

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, SEPTEMBER 11TH, 2024**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Travis Sutter and administrator Courtney Huber.

Absent: Councillor Kevin Tallentire

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:28 p.m.

Minutes

2024-117 Beverly Mohr – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, August 14th, 2024 be approved as circulated.

CARRIED

Financial Report

2024-118 Travis Sutter – That the administrator’s statement of cash receipts, payments and balances for the period ending August 31st, 2024 be accepted as presented.

CARRIED

Accounts for Payment

2024-119 Stacey Fiessel – That the following list of accounts be approved for payment:

7590	Sask Workers’ Compensation	Interim Payment - Sep 2024	688.44
7591	Bulyea Co-op Agro Center	Gas	102.00
7592	ClearTech Industries Inc.	Hypochlorite & Drum Returns	744.51
7593	Eugene Hamilton	Water Security Deposit Refund	96.89
7594	Loraas Disposal	Garbage & Recycling – August 2024	3,524.71
7595	Petty Cash	Postage	61.15
7596	Professional Building Inspections	Inspections – August 2024	257.25
7597	Rocky Coleman	July Bylaw Enforcement	186.03
7598	Saskatchewan Health Authority	Water Testing Lab Fee	23.00
7599	Sherwood Coop - Southey	Gas	124.40
7600	Tonka Hydrovac/Pro Arc Welding	Curb Stop Repairs	2,913.75

Online Bill Payment

OBP	Canada Revenue Agency	August Remittance	1,940.84
OBP	Collabria MasterCard	Shop Supplies, Waterline Repair Parts, Advertising Equipment Rental, Chemical & Tools	1,181.48
OBP	MEPP	August Remittance	1,296.16
OBP	Minister of Finance - Ed Tax	August Education Remittance	2,120.80
OBP	SUMA Group Benefits & Insurance	September Premium	333.94

Preauthorized Payments:

PAD	SaskTel Mobility	Cell Phone & Lift Station	116.72
PAD	SaskPower	Shop	22.56
PAD	SaskPower	Sewer/Lift Station	129.16
PAD	SaskPower	Street Lights	669.95
PAD	SaskPower	Water Treatment Plant	432.64
PAD	SaskEnergy	Shop	53.43
PAD	SaskEnergy	Water Treatment Plant	76.57

Payroll:

112	Mitchell Nixon	PP 18-2024 – August 11– 24, 2024	67.10
113	Corley Ollinger	PP 18-2024 – August 11–24 2024	1,547.24
114	Mitchell Nixon	PP 19-2024 – Aug 25 – Sep 7, 2024	67.10
115	Corley Ollinger	PP 19-2024 – Aug 25 – Sep 7, 2024	1,743.21

CARRIED

Canada Community Building Fund Agreement

2024-120 Travis Sutter – That we enter into a Municipal Funding Agreement under the Canada Community Building Fund Program for the period of April 1st, 2024 until March 31st, 2034.

CARRIED

Correspondence

2024-121 Stacey Fiessel – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|----------------------|--|
| - Ministry of Health | Re: August 12 th & 27 th Coliforms & Manganese |
| - SUMA | Re: Municipal Updates |

- Ministry of Government Relations	Re: Canada Community Building Fund Agreement
- SUMAssure	Re: Renewal Premiums
- Community Concerns	Re: 236 Pearson Street Dogs

CARRIED

Board and Committee Reports

2024-122 Beverly Mohr – That the following board and committee reports be accepted as presented:

- Earl Grey Community Hall Board	Re: President position, kitchen painting, bingo and fall supper
- Administration	Re: Bylaw Enforcement

CARRIED

Exchange of Municipal Reserve Land

2024-123 Travis Sutter – That the municipality exchange Block B1, Plan 77R31053 with Lots 1 and 2, Block 3, Plan E2774 and Lots 9, 10, 11 and 12, Block F, Plan 77R31053 as municipal reserve land and authorize the administrator to prepare the required documentation, pursuant to Section 199 of *The Planning and Development Act, 2007*.

CARRIED

Foreman, Corley Ollinger met with council at 7:10 p.m. to discuss the following:

- grass cutting;
- yard waste;
- curbstops repairs;
- water treatment plant pilot project removal;
- lagoon maintenance;
- servicing equipment;
- street oiling;
- hydrant repairs; and
- tree trimming.

Mr. Ollinger left the meeting at 7:49 p.m.

