

## The Minutes of a Regular Meeting of Council for the Village of Earl Grey, held at the Municipal Office in Earl Grey on Wednesday, May 20<sup>th</sup>, 2026

Present: Mayor Leila Mohr, councillors Debbie Kothlow, Beverly Mohr (via Zoom, 6:35 pm arrival), Clayton Scherle, Travis Sutter and administrator Courtney Huber

### Call to Order

A quorum being present, Mayor Leila Mohr called the meeting to order at 6:29 pm.

### Minutes

2026-61 Clayton Scherle – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, April 29<sup>th</sup>, 2026, be approved as circulated.

CARRIED

Councillor Beverly Mohr joined the meeting at 6:35 pm via Zoom.

### Financial Report

2026-62 Travis Sutter – That the administrator's statement of cash receipts, payments and balances and bank reconciliation for the period ending April 30<sup>th</sup>, 2026, be accepted as presented.

CARRIED

### Accounts for Payment

2026-63 Debbie Kothlow – That council approves the list of accounts for payment, as attached, including:

- Cheque No. 7895 to No. 7903 - \$19,172.74
- Online Bill Payment's - \$4,151.15
- Payroll PP10 and PP11 - \$3,579.36

CARRIED

### Correspondence

2026-64 Clayton Scherle – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- |                          |   |
|--------------------------|---|
| - Ministry of Health     | RE: May 5 <sup>th</sup> Coliform & Wastewater Group 4   |
| - SUMA                   | RE: Municipal Update, Navigating Conflict Webinar, Council Summer School, Provincial Conversations & Working Better Together Municasts, Better Together Webinar and Regional Roadshow |
| - Rick Hansen Foundation | RE: RBC Barrier Bust Grant Application Denied   |
| - Service Canada         | RE: Canada Summer Jobs Grant Application Denied   |
| - Ratepayer Complaint    | RE: Dogs Running at Large   |
| - Matthewson & Co        | RE: Council Training  |

CARRIED

Foreman, Corley Ollinger met with council at 6:55 pm to provide his report.

### Administration, Board and Committee Reports

2026-65 Beverly Mohr - That the following board and committee reports, along with the foreman and administration reports as presented, be approved.

- |                                       |  |
|---------------------------------------|--|
| - Administration                      | RE: Assessment roll, budget, WSA reporting, water and sewer rates and insurance  |
| - Foreman                             | RE: Street maintenance, grass maintenance, lift station and lagoon maintenance, water treatment plant maintenance, WSA Waterworks Inspection and equipment maintenance |
| - Earl Grey Mizpah                    | RE: Spraying dandelions  |
| - Earl Grey Community Park Board      | RE: June 6 <sup>th</sup> Tournament  |
| - Strasbourg & District Health Centre | RE: Wait times, dentist rental rate  |

CARRIED

### Block A, Plan 82R25650 Back Alley

2026-66 Travis Sutter – That we do not proceed with extending the back alley on the East side of Block A, Plan 82R25650 due to a back alley being constructed on the South side of the property.

CARRIED

### Potential Purchase of Old School

2026-67 Debbie Kothlow – That council advise Ms. May that it would consider rezoning Lot 4, Block 1, Plan 102050839 to permit residential and commercial use should the property be sold. Further, that the sale of the additional lands surrounding Lot 4, Block 1, Plan 102050839 be considered upon submission of a business plan to the municipal office. Further, that Ms. May be advised that council has no authority

under the Building Code and is unable to grant exemptions or waive requirements relating to a sprinkler system, should such a system be determined necessary by a Building Official.

CARRIED

#### **Connect Energy**

2026-68 Clayton Scherle – That we renew our Natural Gas Supply Agreement with Connect Energy for a term of three years commencing on or about November 1<sup>st</sup>, 2026.

CARRIED

#### **Water Treatment Plant Consumption Report**

2026-69 Debbie Kothlow - That council approves the water treatment plant report as presented by the Foreman.

CARRIED

#### **2026 Operating Budget and 2026 Municipal Mill Rate**

2026-70 Debbie Kothlow – That the 2026 operating budget with the following levy factors:

- Mill Rate of 2.0 mills
- Base Tax of \$1,100.00 on Agriculture, Residential and Commercial Improvements; and
- Minimum Tax of \$3.50 per front foot on Residential and Commercial land.

