

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE IN EARL GREY ON
WEDNESDAY, DECEMBER 10TH, 2025**

Present: Mayor Leila Mohr, councillors Clayton Scherle, Travis Sutter, Debbie Kothlow, Beverly Mohr, and administrator Pamela Holliday.

Call to Order

A quorum being present, Mayor Leila Mohr called the meeting to order at 7:00 p.m.

Agenda

2025-197 Beverly Mohr – That the Council approves the agenda as attached.

CARRIED

Minutes

2025-198 Clayton Scherle - That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, November 10th, 2025 be approved.

CARRIED

Foreman, Corley Ollinger met with council at 7:15 p.m. to discuss the following:

- Picked up lots of yard waste
- Pushed up tree pile;
- Repaired water leak at 213 young street;
- Went through village assets with insurance;
- Read water meters;
- Gravelled;
- Water treatment plant sample and cleaning;
- Serviced equipment
- Organized Christmas lights to put up

Mr. Ollinger left the meeting at 7:30 p.m.

Board and Committee Reports

2025-199 Clayton Scherle – That Council accepts the Council, Board & Committee reports from the Village of Earl Grey.

CARRIED

Financial Report

2025-200 Clayton Scherle – That the administrator’s statement of cash receipts, payments and balances for the period ending November 30th, 2025 be accepted as presented.

CARRIED

Accounts for Payment

2025-201 Beverly Mohr: That Council approves the list of accounts for:

1. Cheques # 7819-7825: \$10,769.90
2. Online Bill Payment’s: \$12,185.72
3. Payroll: \$3,753.84
4. Total = \$26,709.46

CARRIED

Correspondence

2025-202 Beverly Mohr – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|------------------------------|------------------------------------------------------------------|
| - Community Futures Venture | Re: RBC Barrier Buster Grants Program – closes March 15, 2026 |
| - Ministry of Govt Relations | Re: Directory Update Request |
| - Dudley and Company | Re: Interim Audit 2025 – Dec. 15 |
| - RCMP | Re: Noise and Animal Control Bylaws |
| - TAXservice | Re: Tax Arrears |
| - Last Post Fund | Re: Non-Permanent Marker |
| - Website Email Request | Re: Beautification thank you |
| - Technical Safety Authority | Re: Curling Rink Pressure Equipment |
| - Sask Housing Corporation | Re: Housing Authority Board Nomination |
| - SAMA | Re: Increase in Maintenance Service Fees \$50 per property |
| - Avery Baker | Re: First Aid and CPR Training |
| - WSA | Re: 2025 Water Use/Water Level Reporting |
| - Public Health Inspector | Re: Inspection of Hall & Rink – rescheduling prior Dec. 31, 2025 |

CARRIED

Village Offer to Purchase

2025-203 Beverly Mohr - That the Council approves the administrator to update the Village of Earl Grey offer to purchase to include servicing by the Village that will be to the property line and that the purchaser must be current and have no arrears owing to the Village of Earl Grey.

CARRIED

Front Footage Pricing for Village Lots for Sale

2025-204 Clayton Scherle – That Council approves the price of the serviced lots for sale by the Village be set at \$100.00/ front foot.

CARRIED

Adding Costs to Tax Roll

2025-205 Debbie Kothlow – That we instruct the administrator to add the following costs to the indicated tax roll properties if they remain outstanding on December 31st, 2025:

Property	Amount	Invoice Detail
Lots 13 & 33, Block 3, Plan E2774	\$250.00	Custom Work–Yard Cleanup
PT. Lots 1 & 2, Block 8, Plan E2774	\$417.50	Custom Work-Yard Cleanup

CARRIED

Water Treatment Plant Reports

2025-206 Clayton Scherle - That the Council approves the water treatment plant report as presented by the Foreman.

CARRIED

2026-2030 Strategic Plan

2025-207 Beverly Mohr - That the Council approves the 2026-2030 Strategic Plan as presented by the administrator.

CARRIED

Municipal Revenue Sharing

2025-208 Debbie Kothlow – That the council of the Village of Earl Grey confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Appointment of Administrator:

2025-209 Clayton Scherle – That Council, approves hiring Pamela Holliday as the Administrator, Tax Collector and Assessor for the municipality effective November 13th, 2025 with acceptance of the resignation of the Administrator, Courtney Huber, whom was on maternity leave.

CARRIED

Audit Responsibilities

2025-210 Beverly Mohr – That we agree to the Audit Responsibilities outlined by Dudley & Company in their letter dated December 3rd, 2025.

CARRIED

Annual Council Public Declarations

2025-211 Travis Sutter – That the Council Public Disclosure Declarations be received for all council members.

CARRIED

2026 Employee Wages

2025-212 Beverly Mohr – That for 2025 Corley Ollinger’s wage be set at \$32.00 per hour and his hourly wage include SUMA extended health and dental benefits. Further that Mitchell Nixon and Ken Mittelholtz wages be set at \$25.55 per hour.

CARRIED

2025 Outstanding Payments

2025-213 Debbie Kothlow – That the administrator and mayor be authorized to execute payments for outstanding amounts to December 31, 2025.

CARRIED

2026 PBI Appointment Certificate

2025-214 Beverly Mohr – That the following building official; Nathan Brodner, Class 1 Licensed Building Official, Saskatchewan- BOL880 and Chantel Terry, Class 1 Licensed Building Official, Saskatchewan- BOL860 employed by Professional Building Inspections be appointed as a licensed building official for the Village of Earl Grey for the remainder of 2025 and all of 2026

CARRIED

Board of Revision Appointment

2025-215 Clayton Scherle - That pursuant to Subsection 220(1) of The Municipalities Act, the Village of Earl Grey appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of

January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
CARRIED

Board of Revision Secretary Appointment

2025-216 Clayton Scherle - That pursuant to Subsection 221(1) of The Municipalities Act, the Village of Earl Grey appoints Nicolle Hoskins with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
CARRIED

ECTPC

2025-217 Debbie Kothlow - That we renew our membership with the East Central Transportation Planning Committee and pay our 2026 membership fee of \$59.00.
CARRIED

Adjourn

2025-218 Travis Sutter - That this meeting adjourn. (9:48 p.m.)
CARRIED

Mayor

Administrator