Casual Maintenance Operator

2024-124 Beverly Mohr – That we ratify hiring Ken Mittelholtz as a contracted casual maintenance operator at a rate of \$24.00 per hour.

CARRIED

Returning Officer

2024-125 Stacey Fiessel - That Debra Shaw be appointed as returning officer for municipal elections during the year 2024 in the event that Courtney Huber cannot perform the returning officer duties.

CARRIED

Administration Bylaw

2024-126 Travis Sutter – That Bylaw 4-2024, being a bylaw for the establishment of the duties and powers of the administrator and designated officers, be introduced and read a first time.

CARRIED

2024-127 Beverly Mohr – That Bylaw 4-2024 be read a second time.

CARRIED

2024-128 Stacey Fiessel – That Bylaw 4-2024 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2024-129 Debbie Hupka-Butz – That Bylaw 4-2024, being a bylaw for the establishment of the duties and powers of the administrator and designated officers, be read a third time and signed, sealed and adopted by the reeve and the administrator.

CARRIED

Parking Bylaw

2024-130 Travis Sutter – That Bylaw 5-2024, being a bylaw to regulate the operation and parking of vehicles and the use of the highways, be introduced and read a first time.

CARRIED

2024-131 Beverly Mohr – That Bylaw 5-2024 be read a second time.

CARRIED

2024-132 Stacey Fiessel – That Bylaw 5-2024 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2024-133 Debbie Hupka-Butz – That Bylaw 5-2024, being a bylaw to regulate the operation and parking of vehicles and the use of the highways, be read a third time and signed, sealed and adopted by the reeve and the administrator.
CARRIED

Councillor Stacey Fiessel declared a conflict of interest and left the room at 7:56 p.m.

Lot 15, Block 9, Plan 77R31053

2024-134 Beverly Mohr – That we do not agree to selling Lot 15, Block 9, Plan 77R31053 if there are no intentions to construct a standalone building on the property.
CARRIED

Ms. Fiessel returned to the room at 8:06 p.m.

Lagoon Compliance Inspection

2024-135 Stacey Fiessel – That we acknowledge the Lagoon Compliance Inspection report issued by Water Security Agency from the inspection that was conducted on August 13th, 2024.
CARRIED

Council reviewed the Strategic Plan and made the necessary updates.

Adjourn

2024-136 Travis Sutter – That this meeting adjourn. (8:30 p.m.)
CARRIED

Mayor

Administrator

VILLAGE OF EARL GREY

BYLAW 4-2024

A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF THE DUTIES AND POWERS OF THE ADMINISTRATOR AND DESIGNATED OFFICERS

The Council of the Village of Earl Grey, in the Province of Saskatchewan, enacts as follows:

1. Definitions

1.1 In this Bylaw:

- a. Act – *The Municipalities Act*
- b. Administrator – The person appointed as Administrator pursuant to Section 110 of *The Municipalities Act*
- c. Bylaw Enforcement Officer – Person appointed by the municipality to enforce municipal bylaws.
- d. Council – The Mayor and Councillors of the municipality elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- e. Municipality – Village of Earl Grey.

2. Establishment of Administrator Position

2.1 The position of Administrator is established pursuant to Section 110 of *The Municipalities Act*.

2.2 Council shall by resolution appoint an individual to the position of Administrator.

2.3 Council shall establish the terms and conditions of employment of the Administrator

2.4 The Administrator shall be the Chief Administrative Officer of the municipality.

2.5 Any person appointed to the position of Administrator must be qualified as required by *The Urban Municipal Administrators Act*.

3. Assignment of Administrator Responsibility

3.1 The Administrator shall perform the duties and exercise the powers and functions that are assigned by *The Municipalities Act*, any other Acts, this Bylaw, or any other Bylaw or resolution of Council.