Further that the cash budget with a surplus of \$24,219.00 be adopted, as attached to and forming a part of these minutes and be signed by the mayor and the administrator.

CARRIED

#### **John Deere 5130M Tractor & Loader**

2026-71 Clayton Scherle – That we purchase a 2026 John Deere 5130M tractor with a John Deere 540M loader for \$163,650.00 plus applicable taxes from South Country Equipment Ltd. in Southey. Further that we purchase 5-Year/2,000 hour warranty for the tractor for \$6,570.00. Even further that we trade-in our 2022 New Holland T5.120 tractor with loader for \$72,825.00 plus applicable taxes.

CARRIED

#### **Waterworks Compliance Inspection**

2026-72 Travis Sutter – That we acknowledge the Waterworks Compliance Inspection report issued by Water Security Agency from the inspection that was conducted on April 30<sup>th</sup>, 2026.

CARRIED

Mr. Ollinger left the meeting at 8:28 pm.

#### **Administrator Position**

2026-73 Travis Sutter – That we ratify hiring Courtney Huber as Administrator for the Village of Earl Grey through the Joint Municipal Administration Agreement with the RM of Longlaketon No. 219.

CARRIED

#### **Administrator Appointments**

2026-74 Clayton Scherle – That Courtney Huber be appointed as the Assessor, Development Officer, Returning Officer and LAFOIP Coordinator for the Village of Earl Grey for 2026.

CARRIED

#### **Signing Authority**

2026-75 Debbie Kothlow – That council authorize Courtney Huber to be granted signing authority to conduct business on behalf of the Municipality.

CARRIED

#### **June, July, August Meeting Dates**

2026-76 Beverly Mohr – That we hold our June meeting on Wednesday, June 17<sup>th</sup>, 2026, our July meeting on Wednesday, July 15<sup>th</sup>, 2026 and our August meeting on Wednesday, August 19<sup>th</sup>, 2026 with all meetings commencing at 6:30 p.m. in the municipal office in Earl Grey, Saskatchewan.

CARRIED

#### **Adjourn**

2026-77 Clayton Scherle - That this meeting adjourn at 8:42 pm.

CARRIED

**Next Regular Meeting of Council** will be held on Wednesday, June 17<sup>th</sup>, 2026, at 6:30 pm.

---

Mayor

---

Administrator

## 2026 Annual Budget

### REVENUE

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
<b>TAXATION</b>				
4002 - General Municipal Levy		237,772	236,820	236,820
4004 - Municipal Abatement/Adjustment				
4008 - Discount on Municipal Tax		-9,971	-10,000	-10,000
4010 - Penalty on Municipal Arrears	6,800	10,484	10,500	10,500
Total TAXATION:	6,800	238,285	237,320	237,320
<b>FEES AND CHARGES</b>				
4102 - F&C - Custom Work	250	1,417	500	500
4104 - F&C - Insurance Reimbursement	19,110	18,456	18,650	18,650
4106 - F&C - Custom Work - Office Services	50			
4108 - F&C - Custom Work - Appeal Fees	400			
4110 - F&C - Custom Work - Tax Certificate	200	375	250	250
4112 - F&C - Custom Work - Tax Enforcement	900	8,614	7,500	7,500
4124 - F&C - Sale of Supplies - Misc.	250	569	300	300
4128 - F&C - Sale of Gravel		143		
4150 - F&C - Rentals	2,800	3,050	2,600	2,600
4160 - F&C - Fines	1,500	2,200	1,000	1,000
4190 - F&C - Building Inspections	500	1,610	1,250	1,250
4230 - F&C - Cemetery Fees		3,200		
4250 - F&C - Licences	1,200	1,045	1,500	1,500
4252 - F&C - Permits	50	10	30	30
4260 - F&C - MMSW	7,000	7,407	7,410	7,410
4262 - F&C - Refunds	100	58	60	60
Total FEES AND CHARGES:	34,310	48,154	41,050	41,050

