

Parkland Regional Library

Beverly Mohr

Southey Project Community Advisory Committee

Leila Mohr

Southey/Strasbourg RCMP

Leila Mohr

Strasbourg & District Health Centre

Leila Mohr

CARRIED

COMMITTEE'S OF COUNCIL:

176-2024

SCHERLE: That Council approves the following Council Committee Appointments for the period of Nov. 1, 2024 to October 31st, 2025:

Animal Control Committee

Leila Mohr, Clayton Scherle

Building Permits Committee

Leila Mohr, Beverly Muhr

Drainage & Snow Removal Committee

Leila Mohr, Travis Sutter

Machinery Committee

Travis Sutter, Clayton Scherle

Maintenance Personnel Committee

Leila Mohr, Travis Sutter, Clayton Scherle

Street & Sidewalk Committee

Travis Sutter, Clayton Scherle

Water & Sewer Committee

Travis Sutter, Clayton Scherle, Debbie Kothlow

Garbage/Recycle Committee

Leila Mohr, Travis Sutter, Beverly Mohr.

CARRIED

REGULAR COUNCIL MEETING DATE:

177-2024

B. MOHR: That Council approves the regular meetings of Council for the Village of Earl Grey to be held on the second ^{wednesday} Tuesday of each month in the municipal boardroom at 212 Main St. in Earl Grey, Sk., commencing at 6:00 pm.

CARRIED

CHRISTMAS PARTY:

178-2024

SCHERLE: That Council approves of the upcoming Christmas Social for Council and Staff on Dec. 12, 2024 at the Earl Grey Rink in Earl Grey, Sk.; all necessary expenses will be paid.

CARRIED

179-2024

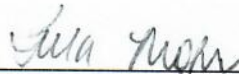
ADJOURNMENT:

KOTHLOW: That Council approves the adjournment of the mtg. at 11:00 P.M.
CARRIED

NEXT COUNCIL MTG. WILL BE DECEMBER 11, 2024 AT 6:00 P.M.



Administrator



Mayor