4. Duties of the Administrator

4.1 Without limiting the generality of Section 3 of this Bylaw, the Administrator shall:

- a. Take charge of and safely keep all books, documents, and records of the municipality that are committed to his or her charge;
- b. Produce, when called for by the Council, auditor, Minister, or other competent authority, all books, vouchers, papers, and monies belonging to the municipality;
- c. On ceasing to hold office, deliver all books, vouchers, papers, and monies belonging to the municipality to their successor in office or to any other person that the Council may designate;
- d. Ensure all minutes of Council meetings are recorded;
- e. Record the names of all Council members present at Council meetings;
- f. Ensure the minutes of each Council meeting are given to the Council for approval at the next regular Council meeting;
- g. Ensure the safekeeping of the corporate seal, bylaws, minutes, funds, securities, and any other records or documents of the municipality;
- h. Advise the Council of its legislative responsibilities pursuant to *The Municipalities Act* or any other Act;
- i. Provide the Minister with any statements, reports, or other information that may be required by *The Municipalities Act* or any other Act;
- j. Ensure that the official correspondence of Council is carried out in accordance with Council's directions;
- k. Maintain an indexed register containing certified copies of all bylaws of the municipality;
- l. Deposit cash collections that have accumulated to \$10,000.00 at least once a week, but not more than once a day, in the bank or credit union designated by Council;
- m. Disburse the funds of the municipality in the manner and to those directed by law or by the bylaws or resolutions of Council;

- n. Maintain an accurate account of assets and liabilities and all transactions affecting the financial position of the municipality in accordance with generally accepted accounting principles;
- o. Ensure that the financial statements and information requested by resolution are submitted to Council;
- p. Complete a financial statement for the preceding financial year in accordance with the generally accepted accounting principles for municipal governments recommended from time to time by the Chartered Professional Accountants of Canada by July 1st of each year;
- q. Be responsible for the hiring, suspension, and dismissal of all employees of the municipality, with the guidance of council;
- r. Witness any oaths or affirmations required pursuant to *The Municipalities Act*;
- s. Send copies of bylaws for closing roads and closing and leasing roads to the Ministry of Highways;
- t. Bring to Council's attention any resignation(s) of elected officials;
- u. Record each abstention in the meeting minutes that may occur at the time of voting;
- v. At the first meeting in January of each year, provide all bond or equivalent insurance of employees to Council;
- w. Sign minutes of Council and committee meetings;
- x. Sign Bylaws;
- y. Sign cheques and other negotiable instruments;
- z. Provide copies of public documents upon request or payment of fee;
- aa. Provide notice of first meeting of Council;
- bb. Call a special meeting when lawfully requested to do so;
- cc. Determine the sufficiency of a petition for a public meeting of voters;
- dd. Determine the sufficiency of a petition for a referendum;
- ee. Note any change reported on a Council member's annual declaration to the member's public disclosure statement, including the date that change was noted;
- ff. Make each public disclosure statement and declaration available for public inspection during regular business hours;
- gg. Provide copies of public disclosure statements to any designated officials when directed to do so by Council;
- hh. Record in the minutes every declaration of conflict of interest, including the general nature and material details of the disclosure and any abstention or withdrawal;
- ii. Provide information to the auditor;
- jj. Send amended tax notices when required and make necessary adjustments to the tax roll;
- kk. Provide for payment of writ of execution against the municipality; and
- ll. Produce certain records upon request of inspector appointed by the Minister.

5. Additional Duties of the Administrator

5.1 The Administrator shall:

- a. Act as the Returning Officer for all elections under *The Local Government Election Act, 2015*;
- b. Ensure that public notice is given as required in the Act, any other Act, and/or as required by Council in this Bylaw or any other Bylaw or resolution;
- c. Ensure the policies and programs of the municipality are implemented, maintained and enforced;
- d. Advise, inform and make recommendations to Council on the:
 - i. Operations and affairs of the municipality;
 - ii. Policies and programs of the municipality; and
 - iii. The financial position of the municipality.
- e. Supervise all operations of the municipality, ensuring appropriate internal controls are in place and followed;
- f. Be responsible for the preparation and submission of the annual budget;
- g. Monitor and control spending within the budget established by Council;
- h. Make routine expenditures until the annual budget is adopted by Council;
- i. Call for tenders;
- j. Purchase goods, services and work;
- k. Award contracts; and

1. Attend meetings of Council and other meetings as Council directs.

6. Acting Administrator

6.1 If the Administrator is unable to act for any reason, Council will appoint a person within 30 days to fill the position of Administrator in an acting capacity. This appointment will be for a period of no more than three (3) months, if the Acting Administrator is not certified through the Urban Municipal Administrators Association of Saskatchewan. Should Council require to extend the appointment of the Acting Administrator beyond three (3) months, they will obtain permission from the Urban Board of Examiners.

6.2 The Acting Administrator shall have all the powers and duties of the Administrator while acting in the capacity of the Administrator.

7. Other Municipal Employees

7.1 The Administrator is permitted to hire employees necessary for the operations of the municipality subject to the approved municipal budget, with the guidance of Council.

7.2 The Administrator will determine the job description and list of duties for each position established. Council and/or council committees may provide suggestions regarding municipal operations and duties to the Administrator.

8. Signing Agreements

8.1 The Mayor and the Administrator shall sign all agreements to which the municipality is party. In the absence of the Mayor, the Deputy Mayor, shall sign.

9. Cheques and Negotiable Instruments

9.1 The Mayor and the Administrator shall sign all cheques and negotiable instruments on behalf of the municipality. In the absence of the Mayor, the Deputy Mayor shall sign.

10. Other Designated Officers

10.1 The Foreman is designated to temporarily close a road/street;

10.2 The Foreman is designated to enter a building for the purpose of providing a public utility service;

10.3 The Bylaw Enforcement Officer is designated to inspect, remedy or enforce any bylaw or *The Municipalities Act*; and

10.4 The Bylaw Enforcement Officer is designated to enter and search a premise for dangerous animals under consent of the owner or occupant, or where a warrant authorizing entry has been issued.

11. This bylaw shall come into force and take effect on the date of final passing thereof.

Mayor

Administrator

Read a third time and adopted
this _____ day of _____

Administrator

VILLAGE OF EARL GREY

BYLAW 5-2024

A BYLAW TO REGULATE THE OPERATION AND PARKING OF VEHICLES AND THE USE OF THE HIGHWAYS

The Council of the Village of Earl Grey, in the Province of Saskatchewan, enacts as follows:

1. Definitions

1.1 For the purpose of this Bylaw, the following terms and words shall have the following meanings:

- a. Administrator – The person appointed as Administrator pursuant to Section 110 of *The Municipalities Act*;
- b. All Terrain Vehicle and/or ATV – All terrain vehicle as defined in *The All Terrain Vehicles Act*;
- c. Council – The Mayor and Councillors of the municipality elected pursuant to the provisions of *The Local Government Election Act, 2015*;
- d. Curb – The lateral boundaries of a roadway, whether or not marked by curbing;
- e. Designated Officer – The Administrator, Royal Canadian Mounted Police, Sheriff or any other person appointed to enforce municipal bylaws;
- f. Emergency Vehicles – Ambulance, town truck, fire truck or special constable vehicle;
- g. Highway – A road, parkway, driveway, square or place designated and intended for or used by the general public for the passage of vehicles, but does not include any area, whether privately or publicly owned, that is primarily intended to be used for the parking of vehicles and the necessary passageways on the area and does not include a provincial highway within the municipality as designated pursuant to the provisions of *The Highways and Transportation Act, 1997*;
- h. Justice – A justice of the peace as per *The Interpretation Act, 1995*;
- i. Municipality – Village of Earl Grey;
- j. Parking – The standing of a vehicle, whether occupied or not, on a highway, other than standing temporarily;
 - i. For the purpose of and while actually engaged in loading or unloading; or
 - ii. In obedience to traffic regulations, traffic control devices or the directions of a peace officer.
- k. Peace Officer:
 - i. A member of a police service in Saskatchewan;
 - ii. A person or class of persons designated by the Lieutenant Governor in Council as traffic officers; or
 - iii. Any person appointed pursuant to *The Police Act, 1990* as a special constable for the enforcement of this act.
- l. Place of Public Assembly – Schools, theatres, churches, rinks and halls;
- m. Trailer – A vehicle, other than a semi-trailer, that is at any time drawn on a highway by a motor vehicle and that is designated for the conveyance of goods or as living quarters for persons;
- n. Vehicle – A vehicle, trailer or semi-trailer or a motor vehicle as ascribed to by *The Traffic Safety Act*.

2. Infractions

2.1 Miscellaneous Signs

- a. No person shall, except where authorized by resolution of Council, or when duly authorized by law, erect upon or immediately adjacent to any highway, any sign, marker, signal or light or any advertising sign or device.
- b. No person shall deface, damage, destroy or remove any sign or marker erected pursuant to this Bylaw.

2.2 Parking

- a. Except as otherwise provided herein, the parking of vehicles is permitted on all highways within the municipality.
- b. Subject to the provisions of sub clause 2.2 (c), no person shall park a vehicle in any lane, or in any street so as to obstruct the entrance to any land or to a

driveway or approach leading to private premises;

- c. Notwithstanding the provisions of sub clause 2.2 (b), a vehicle may be parked in any lane for the purpose of taking on or discharging cargo, provided no such vehicle shall be parked for a period exceeding thirty (30) minutes at one time, unless written permission has first been obtained from the administrator or a designated officer of the municipality for an extension of such time.
- d. No person shall park a vehicle in any “No Parking” area as designated in Appendix 1 at any time whether such areas are marked on the curb or otherwise by signs erected and maintained in accordance with the provisions of subsection 3 (a) to indicate that parking therein is prohibited.
- e. No person shall park a vehicle within five (5) metres of any street intersection or fire hydrant.
- f. No person shall park a vehicle on any highway at one place for an uninterrupted period of time longer than 48 consecutive hours. During the months of May to October this subsection may be waived provided that the parked vehicle is not blocking any sight lines.
- g. No person shall park a trailer or any other equipment on any highway whether licensed or not licensed while unattached to a licensed motor vehicle. During the months of May to October this subsection may be waived for licensed trailers only provided the parked trailer is not blocking any sight lines.
- h. No person shall park any vehicle in any private place or on any private property unless he is the owner, occupant, licensee or permittee of the parking place or private property, except with the consent of such owner, occupant, licensee or permittee.
- i. Subject to sub clause 2.2 (j), no person shall park any vehicle designated for carrying or intended for the carrying of oil, gasoline or other flammable, combustible or explosive material, within 30 metres from the building in the municipality used or intended for use, in whole or in part, as a place of dwelling, a hotel or place of public assembly.
- j. Nothing in sub clause 2.2 (i) shall be deemed to restrict the parking of any such vehicle for such period of time as may be necessary to take on or discharge cargo.
- k. No person shall park a vehicle with a manufacturer’s rated capacity in excess of 15,000 pounds on any streets or avenues.
- l. No person shall park a junked vehicle and/or unregistered vehicle on any highway for any length of time.

2.3 All Terrain Vehicles

- a. The operation of all terrain vehicles is prohibited on:
 - i. The untravelled portion of the whole or any part of a highway, other than a provincial highway, in the municipality;
 - ii. Any private land in the municipality, unless they are the owner, occupant, licensee or permittee or has the consent of such owner, occupant, licensee or permittee;
 - iii. Any municipal land in the municipality; and
 - iv. Any Crown land in the municipality that is used or occupied otherwise than by the Crown.

3. Signs

3.1 Council shall cause to be erected and maintained at all “No Parking” areas as listed in Appendix 1, appropriate signs and/or curb markings. Such signs or curb markings shall be visible from that part of the highway to which the restriction applies.

4. Penalties

4.1 Signs:

- a. Any person who contravenes any of the provisions of clauses 2.1 (a) and 2.1 (b) of this Bylaw is guilty of an offence and liable on summary conviction to the penalties provided in the General Penalty Bylaw of the Municipality.

4.2 Parking:

- a. A person who contravenes any of the provisions of subsections of this Bylaw or fails to comply therewith or with any of this Bylaw or fails to comply therewith or with any notice or order given there-under shall be guilty of an offence and upon

summary conviction, shall be liable to a penalty of \$200.00.

4.3 Notice of Violation:

- a. A violator of any of the subsections of this Bylaw, as set out in clause 4.2 (a) upon being served with a Notice of Violation may, during the regular office hours, voluntarily pay the penalty at the municipal office within seven (7) days and upon payment as so provided, that person shall not be liable to prosecution of the offence.
- b. The Parking Notice of Violation shall be in Form 1, Appendix 2 attached to and forming part of this Bylaw.

4.4 All Terrain Vehicle Contravention:

- a. The penalty for the contravention of subsection 2.3 shall be liable to the penalty imposed by Section 32 of *The All Terrain Vehicles Act*.

5. Impounding

5.1 In addition to and notwithstanding any provisions contained within Section 4 hereof, any person appointed as a designated officer pursuant to this Bylaw:

- a. May remove or cause to be removed any vehicle that:
 - i. Is unlawfully placed, left or kept on any street, public parking place, or other public place;
 - ii. Is unlawfully parked pursuant to clause 2.2 (h) when requested by the owner, occupant, licensee or permit holder of said land; or
 - iii. Is found on a street, public parking place, other public place or municipally-owned property when:
 1. The owner of the vehicle owes three or more outstanding fines to the municipality for parking offences;
 2. The appeal period against the imposition and amount of said fines has expired;
 3. At least two notices that the fines are outstanding were sent to the owner at least one week apart; and
 4. A justice, having been satisfied by evidence provided by way of oath, affidavit or statutory declaration of the existence of the facts mentioned above in subclauses 5 (5.1)(a)(iii)(1) to (3), has issued an order authorizing the removal and impoundment
- b. And seize, impound or store such vehicle.

5.2 The municipality may retain a vehicle which has been impounded or stored after it has been removed under subsection 5.1 until the amount of outstanding fines, if any, and the costs incurred in removing and impounding or storing the vehicle have been paid, and upon payment of said outstanding fines and costs the vehicle shall be released to the owner.

5.3 If the fines and costs described in subsection 5.2 have not been paid within a period of 30 days, the municipality shall have the right to recover same from the owner of the vehicle by:

- a. Legal action in a court of competent jurisdiction;
- b. Sale through public auction; or
- c. By private sale of the vehicle.

5.4 Prior to the sale of a vehicle which has been impounded or stored under this section, the municipality shall provide notice designating the time and place of the sale at least 14 days prior to the sale by:

- a. Publishing a notice in a newspaper circulating in the municipality;
- b. Sending a copy of said notice by regular mail to the owner at the address last appearing on the vehicle registration; and
- c. By any other means which council may consider appropriate.

5.5 The proceeds from such sale shall be applied firstly on the fines and costs described in subsection 5.2 and the balance remaining, if any, shall be paid to the owner.

5.6 If the proceeds from such sale are insufficient to satisfy the fines and costs described

in subsection 5.2, the amount of the shortfall shall be a debt due and owing from the owner and enforceable by the Municipality in any manner allowed by law.

6. Repealing

6.2 Bylaw 5-2015 is hereby repealed.

This bylaw shall come into force and take effect on the date of final passing thereof.

Mayor

Administrator

Read a third time and adopted
this ____ day of _____

Administrator

NOTE:

THE ALL TERRAIN VEHICLES ACT

The purpose of *The All Terrain Vehicles Act* (ATV Act) is to ensure the safe and proper operation of all terrain vehicles (ATVs), both the three and four-wheeled types. The following key points are taken from the ATV Act – for a complete copy, please contact the King’s Printer, 1871 Smith Street, Regina, SK S4P 3V7 or (306) 787-6894.

Section 6 requires that any operation of ATVs on private land must be with the consent of the owner or occupant of private or Crown land.

Section 7 states that no person shall operate an ATV on the “travelled” portion of the highway – except where a municipality has passed a bylaw describing the specific roads within their boundaries where ATVs may be operated.

Section 9 of the ATV Act provides municipalities with authority to permit the operation of ATVs on the “travelled” portion of specific roads within its boundaries by passing a bylaw.

Section 10 states that any order made by the Highway Traffic Board to prohibit the operation of ATVs is not applicable on any river, lake or other body of water in the winter.

Section 11 provides authority for a municipality to pass a bylaw to prohibit the operation of ATVs on the “untravelled” portion of any roads within its boundaries; and also on private land, or municipal land (including hamlet or organized hamlet) or Crown land, all within its boundaries.

Section 13 states that a Bylaw to prohibit the operation of ATVs as per Section 11 is enforceable only if the areas listed in the Bylaw are properly marked and signed.

Section 32 provides for a fine of not more than \$1,000.00 or imprisonment term of not more than 30 days for violation of any municipal bylaw or the ATV Act.

APPENDIX 1

“NO PARKING” AREAS (Clause 2.2 (d))

APPENDIX 2
of Bylaw No. 5-2024

Form 1

PARKING NOTICE OF VIOLATION

NAME: _____

ADDRESS: _____

POSTAL CODE: _____

on the _____ day of _____, 20____, at Earl Grey, Saskatchewan at _____ a.m./p.m.

Did unlawfully commit the following offence (X indicates offence charged):

_____ Parking

_____ Other

DESCRIPTION OF OFFENCE:

LOCATION OF OFFENCE:

You are charged with violation of Bylaw No. _____, Section(s) _____

Penalty for the above violation: \$ _____

_____ May be paid voluntarily

_____ May not be paid voluntarily

Designated Officer

NOTICE RESPECTING VOLUNTARY PAYMENT WITHOUT COURT APPEARANCE

Where the penalty for the above violation is \$200.00 or less, you may make voluntary payment of the above penalty at the municipal office of the Village of Earl Grey during regular office hours or by mail within seven (7) days from the date of service of this Notice of Violation.

If you do not make voluntary payment within the time set out above, you shall be liable to prosecution and, upon summary conviction, you shall be liable to the penalty provided under Section 4 of the said Bylaw.