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
<b>UTILITIES</b>				
4402 - Water - Custom Work				
4406 - Water - Water Sales	91,000	85,886	85,600	85,600
4410 - Water - Connection Fees	70	160	120	120
4464 - Sewer - Charges	41,200	40,687	42,240	42,240
4468 - Sewer - Other		3,000		
4481 - Infrastructure	23,050	23,211	24,700	24,700
4490 - Garbage - Charges	19,000	20,736	20,660	20,660
4496 - Recycling - Charges	17,360	18,881	18,880	18,880
Total UTILITIES:	191,680	192,561	192,200	192,200
<b>UNCONDITIONAL TRANSFERS</b>				
4602 - UnConditional - Revenue Sharing	65,400	69,530	75,580	75,580
Total UNCONDITIONAL TRANSFERS:	65,400	69,530	75,580	75,580
<b>CONDITIONAL GRANTS</b>				
4676 - Conditional - Provincial - New Deal Funds	14,880	14,266	14,270	14,270
4695 - Conditional - Local - CRAG		10,000	10,400	10,400
4696 - Conditional - Local - Recreation	8,730	4,249	4,250	4,250
Total CONDITIONAL GRANTS:	23,610	28,515	28,920	28,920
<b>GRANTS IN LIEU OF TAXES</b>				
4818 - G-In-Lieu - Provincial - SaskTel	1,230	1,200	1,260	1,260
4830 - G-In-Lieu - Local - Housing Authority	4,180	4,061	4,230	4,230
4840 - G-In-Lieu - Other - SaskPower Surcharge	12,000	12,289	12,290	12,290
4844 - G-In-Lieu - Other - SaskEnergy Surcharge	6,300	6,492	6,490	6,490
Total GRANTS IN LIEU OF TAXES:	23,710	24,042	24,270	24,270
<b>CAPITAL ASSET PROCEEDS</b>				
4852 - CA - Trade-in of Equipment			72,825	72,825
4854 - CA - Sale of Equipment			17,000	17,000
Total CAPITAL ASSET PROCEEDS:	0	0	89,825	89,825

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
<b>LAND SALES</b>				
4882 - Land Sales - Gain		2,378		
Total LAND SALES:		2,378		0
<b>INVESTMENT REVENUE</b>				
4910 - Interest Revenue	8,000	8,404	8,624	8,624
4912 - Dividends Revenue	40			
Total INVESTMENT REVENUE:	8,040	8,404	8,624	8,624
<b>OTHER REVENUE</b>				
4954 - Transfer from Reserves				
4958 - Transfer from Surplus (Loan Proceeds)			134,800	
Total OTHER REVENUE:	0	0	134,800	0
<b>REVENUE TOTALS:</b>	<b>353,550</b>	<b>611,869</b>	<b>832,589</b>	<b>697,789</b>

## EXPENSES

### GENERAL GOVERNMENT SERVICES

5002 - GG - Mayor - Indemnity & Travel	1,800	1,840	1,800	1,800
5004 - GG - Council - Meeting	5,500	6,050	6,160	6,160
5006 - GG - Council - Committee Meeting	1,500	1,080	1,200	1,200
5007 - GG - Council - Committee Mileage	250	58	150	150
5008 - GG - Council - Convention Remuneration	440	440	880	880
5010 - GG - Council - Payroll Benefits	800	878	560	560
5012 - GG - Council - Convention Expenses	1,500	1,434	2,000	2,000
5016 - GG - Admin - Salaries	52,100	55,899	64,620	64,620
5022 - GG - Admin - Training/Travel	150		200	200
5028 - GG - Contracted - SAMA Levy	4,890	4,889	4,910	4,910
5030 - GG - Contracted - Legal	2,500	1,166	2,500	2,500
5032 - GG - Contracted - Audit/Accounting	9,500	9,734	10,290	10,290

