**No Show-Late Cancellation Policy Reminder**

Please refer to the “Practice Policies Contract” signed stating that without a 24 hour advance notice of the need to cancel your appointment, a charge of $75 is subject to be charged. This will be charged to your card on file if our billing office deems necessary to charge the fee. It is also our policy if you late cancel/no show two appointments that we can close your file. We can refer you elsewhere if requested, however, this is subject to the providers discretion. You can appeal that decision if needed. Please respect our providers time and schedule so this policy does not need to be enforced. Thank you for your understanding on this matter.

**I, (printed name) have read the above Confidentiality Agreement and understand its terms and my responsibilities.**

**Signature Date**