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
5034 - GG - Contracted - ISC	750	8,681	7,500	7,500
5036 - GG - Contracted - Advertising	800	944	500	500
5038 - GG - Contracted - Property Maintenance		425	500	500
5040 - GG - Contracted - Office Rental	4,080	4,080	4,080	4,080
5042 - GG - Contracted - Other		350	350	350
5050 - GG - Utilities - Heat		444		
5052 - GG - Utilities - Power		530		
5054 - GG - Utilities - Telephone/Internet		1,312		
5056 - GG - Utilities - Water		280		
5064 - GG - Insurance/Bond	32,970	32,400	33,200	33,200
5070 - GG - Maint. - Stationery/Supplies	250	781	500	500
5072 - GG - Maint. - Postage/Software	5,100	4,899	5,000	5,000
5074 - GG - Maint. - Computer Licenses	3,880	564	800	800
5077 - GG - Christmas & Ratepayer	1,000	466	500	500
5078 - GG - Grants/Donations/Contributions	5,370	225	500	500
5082 - GG - Interest & Bank Charges	500	403	500	500
5084 - GG - Allowance for Uncollectibles		16,677		
5086 - GG - Other - Memberships	1,220	1,182	1,250	1,250
5088 - GG - Other - Elections			250	250
5091 - GG - Amortization	1,470	1,470		1,470
<b>Total GENERAL GOVERNMENT SERVICES:</b>	<b>138,320</b>	<b>159,581</b>	<b>150,700</b>	<b>152,170</b>
<b>PROTECTIVE SERVICES</b>				
5102 - PS - Police - Contracted	13,550	13,871	14,500	14,500
5126 - PS - Fire - Contracted Service	460	458	460	460
5158 - PS - Fire - EG/Longlaketon Grant	13,770	6,766	7,000	7,000
5170 - PS - Amortization Expense	800	800		800
<b>Total PROTECTIVE SERVICES:</b>	<b>28,580</b>	<b>21,895</b>	<b>21,960</b>	<b>22,760</b>
<b>TRANSPORTATION SERVICES</b>				
5202 - TS - Council - Indemnity	250	150	250	250
5208 - TS - Operational - Wages	51,150	49,749	49,920	49,920
5210 - TS - Operational - CPP	3,050	3,629	2,810	2,810
5212 - TS - Operational - EI	850	1,480	1,140	1,140
5214 - TS - Operation - MEPP	4,600	4,352	4,490	4,490

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
5216 - TS - Operational - Benefits, Disability & WCB	4,370	4,349	5,000	5,000
5218 - TS - Operational - Travel/Training	500			
5228 - TS - Contract - Maint. - Dust Control	8,000	6,653	8,000	8,000
5232 - TS - Contract - Maint. - Contract	2,000		2,000	2,000
5244 - TS - Contract - Const. - Streets	35,000	11,842	75,000	75,000
5248 - TS - Contract - Const. - Sidewalks				
5258 - TS - Workshop - Energy	1,350	1,176	1,250	1,250
5259 - TS - Workshop - Power	1,060	738	850	850
5260 - TS - Foreman Cellular Phone	1,300	1,110	1,110	1,110
5262 - TS - Utility - Street Light	7,680	7,583	7,580	7,580
5280 - TS - Shop Building Maintenance	2,000	1,490	8,000	8,000
5296 - TS - Machine - Fuel/Oil	8,000	6,315	8,000	8,000
5300 - TS - Machine - Machine Repairs	5,000	4,549	5,500	5,500
5302 - TS - Machine	500			
5306 - TS - Machine - Other	20			
5320 - TS - Gravel	1,800	1,792	2,000	2,000
5326 - TS - Culverts/Drainage	2,000	2,145	500	500
5328 - TS - Safety Supplies			500	500
5332 - TS - Material - Signs	150	188	150	150
5334 - TS - Tools & Equipment	2,000	2,002	2,000	2,000
5336 - TS - Material - Shop Supplies	1,500	2,021	1,500	1,500
5338 - TS - Machinery Rental	5,000	540	3,000	3,000
5366 - TS - Vehicle Registration/Plates	1,600	2,213	2,210	2,210
5376 - TS - Amortization Expense	18,500	18,943		20,000
5380 - TS - Purchase of Assets			192,490	
5384 - TS - Interest	4,280	3,724	5,390	5,390
5386 - TS - Other - Decorative Lighting	250		150	150
Total TRANSPORTATION SERVICES:	173,760	138,733	390,790	218,300
<b>ENVIRONMENT &amp; HEALTH SERVICES</b>				
5410 - EH - Contracted - Recycling	19,340	18,584	18,780	18,780
5446 - EH - Maint./Supplies - Weed Control	800	631	800	800
5476 - EH - Waste Disposal	22,030	20,931	21,000	21,000
5490 - EH - Tree Maintenance	1,000		1,000	1,000
Total ENVIRONMENT & HEALTH SERVICES:	43,170	40,146	41,580	41,580

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
<b>HEALTH &amp; WELFARE SERVICES</b>				
5510 - H&W - Cemeteries		3,200		
Total HEALTH & WELFARE SERVICES:	0	3,200	0	0
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>				
5564 - P&D - Contracted - Building Inspector	1,200	784	1,200	1,200
5580 - P&D - Contracted - Bylaw Enforcement	1,500	639	1,000	1,000
5590 - P&D - Housing Authority Settlement		-993		
Total PLANNING & DEVELOPEMNT SERVICES:	2,700	430	2,200	2,200
<b>RECREATON &amp; CULTURAL SERVICES</b>				
5610 - R&C - Contracted Services		58	60	60
5640 - R&C - Village Beautification	1,000	534	1,000	1,000
5644 - R&C - Tent Rental Reimbursement		400		
5650 - R&C - Amortization Expense	1,070	1,071		1,070
5651 - R&C - Amortization - ARO	50	53		50
5652 - R&C - Accretion Expense	2,520	2,645		2,650
5658 - R&C - Grants	8,730	9,249	14,650	14,650
5660 - R&C - Library - Regional	4,030	4,031	4,760	4,760
5670 - R&C - Library Rent	500	500	750	750
Total RECREATON & CULTURAL SERVICES:	17,900	18,541	21,220	24,990
<b>UTILITY SERVICES</b>				
5804 - W&S - Wages & Benefits	29,830	22,891	19,450	19,450
5808 - Water - Contracted Water Testing	15,000	11,235	10,730	10,730
5810 - Water - Testing Provincial Lab	1,200	844	1,000	1,000
5812 - Water - WTP - Utilities - Power			3,500	3,500
5814 - Water - WTP - Utilities - Energy	6,150	5,156	2,100	2,100
5816 - W&S - Certification Expense	480	175	500	500
5820 - Water - Maint./Supply - Waterline & Meters	11,450	11,066	6,500	6,500
5821 - Water - Maint./Supply - Hydrants			2,000	2,000
5822 - Water - Maint./Supply - Testing/Calibrat	2,500	2,204	2,500	2,500
5824 - Water - Maint./Supply - Chemicals	6,750	4,691	6,000	6,000
5828 - Water - WTP Filtration & Pump Upgrades	7,000	5,110	100	100

Account # / Description	Last Year Budget	Last Year Actual	Cash Budget	Accrual Budget
5830 - W&S - Amortization Expense	55,530	58,403		58,400
5834 - Water - WTP Building Maint./Repair	2,500	2,108	500	500
5844 - Water - WTP - Equip. Maint./Repair			2,500	2,500
5846 - W&S - Contracted - Line Repairs	50,000	25,416	35,000	35,000
5847 - W&S - Accretion Expense	50	57		
5851 - Sewer - Contracted Services	14,000	17,982	18,000	18,000
5852 - Sewer - Testing	550	330	500	500
5854 - Sewer - Lift Station - Power	3,000	2,642	3,480	3,480
5856 - Sewer - Lift Station - Propane/Rental			250	250
5857 - Sewer - Lift Station - SaskTel/Alarm			300	300
5858 - Sewer - Maint./Supplies - Other	1,200	317		
5864 - Sewer - Lift Station - Degreaser/Cleaning	5,000	4,421	4,000	4,000
<b>Total UTILITY SERVICES:</b>	<b>212,190</b>	<b>175,048</b>	<b>118,910</b>	<b>177,310</b>
<b>TRANSFERS</b>				
5920 - Transfer to Reserves				
5972 - NH Tractor Payment - EGCU	17,340		49,110	
5974 - JD Tractor Payment - EGCU			11,900	
<b>Total TRANSFERS:</b>	<b>17,340</b>	<b>0</b>	<b>61,010</b>	<b>0</b>
<b>EXPENSE TOTALS:</b>	<b>633,960</b>	<b>557,574</b>	<b>808,370</b>	<b>639,310</b>
<b>NET SURPLUS (DEFICIT):</b>	<b>-280,410</b>	<b>54,295</b>	<b>24,219</b>	<b>58,479</b>

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator